



Ithaca-Tompkins County Transportation Council

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AGENDA AND MEETING NOTICE
POLICY COMMITTEE MEETING

Date: Tuesday, May 21, 2019

Time: 1:00 P.M. – 3:00 P.M.

Location: Ithaca-Tompkins Transit Center
737 Willow Ave., Ithaca N.Y

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|-------|---|--------------------------|
| I. | Public Comment Period | |
| II. | Approval of Joint Committee Action Summary – February 19, 2019 | Planning Committee Chair |
| III. | 2017-21 TIP Action - Amendment
<i>Update FTA Tables–Sect.5307&5339 FFY2019</i> | TCAT, Fernando de Aragón |
| IV. | Draft 2020-2024 TIP Review | Fernando de Aragón |
| V. | L RTP Update | Fernando de Aragón |
| VI. | Director’s Report | Fernando de Aragón |
| VII. | Member Reports | Committee Members |
| VIII. | Adjournment | |

**** Please allow two hours for this meeting****

All meetings of the ITCTC are open to the public and held in accessible facilities.



If you require accommodation to fully participate, please contact the ITCTC at least one week before the meeting date so we can arrange for an interpreter.

Public Comment Period

Report: This agenda item is provided for the purpose of allowing members of the public to comment on issues of concern.

Action Requested: This item is for informational purposes.

Approval of Joint Committee Action Summary – February 19, 2019

Report: The February 19, 2019 Action Summary is attached to the end of this meeting packet.

Action Requested: Motion to approve the February 19, 2019 Action Summary.

2017-21 TIP FTA Project Adjustments

Report: Tompkins County has requested that the ITCTC approve 2017-21 TIP amendments to the FTA Tables. The proposed amendments make adjustments for funding in FFY 2019 as described below. The ITCTC Planning Committee reviewed the amendment on April 16, 2019 and voted to recommend Policy Committee approval.

Action Requested: Policy Committee approval of the 2017-21 TIP amendment: *Update of FTA Tables – Sect.5307&5339 FFY2019*.

Update of FTA Tables – Sect.5307&5339 FFY2019

Description:

Tompkins County has requested that the ITCTC approve 2017-2021 TIP amendments to the FTA Tables. The proposed amendments make adjustments for funding in FFY 2019. The amendments accomplish the following:

FTA Section 5307 – Urban Formula Program

- The 2019 projects in the TIP program three years (2017-2019) of FTA Section 5307 funds. This amendment programs the 2019 allocation of \$2,170,264.

The Preventive Maintenance amount already included an estimate of 2019 funds. The amount is reduced to the amount requested by TCAT. All other projects show increases to amounts agreed to by the County and TCAT. The amendment will enable the County to apply for the 2019 funds in May.

FTA Section 5339 – Bus & Bus Facilities Program

- The amendment creates a new project for purchasing TCAT buses for *expansion* and deletes funding for *replacement* buses. This change is needed to conform with FTA grant-making requirements.

The proposed amendments to the 2017-2021 TIP and the STIP are shown in the Attachment A tables. The tables show the projects as they will appear in the TIP and STIP. The TIP and STIP will remain fiscally constrained.

2017-2021 TRANSPORTATION IMPROVEMENT PROGRAM

FEDERAL TRANSIT ADMINISTRATION (FTA) PROGRAM SUMMARY TABLE - FFY 2019

URBAN FORMULA (FTA 5307)		PIN#	2019	Revised 2019	Difference
Preventative Maintenance	This project pays for spare parts and labor for preventative maintenance of TCAT's bus fleet.	382178	2,422,651	2,278,410	(144,241)
Short-Term Transit Planning	This project is for all phases of implementation of a Transit Development Plan (TDP), Transit Signal Prioritization (TSP) and balance of Strategic Planning.	382401	185,800	415,800	230,000
Shop Truck Purchase	Purchase (1) replacement shop truck for TCAT.	382891	79,000	106,000	27,514
Project Administration - County	County project administration of FTA grant-funded projects 2017-2019.	382099	184,076	225,138	41,062
Mobility Management - County	County mobility management and technical assistance to coordinated transportation planning, mobility management, SCMP & Sec 5310 projects, 2017-2019.	382278	215,005	307,505	92,500
Mobility Management - Non-County SCMP	This project supports SCMP-Eligible Mobility Management Projects identified in the Coordinated Plan and local solicitation review process 2017-2019.	382417	88,313	125,813	37,500
35 Ft Diesel Bus for Expansion	Purchase (1) expansion 35 ft bus for TCAT		-	176,478	176,478
Pass. Amenities Cargo Van	Purchase one cargo van to service passenger shelters & stops for TCAT		-	35,000	35,000
Replacement Support Vehicle	Purchase one support vehicle for TCAT		-	25,345	25,345
Capital/Planning Projects Subtotal			3,174,845	3,696,003	521,158

		PIN#		2019	Revised 2019	Difference
Operating Assistance - TCAT	Operating Assistance for TCAT 2018-19	382404		3,254,000	4,912,000	1,658,000
Operating Assistance - Special Community Mobility Projects	This project supports SCMP-eligible operating assistance projects identified in the Coordinated Plan and ITCTC review process 2017-2019.	382418		365,400	485,400	120,000
Operating Assistance Subtotal		-		3,619,400	5,397,400	1,778,000
Total Section 5307 Program		-		6,794,245	9,093,403	2,299,158

BUS & BUS FACILITIES (FTA 5339)		PIN#		2019	Revised 2019	Difference
Bus & Bus Facilities	Purchase TCAT Replacement 40 FT. Diesel Buses	382419		665,726	-	(665,726)
Bus & Bus Facilities	Purchase TCAT 40 FT. Diesel Buses - Expansion			-	665,726	665,726

Draft 2020-2024 TIP Review

Report: The latest Draft 2020-2024 TIP is available at the ITCTC website:
<http://tompkinscountyny.gov/files2/itctc/tip/20-24tip/TIP20-24-text%20DRAFT-050919.pdf>

The Summary Charts and Tables section starting on page 18 compiles and presents program funding totals in tables and graphics which illustrate funding by sponsor, funding year and fund source. The Federal Funds distribution table in page 20 shows that federal funds are constrained, i.e. only anticipated available funding is being programmed.

A public meeting for the draft TIP took place April 9. The TIP update received radio and newspaper coverage and has been advertised via legal ads and social media. The Draft TIP has been reviewed by NYSDOT regional and main office to make sure it complies with their guidelines. The review resulted in numerous changes to text and summary tables and graphics.

Final approval of the TIP update will be accompanied by a Self-Certification resolution and will take place during the June 18, 2019 joint meeting of the ITCTC.

Action Requested: Review and comment on the Draft 2020-2024 TIP.

L RTP Update

Report: A second public meeting for the LRTP took place May 6 from 12-1:00pm and 5-6:30pm at the TC Public Library. Updated data and draft goals and objectives were presented.

The document is being restructured to more closely follow the LRTP requirements specified in federal regulations. In addition, the document is being designed around tables and graphics with reduced long text presentations and more summary/bullet distillation of main points and take-aways. The goal is to end up with a concise, attractive document that will be more accessible to the general public.

The latest information and drafts of the 2040 LRTP are available at: <http://tompkinscountyny.gov/itctc/lrtp>
Currently, the draft *Plan Goals and Objectives* chapter is available online. Corrected and additional draft chapters are expected over the next two weeks.

Please contact Fernando de Aragón with any comments, suggestions or questions. Please share with your networks.

Action Requested: This item for information and discussion purposes.

Director's Report

Report:
-The UPWP will need to be amended in June 2019, to mitigate impacts from the upcoming rescission.

Action Requested: This item is for information purposes.

Member Reports

Report: This agenda item is provided for the purpose of allowing members to discuss issues of common concern. Examples might include: UPWP-related activities, local implementation of actions identified in the LRTP or construction updates.

Action Requested: This item is for information purposes.

Adjournment

***** The next meeting of the *ITCTC Policy Committee* will be held on:
Tuesday, May 21, 2019, 1:00 p.m.
At the Transit Center*****

***** A joint meeting of the *ITCTC Planning & Policy Committees* will be held on:
Tuesday, June 18, 2019, 1:00 p.m.
At the Transit Center*****

The 2019 Meeting Schedule can be viewed on the ITCTC website: <http://tompkinscountyny.gov/ITCTC/meetings>

If you are unable to attend a meeting please inform the ITCTC Office and arrange for your proxy to be in attendance.

Meetings may be cancelled in advance due to a lack of sufficient action items on the agenda.

**THE FOLLOWING PAGES CONTAIN THE ATTACHMENT FOR
AGENDA ITEM II**

- II. Approval of Joint Committee Action Summary – February 19, 2019**
(See page 1 above)

Approval of Action Summary
February 19, 2019 Meeting

JOINT COMMITTEE MEETING ACTION SUMMARY

February 19, 2019 - Ithaca Tompkins Transit Center
10:00 a.m.

Present: *Policy Committee: Don Hartill, Vice Chair* (Village of Lansing), **David Smith, Secretary** (NYSDOT Region 3), **Sue Ritter** (Town of Ithaca, proxy for Bill Goodman), **Mike Lane** (Tompkins County Legislature), **Kathy Servoss** (Town of Dryden), **Timothy Logue** (City of Ithaca), **Mark Frechette** (NYSDOT Reg.3), **Reed Huegerich** (Cornell University), **Ducson Nguyen** (TCAT Board Chair), **Deborah Dawson** (Tompkins County Legislature).

Planning Committee: Timothy Logue, Chair (City of Ithaca), **Sue Ritter** (Town of Ithaca), **Katie Borgella** (Tompkins County), **Brent Cross** (Village of Cayuga Heights), **Kathy Servoss** (Town of Dryden), **Jeffrey Smith** (Tompkins County Highway), **John Webert** (Tompkins County Highway), **Reed Huegerich** (Cornell University), **Addisu Gebre** (City of Ithaca), **Mark Frechette** (NYSDOT Region 3), **John Reichert** (NYSDOT Region 3), **Katrina Bergan** (NYSDOT Region 3).

Excused: *Policy Committee: Bill Goodman, Chair* (Town of Ithaca), **Linda Woodard** (Village of Cayuga Heights), **Meloney McMurry** (Village of Cayuga Heights), **Joseph Wetmore** (Town of Lansing), **Pam Bleiwas** (Town of Ithaca), **Ray Burger** (Town of Dryden), **Svante Myrick**, (City of Ithaca), **Gerry Monaghan** (Village of Lansing), **Laura Shawley** (Town of Danby), **Ann Rider** (Town of Enfield), **Don Scheffler** (Town of Groton), **Jeffrey Hart** (Town of Newfield), **Cyrenthia Ward** (FTA), **Gautam Mani** (FHWA).

Planning Committee: Ray Burger, Vice Chair (Town of Dryden), **Eric Hathaway** (City of Ithaca), **Joseph Wetmore** (Town of Lansing), **Jim Weber** (Town of Ithaca), **Michael Smith** (Town of Ithaca), **Kate Supron** (Cornell University), **Matt Yarrow** (TCAT), **John Courtney** (Village of Lansing), **Barry Rollins** (Town of Enfield), **Richard C. Case Jr.** (Town of Groton), **Kevin Berggren** (Town of Newfield), **Cyrenthia Ward** (FTA), **Gautam Mani** (FHWA), **Dwight Mengel** (Tompkins County DSS, Chief Transportation Planner).

Staff: **Fernando de Aragón, Teresa Linde, Tom Mank.**

Guests: None

Tim Logue assumed the Chair at approximately 10:00 am for the Public and Planning Committee portions of the meeting.

I. Public Comment Period

Report: There were no public comments.

II. Approval of Joint Action Summary – December 18, 2018

Planning Committee Action: The Action Summary from December 18, 2018 was Moved by Brent Cross, seconded by Jeff Smith, and unanimously approved by the ITCTC Planning Committee without modification.

Policy Committee Action: The Action Summary from December 18, 2018 was Moved by David Smith, seconded by Mike Lane, and approved by consensus by the ITCTC Policy Committee without modification.

Planning Committee Business Items (10:02 am), Tim Logue, Chair:

III. Review of 2019-2020 UPWP, resolutions 2019-01 and 2019-02

Report: Tim Logue suggested this item be opened for discussion by both Planning and Policy Committee members; there were no objections.

Fernando de Aragón reported:

- A recent reduction in the 2019 county fringe rate required the draft UPWP to be updated; a copy was sent out to all committee members before the meeting.
- Since the fringe expense was reduced, the amount of carryover being re-programmed was also reduced, accordingly.
- The UPWP has, essentially, a flat budget from previous years.
- This is the last year of the federal legislation.
- There may be a significant rescission in the federal legislation; he is currently in discussions with NYSDOT-Albany as it is still developing so the details are unknown at this time. Don Hartill asked what the scale of the rescission would be. Fernando de Aragón replied that it is not yet known, but will be large and done on a statewide level; he will report more as information becomes available.
- The 2019-2020 UPWP may need to be amended at the June meeting. Unprogrammed funds are the most vulnerable during a rescission; in order to protect the ITCTC carryover funds they may need to be programmed into the current UPWP. Katie Borgella asked how much was in the ITCTC carryover. Fernando de Aragón explained that, due to the Transportation Analyst position being vacant, unused salary and fringe funds have resulted in a higher than normal carryover balance of approximately \$125,000.
- The Planning Committee is being asked to recommend two resolutions for Policy Committee approval. One is for the 2019-2020 operating budget and the other is for the 2019-2020 UPWP.

Action: Resolution 2019-01, *Approval Of The 2019-2020 Ithaca-Tompkins County Transportation Council Operating Budget*, was Moved by Reed Huegerich, seconded by Mark Frechette and unanimously approved to recommend Policy Committee formal approval.

Action: Resolution 2019-02, *Approval Of The 2019-2020 Unified Planning Work Program*, was Moved by Reed Huegerich, seconded by Mark Frechette and unanimously approved to recommend Policy Committee formal approval.

IV. Review of 2019-2020 UPWP, resolutions 2019-01 and 2019-02

Report: This item was jointly discussed during the Planning Committee portion of the meeting (see Agenda Item III). There were no further questions; the resolutions were moved, seconded and approved by the ITCTC Policy Committee.

Action: Resolution 2019-01, *Approval Of The 2019-2020 Ithaca-Tompkins County Transportation Council Operating Budget*, was Moved by David Smith, seconded by Mike Lane and approved by consensus.

Action: Resolution 2019-02, *Approval Of The 2019-2020 Unified Planning Work Program*, was Moved by David Smith, seconded by Mike Lane and approved by consensus.

RESOLUTION 2019-01

***APPROVAL OF THE 2019-2020 ITHACA-TOMPKINS COUNTY
TRANSPORTATION COUNCIL OPERATING BUDGET***

WHEREAS, the *Ithaca-Tompkins County Transportation Council* was designated by the Governor of the State of New York as the Metropolitan Planning Organization for the Ithaca-Tompkins County Metropolitan Area; AND

WHEREAS, as the designated Metropolitan Planning Organization for the Ithaca-Tompkins County Metropolitan Area the *Ithaca-Tompkins County Transportation Council* receives certain federal and state grants for the purpose of conducting transportation planning activities in a “*comprehensive, continuing, and cooperative*” manner; AND

WHEREAS, the *Ithaca-Tompkins County Transportation Council* is provided with administrative services, including budget and financial services, by its Host Agency, Tompkins County; AND

WHEREAS, the *Ithaca-Tompkins County Transportation Council* has reviewed its proposed 2019-2020 Operating Budget for the period of April 1, 2019 through March 31, 2020;

NOW THEREFORE BE IT RESOLVED, that the *Ithaca-Tompkins County Transportation Council* does hereby adopt the 2019-2020 Operating Budget for the period April 1, 2019 through March 31, 2020 and directs the Host Agency to implement said budget;

BE IT FURTHER RESOLVED, that the *Ithaca-Tompkins County Transportation Council* does hereby authorize its Staff Director to take the necessary administrative actions to implement and administer said budget, as represented in “ATTACHMENT A”, which is hereby made an integral part of this resolution;

BE IT FURTHER RESOLVED, that the *Ithaca-Tompkins County Transportation Council* does hereby request that the Host Agency take the appropriate actions necessary to cause this adopted budget to be fully implemented without interruption prior to March 31, 2019.

This resolution having been considered and approved on February 19, 2019.

**ATTACHMENT A
RESOLUTION 2019-01**

2019-2020 ITCTC Operating Budget				
CODE	DESCRIPTION	2019-2020 FHWA	2019-2020 FTA	2019-2020 TOTAL
REVENUES:				
.4959	FEDERAL AID GRANT	\$278,904	\$41,451	\$320,355
	REPROGRAMMED FUNDS	\$14,928	\$0	\$14,928
	TOTAL REVENUES	\$293,832	\$41,451	\$335,283
EXPENSES:				
	COMBINED SALARIES	184,826	24,965	209,791
.8800	FRINGE	86,110	11,631	97,741
.2206	COMPUTER EQUIPMENT	500	0	500
.2210	OTHER EQUIPMENT	0	0	0
.2214	FURNITURE & FIXTURES	400	0	400
.2230	COMPUTER SOFTWARE	300	0	300
.4303	OFFICE SUPPLIES	500	0	500
.4330	PRINTING	750	750	1,500
.4332	BOOKS/PUBLICATIONS	200	0	200
.4342	FOOD	200	0	200
.4400	PROGRAM EXPENSE	0	0	0
.4402	LEGAL ADVERTISING	549	451	1,000
.4412	TRAVEL/TRAINING	500	1,055	1,555
.4414	LOCAL MILEAGE	600	600	1,200
.4416	PROFESSIONAL DUES	600	0	600
.4424	EQUIPMENT RENTAL	750	750	1,500
.4425	SERVICE CONTRACTS	1,200	0	1,200
.4432	RENT	500	0	500
.4442	PROFESSIONAL SERVICE FEES	11,875	0	11,875
.4452	POSTAGE SERVICES	750	750	1,500
.4472	TELEPHONE	720	0	720
.4618	INTERDEPARTMENTAL CHARGE	2,002	499	2,501
	TOTAL EXPENSES	293,832	41,451	\$335,283

RESOLUTION 2019-02

APPROVAL OF THE 2019-2020 **UNIFIED PLANNING WORK PROGRAM**

WHEREAS, the *Fixing America's Surface Transportation (FAST) Act* requires that Metropolitan Planning Organizations be established in each urbanized area of over 50,000 in population; AND

WHEREAS, the *Ithaca-Tompkins County Transportation Council* has been designated by the Governor of the State of New York as the Metropolitan Planning Organization for the Ithaca-Tompkins County Urbanized and approved Metropolitan Planning Areas; AND

WHEREAS, the *Fixing America's Surface Transportation Act* requires Metropolitan Planning Organizations to carry out a "*continuing, cooperative, and comprehensive*" urban transportation planning process that addresses all modes of transportation; AND

WHEREAS, in order to implement a continuous, cooperative, and comprehensive transportation planning process in the Ithaca-Tompkins County Metropolitan Area, it is a requirement to develop an annual Unified Planning Work Program (UPWP); AND

WHEREAS, the Ithaca-Tompkins County Transportation Council, in accordance with the requirements of the FAST Act and its corresponding regulations (23 CFR §450.308(d)), has developed a Simplified Statement of Work for fiscal year 2019-2020 that serves as the Unified Planning Work Program; AND

WHEREAS, in order to support the elements of the 2019-2020 Unified Planning Work Program, the *Ithaca-Tompkins County Transportation Council* continues its designation of the New York State Department of Transportation to be the grant applicant on its behalf; AND

WHEREAS, the New York State Department of Transportation has agreed to apply for necessary regular program funding under the Federal Transit Administration Section 5303 program, under the Federal Transit Administration Section 5307 program, and under the Federal Highway Administration "PL" transportation planning program in amounts consistent with this approved 2019-2020 Unified Planning Work Program;

NOW THEREFORE BE IT RESOLVED, that the *Ithaca-Tompkins County Transportation Council* hereby approves the 2019-2020 Unified Planning Work Program and directs the submission thereof to the appropriate Federal and State agencies and directs the filing of the appropriate grant applications to support the program;

BE IT FURTHER RESOLVED, that the Transportation Policy Committee of the Ithaca-Tompkins County Transportation Council hereby authorizes and directs its Staff Director to execute and administer the 2019-2020 Unified Planning Work Program in cooperation with and with the assistance of the Transportation Planning Committee.

This resolution having been considered and approved on February 19, 2019.

V. 2020-2024 TIP Update Review

Report: Fernando de Aragón reported the following:

- In late 2018, existing projects were reviewed and evaluated for the TIP update. The City of Ithaca, NYSDOT, and Tompkins County have continuing projects in the TIP.
- In January 2019, a call for projects went out to program available federal formula funding; Initial Project Proposals (IPPs) were received from the City of Ithaca and NYSDOT. There were more requests than funding.
- A meeting with the sponsors (NYSDOT and City of Ithaca) is scheduled for today (2/19/2019) to come up with a draft program.
- Jeff Smith reported that the federal formula funding available is for national highway facilities; the county does not have any roads that fall under that designation, only the City of Ithaca and NYSDOT can utilize those funds in Tompkins County and that is why they are the only sponsors who submitted IPPs.
- When it is prepared, a draft TIP will be given to ITCTC committee members.
- Updates and public outreach continues; a 30-day public comment period will be held before a final TIP is reviewed.
- Final TIP approval will take place during the June 18th joint committee meeting.

Mike Lane asked where he could find a list of the projects. Fernando de Aragón asked Tom Mank to project the (Excel) list onto the screen so the committee could view it:

- The bulk of the projects are regional, such as bridge maintenance.
- Existing projects in the current TIP will continue.
- He promised to send the list of projects to committee members but cautioned that the list may change.
- Katie Borgella asked how much it costs to clean a bridge. Mark Frechette and David Smith reviewed a few things covered under the bridge maintenance description and estimated that it costs an average of \$5,000 to clean a bridge.
- Brent Cross asked what the acronym RPMARD stood for in a project description. Mark Frechette explained that it includes things like painting yellow lines and installing audibles in roads.

Action: This item was for informational purposes only.

VI. Long Range Transportation Plan (LRTP) Update

Report: Fernando de Aragón reported the following:

- Most of the work is being done in-house; staff is working on transportation data, creating a draft goals/objectives and performance measures chapter and compiling stakeholder input.
- The ITCTC has contracted with Iron Designs to produce tables and info-graphics to make the document more streamlined and reader-friendly.
- Data has recently been received from the National Household Transportation Survey; it is a rich source of data of travel and trip patterns that include modes, purpose, length, age groups, income, etc. The next ITCTC Planning Committee meeting will include a primer on it.
- Tom Mank projected some examples of the survey data on the screen for committee members.
- There will be another public meeting in April; the date is to be determined.
- Discussions will be held with the county planning department about the possibility of holding a joint public meeting about their energy strategy report and the ITCTC LRTP.

Action: This item was for informational purposes only.

VII. Director's Report

Report: Fernando de Aragón reported the following:

1. **July 16th Planning Committee Meeting.**
 - July 16th conflicts with a NYSMPO conference date; he asked if there were any objections to moving the ITCTC Planning Committee meeting to Tuesday, July 9th. Members checked their calendars, no objections were raised, and the meeting date was changed.
 - The location of the July 9th meeting will be announced soon when a venue is confirmed. (*On Wednesday, February 20th the committee members were informed that the July 9th meeting would take place at the Transit Center.*)
2. **Electric Vehicles (EV).**
 - NYSERDA has a website reporting on statewide EVs. The site shows the numbers for Tompkins County as 517 registered electric vehicles, the highest per-capita in the state.
 - The county's 11.75 EVs per charging station compares very favorably with other areas in NYS.
 - Deborah Dawson asked if the data included hybrid vehicles as well as all-electrics. She added that she recently rode to Albany in an electric vehicle and it did not perform well in very cold weather. Fernando de Aragón replied that the data includes both all-electric and hybrid vehicles; as far as cold weather performance, he was optimistic that improved, faster-charging stations will become more readily available throughout the state as the popularity of EVs increases.
3. Brent Cross asked about the rescission: who is calling for it and how does it affect the ITCTC? Fernando de Aragón explained that federal legislation includes a rescission for the coming year, but details are not clear at this time, and information is incomplete. MPOs are planning now to protect their carryover funds by programming them before October 2020 (the new federal fiscal year). This action may not save the carryover funds, but it makes them less vulnerable to rescission.

Action: This item was for informational purposes only.

VIII. Member Reports

Report:

1. **Mark Frechette (NYS DOT).**
 - There is no new information on the enhancement program.
 - The Cayuga Street project is going forward with re-purposed earmark funding of approximately \$367,000; the City of Ithaca already did some sidewalk and enhancement work in the area. The funding is going away this Fall so he encouraged the City of Ithaca to use the funding this summer or contact him about it.
2. **Mike Lane (Tompkins County Legislature).**
 - The Tompkins County Legislature reorganizes every year and this year there will not be a Transportation Committee; transportation-related items will be addressed by the Facilities & Infrastructure Committee, of which Mr. Lane is a member.
 - The legislature wants to continue having a good working relationship with NYSDOT. The legislators are interested in keeping informed about the Route 366 project and are very concerned about Lower Creek Road; there have been a lot of accidents, some of them very serious, at the Route 13 and Lower Creek Road intersection.
 - The Route 13 study continues with Katie Borgella (Tompkins County Planning & Sustainability Dept.) helping to move it along with the assistance of Fernando de Aragón; a client committee will be formed and partnering with NYSDOT. The study will cover the area from the Dryden Village line to Warren Road. Areas of concern are width of the road, traffic, driveways access, intersections, accidents, etc.
3. **Sue Ritter (Town of Ithaca).**
 - There will be an open house next week on the Danby Road sidewalk project that includes the area from the Ithaca College entrance to the City of Ithaca municipal line; it takes place on Tuesday, February 26th from 4:00 to 6:00pm in the South Hill Business Campus conference room (950 Danby Road).
 - The Trumansburg Road project is in its public outreach portion which includes a survey questionnaire.
 - The Gateway Trail project is on-going. The Town of Ithaca has gotten the "ok" from NYSDOT to dead-end the trail due to complications and delays with the corporate offices of Home Depot. The next step is talking with State Parks and DOT to figure out where to dead-end the trail and go into construction this year.
4. **Jeff Smith (Tompkins County Highway).**
 - He introduced John Webert, the new Associate Civil Engineer for the Tompkins County Highway Department; Mr. Webert will be Mr. Smith's designated-alternate for the ITCTC Planning Committee.

5. Tim Logue (City of Ithaca).

- The Brindley Street bridge project is on schedule; it is a 2-year project with some concrete work this year and bridge construction next year.
- Some Community Development Block Grant funds will be used for the sidewalk project on Aurora Street to connect to the Town's Danby Road project; it is currently out to bid. The sidewalk will go from Hillview Place up to the city line.
- The East State Street retaining wall project is on schedule for construction, hopefully in the fall.
- The Hector Street extension is close to receiving design approval. Being proposed is a sidewalk leading all the way up to the city line, a bike lane for most of the project (probably not for the bottom part of Hector), adding a couple of bus stops, some minor roadway re-alignments, a bit of culvert work, and generally trying to make it more of a complete-street.
- Design work has started on the Cecil A. Malone Drive bridge rehabilitation. The city is also working with the state on potential sidewalks in the railroad crossing area, behind and to the west of Wegmans, as part of the upgrades there.
- Hector Street work will include sidewalks to the city line as well as bike lanes.
- Eric Hathaway (City of Ithaca Transportation Engineer) has sponsored a "Vision Zero" program and will be going before Common Council for approval. The program would partner with law enforcement and the health community to provide education and data. Another component of Vision Zero is to request state law change to allow cities and villages to set lower speed limits within their municipal boundaries; currently you cannot go less than 30mph area wide, 25mph on some city streets, and you can only go lower than that, to 15mph, if it is a school zone. There are some city streets, like along Cascadilla Creek or within the city parks for example, where 25mph is still too fast. Eric Hathaway is putting forth a petition to Common Council; he will probably reach out to other municipalities to see if there is interest in the statewide petition. (*Vision Zero is a multinational road traffic safety project; it is a strategy to eliminate traffic fatalities and severe injuries, while increasing safe, healthy, equitable mobility – [see their website.](#)*)

Questions for Tim Logue:

- Brent Cross: Speed limit reduction has value for addressing existing hazards but, could this be utilized in a negative way in that creating a new road, if you didn't specifically reduce the speed limit, might not otherwise be built. He added that it could lead to pressure from developers to want a specific speed designation in their planned neighborhood. Tim Logue replied: No, it is mostly giving flexibility to municipalities to set speed limits in accordance with what they want those roads and streets to be; engineering studies and recommendations and approvals will still be needed for new streets, Vision Zero just provides latitude for existing streets.
- Mike Lane: Is there a plan to address the street conditions around Cornell? Tim Logue replied: Yes, Common Council gave more money to Public Works to try and address the project by pulling it apart into smaller pieces to make it easier to progress. It has been too big a project for the city to handle and it has not been very competitive for state and federal funding; this will allow the city to work on the area a bit at a time. It is an active project again.
- Fernando de Aragón: Will the Brindley Street project impact area traffic? Tim Logue replied: Not this year, the street will remain open; there will be detours and/or impacts when the bridge is built next year.

6. Ducson Nguyen (TCAT Board Chair).

- The TCAT strategic plan is out. You can see it by Googling "TCAT Strategic Plan".
- Assessment of how to best accommodate TCAT's growth needs has begun. A consultant will be hired to move the process forward and be an objective observer; this is the highest priority for TCAT this year.
- The inter-city bus situation on Green Street is being re-evaluated; it is mostly working fine except when student travel peaks as they leave or return for breaks.
- TCAT is interested in having permanent accommodations at the Seneca Street garage.

7. Don Hartill (Village of Lansing).

- The Village of Lansing has continued its on-going maintenance of roads; roads last about ten years, unmaintained roads can be dangerous and regular maintenance is cheaper than replacement.
- Road salt usage seems to be about the same as last year.
- He asked Reed Huegerich to tell the committee about the upcoming Town-Gown conference.

8. Reed Huegerich (Cornell University).

- The Town-Gown conference will be March 26th, from 9:00 am to 2:00 pm, at Hotel Ithaca; RSVPs were due last Friday but interested members are encouraged to call about still getting in.
- Don Hartill added that having discussions with the colleges about regional transportation is very useful.

9. David Smith (NYSDOT).

- A long-reach excavator at Cass Park has been pulling ice from the lake to avoid ice jams in the creeks.

Action: This item was for informational purposes only.

IX. Adjournment

Action: Moved by David Smith, seconded by Sue Ritter and unanimously agreed to adjourn the February 19, 2019 Joint ITCTC Planning & Policy Committee meeting at approximately 11:10 am.

Planning Committee Action:
Approval of 2/19/19 Action Summary:

April 16, 2019
Motion: Kate Supron
Second: Sue Ritter
Vote: Unanimously approved without modification

Policy Committee Action:
Approval of 2/19/19 Action Summary:

May 21, 2019
By:

ATTEST: _____
David Smith, ITCTC Policy Committee Secretary