

Addendum – March 12, 2018
Request for Proposals – Wellness Consultant

Question #1: Will BCBS share aggregate data on enrollment, trends, and correlations?

Answer: Yes, they are able to do this when asked. Consultants should expect this service from BCBS as well as ProAct our PBM (Prescription Benefits Manager).

Question #2: What does the acronym TPA stand for?

Answer: Third Party Administrator- in our case Excellus for medical and ProAct for prescriptions

Question #3: When and how will benchmarks and milestones for Consultant projects be established?

Answer: Benchmarks and milestones will be developed cooperatively as the Consultant becomes engaged with the Consortium Board of Directors and our municipal partners. Referring to the RFP one expectation is at least 2 on-site visits with each municipal partner to establish relationships and support meeting their work site wellness goals. Another general benchmark will be increased participation in the two current Consortium wide preventative health care initiatives-Flu vaccines and Blue4U enrollment.

Question #4: Can the proposal include the option to include subcontractors?

The short answer is YES. Operating under the rubric of the RFP- should a subcontractor be engaged at some point, the Consortium will want to vet the subcontractor to meet the same requirements as the Consultant.

Question #5: Is one of the tasks of the Consultant to support the municipal partners with their specific work site wellness programs and help partners without work site wellness project launch theirs?

Answer: YES

Question #6: Does the term “on-site visits” referred to in the RFP mean day visits with staff and possible evening Board meetings and if so could meals be included in the Consultant’s proposal and if so where?

Answer: This is a correct interpretation of our expectations for on-site visits. Meals can certainly be included in the proposal and would be best included with travel.

Question #7: Is the Consortium hoping to build on successful worksite wellness programs like smoking cessation and/or expand these efforts across other platforms and spaces.

Answer: Yes. Collaborating with other programs to meet the needs of the municipal partners is welcomed approach to leveraging for success.

Question #8: Are there any deliverables the Consortium is specifically looking for? Is the Consortium looking for the Consultant to anticipate deliverables as part of their scope of work?

Answer: The deliverables stated in the RFP scope of work (page 3). The Board of Directors will work with the Consultant to establish more specific goals and benchmarks as described in question 3 above.