

YOUTH EMPLOYMENT COUNCIL

NOVEMBER 13, 2012

1:30 P.M.

ONE-STOP CONFERENCE ROOM

PRESENT: A. Hendrix, S. Tabor, J. Bellis, D. Bradac, T. Husick, H. Cooper

EXCUSED: D. Osborne, R. Pollack, L. Schoffel, V. Zeppelin, N. Zook, K. Lind, J. Herbert

STAFF: J. Mattick, J. Luu

Call to Order

The meeting began at 1:35 p.m. and introductions followed.

WIB/YEC Proposal – Staff for Youth Initiatives

There has been ongoing discussion between Ms. Hendrix and Ms. Mattick about the feasibility of hiring a part-time staff person to assist in moving some of the youth initiatives forward. They have discussed funding a part-time person 15 hours per week through June 30, 2013 using \$15,000 in WIA funding and utilizing existing staff from the Youth Services Department. At this time they are requesting permission from the group to move this proposal forward to the Workforce Investment Board at their meeting on November 27, 2012.

It was Moved by Ms. Cooper, seconded by Ms. Bradac and unanimously adopted by voice vote to approve the submittal of the proposal to the Workforce Investment Board for approval. It was noted that Ms. Hendrix would be abstaining from all votes relating to this request.

NYSDOL Monitoring - Code of Ethics/Conflict of Interest Policy

As part of a governance review by the New York State Department of Labor, the Workforce Investment Board and the Youth Employment Council will be asked to file financial disclosure statements. A policy is being created that will hold Youth Employment Council Members to the same standards and it will be brought to the December meeting for review and discussion.

Committees Focused on Priorities – NWRC, Parent/School Event, Career/Labor Market Information to School Districts

There was discussion by the group about moving forward the initiatives identified as priorities at previous meetings and the thought is to establish committees that can work on these items. Council meetings will be held every other month with committees doing their work in the months in between.

The charge for each committee will be brought to the December meeting and the committees formed. They will begin their work in January 2013. The groups can also include other interested parties in the community. It was requested that a list of the WIB Membership, a summary of the tables from the April 20, 2012 WIB/School District meeting and a list of who was included at each table be sent out with the December meeting materials.

Upcoming Council Meeting Dates

Meeting dates for 2013 were established as the second Tuesday at 1:30 p.m. in February, April, June, August, October, and December.

Adjournment

The meeting adjourned at 2:37 p.m. The next meeting will be held December 11, 2013 at 1:30 p.m. at the One-Stop Center.

Minutes prepared by Jennifer Luu