

EXECUTIVE COMMITTEE

8:00 A.M.

ROYAL COURT RESTAURANT

OCTOBER 4, 2011

PRESENT: M. Coldren, B. Bantle, A. Pedersen, J. McPheeters
EXCUSED: M. Stamm, L. Patz, P. McKee, C. Haynes
STAFF: J. Mattick, J. Luu

CALL TO ORDER/APPROVAL OF MINUTES

Mr. Coldren called the meeting to order at 8:04 a.m.

APPROVAL OF MINUTES

The minutes of September 6, 2011, were accepted as written.

BOARD MEMBERSHIP UPDATE

Mr. Pedersen will be reaching out to Maguire Automotive. Ms. McPheeters has a meeting with Home Depot this week; they are interested in participating and they will check with their corporate office to see whether they are allowed to participate on the Board. Ms. Mattick will follow-up with Mr. Stamm on the status of Borg Warner. There was discussion about future public sector appointments, but these are on hold. Each public sector seat requires two additional private sector appointments to maintain 51% private sector membership.

ONE STOP OPERATOR AGREEMENT/CENTER RECERTIFICATION APPROVAL

Ms. Mattick reported the Office of Employment and Training and the NYS Department of Labor have completed the self-appraisal process and she has met with them to create goals for 2011-2012. It was Moved by Mr. Pedersen, seconded by Ms. McPheeters and unanimously adopted by voice vote to authorize Mr. Coldren and Ms. Mattick to execute the necessary agreements.

WIA YOUTH CONTRACT EXTENSION TO 6/30/12 – APPROVAL

Ms. Mattick recommended the WIA Youth Contract be extended through June 30, 2012. She reported the current contract allows for the extension. A Request for Proposals will be released at the beginning of 2012 for a new contract to commence July 1, 2012. She noted that the contract period will be changed from October- September back to July-June. The time period was changed previously because of problems created with the contract expiring right in the middle of the summer youth program; however, there have also been challenges with the contract period beginning in October as the state allocation cycle is July-June. She is recommending that the summer youth employment RFP also be released at the beginning of 2012 so providers will have adequate time to respond to one or both of the programs and have their programs up and running in time for the beginning of summer. It was Moved by Mr. Bantle, seconded by Mr. Pedersen and unanimously adopted by voice vote to extend the WIA Youth Contract with the Office of Employment and Training through June 30, 2012 for a total amount of \$245,000 for the extended period.

WORKGROUP UPDATES

Older Worker Working Group

The Older Worker Working Group will be hosting a panel discussion on October 18 during the SHRM/JSEC meeting with informal discussion following.

Retention and Attraction Working Group

The Retention and Attraction group is looking at data from the survey and discussing holding two events, one for high school and one for college students to do employer presented tours and panels around specific career areas. CBORD has agreed to host the panel for college students in the spring. Ms. Mattick and Mr. Coldren will also be meeting with Superintendent O'Donnell to get her perspective on the best way to proceed in order to get schools on board with the idea of holding events for high school students.

DIRECTOR'S REPORT

Ms. Mattick reported the County budget has been submitted and the County Administrator is recommending the over-target request at this point. Voting by the Legislature hasn't begun yet.

ADJOURNMENT

Executive Committee Minutes
October 4, 2011

The meeting adjourned at 9:03 a.m. The next meeting is scheduled for November 1, 2011 at 8 a.m. at the Royal Court Restaurant.