

**EXECUTIVE COMMITTEE  
8:00 A.M.**

**APRIL 6, 2010**

**ROYAL COURT RESTAURANT**

**PRESENT:** A. Pedersen, M. Coldren, B. Bantle, J. McPheeters, C. Haynes

**EXCUSED:** P. McKee, M. Stamm, L. Patz, B. Myers

**STAFF:** J. Mattick, J. Luu

**CALL TO ORDER**

Chairman Pedersen called the meeting to order at 8:03 a.m.

**APPROVAL OF MINUTES**

The minutes of March 2, 2010, were accepted as written.

**TC ACTION MONITORING**

Ms. Mattick reported there have been several concerns raised with the participant monitoring portion of Tompkins Community Action's (TCA) contract for the summer youth employment program they operated in 2009. An independent monitor was hired and their report has been received and passed on to TCA. TC Action is disputing the monitoring results and Ms. Mattick will be reviewing each of the participant files to see if the problems have been resolved and to determine potential disallowed costs prior to the final report being issued. Ms. Mattick stated she has appraised the County Administrator of the situation and he has been involved in determining the process moving forward.

Ms. Mattick stated that monitoring language was included in both the request for proposals and the contract itself. She noted that while agencies may view the level of monitoring that occurs as excessive, it is mandated at the State and Federal levels.

**DEPUTY COMMISSIONER OF LABOR VISIT**

Bruce Herman, Deputy Commissioner of Labor will be visiting Ithaca on Friday, April 9<sup>th</sup> and will be visiting the One-Stop Center, Ithaca College and Cornell University and will be meeting with various local business leaders throughout the day. Mr. Herman is particularly interested in workforce pipeline, regional sectors, tech transfer and economic development. Ms. Mattick will provide an update at the next meeting.

**WORKFORCE STRATEGY ROLLOUT**

Martha Armstrong from TCAD is providing a presentation on the workforce strategy to the Ithaca Rotary on April 7, 2010 and a press conference is scheduled for April 14<sup>th</sup>. A mailing to community leaders and a presentation to the County Legislature will also occur at a later date.

**NOMINATING COMMITTEE**

Mr. Pedersen and Ms. McPheeters agreed to participate on the nominating committee for 2010-2011. An email will go out to members not in attendance at the meeting to see if they would like to participate and a meeting will be convened prior the Executive Committee meeting in May.

**MAY 26, 2010 BOARD MEETING AGENDA**

There was discussion about the board making decisions on what priorities to move forward with and this will be the topic of discussion at the May 26<sup>th</sup> Board meeting.

**DIRECTOR'S UPDATE**

**SUMMER YOUTH EMPLOYMENT PROGRAM 2010**

Ms. Mattick stated decisions may need to be made pending funding being approved. She is concerned that vendors may decide they are unable to operate a program if decisions wait until late May.

**TRADE ACT PETITION**

No word has been received on the trade act petition for Emerson Power Transmission. Emerson is concerned that not all employees will be eligible for trade act funds. The chain division may be eligible because their operations are being relocated to Mexico, but employees in the bearing division may not because their operations are being moved to another state.

**FINAL WIA ALLOCATIONS 7/1/10 – 6/30/11,**

Final allocations have been received for 7/1/10 through 6/30/11 and they are up slightly over what was previously reported resulting in a total increase of \$112,000 across all funding streams over last year. Ms. Mattick will provide budgets at the next meeting for the upcoming fiscal year.

**ADJOURNMENT**

The meeting adjourned at 9:08 a.m. The next meeting is scheduled for Tuesday, May 4, 2010 at 8 a.m. at the Royal Court Restaurant.