

Monday	Tuesday	Wednesday	Thursday	Friday
			1 Professional Opportunity Developers 9:00- 11:00 a.m.	2 SECURITAS Open Interviews <u>10:00-11:00 a.m</u> CORNELL Meet the Employer 1:00- 2:30 p.m.
5 Labor Day Office Closed	6	7 METRIX Overview 10:00- 11:00 a.m.	8 MARRIOTT Open Interviews 12:00- 4:00 p.m.	9
12	13	14 Professional Opportunity Developers Entrepreneur Panel at Tompkins Public Library's Borg Warner Room 12:00- 2:00 p.m.	15	16 Job Search Basics for those with a Criminal Background 9:00- 10:00 a.m.
19	20 METRIX Overview 1:00- 2:00 p.m.	21	22 Older Worker Workshop 10:00 a.m.- 12:00 NOON	23
26	27	28	29 Professional Opportunity Developers 9:00- 11:00 a.m.	30 Civil Service Workshop 1:00- 2:00 p.m.

All workshops are offered at no cost to you and will be held at the Career Center unless otherwise indicated. However, space is limited and registration is required. Please call (607) 272-7570 ext.118, or register at the front desk. Tompkins Workforce is an Equal Opportunity Employer/Employment Service.

SEPTEMBER 2016 WORKSHOP DESCRIPTIONS

Professional Opportunity Developers Group Meetings: Thursdays, September 1st and 29th from 9:00- 11:00 a.m.

Network with people who previously held executive level or highly technical positions.

POD's Successful Entrepreneurship will be held on Wednesday, September 14th from 12:00- 2:00 p.m. at the Tompkins Public Library's Borg Warner Room. Tompkins Workforce New York (TWFNY) and Alternatives Federal Credit Union (AFCU) are teaming up to spotlight local entrepreneurs and the successes, challenges, and resources that have led them to realize their dreams. Hear from five local entrepreneurs about the challenges and successes they've experienced, as well as the resources they have utilized, in the development of their businesses. Panelists are varied in experience, age, gender, and ethnicity, and they also represent a mix of sectors and sizes of companies and organizations. Specific attention will be given to individual stories and how entrepreneurs financed their businesses.

Securitas Informational Interviewing Event: Friday, September 2nd from 10:00- 11:00 a.m.

A representative from Securitas will be at Tompkins Workforce NY conducting interviews for Security Guard positions. Please bring your resume if you have one and be prepared to talk about your interests and experience. TO APPLY: visit the Securitas website at www.securitasjobs.com. When you put in your zip code, all the offices closest to you will show up. Click on Johnson City and then proceed from there.

Cornell University Meet the Employer Session: Friday, September 2nd from 1:00- 2:30 p.m.

A Cornell Human Resources representative will discuss job search tips, application process and overall information about working at Cornell University.

Metrix E-Learning Information Sessions: Wednesday, September 7th from 10:00- 11:00 a.m. and Tuesday, September 20th from 1:00- 2:00 a.m.

Metrix E-Learning is an online skills and job-related training program that contains over **6,000 Courses**.

Courses range in topics from accounting, leadership, healthcare, and computer programming, etc.

Once registered, customers have accounts with unlimited access for 6 months.

Please note: This workshop requires a mid-level competency with computers.

If you want to learn basic computer skills, please speak with a counselor at the Resource Desk.

Marriott Open Interviews: Thursday, September 8th from 12:00- 4:00 p.m.

Representatives from Marriott will be at Tompkins Workforce NY for open interviews to fill available positions at their new hotel in Ithaca, located downtown on the Commons. Applications will be available and can be downloaded in advance at ithacamarriottcareers.com.

Job Search Basics for those with a Criminal Background: Friday, September 16th from 9:00- 10:00 a.m.

This workshop will cover the rights and responsibilities of those with a criminal conviction when applying for a job. We will address some of these questions: What should I know before I apply? What should I do to be job ready? What should I say during the interview?

Job Search Tips for Older Workers: Thursday, September 22nd from 9:00- 11:00 a.m.

Is age discrimination real? Have you ever been called "over qualified"? Are older adults being stereotyped? Discuss these topics and more in a forum for job seekers who are considered "older." Topics will include myths about the older worker, changes in job search methods, realities of the current job market, and ways to deal with them.

Civil Service Workshop: Friday, September 30th from 1:00- 2:00 p.m.

Learn how to look up exam and vacancy information for various forms of government. Will look at the application process and provide an understanding of navigating the process.

