

8:30 a.m. – 4:30 p.m. Monday through Friday
 171 E. State St./Martin Luther King Jr. St.
 Center Ithaca, Suite 241
 Ithaca, NY 14850

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Monday	Tuesday	Wednesday	Thursday	Friday
	Happy 4 th of July! 	1 WISE Event Room C 10 a.m. - NOON	2	3
6 METRIX Overview 1:00 – 2:00 p.m.	7	8 Civil Service Workshop 10:30 - 11:30 a.m.	9 SECTOR SERIES #7 Professional, Scientific, & Technical Services at Tompkins County Public Library 9:00 – 11:00 a.m.	10 CORNELL Meet the Employer Information Session 1:00 – 3:00 p.m.
13	14 CONQUERING THE INTERVIEW WORKSHOP 1:00 – 3:00 p.m.	15 BRIDGING THE GAP WORKSHOP 10:00 a.m. – 12 NOON	16 LABOR READY STAFFING SERVICES Meet the Employer Information Session 10:00 – 11:30 a.m.	17 ITHACA COLLEGE Meet the Employer Information Session 9:00 – 11:00 a.m.
20	21	22 METRIX Overview 10:00 – 11:00 a.m.	23 Professional Opportunity Developers 9:00 – 11:00 a.m.	24 H&R BLOCK Meet the Employer Information Session 9:00 - 10:30 a.m.
27	28	29	30 OLDER WORKER WORKSHOP 10:00 a.m. – 12 NOON	31 CHALLENGE WORKFORCE SOLUTIONS Open Interviews 9:00 - 11:00 a.m.

*All workshops are offered at no cost to you and will be held at the One-Stop unless otherwise indicated. However, space is limited and registration is required. Please call (607) 272-7570 Ext. 118, or register at the front desk in advance.
 Tompkins Workforce is an Equal Opportunity Employer/Employment Service.*

JULY 2015 WORKSHOP DESCRIPTIONS

The WISE Event: Wednesday July 1st, 10:00 a.m. - 12 Noon

Social Security recipients, who are interested in going back to work, will learn how working will impact their Social Security benefits.

Metrix E-Learning Information Sessions:

Monday, July 6th, 1:00 – 2:00 p.m. and Wednesday, July 22nd, 10:00 – 11:00 a.m.

Metrix E-Learning is an online skill and job-related training program that contains over **6,000 courses**.

Courses range in topics from accounting, leadership, healthcare and computer programming, etc. Once registered, customers have accounts with unlimited access for 90 days.

Please Note: This workshop requires a mid-level competency with computers.

If you want to learn basic computer skills, please speak to the counselor on the Resource Desk.

Civil Service Workshop: Wednesday, July 8th, 10:30 – 11:30 a.m.

Learn how to look up exam and vacancy information for various forms of government. Will look at the application process and provide an understanding of navigating the process.

Sector Series #7 at Tompkins County Public Library: Thursday, July 9th, 9:00 – 11:00 a.m.

This month's Sector Series will feature a panel of speakers who have local job openings in **Professional, Scientific, and Technical Services**. Panelists will represent entry level to advanced level positions, and share information regarding skills, education, certifications and experience that are necessary to obtain the positions. TWFNY invites job seekers from the general public to attend one or all of these free sessions. You will hear from panelists, network, and gain up-to-date knowledge of the local labor market.

Panelists (representing local businesses and organizations) and job-seekers will learn about On-the-Job-Training funds available through Tompkins Workforce NY, and how they can utilize those funds.

Because these sessions start at 9 a.m. (and the library opens at 10a.m.), use the entrance on the East side.

Cornell University Meet the Employer Session: Friday, July 10th, 1:00 – 3:00 p.m.

A Cornell Human Resources representative will discuss job search tips, application process and overall information about working at Cornell University.

Conquering the Interview Workshop: Tuesday, July 14th, 1:00 – 3:00 p.m.

Preparing for your job interview can be a challenge. This course will teach you how to: research and prepare prior to an interview, what to expect during an interview, how to follow up after an interview, and avoiding common problems.

Bridging the Gap Workshop about Education, Training, & Career Decisions:

Wednesday, July 15th, 10:00 a.m. - 12 NOON

Thinking about going to school for a certificate or degree? Are you thinking about training to improve skills or to learn a new skill? Do you need information on what's available locally, who to talk to and how to begin? The Bridging the Gap Workshop will cover what is available locally for training, degree programs, certificates, and funding sources. It will also cover local labor market information to help provide the guidance needed to make such a valuable career decision.

Labor Ready Staffing Services Meet the Employer Information Session: Thursday, July 16th, 10:00 – 11:30 a.m.

Labor Ready will give a presentation on their company and the openings they typically hire for in the Ithaca area. Labor Ready specializes in manufacturing, hospitality, and construction in addition to other industries.

Ithaca College Meet the Employer Information Session: Friday, July 17th, 9:00 – 11:00 a.m.

Come meet an Ithaca College Human Resource Representative, who will share their application process and the benefits of working at Ithaca College.

P.O.D. Professional Opportunity Developers: Thursday, July 23rd, 9:00 -11:00 a.m.

Network with people who previously held executive level or highly technical positions.

H&R Block Meet the Employer Information Session: Friday, July 24th, 9:00 – 10:30 a.m.

H&R Block currently has several openings as Office Managers, Tax Professionals and Client Service Professionals. Please come to this informative session to learn more about these opportunities and the 60 hour training class they offer to prepare individuals for the Client Service Professional openings.

Job Search Tips for Older Workers: Thursday, July 30th, 10:00 a.m. – 12 NOON

Is age discrimination real? Have you ever been called "over qualified"? Are older adults being stereotyped? Discuss these topics and more in a forum for job seekers who are considered "older". Topics will include myths about the older worker, changes in job search methods, realities of the current job market, and ways to deal with them.

Open Interviews with Challenge Workforce Solutions: July 31st, 9:00 – 11:00 a.m.

Challenge Workforce Solutions is a nonprofit vocational services organization that offers opportunities and support services to individuals who face barriers to employment. Challenge is looking for highly motivated career minded individuals to become part of the Challenge team. Challenge staff will be conducting open interviews from 9:00 – 11:00 a.m. Please come to TWFNY prepared to interview. You will be asked to sign in and then interview with the next available staff person.