

**MINUTES**  
**WORKFORCE DIVERSITY AND INCLUSION COMMITTEE**  
**DECEMBER 11, 2006 3:30 P.M.**  
**BEVERLY LIVESAY CONFERENCE ROOM**

Present: Leslyn McBean-Clairborne, Chair; Chantalise DeMarco, Patricia Carey, Martha Robertson, Anita Fitzpatrick, Larry Roberts, Cheryl Nelson, Carol Griep, Kristina Belanger, David Richardson, Tim Joseph, Betsy Dooling, Kit Kephart, Bob DeLuca, Sonya Hicks, Lillian Lightbourn, Shawn Martel-Moore, Karen Fuller

**Called to Order**

The meeting was called to order at 3:34 p.m.

**Announcements**

The following announcements were made:

- January 13<sup>th</sup> there will be the Annual Martin Luther King, Jr. Community Breakfast at Greater Ithaca Activities Center (GIAC). Activities will include poetry awards as well as the Peacemaker Award.
- January 15<sup>th</sup> there will be a Martin Luther King, Jr. birthday celebration will take place between Beverly J. Martin School and GIAC. Events will start at 11:30 a.m.
- On December 13<sup>th</sup>, 9:00 a.m. to 4:00 p.m. there will be a workshop and panel discussion on “Depression: The Silent Struggle for Older Adults and Their Caregivers” taking place at the Tompkins County Public Library.
- The Mock Court competition has had to be cancelled for this year and is hoped to be able to be held next year.
- The Skilled Trades Council will begin the pre-construction program in February. The intent is to have twenty individuals enter an apprentice program by April.
- The first Commercial Driver’s License Program held its first graduation; some graduates have already secured employment.

**Approval of Bylaws**

The Committee was informed that the bylaws had been reviewed and approved by the Personnel Committee; however had additional comments/concerns at the Legislature level. Mr. Joseph reviewed the areas of concern that included Articles II, III, IV, V, VI. The majority of the discussion was who should determine the Chair of the advisory committee. The discussion pointed out that unlike many other committees, the connection to County functions is such the connection to the Legislature should be more defined. As a result, it was determined the Legislature would appoint the Chair, with the body of the advisory committee appointing the Vice Chair. Further discussions followed on the articles and the Bylaws were amended and approved by consensus to send back to the Legislature for approval.

**Report from Marketing Subcommittee**

The subcommittee presented the reworked logo that would be utilized throughout departments to clearly indicate the commitment of the County and other parties to the Diversity Statement. It was explained how the logo would be utilized on stationary, posters, and other media relating to County government. The revised logo will be reviewed by the Personnel Committee on Wednesday. Appreciation was expressed to members of the Marketing subcommittee for their efforts.

**2007 Meeting Schedule**

The Committee felt the present schedule was working well for members and decided to maintain it for 2007.

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**Appointment to Committee**

Mrs. McBean-Clairborne spoke of the need for interested parties to submit the resume application to the Legislature office for consideration and approval. It was noted that present members would be recommended for approval and that potential new members would be reviewed by the Committee and forwarded to the appropriate standing committee and Legislature.

**Adjournment**

The meeting adjourned at 5:00 p.m.