

**Tompkins County Soil and Water Conservation District**  
**Monthly Staff Report**

**Name: Angel Hinickle** \_\_\_\_\_

**Month: August 2015** \_\_\_\_\_

**Agriculture (0 hrs)**

**Water Quality and Natural Resources (84 hrs)**

Provide technical assistance on stream bank erosion projects: Conducted ESI training with Mike Lovegreen on August 18<sup>th</sup>. Developed a project summary to be used for site construction. Worked with DEC and Army Corp on obtaining permits for the project. Conducted pond visit with Bob Johnson on Genung Rd in Dryden. Assisted four landowners with drainage concerns. Produced a soils map for a contractor. Followed up with landowners regarding pond/drainage visits conducted in early spring, provided additional information and guidance. Filled in technical notes for sites visits conducted from April to August.

NYSDEC WQIP – Trumbulls Corners Rd: Surveyed the project and sent data to engineer.

**Stormwater ( 17 hrs) –**

Provide stormwater technical assistance to municipalities through contract agreements:

Provided stormwater technical assistance to the Town of Newfield Code Enforcement Officer. Reviewed SWPPP with review of Dominion Pipeline SWPPP

Started reviewing Village of Trumansburg waterline SWPPP for Town of Ulysses.

Provide technical assistance to the Tompkins County Stormwater Coalition for MS4 communities:

Prepared agenda and facilitated coalition meeting. Typed and emailed meeting minutes. Updated and edited erosion and sediment control presentation for the TC3 construction class presentation scheduled for September. Set up drainage law training with Cornell Local Roads program. Downloaded culvert data collected by CCE interns and shared with interested coalition members.

**Invasive Species (20 hrs)**

Provide Technical Assistance to the County Hydrilla Task Force: Oversaw herbicide treatments in Cayuga Inlet, SE corner of Cayuga Lake, and Fall Creek. Worked with TC Health Department on water monitoring schedules for monitoring of herbicide residue in the SE corner of the lake, Inlet, and Fall Creek. Provided datasheets, maps and technical assistance for water quality monitoring.

**Earned Income ( 0 hrs)**

**SWCD Staff (27 hrs)**

Conduct weekly staff meetings: Attended staff meetings.

Email, staff meetings, board meeting, office cleaning, walk-in client assistance, answering phones, and administration (invoicing).

**Education (0 hrs)**

**Vacation leave (9.5 hrs)**

**Personal leave ( 0 hrs)**

**Sick leave (9 hrs)**

**Comp Time ( 0.75 hrs)**

**Holiday (0 hrs)**