

Minutes

Annual Organizational Meeting of the Board of Directors - Tompkins County SWCD
January 20, 2015
170 Bostwick Road, Ithaca, NY 14850

Present: Dan Carey, Jim Dennis, Dave Mckenna, Ron Updike, Alan Teeter (Directors)
Staff: Jon Negley
Guest: Barry Goodrich
Agencies: Pat Barry (NRCS), Justin Olsen (NRCS)

D. Carey , Chairman, called the meeting called to order at 12:30 pm. A quorum was present.

There were no additions to the Agenda. R. Updike moved to approve minutes of the December 8, 2014 Regular Board Meeting. Seconded by Allan Teeter. No discussion. Carried.

Pat Barry gave an update to the Board and passed out his NRCS Report. The District will be working with NRCS through an EQIP application (if funded) for streambank stabilization projects across three counties (Cortland, Tompkins, Schuyler). The District will also be coordinating with NRCS on 3 AgNPS grant project applications on the Lew/Lin, Jerry Dell and Sam Rose farms.

R. Updike moved to approve the financial reports as presented. A. Teeter Seconded. Carried.

Staff Reports were received ahead of the Board Meeting, but were not presented due to time constraints. J. Dennis had a question about Hydrilla funding that the County Administrator had approached him about. The District is asking the City and County for \$300,000 to cover upfront Hydrilla expenses to be reimbursed through a NYSDEC grant. Discussions are ongoing with both of these entities.

Organizational Business

Slate of Officers were recommended for consideration by Ron Updike...Dan Carey as Chair, Allan Teeter as Vice Chair, Dave Mckenna as Secretary/Treasurer, Jon Negley as Assistant Treasurer.

R. Updike moved to elect Dan Carey as Chair, Seconded by A. Teeter. No Discussion. Carried.

R. Updike moved to elect Alan Teeter as Vice Chair, Seconded by D. Carey. No Discussion. Carried.

R. Updike moved to elect Dave McKenna as Secretary/Treasurer, Seconded by A. Teeter. No Discussion. Carried.

R. Updike moved to elect Jon Negley as Assistant Treasurer. No Discussion. Carried.

R. Updike moved to table appointment of personnel and finance committee chairs until February meeting. Seconded by A. Teeter. Carried.

A. Teeter moved to accept Resolution #2015-1 naming Tompkins Trust Company as the District's official bank. Seconded by R. Updike. Carried.

R. Updike moved to accept Resolution #2015-2 naming the Ithaca Journal as the official newspaper for the District. Seconded by A. Teeter. Carried.

A. Teeter moved to accept Resolution #2015-3 designating the official Holiday Schedule for the District. Seconded by R. Updike. Carried.

R. Updike moved to accept Resolution #2015-4 adopting the official meeting schedule of the Tompkins County Soil and Water Conservation District Board of Directors. Seconded by A. Teeter. Carried.

D. Carey moved going into executive session to discuss personnel pay rates according to Resolution #2015-5 and #2015-5a @ 1:22 PM. Seconded by A. Teeter. Carried.

J. Dennis moved to come out of executive session @ 2:06 PM. Seconded by A. Teeter. Carried. D. McKenna was excused from the meeting at this time.

J. Dennis moved to accept Resolution #2015-5 discussed in executive session. Carried.

R. Updike moved to accept Resolution #2015-5a discussed in executive session with modifications of Gene Aarnio's salary to \$35,000 upon successful performance evaluation by the District Manager and Board after 6 months, and \$35,000 for the vacant clerk position. Seconded by A. Teeter. Carried.

J. Dennis moved Resolution #2015-6 accepting the District Rates for services. R. Updike Seconded. Carried.

A. Teeter moved Resolution #2015-7 approving \$50 Petty Cash fund. R. Updike Seconded. Carried.

R. Updike moved Resolution # 2015-8 approving second petty cash fund of \$50 as "change purse". A. Teeter Seconded. Carried.

J. Dennis moved Resolution #2015-9 authorizing certain recurring District expenditures before board approval at the next month's meeting. R. Updike Seconded. Carried.

A. Teeter moved Resolution #2015-10 adopting the Employee Handbook as presented. Seconded by R. Updike. R. Updike made a comment that Pg. 43 should reflect the current Holiday Schedule as adopted and be updated for future approval. Carried.

R. Updike moved Resolution #2015-11 approving the 2015 Annual Plan of Work for the District. A. Teeter Seconded. Carried.

End of Organizational Business

Old Business

R. Updike moved Resolution #2015-12 renewing of stormwater contracts with the Towns of Caroline, Newfield, Danby and Ulysses and the Tompkins County Stormwater Coalition. A. Teeter Seconded. Carried.

J. Dennis moved Resolution #2015-13 approving a municipal resolution to enter into a contract with NYSDEC through its WQIP program to implement a stream restoration project on Enfield Creek. R. Updike Seconded. Carried.

Applications for appointment to the At-Large member's seat for the Tompkins County Soil and Water Conservation District were received and reviewed. Aaron Ristow's application will be recommended to the County's "Planning, Energy and Environmental Quality" Committee for approval and appointment. J. Dennis will make this recommendation.

New Business

J. Dennis moved Resolution #2015-14 Approval of Tompkins County Appropriation Contract for 2015 Funding. Seconded by R. Updike. Carried.

The Cal Snow Contract Approval and Baker Workplan changes were tabled until the February meeting. Performance Reviews were presented to the Board for review. The District Manager received performance reviews from 2 Board members that will be filed in his personnel folder.

D. Carey moved that the minutes reflect the appreciation for R. Updike staying on the Board past his term to serve as the At-Large member until a suitable replacement could be found.

D. Carey moved to adjourn at 2:36PM, Seconded by R. Updike. Carried.

Next meeting date: February 9th, 2015 at 12:30 pm

Respectfully Submitted:

Jon Negley, District Manager

Ron Updike, BOD Chairman