

Organization Name:	ASI Renovations
Web Address:	www.ASIRenovations.com
Project 1: <i>Renovation Program Assistant</i>	
Project Description: <p>Work with project manager to establish a systematic way to ensure energy savings projects get done to meet budget, schedule, scope, and quality. This will be a work flow process and procedures.</p> <p>Work to identify the buildings in the tri county area that use the most energy by dollar amount in the interest of performing energy saving improvements to their infrastructure. These will be commercial buildings.</p> <p>Identify and describe a software platform to assist in both these endeavors.</p>	
Sustainability Intern's Role: Supporting the main effort of the employees working on these projects.	
Skills or Education Required: One or more of the following skills. Process improvement. Project management. Sales development. Online research. Oral and/or written communication. Software platform identification and selection. IT. IT architect.	
Total Project Hours or Weekly Time Commitment: Up to 16 hours a week. Flexible	
Internship Duration (check all that apply): <input type="checkbox"/> Spring Semester <input type="checkbox"/> Fall Semester <input type="checkbox"/> Summer <input type="checkbox"/> Any or all	
Staff Supervision: Vice President/Project Manager will provide oversight, and some work can be performed remotely.	
Intern Workspace: The organization has office space to host an intern, and some work can be performed remotely.	
Funding: This is a volunteer position.	