

Facilities and Infrastructure Committee
Regular Meeting Minutes
Friday, October 1, 2010 9:30 AM
Scott Heyman Conference Room

Approved 11/5/10

Call to Order

Attendee Name	Title	Status	Arrived
Dooley Kiefer	Chair	Present	
Michael Lane	Member	Present	
Pamela Mackesey	Member	Excused	
Leslyn McBean-Clairborne	Member	Present	9:59 AM
David McKenna	Member	Present	

Staff: C. Nelson, Public Works Administrator; E. Marx, Commissioner of Planning and Public Works; W. Szczesny, Highway Manager; J. Mareane, County Administrator; B. Eckstrom, T. Richardson, L. Riley, Solid Waste Division; J. Wood, County Attorney; K. Fuller, Deputy Clerk
Legislator: M. Robertson, Chair
Guests: Blythe Baldwin, Citizen; Liz Lawyer, Ithaca Journal

Call to Order

Chair Kiefer called the meeting to order at 9:32 a.m.

Changes to the Agenda

There were no changes to the agenda.

Comments from the Public

Blythe Baldwin, 149 Pine Tree Road, expressed concern regarding the possible Cornell University Cyclotron project that could include removing 225,000 cubic yards of material (up to 25,000 dump truck loads) from the site. Due to the proposed project to raise the pedestrian bridge near Route 366, this traffic could be routed onto Pine Tree Road. She said neighbors believe Cornell has a report on the project that has not been made public. She asked that Cornell University be more transparent about their projects and how they will impact the surrounding neighborhoods and that the County assist in the request.

Mr. Lane said it is his understanding from an article in the newspaper that Cornell University has received a \$32 million grant to assist with the planning aspect of the project. Ms. Baldwin reiterated the need to have Cornell University be considerate of neighborhoods and determine how to have the least destructive impact. She has not spoken to anyone from the university but believes others have.

Report from the Committee Chair

Cornell University Proposed Synchrotron Project

In response to Ms. Baldwin's concerns, Ms. Kiefer said the \$32 million grant received from the National Science Foundation referenced in the newspaper would be used by Cornell University to further research and develop prototypes of an advanced ERL (Energy Recovery Linac) prepare for a competition involving the synchrotron. The university will be required to supply a great deal of information ahead of any actual work on the proposed project. (Editor's Note: There is another NSF grant to Cornell for \$77 million to continue operation of the existing synchrotron [CHESS, Cornell High-Energy Synchrotron Source] through at least March 2014. Since 2000 Cornell University has been planning a \$500 million ERL upgrade to CHESS.) With respect to information on the proposed raising of the overpass on Pine Tree Road and that there is a report that was not released by Cornell University, Mr. Marx said the

information Ms. Baldwin was speaking of may have been included the t-GEIS showing it would eliminate the substandard condition for trucks getting to East Hill Plaza. Mr. Lane asked if the Committee should have a Cornell University representative attend a meeting to address any questions on the proposed project. Ms. Kiefer said she believes it would be premature at this point. Mr. Marx said he thinks the university would be open to discussion, particularly due to the nature of the work proposed. Mr. Marx said the competition guidelines also require the Town of Ithaca's approval that the work could take place.

Sewer Concern

Ms. Kiefer said the Village of Lansing has expressed concern regarding blockages in the sewer line ~~at~~ **from** the jail. Mr. LeMaro, Facilities Director, has spoken to the Village of Lansing engineer and reviewed the history of blockages (three in a four-year period), and the layout of the sewer collector lines to determine if the problems are, in fact, the County's responsibility. Mr. LeMaro has also contacted the manufacturer of a grinder that could be installed in the sewer lines if needed and will meet with the representative within the next several weeks.

Warren Road Reconstruction Project

Ms. Kiefer recalled Legislator Pryor's sharing information regarding residents having concerns relating to the Warren Road reconstruction project. She shared a copy of a letter received from the Sterling's expressing appreciation to Mr. Lampman for addressing individual concerns and praising the subcontractors.

Commissioner of Planning and Public Works

Pine Tree Road – Update

Mr. Marx reported on meetings to discuss the Pine Tree Road project, which included the Ithaca-Tompkins County Transportation Council. A group is looking at truck traffic volumes and patterns to see what can be done, future impacts, and what mitigation may be available. Although this review is somewhat related to the project, it is also an independent study of the area. A public meeting will take place in late October/early November, during which the results of the review would be shared.

Hanshaw Road Public Meeting

Mr. Marx reported there would also be a public meeting in late October/early November on the Hanshaw Road Project where property maps and project details will be shared. Prior to that meeting there will be a meeting of residents who approached the County to discuss their concerns.

Black Diamond Trail Proposed Intermunicipal Cooperative Agreement

Mr. Marx said there have been a series of meetings between the New York State Parks and municipalities the Black Diamond Trail runs through (Towns of Ithaca and Ulysses, City of Ithaca, and Tompkins County) to determine how the project may be able to proceed. The State Parks have the funds for materials to contribute to the project but lack labor and equipment. The Park has asked whether municipalities could offer assistance during the slower periods of the year when highway crews may be available (early winter and early spring) to allow at least a portion of the trail to open. The main work would focus on drainage and cleaning/replacing old culverts. Since the trail runs along an old railroad bed the work is mainly clearing the vegetation from that area. He explained the reason it would be an intermunicipal cooperative agreement is to allow the various municipalities to work outside of their jurisdiction. At this time there is no formal action being requested.

Minutes
Facilities and Infrastructure Committee
Friday, October 1, 2010

Ms. Kiefer asked if volunteers could also be used; Mr. Marx said not at this time, the work needed would require large equipment. Mr. Sczesny said use of highway equipment would result in work being done quickly and in a safe manner.

Mr. Lane asked if the agreement would only apply to the Black Diamond Trail or be opened up to other municipal trails under construction. Mr. Marx said at this time he is only looking for assistance for the Black Diamond Trail, however, believes it could include other areas in the future. He said the Black Diamond Trail has been listed as a priority by the community. The State Parks system requested assistance on this project since, due to cutbacks, there is only one maintenance worker on staff. He said a similar intermunicipal agreement occurred on the Queen Catherine Trail. An intermunicipal agreement may allow the trail to open within the next few years. There is still a need to plan and develop a strategy for bridge replacement (\$800,000) on the trail; fund raising activities and grants strategy could take place while the clearing and drainage work is being completed.

In response to Ms. Kiefer's question about a design plan, Mr. Marx said there is a design plan and the State Environmental Quality Review is complete, with no other process to be approved in Albany. In reply to a question on easements, Mr. Marx said there is one property requiring a temporary easement pending that is not yet complete due to a town review of an adjacent project. Mr. Marx noted the New York State Parks system would be responsible for regular maintenance of the trail once it is completed. He expects a resolution would be brought forward at a future date.

Natural Gas Drilling

Mr. Marx hopes to bring a proposal forward later in the year regarding road use. Mr. Wood and others are still reviewing the topic. There is a lot of legal background to review to determine what agreements and regulations to undertake.

Mr. Marx said there is currently a resolution under consideration by the Planning, Development, and Environmental Quality Committee regarding drilling on County land. He believes that if passed, this Committee should also endorse the resolution.

Mrs. McBean-Clairborne arrived at this time.

The Committee was informed the State is requesting comments until October 29th on their strategic management plan for State forests that includes a provision about drilling for natural gas. There is also a resolution coming forward to the Planning, Development, and Environmental Quality Committee regarding drilling on State forest land. The New York State Department of Environmental Conservation is considering hydrofracking and is also looking into leasing, which may be a conflict of interest. Mr. Marx said that it appears there is not agreement at the State Department of Environmental Conservation of what the State's approach should be and that other than the gas drilling section, the balance of the State Plan is excellent.

Minutes Approval

It was MOVED by Mr. Lane, seconded by Mr. McKenna, and unanimously adopted by voice vote by members present, to approve the minutes of September 3, 2010, as presented. MINUTES APPROVED.

Highway Division

Pavement Quality Index (PQI)

Mr. Sczesny informed the Committee he had e-mailed an update of the memorandum regarding the Pavement Quality Index, which added the average daily traffic to each road. He noted that Hungerford Road, Ellis Hollow Road, and Turkey Hill Road will have true and level paving treatment prior to winter.

Update of 2011 Budget Impacts on Highway Division

Mr. Sczesny spoke of the problems associated with heavy rain when he started five years ago, noting it required several days to clear damage from storms. The Legislature approved funding for a dedicated crew to deal with ditching and drainage, and through attrition the crew has been diminished. An over-target request for \$266,764 has been requested to reinstate the crew. He noted that after the recent significant rainfall there was not any area requiring emergency work as a result of the work done by this crew. Mr. Sczesny said the County is fortunate to have a Highway Division that has done such a good job.

Mr. Marx agreed with Mr. Sczesny regarding the value of this crew's work and said he would not like to see it discontinued. With the staff budget cuts and no capital project to assist with maintenance, the course of events would be to go back to emergency work rather than regular maintenance. With regard to this crew, as positions become open they were not filled; the current budget now removes those vacant positions.

Mr. McKenna was pleased to see only five percent of the County's roads, 17 miles, were in bad shape according to the PQI.

In response to Mr. Lane's question on the Ludlowville Road flooding problems, Mr. Sczesny said drainage has been improved. Mr. Marx said there is still a State and Federal funded project for that area that will assist in mitigating problems upstream of where the flooding occurs.

Mrs. McBean-Clairborne asked whether it would be possible to do without the crew for a year or two and then reinstate the crew if the budget allows. Mr. Sczesny said highways are constantly deteriorating and preventive maintenance is an important consideration to keep them in the best possible condition, although it may be possible to eliminate the crew on a short-term basis depending on weather conditions.

Discussion and Chronology of Public Participation Opportunities (DOC ID: 2218)

Mr. Sczesny provided written material on the process used for highway projects. He explained that when seeking Federally funded projects, the County is competing with other municipalities with higher population numbers who may be able to show a higher return on an investment, making it difficult for the County to obtain the funding. *Ms. Kiefer asked to be provided with a timeline for the different stages of project communication; recalling the extensive spreadsheets provided for the Public Safety Communication project.*

Mr. Marx said one big issue is that questions arise from the Federally-funded projects. Often it is a sense of the public that projects have been decided without any public knowledge and input. He said there is a time-lag issue; the decision to apply for Federal funding for road projects takes place almost seven years in advance of when a project would begin. Federally approved projects are added to the end of a five-year Transportation Improvement Program (TIP). What occurs is that a highway need is identified and is followed by a very small window to formally approve the project if given the funding. It will be five years after the approval before anything further takes place, which will be the first public meetings. Mr. Marx explained the adoption of the TIP is a public process, however, there is limited amount of plan detail available at that time.

Ms. Kiefer asked whether it would be worthwhile to provide more public notice prior to adoption of the TIP, since it would involve potential projects it may be of interest for long-time residents to attend the meeting. Mr. Marx said it may be possible, however, there would not be much information. The projects are being submitted on the basis of need, which would be ones who need major work and higher traffic counts to meet cost-benefit requirements. He also said that if awarded, there are some Federal requirements that would be attached to a project, but they would not be known at the time a project is added to the TIP.

Mrs. McBean-Clairborne said it is good for residents to know what is being proposed and suggested that the public be informed of what projects the County is considering. She also said the document provided to the Committee may be useful for the public to have a better understanding of how highway projects progress.

Ms. Robertson agreed that informing the public of the timeline of projects as they progress is important as well as publishing a listing of what projects the County is considering to include in the TIP.

Mr. Lane said one of the duties of the Legislature is to move projects forward for the benefit of residents. He would like to find a way to move forward the previously recommended idea of an official County Map. The map would enable realtors to advise potential buyers of upcoming projects. He also said it may be possible to expand the map to include projects being completed by other municipalities as well. He stressed the need to advise the public on long-term construction issues.

Mr. Marx reported ITCTC's planning subcommittee is in the process of working on a Complete Streets Plan. This legislation says when rebuilding roads they need to be suitable for all users, meaning all vehicles (bicycles, pedestrians, and transit vehicles). What needs to happen is a determination of what network of streets need this type of substantial improvement and which is likely to receive Federal aid. This information would allow the public to see the network and have an understanding of what is being achieved as a whole rather than only looking at one portion. Mr. Lane said having descriptions of what type of road and what plans are for specific roads would be beneficial to individuals purchasing homes.

Mrs. McBean-Clairborne appreciates receiving notices of tax-delinquent properties from the Finance Director so that she can contact owners to be certain they are aware of the delinquency. She suggested Legislators receive information in advance of potential road projects that could be used in the same manner. Ms. Robertson agreed with Mrs. McBean-Clairborne's suggestion and also suggested public meetings to inform the public of what Complete Streets would mean and allow input. Mr. McKenna said any publicity of meetings and projects needs to be through multiple media platforms.

* * * * *

Draft Outline of the Public Participation and Notification Process for Tompkins County Highway Construction Projects (DOC ID: 2217):

During discussion of the document it was explained by Mr. Marx that for neighborhood projects such as Forest Home and Pine Tree Road there is a small working group and there is a neighborhood representative who is part of the working groups discussion projects. Mrs. McBean-Clairborne said although it is time-consuming, spending time at the beginning of the project to make certain everyone is aware of what is happening saves other staff time as the project progresses. She suggested residents select a representative that is not a municipal official to attend the meetings.

Mr. Marx said the difficult aspect of projects is that there is not much detail at the time a project is proposed and receives the Federal aid approval. Details are considered in the design phase, which is a long time after the initial proposal.

* * * * *

Highway Capital Project Status Report (DOC ID: 2216)

The Committee reviewed the report and noted the following:

- Ellis Hollow Road – Ms. Robertson asked if the County has the ability to not be charged for increased costs due to the delay in completing the work. Mr. Sczesny said he has not yet spoken to the contractor regarding the delay and noted he is not pleased with all the work completed thus far. He said that it would be difficult to determine any additional costs since the cost of oil-based products fluctuates so much and it is not known what 2011 prices will be. Ms. Robertson expressed concern that crews worked from 7:00 a.m. to 2:00 p.m. through 3:00 p.m. and not on weekends. She believes they could have completed more of the project if hours were extended during good weather. Mr. Sczesny replied there had been some problems with not being able to obtain materials. Mr. Marx then said how a bid is structured would determine whether there could be recourse. It would be expected the project is straight hours and no overtime involved, absent clauses that have penalties involved due to not meeting schedules.
- Mr. Lane was provided information explaining the Cornell University Community Transportation Investment initiative; \$10 million dollars was their donation to local municipalities over the course of several years. Mr. Lane then suggested it might be useful to publicize the fact that Cornell University is funding improvements to Game Farm Road that may shift some of the traffic patterns from Pine Tree Road.
- Red Mill Road Bridge – Ms. Kiefer asked whether the simplified design report had been submitted to the State; *Mr. Sczesny will look into the matter and notify the Committee.*
- Hanshaw Road Reconstruction – Mr. Lane requested the public meeting be held in adequate space; it will be at the Cayuga Heights Fire Station.
- Warren Road Reconstruction – Mr. Lane expressed concern that maintenance and future repairs to the road may be expensive.

* * * * *

Capital Payment Summary Report (DOC ID: 2211)

The Committee received the report for information only. *Ms. Kiefer requested the “Dates of Service” indicate the period of work covered by the payment (Ex. 7/11/10 through 8/11/10).*

* * * * *

Solid Waste Division

Recycling and Solid Waste Center Revised Site Plan (DOC ID: 2213)

Ms. Eckstrom said since the last meeting the design for the Recycling and Solid Waste Center was revised to eliminate the two-way traffic flow. Scott Nostrand of the Barton and Loguidice consulting firm assisted in reviewing and revising the plan in order to reduce possible liability issues due to cross-traffic concerns. The new design will allow public use of the facility in the outer loop, with the commercial traffic utilizing the inner loop area. There will be two lanes of traffic at the exit point to allow traffic not requiring scale weighing to exit the facility. Ms. Eckstrom said the change in design would not have any additional cost and may, in fact, be less expensive. There will be a modification to the public parking and staging area to improve the grade of the lot. Although there will be an eight-

degree drop, it will be a significant improvement from the overall grade at that location. The outcome is that there will not be any crossing of traffic between the commercial and public flow. In addition, single-stream recycling will reduce queuing time.

Ms. Eckstrom expressed appreciation to everyone who has assisted in the review and development of the site plan. *Ms. Eckstrom said when the final design is complete she will provide the Committee with a graphic design to more clearly understand the overall layout and grade.*

Mr. Wood spoke of the traffic flow of the facility being more efficient, only requiring one stop with the exception of high-fiber.

In response to Mr. Lane's question about the status of scale replacement, Ms. Eckstrom said the scale presently in use would be braced. Both scales will be replaced and the consultant and Mr. Riley are looking at different scales to determine which to purchase. It is expected to be an above-ground steel scale and Purchasing is working on the bid specifications. Mr. Nostrand said the outbound scale is working and the existing deflection is being monitored weekly to determine there are no problems. There is a cribbing plan being developed to ensure vehicles on the scale would only drop an inch or two if further deflection were to occur. Also being reviewed is the cost difference between above-ground scales vs. replacing what is presently at the facility.

Ms. Eckstrom said that although having only one scale does present some operational issues, overall it has not been significant as it is the slower period of the year.

Resolution (DOC ID: 2215): Acceptance of a United States Environmental Protection Agency Grant to Provide Reduce, Reuse, Recycle, and Rebuy (4Rs) in Tompkins County Schools - Tompkins County Solid Waste Management Division (Pending Committee Action 10/1/10)

Mr. Lane asked if the \$3,000 contribution from Solid Waste Division was in-kind services. Ms. Eckstrom believed it was and noted the total project is \$32,500. She provided a written summary of the grant's program goals and noted the grant will help to increase the recycling in schools. The next step is to introduce reuse and rebuy and the schools will work with Finger Lakes Reuse for electronics. Three schools, Dryden, Lansing, and Trumansburg, will be involved in the work associated with the grant and it is hoped to reach a goal of 75 percent waste reduction in schools; some are currently at 50 percent.

Ms. Eckstrom said that Ithaca City School District is interested in the programs, however, it is difficult to coordinate work with the various administrators; she will continue to work with Superintendent Pastel. Ms. Eckstrom noted Dryden's participation is excellent and others are working to increase their waste reduction. Presently, Ithaca City School District is at 35 percent waste reduction and they are continuing to improve.

Ms. Kiefer asked Ms. Eckstrom to verify what portion of the \$3,000 is in-kind services or cash investment in the program.

RESULT:	RECOMMENDED [UNANIMOUS]
MOVER:	Leslyn McBean-Clairborne, Member
SECONDER:	Michael Lane, Member
AYES:	Dooley Kiefer, Michael Lane, Leslyn McBean-Clairborne, David McKenna
EXCUSED:	Pamela Mackesey

WHEREAS, in 2009 the United States Environmental Protection Agency (USEPA) solicited competitive proposals for its Reduce, Reuse, Recycle, and Rebuy (4Rs) in Schools Grant under EPA-A2-RPB-01-2010, and

WHEREAS, the Tompkins County Solid Waste Management Division (TCSWMD) prepared a proposal for the EPA-A2-RPB-01-2010 grant to implement a pilot program to strengthen 4R practices in Tompkins County Schools, and

WHEREAS, the total project cost is \$32,500.00, of which the TCSWMD is contributing \$3,000.00 of in-kind and cash donations, and the USEPA has awarded a Reduce, Reuse, Recycle, Rebuy (4Rs) in Schools Grant in the amount of \$29,500.00 to Tompkins County, and

WHEREAS, the TCSWMD will serve as lead agency for the implementation of this grant, now therefore be it

RESOLVED, on recommendation of the Facilities and Infrastructure Committee, That the Tompkins County Legislature accepts the USEPA Reduce, Reuse, Recycle, and Rebuy (4Rs) in Schools Grant in the amount of \$29,500.00,

RESOLVED, further, That the project budget is as follows:

REVENUE: 8165.3989	Federal Aid Other	\$29,500.00
EXPENSES: 8165. 51771	Salary for Communication & Administrative Coordinator	\$ 4,361.00
8165.51077	Salary for Communications Assistant	4,662.00
8165.51868	Salary for Waste Reduction & Recycling Specialist	1,455.00
8165.54313	Photography Equipment	800.00
8165.54303	Office Supplies	1,200.00
8165.54330	Printing	1,222.00
8165.54412	Travel & Training	3,468.00
8165.54333	Educational & Promotional Materials	2,600.00
8165.54442	Professional Service Fees	9,732.00

RESOLVED, further, That the County Contracts Coordinator is authorized to execute the USEPA grant award on behalf of Tompkins County,

RESOLVED, further, That the County Contracts Coordinator is authorized to sign any contracts or agreements between the County of Tompkins and any third party necessary to complete the project.

SEQR ACTION: TYPE II-20

Solid Waste Capital Payment Summary Report #1 (DOC ID: 2212)

The report was provided to the Committee for information purposes.

Update on Revenue Stream

Ms. Eckstrom reported the revenues for August were good and appear to be increasing. She had anticipated a \$250,000 surplus, however it now is at \$270,000. This will assist with any additional costs that may occur and it appears the revenue will remain stable.

Report from the Public Works Administrator

Report on Waste Reduction

Ms. Nelson said a report is being compiled to determine how much the County has kept out of the waste stream as a result of utilizing its surplus equipment policy during the move from Biggs B. The report will show how much was sold or utilized by other departments and when complete, a press release will be written to highlight the savings.

Ms. Eckstrom spoke of expanding the Environmentally Preferred Procurement subcommittee to assist in reaching the County's goal of 75 percent waste reduction.

Update on Biodiesel Fuel Purchases

In response to Mrs. McBean-Clairborne's question on the status of the biodiesel fuel purchasing, Ms. Nelson said the Clean Cities Program Coordinator, Barry Carr, informs the County of any news that may be of interest. Ms. Nelson then forwards that to the appropriate individuals in municipalities and appropriate committees, creating a great network of information. Mr. Carr has also given presentations regarding natural gas and biodiesel.

The County decided to purchase biodiesel fuel, however, there was a problem in the State's business process last November resulting in no B20 biodiesel fuel (20% ethanol) available under the State contract. This required the County to purchase straight biodiesel until Griffith Energy, who received the State contract award, had the fuel available. Thus far, three shipments of the biodiesel have been received. It is not certain how many other communities are using the fuel as well. She noted biodiesel purchases is B10 in winter, B20 in summer.

Solid Waste Division Continued

Pharmaceutical Drop-Off Event

Ms. Eckstrom announced there would be a pharmaceutical drop-off event on October 16th at the Tompkins Consolidated Area Transit parking lot.

Department of Environmental Conservation Education Grant Award

Ms. Eckstrom announced she has learned the Solid Waste Division will be receiving a grant of approximately \$350,000 as reimbursement for educational work completed for the years of 2002 – 2007. She anticipates the County would also be eligible for a future grant for subsequent years.

Adjournment

On motion, the meeting adjourned at 11:25 a.m.

Respectfully submitted by Karen Fuller, Deputy Clerk.

Facilities and Infrastructure Committee
Regular Meeting Minutes

Friday, September 3, 2010 9:30 AM

Scott Heyman Conference Room

Approved 10-1-10

Attendee Name	Title	Status	Arrived
Dooley Kiefer	Chair	Excused	
Michael Lane	Member	Late	9:51 AM
Pamela Mackesey	Member	Present	
Leslyn McBean-Clairborne	Member	Present	
David McKenna	Member	Present	

Present: B. Eckstrom, Solid Waste Division; R. Nicholas, Airport; C. Nelson, Public Works Administrator; J. Mareane, County Administrator; W. Sczesny, Highway Division
 Legislator: P. Stein
 Guest: Bernard Hutchins

Call to Order

Mrs. McBean-Clairborne, Vice Chair, called the meeting to order at 9:35 a.m.

Changes to the Agenda

Mrs. McBean-Clairborne announced the Airport resolution was being moved up on the agenda to accommodate Mr. Nicholas' schedule. [The Committee authorization to approve seeking bids for scales at the Solid Waste Facility was added later in the meeting.]

Comments from the Public

Bernard Hutchins, 1016 Hanshaw Road, read the following statement:

“By a resolution you have on your agenda this morning, you are increasing spending for Right-of-Way for the Hanshaw Road project by \$222 thousand, or 57% (from \$390,000 to \$612,105). This is almost totally due to what the County calls its “determination to compensate” for additional takings, but which is actually compelled by the Coddington Road Decision (CRD). (Very little is due to an extended walkway.) It’s like me saying I have “made a decision to pay my taxes.” Euphemisms are useful for every-day civility, but they seem inappropriate when it comes to spending taxpayer’s money.

“The fact that the County has no choice in the matter is of great importance to the Hanshaw Road residents, but should be of concern to all taxpayers who might well disapprove of apparent discretionary spending. The actual situation is not reflected in the wording of the resolution. Did you all get up this Friday morning and say “Hey – why don’t we pay some extra money to those nice folks up on Hanshaw?”

“What it might better say is that, while the County was the actual losing party to the CRD (Brauer vs. Tompkins County), the County nonetheless failed to understand and apply the decision to Hanshaw, was called on the issue, and now must pay. I know you don’t want to go this far, but something needs to be added to the fourth WHEREAS of the resolution. And while mentioned in the memo, only the new amount of \$612,105 is mentioned in the actual resolution, not the original amount of \$390,000.

“On a different note, Klaus Beyenbach, Bruce Levitt, and I did meet on July 26, 2010, with Ed Marx and John Lampman, as noted in your August 6 minutes, where Mr. Marx describes the exchanges in part as involving ideas “some that may have potential.” We have had no recent contact.

“I believe that one that has potential is the idea of moving the sidewalk to the south side for the westmost portion (Cayuga Heights end) of the project. As noted in the write-up I provided on July 26 (similar copies here today) this first solves the longstanding pedestrian crossing hazard in Cayuga Heights, and then offers four other significant advantages, which I listed. I further noted that this idea was in the 2007 Final Design Report – just not implemented! “

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)

Minutes
Facilities and Infrastructure Committee
Friday, September 3, 2010

Committee Chair's Report

Mrs. McBean-Clairborne did not have a report.

Minutes Approval

It was MOVED by Ms. Mackesey, seconded by Mr. McKenna, and unanimously adopted by voice vote by members present, to approve the minutes of August 6, 2010, as presented. MINUTES ADOPTED.

Airport

Resolution (DOC ID: 2173): Award of Bid - Long-Term Parking Lot Expansion Project - Ithaca Tompkins Regional Airport (Pending Committee Action 9/3/10)

Mr. Nicholas said the bid is higher than the estimate due to a decision to add bollards around lighting poles to reduce the possibility of damage.

RESULT:	RECOMMENDED [UNANIMOUS]
MOVER:	David McKenna, Member
SECONDER:	Pamela Mackesey, Member
AYES:	Pamela Mackesey, Leslyn McBean-Clairborne, David McKenna
ABSENT:	Michael Lane
EXCUSED:	Dooley Kiefer

WHEREAS, the Finance Department advertised and received three (3) bids for construction of the Long-Term Parking Lot Expansion Project at the Ithaca Tompkins Regional Airport, and

WHEREAS, the lowest responsible bid of \$125,496.00 was submitted by Economy Paving of Cortland, New York and

WHEREAS, a design and inspection contract for \$23,000 has already been awarded to C&S Companies of Syracuse, New York, and

WHEREAS, revenues from the parking lot are currently 18.5% over budget and, combined with incremental income from the parking lot expansion, are considered sufficient to secure a \$148,496 inter-fund loan from the General Fund in order to expedite needed improvements, now therefore be it.

RESOLVED, That the County Administrator be and hereby is authorized to execute a contract with Economy Paving of Cortland, New York.

SEQR ACTION: TYPE II-2

Wildlife Hazard Assessment RFQ (DOC ID: 2174)

Mr. Nicholas requested permission to advertise for qualifications from consultants to conduct a Wildlife Hazard Assessment at the Ithaca Tompkins Regional Airport.

He said there was a collision with a deer and airplane on July 25th. Although there was damage to the wing and flaps of the airplane nobody was injured. The Federal Aviation Administration requires a

Minutes
Facilities and Infrastructure Committee
Friday, September 3, 2010

wildlife hazard assessment when animal/plane accidents occur. The study will take one year to complete and will utilize heat-seeking devices to determine animal patterns in the vicinity. Following the assessment, recommendations would be provided to the Airport.

Mr. Lane arrived at this time.

Ms. Mackesey asked if there were recommendations made, who would be responsible? Mr. Nicholas said it would be the Airport's responsibility, however, he believes it would not be a significant expense.

It was MOVED by Ms. Mackesey, seconded by Mr. McKenna, and unanimously adopted by voice vote by members present, to advertise for qualifications for a Wildlife Hazard Assessment at the airport. MOTION APPROVED.

* * * * *

Terminal Conference Room (DOC ID: 2188)

Mr. Nicholas requested permission to advertise for proposals (RFP) to lease the airport terminal conference room (formerly the TC3 Room). He explained that when originally built, Tompkins Cortland Community College (TC3) paid for the room and was given a ten-year contract for use. The contract has expired and he would like to advertise to determine if there is interest by other parties. He explained that the airport has not charged for room use recognizing use of the room generates revenue for the food service at the airport. In the event there is not interest, he believes TC3 would like to continue using the room; however, it could not pay a rental fee. TC3 did indicate they could cost-share for equipment (tables, chairs, etc.).

It was MOVED by Ms. Mackesey, seconded by Mr. McKenna, and unanimously adopted by voice vote by members present, to authorize a request for proposals to lease the airport terminal conference room. MOTION APPROVED.

* * * * *

Solid Waste

Resolution (DOC ID: 2190): Award of Contract – Laboratory Monitoring and Analytical Services

Ms. Eckstrom said the award is with the same company. The contracted amount represents a \$3,000 per year savings to the previous contract.

RESULT:	RECOMMENDED [UNANIMOUS]
MOVER:	Pamela Mackesey, Member
SECONDER:	David McKenna, Member
AYES:	Michael Lane, Pamela Mackesey, Leslyn McBean-Clairborne, David McKenna
EXCUSED:	Dooley Kiefer

WHEREAS, the Tompkins County Finance Department has competitively solicited for proposals for laboratory monitoring and analytical services for closed landfills, and

WHEREAS, two (2) proposals were received and publicly opened on July 14, 2010, now therefore be it

RESOLVED, on recommendation of the Facilities and Infrastructure Committee, That the

Minutes
Facilities and Infrastructure Committee
Friday, September 3, 2010

contract be awarded to Upstate Laboratories, Inc., Services of Syracuse, New York, as the lowest responsible bidder in the amount of \$30,557 per year for a three (3)-year term,

RESOLVED, further, That the County Administrator or his designee be and hereby is authorized to enter into a contract on behalf of the County, funds to be provided from the Solid Waste Operating Budget, Account No. 8166.4442.

SEQR ACTION: TYPE II-20

* * * * *

Resolution (DOC ID: 2191): Acceptance of a United States Department of Agriculture Grant to Provide Waste Reduction and Recycling Assistance for Rural Mobile Home Parks and Apartment Complexes - Tompkins County Solid Waste Management Division

Ms. Eckstrom said waste reduction and recycling in rural mobile home parks and apartment complexes has been low in comparison to other residences. The grant will provide an opportunity to review benchmarks and comparisons to other areas and develop a program to increase waste reduction and recycling. The pilot will start in Newfield and will provide education and work with Local Laws, residents, and recycling contractors. This pilot will include videos of the education that will then be used in other areas across the state. Following this one-year pilot program it will be expanded to other municipalities.

Mr. Lane spoke of the difficulty recycling older mobile homes, noting it costs up to \$2,000 to remove/recycle them. This causes difficulty for owners who may wish to move them or upgrade. Ms. Eckstrom said she views this problem as a deconstruction situation, noting much of the dwelling would be recycled.

RESULT:	RECOMMENDED [UNANIMOUS]
MOVER:	David McKenna, Member
SECONDER:	Pamela Mackesey, Member
AYES:	Michael Lane, Pamela Mackesey, Leslyn McBean-Clairborne, David McKenna
EXCUSED:	Dooley Kiefer

WHEREAS, in 2009 the United States Department of Agriculture solicited competitive proposals for its Solid Waste Management Grant under Rural Utilities Service (RUS) Guide 1775-1, and

WHEREAS, the Tompkins County Solid Waste Management Division (TCSWMD) prepared a proposal for the RUS Guide 1775-1 grant to implement a pilot program to strengthen waste reduction and recycling practices in rural mobile home parks and apartment complexes, and

WHEREAS, the total project cost is \$47,946.00, of which the TCSWMD is contributing \$14,350.00 of in-kind and cash donations, and the United States Department of Agriculture has awarded a Solid Waste Management Grant of \$33,596.00 to Tompkins County, and

WHEREAS, the TCSWMD, serving as lead agency, towards the implementation of a one-year pilot program for waste reduction and recycling in rural mobile home parks and apartment complexes, now therefore be it

RESOLVED, on recommendation of the Facilities and Infrastructure Committee, That the Tompkins County Legislature accepts the United States Department of Agriculture Solid Waste Management Grant of \$33,596.00,

RESOLVED, further, That the project budget is as follows:

REVENUE:	8171.44089	Federal Aid Other	\$33,596.00
EXPENSES:	8171.51834	Salary for Recycling Manager	\$ 4,481.05
	8171.51771	Salary for Administration and	

Minutes
Facilities and Infrastructure Committee
Friday, September 3, 2010

	Communications Coordinator	\$ 6,699.05
8171.51868	Salary for Waste Reduction and Recycling Specialist	\$ 5,797.90
8171.52220	Department Equipment	\$ 1,950.00
8171.54313	Photography Equipment	\$ 200.00
8171.54303	Office Supplies	\$ 300.00
8171.54330	Printing	\$ 1,018.00
8171.54442	Professional Service Fees	\$13,150.00

RESOLVED, further, That the County Contracts Coordinator is authorized to execute the United States Department of Agriculture grant award on behalf of Tompkins County,

RESOLVED, further, That the County Contracts Coordinator is authorized to sign any contracts or agreements between the County of Tompkins and any third party necessary to complete the project.

SEQR ACTION: TYPE II-20

* * * * *

Green Product Use in Schools

Ms. Eckstrom noted there is a United States Environmental Protection grant the Solid Waste Center is seeking to work with schools regarding the use of green products.

Capital Payment Summary Report #10 - Solid Waste (DOC ID: 2189)

The Committee was provided the report for information.

* * * * *

Approval to Seek Bid – Scales

Ms. Eckstrom said she is requesting Committee approval to seek bids for a new scale. She reported there is \$425,000 in the Capital Reserve account to be used for equipment. Although it was planned to replace the scales during the changes to the facility, the incoming scale’s concrete has degraded to a point that it requires replacement at this time. Since this degradation has occurred, the outbound scale is also being checked to determine whether it should also be replaced at the same time. The bid would be for the same type of scale and it is estimated the cost of the equipment to be \$70,000 each. Ms. Eckstrom said the original cost 17.5 years ago was \$40,000. The full estimate for replacing the scales is \$200,000. In response to Mr. Lane’s question, the new proposals do not recommend changing placement of the scales. In response to Mr. Stein’s question to purchase two scales, Ms. Eckstrom said it is due to: (1) the need to keep traffic flowing in and out of the facility; with one scale it would significantly increase wait time, and (2) to provide a backup scale in the event one is inoperable. She noted that it would be less expensive to replace both scales at the same time since the rental of cranes necessary for installation cost \$15,000 to \$20,000.

The Committee unanimously agreed, by consensus, to approve the request to seek bids for scales at the Recycling and Solid Waste Center. REQUEST APPROVED.

Recycling & Solid Waste Center Contract - Update (DOC ID: 2192)

It was MOVED by Ms. Mackesey, seconded by Mr. McKenna, and unanimously adopted by voice vote by members present, to enter into an executive session to discuss contractual and proprietary matters. MOTION APPROVED.

An executive session was held from 10:16 a.m. until 10:41 a.m. No action was taken.

Minutes
Facilities and Infrastructure Committee
Friday, September 3, 2010

* * * * *

Highway Division

Resolution (DOC ID: 2167): Authorization to Execute Extensions of Snow and Ice Agreements with the Towns in Tompkins County

Mr. Sczesny noted the contracts are reviewed on an annual basis.

RESULT:	RECOMMENDED [UNANIMOUS]
MOVER:	Pamela Mackesey, Member
SECONDER:	David McKenna, Member
AYES:	Michael Lane, Pamela Mackesey, Leslyn McBean-Clairborne, David McKenna
EXCUSED:	Dooley Kiefer

WHEREAS, the County of Tompkins has heretofore entered into Agreements with seven Towns in Tompkins County pursuant to Section 135a of the State Highway Law relating to removal of snow and ice from County highways in Towns and incorporated Villages, and

WHEREAS, said Agreements provide an annual review to consider modifications to such snow and ice services, and

WHEREAS, it would be in the best interest of the County to extend said Agreements, as currently set to expire September 30, 2010, as modified and updated, for an additional period, now therefore be it

RESOLVED, on recommendation of the Facilities and Infrastructure Committee, That extensions of said Snow and Ice Agreements are hereby authorized for a period of up to three years, from October 1, 2010, through September 30, 2013, with the assurance that the required annual review can lead to modifications in the second and third years, and the County Administrator be and hereby is authorized and directed to execute such extensions on behalf of the County.

SEQR ACTION: TYPE II-20

* * * * *

Resolution (DOC ID: 2183): Authorization to Execute Supplementary Right-Of-Way Funding Agreement with New York State Department of Transportation – Hanshaw Road Reconstruction, PIN 3753.25

RESULT:	RECOMMENDED [UNANIMOUS]
MOVER:	Michael Lane, Member
SECONDER:	David McKenna, Member
AYES:	Michael Lane, Pamela Mackesey, Leslyn McBean-Clairborne, David McKenna
EXCUSED:	Dooley Kiefer

WHEREAS, a Project to reconstruct Hanshaw Road in the Town of Ithaca between Pleasant Grove Road and Sapsucker Woods Road, P.I.N. 3753.25, (the Project), is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of eighty percent Federal funds and twenty percent non-Federal funds, and

Minutes
Facilities and Infrastructure Committee
Friday, September 3, 2010

WHEREAS, Resolution No. 9 adopted on January 18, 2005, approved the Project and authorized execution of an agreement with the New York State Department of Transportation (NYSDOT) regarding administration and funding of Scoping, Design (Phases I-VI), and Right-of-Way Incidentals, and

WHEREAS, Resolution No. 167 adopted on September 4, 2007, authorized issuance of Design Approval for the Project, and

WHEREAS, Resolution No. 245 adopted on December 2, 2008, authorized execution of a supplemental agreement with New York State Department of Transportation regarding administration and funding of Design and Right-of-Way, and

WHEREAS, the amount of right-of-way needed for the Project has increased due to the Legislature's determination to compensate all neighboring residents for all property beyond the County's current use, even if the resident's ownership interest is unclear and the extension of the proposed walkway and, and

WHEREAS, the New York State Department of Transportation requires for locally administered projects that the County appropriate one hundred (100%) percent of the project costs and then file for reimbursement of eligible costs, and

WHEREAS, the County of Tompkins desires to advance the above project by making a commitment of one hundred (100%) percent of the non-Federal share of the costs of Design and Right-of-Way, now therefore be it

RESOLVED, on recommendation of the Facilities and Infrastructure Committee, That the Tompkins County Legislature hereby approves the above-subject project and authorizes the County of Tompkins to pay in the first instance one hundred (100%) percent of the Federal and non-Federal share of the costs of Design and Right-of-Way work for the subject Project or portions thereof,

RESOLVED, further, That the sum is increased from \$390,000 to \$612,105 and is hereby made available within account HZ5103.59239.53.10, Hanshaw Capital Project Account, to cover the cost of participation in the above phases of the Project,

RESOLVED, further, That in the event the full Federal and non-Federal share costs of the project exceeds the amount appropriated above, the County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon the notification from the New York State Department of Transportation thereof,

RESOLVED, further, That the Tompkins County Highway Manager be and is hereby authorized to execute all necessary Agreements, certifications, and reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Tompkins with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first-instance funding of Project costs and permanent funding the local share of Federal-aid and State-aid-eligible Project costs and all Project costs within appropriations therefore that are not so eligible,

RESOLVED, further, That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project,

RESOLVED, further, That this resolution shall take effect immediately.

SEQR ACTION: Unlisted

Negative Declaration issued (No further action required)

Resolution (DOC ID: 2184): Authorization to Execute a Contract with Clough Harbour Associates LLP for Design Services – Covered Bridge Preservation Project (Pin 3755.03), Bin 3210210, Town of Newfield

Mr. Sczesny said the work is to assist with the preservation of the Newfield Covered Bridge.

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)

Minutes
Facilities and Infrastructure Committee
Friday, September 3, 2010

RESULT:	RECOMMENDED [UNANIMOUS]
MOVER:	Pamela Mackesey, Member
SECONDER:	David McKenna, Member
AYES:	Michael Lane, Pamela Mackesey, Leslyn McBean-Clairborne, David McKenna
EXCUSED:	Dooley Kiefer

WHEREAS, Resolution ___ of 2010 authorized an agreement with the State of New York whereby Federal sources will furnish approximately eighty percent of the funding necessary for design of the Covered Bridge Preservation Project (PIN 3755.03) in the Town of Newfield, and

WHEREAS, Clough Harbour Associates LLP is one of fifteen engineering consultants that New York State Department of Transportation and the New York State County Highway Superintendents Association fully qualified and authorized for such work on Locally-Administered Federal-Aid projects in Tompkins County and one of three of those fifteen that expressed interest in the Covered Bridge Preservation Project, and

WHEREAS, Clough Harbour Associates LLP has been recommended to provide design services for the project by a committee of Newfield Covered Bridge Society members and County Highway staff, representing the parties responsible for the preservation of the Covered Bridge, and

WHEREAS, the County Highway Manager has recommended Clough Harbour Associates LLP as best qualified to provide design services for the project and New York State Department of Transportation has approved this selection, now therefore be it

RESOLVED, on recommendation of the Facilities and Infrastructure Committee, That the County Administrator or his designee be and hereby is authorized to execute a contract with Clough Harbour Associates LLP, of 111 Winners Circle, Box 5269, Albany, New York, for design services in connection with the referenced project for an amount not to exceed \$70,000.

RESOLVED, further, That the Highway Division be authorized to execute supplemental agreements on behalf of the County with cumulative value not to exceed five percent of the aforementioned contract amount, funds to be provided from the Bridge Contracts - Highway Operating Account (D5111.54411).

SEQR ACTION: TYPE II- 2 (no further action required)

Resolution (DOC ID: 2185): Authorization to Execute Funding Agreement with New York State Department of Transportation – Covered Bridge Preservation Project (PIN 3755.03), BIN 3210210, Town of Newfield (Pending Committee Action 9/3/10)

RESULT:	RECOMMENDED [UNANIMOUS]
MOVER:	David McKenna, Member
SECONDER:	Pamela Mackesey, Member
AYES:	Michael Lane, Pamela Mackesey, Leslyn McBean-Clairborne, David McKenna
EXCUSED:	Dooley Kiefer

WHEREAS, a Project to preserve the Covered Bridge over the Cayuga Inlet West Branch, BIN 3210210, P.I.N. 3755.03, (the Project) in the Town of Newfield, is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of eighty percent Federal funds and twenty percent non-Federal funds, and

WHEREAS, in order to expedite advancement of the Project and realize potential total project cost reductions, the Highway Division sought permission from the New York State Department of

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)

Minutes
Facilities and Infrastructure Committee
Friday, September 3, 2010

Transportation to administer the project locally, and

WHEREAS, the New York State Department of Transportation requires for locally administered projects that the County appropriate one hundred percent of the project costs and then file for reimbursement of eligible costs, and

WHEREAS, the County of Tompkins desires to advance the above project by making a commitment of one hundred percent of the non-Federal share of the costs of Scoping and Design (Phases I-VI), now therefore be it

RESOLVED, on recommendation of the Facilities an Infrastructure Committee, That the Tompkins County Legislature hereby approves the above-subject project and authorizes the County of Tompkins to pay in the first instance one hundred percent of the Federal and non-Federal share of the costs of Scoping and Design (Phases I-VI) work for the subject Project or portions thereof,

RESOLVED, further, That the sum of \$70,000.00 is hereby made available within account D5111.54411, Bridge Contracts, to cover the cost of participation in the above design phase of the Project,

RESOLVED, further, That in the event the full Federal and non-Federal share costs of the project exceeds the amount appropriated above, the County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon the notification from the New York State Department of Transportation thereof,

RESOLVED, further, That the Tompkins County Highway Manager be and is hereby authorized to execute all necessary Agreements, certifications, and reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Tompkins with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality’s first-instance funding of Project costs and permanent funding the local share of Federal-aid and state-aid-eligible Project costs and all Project costs within appropriations therefore that are not so eligible,

RESOLVED, further, That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project,

RESOLVED, further, That this resolution shall take effect immediately.

SEQR ACTION: TYPE II-2

* * * * *

Road Pavement Preservation

Mr. Sczesny spoke of having attended a presentation by Delta Engineers relating to analysis that would assist in the determination of damages due to concentrated truck traffic. He said the County uses the Pavement Management System to determine the base condition of roads and the analysis shown by Delta would provide relevant information regarding damages. As an example, he spoke of a business owner who is in the process of constructing 35 housing units having been issued a permit. Staff has gone to the site to examine and survey the present condition of the road. In the event the road is damaged due to the number of trucks making deliveries and bringing in heavy equipment, a bill for damages could be presented to the permit holder.

Further discussion followed and it was noted the analysis is not just for heavy truck traffic; the key word is “concentrated” truck traffic. The contractor or owner would be held responsible for damage due to the increase in traffic on a particular area of the road.

Mr. Wood said he would be bringing forward a report of his work on road protection regulations to the Government Operations and Facilities and Infrastructure Committees in October. He explained when a permit is issued it is possible to estimate how many trucks would be using a particular road area and to detail the route that is to be taken. If damage occurs it is then possible to charge it back. Mr. Sczesny said that presently damages are charged to individuals although there is no set policy.

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)

Minutes
 Facilities and Infrastructure Committee
 Friday, September 3, 2010

Mr. Lane said he would like any regulations to include addressing traffic bringing dirt and mud onto roadways. Mr. Sczesny said when this occurs he contacts farmers and contractors and asks that they sweep the roadways.

Ms. Mackesey asked about weight limits for trucks. Mr. Wood said a weight limit for any road can be set, however, it would place the restriction on all traffic, not just those vehicles associated with a particular purpose such as garbage hauling or hydrofracking. He does not think a weight limit would be the best way to handle the issue.

Pine Tree Road

In response to Mrs. McBean-Clairborne's question of the status of the Pine Tree Road project, the Committee was informed there was a meeting this past week and another meeting set for next week to discuss the issue. There will be a public meeting held at the end of October.

Broadcasting Capability at the Tompkins County Public Library

Mr. Lane shared concerns regarding the inability to broadcast live from the Borg Warner Room of the Tompkins County Public Library. He asked that the matter be looked into to determine whether it is possible. Mr. Wood said there is a fiber-optic line running from the library to the Mental Health building that may provide the ability to connect. It was suggested to speak to Mr. Potter, Information Technology Director, to determine whether it is feasible.

Commendation

Mrs. McBean-Clairborne expressed her appreciation to Mr. LeMaro for his time, effort, and thoroughness in seeing the 55 Brown Road project through completion.

Adjournment

On motion the meeting adjourned at 11:13 a.m.

Respectfully submitted by Karen Fuller, Deputy Clerk

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)

Facilities and Infrastructure Committee
 Regular Meeting Minutes
Friday, August 6, 2010 9:30 AM
 Scott Heyman Conference Room

Approved 9/3/10

Attendee Name	Title	Status	Arrived
Dooley Kiefer	Chair	Excused	
Michael Lane	Member	Present	9:32 a.m.
Pamela Mackesey	Member	Present	
Leslyn McBean-Clairborne	Member	Present	
David McKenna	Member	Present	

Present: E. Marx, Commissioner of Planning and Public Works; J. Mareane, County Administrator; B. Eckstrom, L. Riley, T. Richardson, Solid Waste Division; A. LeMaro, Facilities Director; J. Wood, County Attorney

Legislator: P. Stein

Guests: Jacqueline Wakula, Tom Wakula, Lucia Sciore, Gretchen Lee Schoeffler

Changes to the Agenda

There were no changes to the agenda. [Later in the meeting the Capital Program Review item was withdrawn].

Comments from the Public

Introductions were made for the benefit of the constituents present. Ms. Wakula addressed the Committee on the topic of the Pine Tree Road project, stating that as residents they were not aware that part of the scope of the project was to replace and raise the overhead trestle. She expressed concern that by doing so will increase the number of trucks utilizing Pine Tree Road to go to the East Hill/Cornell University area. She said a neighbor counted 600 trucks using the road in one day; noting it is questionable whether they should be using this route. Ms. Wakula said a portion of the road is hazardous for individuals walking and how some residents get their mail while in their vehicles. There was a fatality when a resident went to collect his newspaper.

Ms. Sciore provided information on the number of accidents on Pine Tree Road and noted there is more property damage on this road than any other area. The proposed removal and raising of the trestle would increase heavy truck traffic in a residential area already experiencing abnormal rates of accidents. While she accepts the present traffic levels of delivery trucks, buses, and commuters, she does not want to have an increase in traffic or speeding due to improvements.

Ms. Schoeffler said there has also been additional property damage not reported when people go into lawns. Mr. Wakula said there was also a pedestrian hit and run accident. Ms. Sciore said the Legislature approved the project in 2008, however, she had no knowledge of the project. When the recent public meeting was held the project was presented as an enhancement with bike and pedestrian trails. In fact it is building a bigger and higher bridge due to specifications. She does not believe there is a reason to remove the trestle.

Mrs. McBean-Clairborne thanked everyone for bringing their concerns to the attention of the Committee.

Ms. Schoeffler recognizes that part of Pine Tree Road is residential and part is not. They are seeking to protect their neighborhood, property value, health, and safety in the area. She believes there should be more involvement in traffic calming measures.

Ms. Wakula said the neighborhood has had little relief. Although the speed limit is 35 mph there is a great deal of speeding. Ms. Schoeffler noted that in the six years she has lived in the area 8-10 trucks

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)

Minutes
Facilities and Infrastructure Committee
Friday, August 6, 2010

have gotten stuck under the trestle; if it is lifted from 12.5 feet to 16 feet, there will be more trucks on the road.

Mr. Stein doesn't believe standard tractor-trailers can go under the existing bridge and noted that removing the existing trestle will allow larger trucks to service Cornell and East Hill Plaza and relieve traffic elsewhere. Although this would create more traffic from Cornell University, he believes the majority are going to Cornell University and East Hill Plaza area. He said internet searches either to or from Cornell University list Pine Tree Road on their maps.

Mrs. McBean-Clairborne said the Pine Tree Road project will be on a future agenda.

Reports

Committee Chair

Mrs. McBean-Clairborne did not have a report.

Commissioner of Planning and Public Works

Mr. Marx said at the request of Mr. Stein and Ms. Robertson, he and John Lampman met with three property owners on Hanshaw Road to hear their ongoing concerns with the project. The group is considering a lawsuit regarding eminent domain. They listened to the property owners ideas and said there are some that may have potential, and others may not be feasible. He also met with the New York State Department of Transportation (NYSDOT) after they received a letter from Mr. Hutchins on the eminent domain proceedings. That meeting has taken place and the NYSDOT is satisfied that our eminent domain process was appropriate and they will be responding to Mr. Hutchins in that regard.

Mr. Marx said there would be a future report on Pine Tree Road.

Minutes Approval

It was MOVED by Ms. Mackesey, seconded by Mr. Lane, and unanimously adopted by voice vote by members present, to accept the minutes of June 15, and July 2, 2010, as presented. MINUTES ACCEPTED.

Facilities

Facilities Capital Payment Summary Report 7/20/10 (DOC ID: 2157)

Mr. LeMaro noted almost all work is completed at the 55 Brown Road location. He does not anticipate having many more bills for services and furnishings, and the majority of the balance is retainage. There are some charges that will now go into his operating budget.

Resolution (DOC ID: 2050): Approval of County Sites for Public Art Commission's Mural and Street Art Program

It was noted the resolution contains the amendments suggested by Mr. Lane at the last meeting.

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)

Minutes
Facilities and Infrastructure Committee
Friday, August 6, 2010

RESULT:	RECOMMENDED [UNANIMOUS]
MOVER:	Pamela Mackesey, Member
SECONDER:	Michael Lane, Member
AYES:	Michael Lane, Pamela Mackesey, Leslyn McBean-Clairborne, David McKenna
EXCUSED:	Dooley Kiefer

WHEREAS, the City of Ithaca Public Art Commission (PAC) has been established to, among other duties, review and advise Ithaca City Common Council on proposals for the exhibition and display of public art in City spaces - buildings, facilities, and infrastructure - and to review development proposals for decorative elements in the city’s public spaces, and

WHEREAS, the PAC is interested in creating a city-wide mural and street art program that will beautify blank walls within the city while providing local artists from all sections of the community an opportunity to showcase their work, and

WHEREAS, a subcommittee of the PAC was established to work toward the creation of this program and has identified possible locations for murals and street art throughout the city, and

WHEREAS the City Board of Public Works recently adopted a resolution approving a list of pre-approved sites in the City, and

WHEREAS, two of the proposed sites are on County-owned property and require the approval of the County, and

WHEREAS, the two sites identified for inclusion are the curved wall of the Old Library building at the corner of Cayuga and Court Streets and the east facing wall of the County Board of Elections Building on Buffalo Street, and

WHEREAS, the long-term tenure of the Old Library building is uncertain, now therefore be it

RESOLVED, on recommendation of the Facilities and Infrastructure Committee, That the County Legislature approves the inclusion on the list of pre-approved sites in the City of Ithaca Public Art Commission’s Mural and Street Art Program of the curved wall of the Old Library building at the corner of Cayuga and Court Streets and the east facing wall of the County Board of Elections Building on Buffalo Street,

RESOLVED, further, That the Old Library site be used for relatively temporary graffiti-type “installations” with graffiti artists to apply to the PAC and the installation(s) to remain for a maximum of three months at a time,

RESOLVED, further, That the use of such sites shall be only by temporary license, which shall be revocable upon reasonable notice (not less than ninety (90) days) except in circumstances necessary for the maintenance or security of the building by the County. The spaces shall be licensed in “as is” condition, and the County shall have no obligation to maintain either the site surfaces or the artwork;

RESOLVED, further, That the PAC will use the public input procedure for engaging nearby businesses, residences, and/or business and neighborhood associations devised with the City Department of Public Works and/or Planning Department staff for these two locations,

RESOLVED further, That the PAC will bring its recommended art choice(s) to the appropriate program committee of the Legislature for committee approval and possible contractual suggestions,

RESOLVED, further, That the PAC will work with the County Attorney to ensure that any art mural RFP (Request for Proposal) or contract with a participating artist reflects and accommodates the needs and constraints of the County.

SEQR ACTION: TYPE II-20

* * * * *

Capital Payment Summary Tompkins County Facilities 5/20/10 (DOC ID: 2094)

This item was received for information only.

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)

Minutes
Facilities and Infrastructure Committee
Friday, August 6, 2010

* * * * *

Capital Payment Summary Report Tompkins County Facilities 6/21/10 (DOC ID: 2097)

This item was received for information only.

* * * * *

Highway Division

Capital Payment Summary Report (DOC ID: 2152)

Mr. Marx reported the Ellis Hollow Road project has started and it is hoped to have Phase I completed this construction season. He noted that at the pre-construction meeting held it was explained there would be a ten-foot lane and five-foot shoulder. During public comment it was stated that the five-foot shoulder is too narrow since buses use the road. He said a total of fifty-feet of pavement is the standard width desired for safety purposes. Mr. Marx confirmed with NYSDOT that they would not approve anything less than the fifty-five feet of pavement, regardless of what Albany offices might state. Ellis Hollow residents seem to be pleased with the design. Mr. Lane said the residents had been almost equally divided on the project design, however, over the past ten years the increased traffic has indicated the need for improvements.

Mr. Marx said after meeting with property owners the road was shifted in areas it was possible and closed drainage was put in other portions of the road. Due to the increased costs, only one-third of what was originally intended can be completed. This project will have colored shoulders, which will assist in determining the effectiveness of this type of treatment. Mr. Lane noted when project designs cause disputes it increases the cost of projects. Mrs. McBean-Clairborne said when a project has been on the books for extended periods what was relevant at the time of initial design may not be when the project is finally able to move forward.

Mr. Lane said there is a need to develop a manner to tell new property owners what to expect with regard to future road improvements. If there were some way to inform the public about the specific roads when they are considering purchasing a home would be useful. Mr. Marx said he has suggested to Mr. de Aragon to develop a plan for "complete streets". If a complete community plan were developed to show what is planned for future improvements and the reasons why in advance it could be made public.

* * * * *

Review of Program Impact Assessment Statements (DOC ID: 2108)

Mrs. McBean-Clairborne spoke of Ms. Kiefer's request to have department heads provide staffing trends over the last 10 years. Mr. LeMaro has almost completed the information. Departments are being asked to forward the information to Ms. Fuller who will then send on to Committee members.

The Committee reviewed the program impact assessment forms. Mr. Mareane noted the figures provided are estimated.

* * * * *

Solid Waste Division

Recycling and Solid Waste Center Update (DOC ID: 2125)

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)

Minutes
Facilities and Infrastructure Committee
Friday, August 6, 2010

It was MOVED by Mr. McKenna, seconded by Ms. Mackesey, and unanimously adopted by voice vote by members present, to enter into an executive session to discuss negotiations and proprietary information. MOTION CARRIED.

An executive session was held at 10:28 a.m. and returned to open session at 11:00 a.m.

Ms. Mackesey was excused at 10:50 a.m.

* * * * *

Adjournment

On motion the meeting adjourned at 11:00 a.m.

Respectfully submitted by Karen Fuller, Deputy Clerk

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)

Facilities and Infrastructure Committee
Special Meeting Minutes
Tuesday, June 15, 2010 5:00 PM
Tompkins County Courthouse

Approved August 6, 2010

Present: D. Kiefer, Chair; P. Mackesey, M. Lane, D. McKenna, P. Younger, R. Nicholas
Staff: D. Squires, Finance Director; K. Fuller, Deputy Clerk

Call to Order

Chair Kiefer called the meeting to order at 5:05 p.m.

Resolution (DOC ID: 2057): Authorizing an Interfund Loan from the General Fund to Airport Capital Project Fund to Finance the Design and Construction of an Expansion of the Long-Term Parking Lot – Ithaca Tompkins Regional Airport

Mr. Nicholas explained the reason for the loan was to allow for the expansion in a manner that would A brief discussion occurred regarding the rate of interest that would be paid to the County. Mr. Lane pointed out that there would be administrative responsibilities as a result of the loan. It was noted the interest rate is not inappropriate and that paying the loan back sooner than requested would require an increase in fees at the Airport; Mr. Nicholas does not wish to have to increase fees. The repayment will be from the Airport revenue stream from the additional fees charged in the parking lot. Ms. Kiefer noted a bank would be receiving 1.5% to 2% interest rates.

RESULT:	RECOMMENDED [UNANIMOUS]
MOVER:	Michael Lane, Member
SECONDER:	Pamela Mackesey, Member
AYES:	Dooley Kiefer, Michael Lane, Pamela Mackesey, David McKenna
EXCUSED:	Leslyn McBean-Clairborne

WHEREAS, the recent increases in passengers using the airport terminal have caused repeated capacity problems in the airport's long-term parking lot, and

WHEREAS, the existing airport master plan included an expansion of the parking lot in 2011, and

WHEREAS, the airport's passenger enplanements and deplanements have increased at a much greater level than anticipated, such that there are concerns that the public's parking needs will exceed capacity during the traditionally busy Thanksgiving and Christmas holiday periods, and

WHEREAS, the airport's engineering consultants, C&S Companies of Syracuse, New York (C&S) have provisionally indicated the long-term lot can be expanded by approximately 65 spaces to relieve the capacity problems for the foreseeable future, and

WHEREAS, the Airport Fund does not currently have sufficient liquidity to finance the parking lot expansion, and

WHEREAS, revenues from the parking lot are currently 18.5% over budget, and combined with incremental income from the facility expansion, are considered sufficient to secure a \$140,000 Interfund Loan from the General Fund in order to expedite needed improvements, now therefore be it

RESOLVED, on recommendation of the Facilities and Infrastructure and the Budget and Capital Committees, That additional parking capacity is desirable and the Director of Finance is authorized to

Minutes
Facilities and Infrastructure Committee
Tuesday, June 15, 2010

provide an Interfund Loan to the Airport and implement the following budget adjustment:

From:	General Fund Account 9576.54400	Contribution to Construction	\$140,000
To:	Airport Capital Project Fund HT5601.45031	Interfund Revenues	\$140,000
	Airport Capital Project Fund HT5601.59239	Project Expense	\$140,000

RESOLVED, further, That the Airport is directed to make provisions in future budgets to amortize the \$140,000 loan over a three-year term at 3.5% interest, and annual repayment of \$49,228, principal plus interest.

SEQR ACTION: TYPE II-7

* * * * *

On motion, the meeting adjourned at 5:23 p.m.

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)

Facilities and Infrastructure Committee
 Regular Meeting Minutes
Friday, July 2, 2010 9:30 AM
 Scott Heyman Conference Room

Approved August 6, 2010

Attendee Name	Title	Status
Dooley Kiefer	Chair	Present
Michael Lane	Member	Present
Pamela Mackesey	Member	Excused
Leslyn McBean-Clairborne	Member	Excused
David McKenna	Member	Present

Staff: E. Marx, Commissioner of Planning and Public Works; B. Eckstrom, T. Richardson, K. McCarthy, N. Stumpf, Solid Waste Division; J. Mareane, County Administrator; W. Sczesny, Highway Division, R. Nicholas, Ithaca Tompkins Regional Airport; D. Ellis, Weights and Measures; J. Wood, County Attorney; K. Fuller, Deputy Clerk

Legislators: M. Robertson, Chair; P. Stein

Guests: Doug Bauer, C&S Engineers

Call to Order

Chair Kiefer called the meeting to order at 9:30 a.m.

Addition(s) to the Agenda

Ms. Kiefer said the Weights and Measures rollover request will be added to the agenda for consideration. It was also noted the Award of Bid – Leachate Hauling from Closed Landfills resolution would be acted upon later in the meeting.

Mr. Lane asked to discuss road preservation work being completed. Ms. Kiefer said if time allowed she would add the item.

Comments from the Public

There was no one present. Ms. Kiefer said she had received a call from Legislator Pryor that there may be a constituent from Warren Road who would like to address the Committee about the highway project. She will allow them to speak if they do come to the meeting.

Report from the Committee Chair

Ms. Kiefer expressed appreciation for the support received regarding the eminent domain proceedings for the Hanshaw Road Project. Mr. Lane commended Ms. Kiefer on how she handled the process and working through the resolution and modifications was a real credit.

Ms. Kiefer said she may not be present for the August meeting and that Mrs. McBean-Clairborne would be acting as Chair.

Report from the Commissioner of Planning and Public Works

Memorial Bench

Mr. Marx received a request from Mr. DeLuca, Commissioner of Mental Health, to allow a donated movable memorial bench be placed in memory of Mental Health employee Tom Fox. Ms. Kiefer said County Policy requires action on the item and brief discussion followed.

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)

Minutes
Facilities and Infrastructure Committee
Friday, July 2, 2010

It was MOVED by Mr. Lane, seconded by Mr. McKenna, to allow placement of the donated movable memorial bench on the grounds of the Mental Health facility.

Ms. Kiefer believes the policy should be reviewed and by consensus, the Committee postponed action until review of the policy is occurred. [Further discussion followed later in the meeting.]

Biggs Property

Mr. Marx reported on the plan for disposition of the Biggs property. He believes it is time to start the process and speak with the Town Supervisor and Town Planner about how they would like to have input in the process.

Mr. Lane said the plan should go forward as it was outlined. In response to Mr. Lane, Mr. Marx said Cayuga Medical Center is not particularly interested in this parcel, they are more interested in the area inside Harris B. Dates Drive. The hospital had been given the option of purchasing the entire property but did not want to at that time; they may come forward once the public announcements are made. Mr. Lane would like the hospital to be informed of the process.

Ms. Kiefer recalled another option was for the County to hold onto the land and lease it for a development. Since the Town of Ithaca is in the process of modifying its Master Plan and she is unsure disposition is accurate or in accordance with their plan. Mr. Marx said the Town's Master Plan could take up to two years to complete and it should not present a problem if the Town suggested a zoning change. The property is currently zoned low-density residential (one unit per 30,000 square feet). The County property is on the edge of the area identified in the Route 96 Corridor Study as an area to possibly develop a node.

Ms. Robertson suggested a group representing each committee interested in the property to work with Mr. Marx. Mr. Marx said the Legislature's original direction was to sell or possibly look into the lease option, with the funds being built into the total cost of the Brown Road building. If a different decision is made it would require additional funding.

Mr. Lane said if the direction provided was to have proceeds from a sale then it should go forward. Ms. Kiefer said selling was one choice as well as the possibility to lease and directing staff to speak to the Town of Ithaca. Mr. Lane asked what would the benefit be of a ground lease and was told by Ms. Kiefer said Cornell University holds land for possible future use and leases the property in the interim to provide an income stream. Mr. Lane pointed out unlike Cornell University, the County has a provision to obtain land if needed.

The discussion continued, noting the Town of Ithaca conversations may include ownership based on proposed use. Mr. Mareane said the County has approximately a one-year window to make a decision. The suggestion of a special committee was reiterated; Mr. Marx suggested an alternative could be to have an existing committee take the lead in making a determination of the disposition of the property.

Capital Project – Deferred Maintenance

Mr. Marx reported a suggestion has been made to include specific deferred maintenance items within a capital project rather than the base budget. It would provide funding for needed maintenance and may save cost due to volume purchasing.

Rights-of-Way Issues

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)

Minutes
Facilities and Infrastructure Committee
Friday, July 2, 2010

Mr. Marx is in the process of reviewing the possibility of establishing an official county map for purposes of rights-of-way and other projects. When figuring in the cost of delays the County is experiencing regarding rights-of-way, it may be a useful tool for future projects. The map would outline current and anticipated rights-of-way on County roads and be completed within a public process.

Mr. McKenna suggested this work be completed within a ten-year plan. Mr. Marx said the map would need to be entirely completed to establish it as the official map. Mr. Lane supports the idea, but asked how rights-of-way width would be determined. Mr. Marx said the official map would show the existing rights-of-way and roads as well as those proposed and indicate the amount of rights-of-way based on the different road classifications.

Ms. Kiefer believes it is a worthwhile project and asked what department would do the work. Mr. Marx said it would primarily be Public Works Division. The project may eventually require hiring an engineering firm to assist in determining what details should be included on the map.

Mr. Stein asked for clarification of the purpose of the official map. Mr. Marx said, for example, if the County had an official map and someone were to build on the designated right-of-way area, the County would not be responsible for removal of the building. It also provides a formal review over certain uses and activities in areas. He said it is better to complete an official map rather than having each individual project take several years for rights-of-way completion and resulting in increased costs. It would not prevent all property owner complaints, however, by establishing the map it enables the County the ability to rely on the designated land use.

Memorial Bench - Continued

Ms. Kiefer read the following section of County Policy 01-32: "If the request comes from staff or a department and the committee decides the request does not meet the criterion of countywide importance, the staff of the affected department may informally name something for its own internal use." Mr. Marx believes the request falls under this portion of the policy.

Following further discussion, Ms. Kiefer said she is in agreement that the donation of a bench could be considered a departmental action and did not require any action by the Committee.

Mr. Lane, with agreement from Mr. McKenna, withdrew the motion made earlier in the meeting.

Minutes Approval

The minutes of June 04, 2010, were accepted as presented by consensus.

Highway Division

Budget Transfer

The Committee received a copy for information only.

Capital Payment Summary Report

The Committee reviewed the report and noted the following:

- Ellis Hollow Road – the charges for testing was to take borings and core samples to show the composition of the asphalt in order to replace it in the new pavement.

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)

Minutes
Facilities and Infrastructure Committee
Friday, July 2, 2010

Capital Projects Report

The Committee reviewed the report and noted the following:

- Ellis Hollow Reconstruction- bids were received for Phase I of the project. Five contractors bid with the amounts ranging from \$1.6 million to \$2.6 million. SuitKote was the lowest responsible bidder at \$1,606,214.
-

Resolution (DOC ID: 2076): Award of Bid - CR110, Ellis Hollow Road Reconstruction - Town of Dryden (Pending Committee Action 7-2-10)

A brief discussion followed and it was noted the bid was within the budget estimate and a request was made to include this information in the resolution. Mr. Sczesny reported the cost of asphalt has decreased to \$21/ton. Due to this decrease in cost, the alternate bid, which includes colored shoulders, will be included in the project.

RESULT:	RECOMMENDED [UNANIMOUS]
MOVER:	David McKenna, Member
SECONDER:	Michael Lane, Member
AYES:	Dooley Kiefer, Michael Lane, David McKenna
EXCUSED:	Pamela Mackesey, Leslyn McBean-Clairborne

WHEREAS, the Department of Finance – Division of Purchasing has duly advertised for bids for CR 110, Ellis Hollow Road Reconstruction – Phase 1, and

WHEREAS, five (5) bids were received and publicly opened on June 30, 2010,

WHEREAS, the low bid was within the budget estimate, now therefore be it

RESOLVED, on recommendation of the Facilities and Infrastructure Committee, That a contract be awarded to SuitKote of Cortland, New York, lowest responsible bidder, in the amount of \$1,606,214,

RESOLVED further, That the funds are available in the Ellis Hollow Road Capital Account #HZ 5325.59239.53.25,

RESOLVED further, That the Highway Division is hereby authorized to execute change orders to the contract up to 10% of the value of the contract, funds to be provided from the Ellis Hollow Road Capital Account (HZ 5325.59239.53.25) and Road Maintenance Program Capital Account (HZ 5105.59239.51.05).

SEQR ACTION: TYPE II-2

Capital Project Report – Continued

- Game Farm Road – it was noted the future sidewalk would be on the structure rather than the roadway.
- Peruville Road – it was suggested language be added to indicate the fact the project is being reevaluated. The Highway Division is working with Congressman Arcuri to find out the status of the change for the funds to be used for safety features rather than a bridge. This will require passage of a bill in Congress.
- Reimbursement Status – *Ms. Kiefer requested that the dates be placed on this report.*
- Bridge Painting – it is not known which bridges would be dropped from this project due to cost until August 10th.
- Red Mill Road Bridge – at this time there has been some discussion at Town level.
- Forest Home Drive Bridge – Ms. Kiefer asked what the specific endangered species noted in the report was. Mr. Sczesny did not know at this time.

Minutes
Facilities and Infrastructure Committee
Friday, July 2, 2010

- Newfield Depot Bridge – *a request was made to provide information on the Norfolk Suffolk Railroad comments at the August meeting.*
- Hanshaw Road – Ms. Kiefer asked about the 6.7 percent shown as the County/Town/Cornell share of the project. Previously it had been reported as 5 percent.
- Warren Road Reconstruction – Ms. Kiefer asked if there would be a delay laying some of the new pavement to allow the Town to complete water and sewer work. Mr. Szczesny believes it has already been done. The road was scheduled to open today. Mr. Lane asked if it was known what the concerns Ms. Pryor's constituent had. Mr. Marx spoke of having received calls concerning the notification of owners of adjacent property. The property owners said they did not receive advance notice they would not have access to their driveways. Mr. Szczesny said he was present when the contractor directed staff to notify residents. At one house, the staff knocked repeatedly on the door with no response. Later, this individual was upset they could not get out of their driveway and acknowledged they heard the knock on the door but chose not to come to the door.
- Pine Tree Road Bike and Pedestrian – residents are concerned that removal of the overpass will increase truck traffic on the road. A traffic study is underway to determine how many trucks are utilizing the road. Ms. Robertson suggested contacting the neighboring stores and Cornell University to ask if they have an idea of potential increased use of Pine Tree Road upon removal of the overpass.

Due to the lack of time the topic of a road preservation law will be discussed at a later date.

Airport

Parking Lot Expansion – Report

Mr. Nicholas provided the design for the placement of the twenty-five trees replacing ones removed as part of the long-term parking lot expansion project. No specific species of trees have been designated at this time.

It was MOVED by Mr. McKenna, seconded by Mr. Lane, and unanimously adopted by voice vote by members present, to accept the plan as submitted.

Capital Payment Summary

It was noted that members of the Committee should contact Mr. Nicholas to set up a time to view the work completed on the wetlands. Mr. Nicholas said due to the lack of additional Federal funding for this year, the sand storage building project will go out to bid next spring.

Facilities

Resolution (DOC ID: 2050): Approval of County Sites for Public Art Commission's Mural and Street Art Program

Mr. Lane expressed concern regarding the condition of the exterior wall surfaces on Building "C" and suggested language specifying the County would not be responsible for repairing any mural on its buildings and a term of revocation. Ms. Grubb said normally it would be addressed within the contract. Mr. Lane prefers to include the language within the body of the resolution. Mr. Wood did not have an objection to the addition of the language.

A brief discussion followed about the term of revocation and Mr. Lane agreed to a period of 90-days for notice. Ms. Grubb opposed the language, particularly if, for example, it could mean removal of the artwork due to the displeasure of the community. Mr. Lane said it is not a revocation of the contract

Minutes
Facilities and Infrastructure Committee
Friday, July 2, 2010

due to content, rather, it is due to the condition of the building and the possibility of other needs the County may have. Mr. Marx said the County also has to have the ability to maintain the building, which could mean removal of art in some cases.

Following the discussion it was determined to table the resolution until August.

RESULT:	TABLED [UNANIMOUS]	Next: 8/6/2010 9:30 AM
MOVER:	Michael Lane, Member	
SECONDER:	David McKenna, Member	
AYES:	Dooley Kiefer, Michael Lane, David McKenna	
EXCUSED:	Pamela Mackesey, Leslyn McBean-Clairborne	

WHEREAS, the City of Ithaca Public Art Commission (PAC) has been established to, among other duties, review and advise Ithaca City Common Council on proposals for the exhibition and display of public art in City spaces - buildings, facilities, and infrastructure - and to review development proposals for decorative elements in the city's public spaces, and

WHEREAS, the PAC is interested in creating a city-wide mural and street art program that will beautify blank walls within the city while providing local artists from all sections of the community an opportunity to showcase their work, and

WHEREAS, a subcommittee of the PAC was established to work toward the creation of this program and has identified possible locations for murals and street art throughout the city, and

WHEREAS the City Board of Public Works recently adopted a resolution approving a list of pre-approved sites in the City, and

WHEREAS, two of the proposed sites are on County-owned property and require the approval of the County, and

WHEREAS, the two sites identified for inclusion are the curved wall of the Old Library building at the corner of Cayuga and Court Streets and the east facing wall of the County Board of Elections Building on Buffalo Street, and

WHEREAS, the long-term tenure of the Old Library building is uncertain, now therefore be it

RESOLVED, on recommendation of the Facilities and Infrastructure Committee, That the County Legislature approves the inclusion on the list of pre-approved sites in the City of Ithaca Public Art Commission's Mural and Street Art Program of the curved wall of the Old Library building at the corner of Cayuga and Court Streets and the east facing wall of the County Board of Elections Building on Buffalo Street,

RESOLVED, further, That the Old Library site be used for relatively temporary graffiti-type "installations" with graffiti artists to apply to the PAC and the installation(s) to remain for a maximum of three months at a time,

RESOLVED, further, That the use of such sites shall be only by temporary license, which shall be revocable upon reasonable notice (not less than ninety (90) days) except in circumstances necessary for the maintenance or security of the building by the County. The spaces shall be licensed in "as is" condition, and the County shall have no obligation to maintain either the site surfaces or the artwork,

RESOLVED, further, That the PAC will use the public input procedure for engaging nearby businesses, residences, and/or business and neighborhood associations devised with the City Department of Public Works and/or Planning Department staff for these two locations,

RESOLVED further, That the PAC will bring its recommended art choice(s) to the appropriate program committee of the Legislature for committee approval and possible contractual suggestions,

RESOLVED, further, That the PAC will work with the County Attorney to ensure that any art mural RFP (Request for Proposal) or contract with a participating artist reflects and accommodates the needs and constraints of the County.

SEQR ACTION: TYPE II-20

Minutes
Facilities and Infrastructure Committee
Friday, July 2, 2010

Rollover Request (DOC ID: 2095): Request to Use Certified Rollover Funds - 2010

Weights and Measures

Mr. Lane opposes acting on rollover requests until it is known what the full 2011 County budget situation is. Ms. Kiefer said it is a small request and would not set a precedent. Mr. McKenna suggested tabling the request until next month to allow the absent members to participate. It was noted there is a resolution being prepared to bring forward all requests and that action should be taken.

RESULT: COMMITTEE DEFEATED [FAILED FOR LACK OF 2nd]
MOVER: Dooley Kiefer, Chair
SECONDER: None

\$1,300 For use to purchase vinyl face seals for weights and measures devices that have passed the testing procedure.

* * * * *

Solid Waste Division

Resolution (DOC ID: 2068): Award of Bid - Leachate Hauling from Closed Landfills

Ms. Eckstrom noted the contract has increased approximately \$3,000. The amount of leachate is reducing annually and she is in the process of working with the New York State Department of Environmental Conservation to be able to provide on-site treatment with a discharge at the Caswell Road location. She noted that it was thought the Hillview Road Landfill site would only require monitoring for twenty-years, however, the analysis is to continue to monitor at this time.

Mr. Lane requested a note be included to indicate what the previous contract length. Ms. Eckstrom said the on-site treatment at Caswell Road would involve pre-treatment prior to releasing the fluid into an artificial wetland. Mr. Richardson said there is the possibility of a grant from the New York State Clean Water Fund to provide federal funding for up to 90 percent of the cost. He is working with New York State Department of Environmental Conservation to complete the permit and determine the parameters. The project would be subject to a State Environmental Quality Review process. If the grant is not received the payback would be over a 4-5 year period. Ms. Eckstrom would prefer to pre-treat the leachate before discharge.

RESULT: RECOMMENDED [UNANIMOUS]
MOVER: Michael Lane, Member
SECONDER: David McKenna, Member
AYES: Dooley Kiefer, Michael Lane, David McKenna
EXCUSED: Pamela Mackesey, Leslyn McBean-Clairborne

WHEREAS, the Department of Finance-Division of Purchasing has duly advertised for bids for the transportation of Leachate for the Tompkins County Public Works Department, and

WHEREAS, one (1) bid for Leachate Transportation from the Hillview landfill and the Caswell landfill to the Ithaca Area Wastewater Treatment Plant in Ithaca, New York, was received and publicly opened on Friday, June 25, 2010, now therefore be it

RESOLVED, on recommendation of the Facilities and Infrastructure Committee, That the bid for

Minutes
Facilities and Infrastructure Committee
Friday, July 2, 2010

Leachate Transportation from the Hillview landfill and the Caswell landfill to the Ithaca Area Wastewater Treatment Plant in Ithaca, New York, be awarded to WeCare Transportation, LLC of Jordan, New York, for a price of \$49.00 per 1,000 gallons,

RESOLVED, further, That the funds are available in the Solid Waste Division budget, account number 8166.54442,

RESOLVED, further, That the Contract's Administrator be authorized to execute this bid on behalf of the County.

SEQR ACTION: TYPE II-20

Note: This contract is for a three-year period with two one-year renewal options.

* * * * *

ReBusiness Partners Award Program

Ms. McCarthy reported the program has been in existence since 2006, with the objective being reduce, reuse, recycle, and re-buy by local businesses and organizations. Over 200 businesses are participating. The awards program recognizes the exceptional efforts of businesses and organizations in the following categories: Distinguished Recycler, Leadership in Waste Reduction, Outstanding Organics Diversion, and Exemplary Green Purchaser. The awards were presented at the Tompkins County Chamber of Commerce 2010 Showcase Tompkins on June 9th as follows:

- Alternatives Federal Credit Union – Distinguished Recycler
- Renovus Energy – Leadership in Waste Reduction
- Tompkins County Chamber of Commerce – Outstanding Organics Diversion
- Taitem Engineering – Exemplary Green Purchaser

Ms. Eckstrom said The Ithaca Journal would be reporting the winners in the near future. The program is expected to grow and evaluations being done to provide businesses and organizations with an action plan. The result of the program is that it also brings additional materials to the Recycling Center. In addition, outreach is taking place to the municipalities and staff have been asked to speak at conferences about the program.

Ms. Kiefer requested the full Legislature receive information on participants in the program.

Appointment (DOC ID: 2058): Hillview Road Landfill Citizens Advisory Committee

Ms. Kiefer said originally two individuals had applied to serve on the Hillview Road Landfill Citizens Advisory Committee, however, one applicant lived out of county and is ineligible.

It was MOVED by Mr. Lane, seconded by Mr. McKenna, and unanimously adopted by voice vote by members present, to enter into an executive session to discuss a personnel matter.

An executive session was held from 12:35 p.m. to 12:40 p.m.

It was MOVED by Mr. Lane, seconded by Mr. McKenna, and unanimously adopted by voice vote by members present, to recommend the following appointment, pending a review of the status of matters within the Health Department. MOTION ADOPTED.

Ernest Bury, At-large representative, term to expire December 31, 2011.

Upcoming Grants

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)

Minutes
Facilities and Infrastructure Committee
Friday, July 2, 2010

The Committee was informed of two grant applications, one from the United States Department of Agriculture in the amount of \$35,000 for composting and recycling in rural locations and trailer parks, and one from the Environmental Protection Agency in the amount of \$45,000 for reuse programs in schools as well as buying recycled products. Ms. Eckstrom also reported on a contract with Challenge Industries to provide countywide paper-shredding; a Park Foundation grant to Challenge Industries will provide the lock-boxes to keep the paper secure. Since current vendors often take the material out of the County this program will assist in keeping materials local.

Recycling and Solid Waste Center Procurement Update

It was MOVED by Mr. Lane, seconded by Mr. McKenna, and unanimously adopted by voice vote by members present, to enter into an executive session to discuss contractual negotiations and confidential material. MOTION ADOPTED.

An executive session was held at 11:46 a.m. and returned to open session at 12:02 p.m.

Adjournment

On motion, the meeting adjourned at 12:02 p.m.

Respectfully submitted, Karen Fuller, Deputy Clerk

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)



Facilities and Infrastructure Committee

320 North Tioga Street
Ithaca, NY 14850

SCHEDULED

INFORMATION ITEM

Meeting: 08/06/10 09:30 AM
Department: Facilities Division
Category: Capital Program Report
Functional Category:

DOC ID: 2157

Facilities Capital Payment Summary Report 7/20/10

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)

**Capital Payment Summary Report
TOMPKINS COUNTY FACILITIES
Date of Payment: 7/20/10**

Pay Request #	Project Name	Vendor	Account	Contract Amount	Current Payment Due	Date of Service	Paid to Date	Comments
18	New Health Department	NYSEG	HM4002.59239.40.10	\$30,000	\$1,233.29	6/3/10-7/2/10	\$23,836.40	Gas 6/3/10-7/2/10
25	New Health Department	NYSEG	HM4002.59239.40.10	\$55,000	\$3,874.75	6/3/10-7/2/10	\$53,399.06	Elec 6/3/10-7/2/10
8	New Health Department	Sedgwick Business Interiors	HM4002.59239.40.10	\$440,000	\$1,775.00	6/5/10-7/5/10	\$54,117.26	Storage fee for 2 trailers 6/5/10-7/5/10 Storage fee for warehouse 6/11/10
5	New Health Department	Versteel	HM4002.59239.40.10	\$440,000	\$1,122.96	7/9/2010	\$74,519.12	Office Furniture 7/9/10
7	New Health Department	ThyssenKrupp Elevator	HM4002.59239.40.10	Misc. Expenses \$30,000	\$129.00	7/1/10-7/31/10	\$1,101.79	Monthly Service Charge 7/1/10-7/31/10
9	New Health Department	Village of Lansing Water	HM4002.59239.40.10	\$1,660	\$186.18	3/16/10-6/15/10	\$1,651.43	Water/Sewer 3/16/10-6/15/10
4	New Health Department	Casella Waste Services	HM4002.59239.40.10	Misc. Expenses \$30,000	\$218.00	7/1/10	\$1,644.37	3 Extra pickups and dumpster usage fee-7/1/10
3	New Health Department	Rick's Rental World	HM4002.59239.40.10	Misc. Expenses \$30,000	\$75.00	5/5/10-6/1/10	\$130.00	Linoleum Roller 5/5/10-6/1/10
1	New Health Department	Humanscale	HM4002.59239.40.10	\$440,000	\$516.20	6/24/2010	\$516.20	Office Furniture 6/24/10
1	New Health Department	Cayuga Lumber, Inc.	HM4002.59239.40.10	Misc. Expenses \$30,000	\$67.15	6/24/2010	\$67.15	Sheets of Luan needed for moving items to protect floors - 6/24/10
21	New Health Department	LaBella Associates	HM4002.59239.40.10	\$675,000	\$282.61	4/25/10-5/21/10	\$653,467.23	Professional Services (Commissioning) 4/25/10-5/21/10
1	New Health Department	Pro Carpet, Inc.	HM4002.59239.40.10	\$132,320	\$127,047.00	6/1/10-6/30/10	\$127,047.00	Floor tile replacement project 6/1/10-6/30/10

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)



TABLED

RESOLUTION NO.

Approval of County Sites for Public Art Commission’s Mural and Street Art Program

WHEREAS, the City of Ithaca Public Art Commission (PAC) has been established to, among other duties review and advise Ithaca City Common Council on proposals for the exhibition and display of public art in City space: - buildings, facilities, and infrastructure - and to review development proposals for decorative elements in the city’s public spaces, and

WHEREAS, the PAC is interested in creating a city-wide mural and street art program that will beautify blank walls within the city while providing local artists from all sections of the community an opportunity to showcase their work, and

WHEREAS, a subcommittee of the PAC was established to work toward the creation of this program and has identified possible locations for murals and street art throughout the city, and

WHEREAS the City Board of Public Works recently adopted a resolution approving a list of pre-approved sites in the City, and

WHEREAS, two of the proposed sites are on County-owned property and require the approval of the County and

WHEREAS, the two sites identified for inclusion are the curved wall of the Old Library building at the corner of Cayuga and Court Streets and the east-facing wall of the County Board of Elections Building on Buffalo Street, and

WHEREAS, the long-term tenure of the Old Library building is uncertain, now therefore be it

RESOLVED, on recommendation of the Facilities and Infrastructure Committee, That the County Legislature approves the inclusion on the list of pre-approved sites in the City of Ithaca Public Art Commission’s Mural and Street Art Program of the curved wall of the Old Library building at the corner of Cayuga and Court Streets and the east facing wall of the County Board of Elections Building on Buffalo Street,

RESOLVED, further, That the Old Library site be used for relatively temporary graffiti-type “installations” with graffiti artists to apply to the PAC and the installation(s) to remain for a maximum of four months at a time,

RESOLVED, further, That the use of such sites shall be only by temporary license, which shall be revocable upon reasonable notice (not less than one hundred twenty (120) days) except in circumstances necessary for the maintenance or security of the building by the County. The spaces shall be licensed in “as is” condition, and the County shall have no obligation to maintain either the site surfaces or the artwork,

RESOLVED, further, That the PAC will use the public input procedure for engaging nearby businesses residences, and/or business and neighborhood associations devised with the City Department of Public Works and/or Planning Department staff for these two locations,

RESOLVED further, That the PAC will bring its recommended art choice(s) to the appropriate program committee of the Legislature for committee approval and possible contractual suggestions,

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)

Resolution (ID # 2050)

Meeting of August 6, 2010

46 RESOLVED, further, That the PAC will work with the County Attorney to ensure that any art mural RFI
47 (Request for Proposal) or contract with a participating artist reflects and accommodates the needs and constraints o
48 the County.

49 **SEQR ACTION:** TYPE II-20

50

51

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)



Facilities and Infrastructure Committee

320 North Tioga Street
Ithaca, NY 14850

SCHEDULED

INFORMATION ITEM

Meeting: 08/06/10 09:30 AM
Department: Facilities Division
Category: Capital Program Report
Functional Category:

DOC ID: 2094

Capital Payment Summary Tompkins County Facilities 5/20/10

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)

**Capital Payment Summary Report
TOMPKINS COUNTY FACILITIES
Date of Payment: 5/20/10**

Pay Request #	Project Name	Vendor	Account	Contract Amount	Current Payment Due	Date of Service	Paid to Date	Comments
16	New Health Department	NYSEG	HM4002.59239.40.10	\$30,000	\$3,169.51	4/6/10-5/4/10	\$22,571.67	Gas 4/6/10-5/4/10
23	New Health Department	NYSEG	HM4002.59239.40.10	\$45,000	\$1,814.92	3/4/10-4/5/10	\$43,919.18	Elec 3/4/10-4/5/10
6	New Health Department	Sedgwick Business Interiors	HM4002.59239.40.10	\$440,000	\$1,450.00	4/5/10-5/5/10	\$50,427.26	Storage fees for 2 trailers 4/5/10-5/5/10 Storage fees for warehouse 4/11/10
5	New Health Department	Herman Miller, Inc.	HM4002.59239.40.10	\$440,000	\$33,904.13	4/19/2010	\$188,065.12	Furniture 4/19/10
6	New Health Department	Verizon	HM4002.59239.40.10	Misc. Expenses \$30,000	\$143.82	5/4/10-6/3/10	\$1,349.17	Monthly service charge 5/4/10-6/3/10
5	New Health Department	ThyssenKrupp Elevator	HM4002.59239.40.10	Misc. Expenses \$30,000	\$129.00	5/1/10-5/31/10	\$843.79	Monthly Services Charges 5/1/10-5/31/10
1	New Health Department	TC Information Services	HM4002.59239.40.10	Misc. Expenses \$30,000	\$1,760.00	4/19/10	\$1,760.00	Reimbursement for additional costs for Novell service contract 4/19/10
1	New Health Department	Thayer Appliance Co.	HM4002.59239.40.10	\$12,000	\$980.00	2/9/10	\$980.00	Facilities equipment-Washer/Dryer 2/19/10
9	New Health Department	TruGreen	HM4002.59239.40.10	\$2,900	\$253.97	5/8/10	\$2,322.82	Early Spring Application 5/8/10
1	New Health Department	Gannett Central NY Newspapers	HM4002.59239.40.10	Misc. Expenses \$30,000	\$12.87	5/14/10	\$12.87	Legal Advertising-Moving Services RFP-5/14/10
2	New Health Department	T.G. Miller , P.C.	HM4002.59239.40.10	Misc. Expenses \$30,000	\$2,600.00	5/11/10	\$4,200.00	Provide preliminary sketch map; provide final certified boundary survey map - Biggs B 5/11/10
11	New Health Department	Concord Electric Corp.	HM4002.59239.40.10	\$1,045,405	\$5,225.00	12/1/09-12/31/09	\$957,030.50	Electrical Contractor for Construction 12/1/09-12/31/09
12	New Health Department	Concord Electric Corp.	HM4002.59239.40.10	\$1,045,405	\$19,110.00	2/1/10-2/28/10	\$976,140.70	Electrical Contractor for Construction 2/1/10-2/28/10
11	New Health Department	Piccirilli-Slavik & Vincent	HM4002.59239.40.10	\$1,135,127	\$788.50	12/1/09-12/31/09	\$1,064,947.79	HVAC Contractor for Construction 12/1/09-12/31/09

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)



Facilities and Infrastructure Committee

320 North Tioga Street
Ithaca, NY 14850

SCHEDULED

INFORMATION ITEM

Meeting: 08/06/10 09:30 AM
Department: Facilities Division
Category: Capital Program Report
Functional Category:

DOC ID: 2097

Capital Payment Summary Report Tompkins County Facilities 6/21/10

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)

**Capital Payment Summary Report
TOMPKINS COUNTY FACILITIES
Date of Payment: 6/21/10**

Pay Request #	Project Name	Vendor	Account	Contract Amount	Current Payment Due	Date of Service	Paid to Date	Comments
17	New Health Department	NYSEG	HM4002.59239.40.10	\$30,000	\$31.44	5/5/10-6/2/10	\$22,603.11	Gas 5/5/10-6/2/10
24	New Health Department	NYSEG	HM4002.59239.40.10	\$55,000	\$5,605.13	4/6/10-6/2/10	\$49,524.31	Elec 4/6/10-6/2/10
7	New Health Department	Sedgwick Business Interiors	HM4002.59239.40.10	\$440,000	\$1,915.00	5/5/10-6/5/10	\$52,342.26	Storage fee for 2 trailers 5/5/10-6/5/10 Storage fee for warehouse 5/11/10
6	New Health Department	Herman Miller, Inc.	HM4002.59239.40.10	\$440,000	\$1,818.52	5/18/2010	\$189,883.64	Furniture 5/18/10
7	New Health Department	Verizon	HM4002.59239.40.10	Misc. Expenses \$30,000	\$142.81	6/4/10-7/3/10	\$1,491.98	Monthly Service Charge 6/4/10-7/3/10
6	New Health Department	ThyssenKrupp Elevator	HM4002.59239.40.10	Misc. Expenses \$30,000	\$129.00	6/1/10-6/30/10	\$972.79	Monthly Service Charge 6/1/10-6/30/10
10	New Health Department	TruGreen	HM4002.59239.40.10	\$2,900	\$253.97	6/5/10	\$2,576.79	Late Spring Application 6/5/10
2	New Health Department	Casella Waste Services	HM4002.59239.40.10	Misc. Expenses \$30,000	\$125.99	6/1/10	\$178.99	20 yd. Dumpster/extra pickup Flooring Replacement Project 6/1/10
3	New Health Department	Casella Waste Services	HM4002.59239.40.10	Misc. Expenses \$30,000	\$1,247.38	6/14/10	\$1,426.37	Dumpster fee, environmental fee, disposal of floor tiles 6/14/10
11	New Health Department	Finger Lakes Tech Group	HM4002.59239.40.10	\$200,000	\$279.00	5/28/2010	\$102,036.82	Telecommunications Equipment and Services-5/28/10
5	New Health Department	Pro-Lawn, Inc.	HM4002.59239.40.10	\$11,300	\$2,675.00	6/11/2010	\$11,215.00	Parking Lot/Planting Island Improvement -6/11/10
3	New Health Department	Sanico, Inc.	HM4002.59239.40.10	\$12,000	\$4,342.68	5/27/2010	\$9,211.36	Cleaning Equipment 5/27/10
14	New Health Department	Pat Cozzarin Pest Control	HM4002.59239.40.10	\$520	\$70.00	4/5/10-5/3/10	\$455.00	Pest Control-Professional Services 4/5/10-5/3/10
2	New Health Department	Rick's Rental World	HM4002.59239.40.10	Misc. Expenses \$30,000	\$25.00	4/30/10-5/4/10	\$55.00	Linoleum Roller 4/30/10-5/4/10
20	New Health Department	LaBella Associates	HM4002.59239.40.10	\$675,000	\$3,197.25	3/27/10-4/23/10	\$653,184.62	Professional Services 3/27/10-4/23/10
12	New Health Department	Piccirilli-Slavik & Vincent	HM4002.59239.40.10	\$1,135,127	\$4,940.71	4/1/10-4/30/10	\$1,069,888.50	HVAC Contractor for Construction 4/1/10-4/30/10
7	Old Courthouse Structural Monitoring	LaBella Associates	HB1601.59239.14.30	\$39,000	\$80.80	3/20/10-5/21/10	\$38,014.18	Professional Services 3/20/10-5/21/10

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)



Facilities and Infrastructure Committee

320 North Tioga Street
Ithaca, NY 14850

SCHEDULED

INFORMATION ITEM

Meeting: 08/06/10 09:30 AM
Department: Highway Division
Category: Information Only
Functional Category:

DOC ID: 2152

Capital Payment Summary Report

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)

**CAPITAL PAYMENT SUMMARY REPORT
HIGHWAY DIVISION
DATE OF PAYMENT: 08/20/10**

Payment Request #	Project Name	Vendor Name	Account #	Contract Amount	Current Payment Due	Dates of Service (of current payment)	Paid to Date (including the current payment due)	Comment (type of work final payment)
1	Ellis Hollow Road	CayugaXpress	HZ5325.59239.53.25	\$500.00	\$262.80	6/17/10	\$262.80	Printing Expenses
1	Ellis Hollow Road	William Sczesny, Petty Cash	HZ5325.59239.53.25	\$500.00	\$11.40	6/18/10	\$11.40	Postage
1	Ellis Hollow Road	Gannett Central NY Newspapers	HZ5325.59239.53.25	\$200.00	\$47.31	6/18/10	\$47.31	Shipping Expenses
21	Newfield Depot Road Rehabilitation	Barton & Loughidice, P.C.	HZ5103.53.09	\$155,000.00	\$35,796.02	09/27/09-06/26/10	\$136,796.02	Scoping & Design
2	Warren Road Project	NYSEG	HZ5103.53.12	\$170,000.00	\$330.00	06/02/10	\$85,908.79	Utility Relocator
7	Warren Road Project	Bergmann Associates, Inc.	HZ5103.53.12	\$440,210.00	\$38,411.53	05/01-06/18/10	\$179,000.19	Constructive Inspection Support
9	Warren Road Project	F. Rizzo Construction, Inc.	HZ5103.53.12	\$4,538,543.50	\$679,647.89	6/30/10	\$3,174,716.08	Constructive Services

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)



Facilities and Infrastructure Committee
320 North Tioga Street
Ithaca, NY 14850

Meeting: 08/06/10 09:30 AM
Department: Legislature Office
Category: Fiscal
Functional Category:

COMPLETED

DOC ID: 2108

REPORT OR DISCUSSION ITEM

Review of Program Impact Statements

Please bring your notebook for this item.

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)



Facilities and Infrastructure Committee

320 North Tioga Street
Ithaca, NY 14850

SCHEDULED

INFORMATION ITEM

Meeting: 08/06/10 09:30 AM
Department: Solid Waste Division
Category: Information Only
Functional Category:

DOC ID: 2125 A

Recycling and Solid Waste Center Update

Update (Executive Session)

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)



Facilities and Infrastructure Committee

320 North Tioga Street
Ithaca, NY 14850

Meeting: 09/03/10 09:30 AM

Department: A

Category: Agreements, Bids, Contracts, C

Functional Category: A

ADOPTED

DOC ID: 217.

RESOLUTION NO.

**Award of Bid - Long-Term Parking Lot Expansion Project - Ithaca
Tompkins Regional Airport**

WHEREAS, the Finance Department advertised and received three (3) bids for construction of the Long-Term Parking Lot Expansion Project at the Ithaca Tompkins Regional Airport, and

WHEREAS, the lowest responsible bid of \$125,496.00 was submitted by Economy Paving of Cortland, New York and

WHEREAS, a design and inspection contract for \$23,000 has already been awarded to C&S Companies of Syracuse, New York, and

WHEREAS, revenues from the parking lot are currently 18.5% over budget and, combined with incremental income from the parking lot expansion, are considered sufficient to secure a \$148,496 inter-fund loan from the General Fund in order to expedite needed improvements, now therefore be it

RESOLVED, on recommendation of the Facilities and Infrastructure Committee, That the County Administrator be and hereby is authorized to execute a contract with Economy Paving of Cortland, New York.

SEQR ACTION: TYPE II-2

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)

Facilities and Infrastructure Committee

320 North Tioga Street, Ithaca, NY 14850

Meeting: 09/03/10
Department: Airport

Category: Capital Contract Less Than \$300,000
Functional Category: Airport



OTHER - ACTION ITEM (ID # 2174)

DOC ID: 2174

WILDLIFE HAZARD ASSESSMENT RFQ

Request to advertise for qualifications from consultants to conduct a Wildlife Hazard Assessment at the Ithaca Tompkins Regional Airport..

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)

Facilities and Infrastructure Committee

320 North Tioga Street, Ithaca, NY 14850



Meeting: 09/03/10
Department: Airport

Category: Other
Functional Category:

OTHER - ACTION ITEM (ID # 2188)

DOC ID: 2188

TERMINAL CONFERENCE ROOM

Request to advertise for proposals (RFP) to lease the airport terminal conference room (formerly the TC3 Room).

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)



Facilities and Infrastructure Committee

320 North Tioga Street
Ithaca, NY 14850

Meeting: 09/03/10 09:30 AM
Department: Solid Waste Div
Category: Agreements, Bids, Contracts, C
Functional Cate

ADOPTED

DOC ID: 219

RESOLUTION NO.

Award of Contract – Laboratory Monitoring and Analytical Services

WHEREAS, the Tompkins County Finance Department has competitively solicited for proposals for laboratory monitoring and analytical services for closed landfills, and

WHEREAS, two (2) proposals were received and publicly opened on July 14, 2010, now therefore be it

RESOLVED, on recommendation of the Facilities and Infrastructure Committee, That the contract be awarded to Upstate Laboratories, Inc., Services of Syracuse, New York, as the lowest responsible bidder in the amount of \$30,557 per year for a three (3)-year term,

RESOLVED, further, That the County Administrator or his designee be and hereby is authorized to enter into a contract on behalf of the County, funds to be provided from the Solid Waste Operating Budget, Account No 8166.4442.

SEQR ACTION: TYPE II-20

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)



ADOPTED

RESOLUTION NO.

Acceptance of a United States Department of Agriculture Grant to Provide Waste Reduction and Recycling Assistance for Rural Mobile Home Parks and Apartment Complexes - Tompkins County Solid Waste Management Division

WHEREAS, in 2009 the United States Department of Agriculture solicited competitive proposals for its Solid Waste Management Grant under Rural Utilities Service (RUS) Guide 1775-1, and

WHEREAS, the Tompkins County Solid Waste Management Division (TCSWMD) prepared a proposal for the RUS Guide 1775-1 grant to implement a pilot program to strengthen waste reduction and recycling practices in rural mobile home parks and apartment complexes, and

WHEREAS, the total project cost is \$47,946.00, of which the TCSWMD is contributing \$14,350.00 of in-kind and cash donations, and the United States Department of Agriculture has awarded a Solid Waste Management Grant of \$33,596.00 to Tompkins County, and

WHEREAS, the TCSWMD will serve as lead agency towards the implementation of a one-year pilot program for waste reduction and recycling in rural mobile home parks and apartment complexes, now therefore be it

RESOLVED, on recommendation of the Facilities and Infrastructure Committee, That the Tompkins County Legislature accepts the United States Department of Agriculture Solid Waste Management Grant of \$33,596.00,

RESOLVED, further, That the project budget is as follows:

REVENUE:	8171.44089	Federal Aid Other	\$33,596.00
EXPENSES:	8171.51834	Salary for Recycling Manager	\$ 4,481.05
	8171.51771	Salary for Administration and Communications Coordinator	\$ 6,699.05
	8171.51868	Salary for Waste Reduction and Recycling Specialist	\$ 5,797.90
	8171.52220	Department Equipment	\$ 1,950.00
	8171.54313	Photography Equipment	\$ 200.00
	8171.54303	Office Supplies	\$ 300.00
	8171.54330	Printing	\$ 1,018.00
	8171.54442	Professional Service Fees	\$13,150.00

RESOLVED, further, That the County Contracts Coordinator is authorized to execute the United States Department of Agriculture grant award on behalf of Tompkins County,

RESOLVED, further, That the County Contracts Coordinator is authorized to sign any contracts or agreement between the County of Tompkins and any third party necessary to complete the project.

SEQR ACTION: TYPE II-20

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)



Facilities and Infrastructure Committee

320 North Tioga Street
Ithaca, NY 14850

SCHEDULED

INFORMATION ITEM

Meeting: 09/03/10 09:30 AM
Department: Solid Waste Division
Category: Information Only
Functional Category:

DOC ID: 2189

Capital Payment Summary Report #10 - Solid Waste

B. Eckstrom - FYI - 5 min

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)

Capital Payment Summary Report
Tompkins County Solid Waste Division
Date of Payment: 7/16/10

Request #	Project Name	Vendor	Account #	Contract Amt	Current Payment Due	Date of Service	Paid to Date (inc. current pmnt.)	Comments
10	Caswell Landfill	Barton & Loguidice	HH8166.8101	\$25,000.00	\$2,446.50	04/03/10 thru 05/29/10	\$17,918.80	service thru 5/29/10 for SPDES permit for leachate treatment study at caswell



Facilities and Infrastructure Committee

320 North Tioga Street
Ithaca, NY 14850

SCHEDULED

INFORMATION ITEM

Meeting: 09/03/10 09:30 AM
Department: Solid Waste Division
Category: Information Only
Functional Category:

DOC ID: 2192

Recycling & Solid Waste Center Contract - Update

B. Eckstrom - 20 min - Executive Session

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)



Facilities and Infrastructure Committee

320 North Tioga Street
Ithaca, NY 14850

Meeting: 09/03/10 09:30 AM
Department: Highway Div
Category: High
Functional Cate

ADOPTED

DOC ID: 216

RESOLUTION NO.

**Authorization to Execute Extensions of Snow and Ice Agreements
with the Towns in Tompkins County**

1
2
3 WHEREAS, the County of Tompkins has heretofore entered into Agreements with seven Towns in Tompkins
4 County pursuant to Section 135a of the State Highway Law relating to removal of snow and ice from County highway
5 in Towns and incorporated Villages, and
6

7 WHEREAS, said Agreements provide for an annual review to consider modifications to such snow and ice
8 services, and
9

10 WHEREAS, it would be in the best interest of the County to extend said Agreements, as currently set to expire
11 September 30, 2010, as modified and updated, for an additional period, now therefore be it
12

13 RESOLVED, on recommendation of the Facilities and Infrastructure Committee, That extensions of said
14 Snow and Ice Agreements are hereby authorized for a period of up to three years, from October 1, 2010, through
15 September 30, 2013, with the assurance that the required annual review can lead to modifications in the second and
16 third years, and the County Administrator be and hereby is authorized and directed to execute such extensions on
17 behalf of the County.

18 **SEQR ACTION: TYPE II-20**
19
20

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)



ADOPTED

RESOLUTION NO.

Authorization to Execute Supplementary Right-Of-Way Funding Agreement with New York State Department of Transportation – Hanshaw Road Reconstruction, PIN 3753.25

WHEREAS, a Project to reconstruct Hanshaw Road in the Town of Ithaca between Pleasant Grove Road and Sapsucker Woods Road, P.I.N. 3753.25, (the Project), is eligible for funding under Title 23 U.S. Code, as amended that calls for the apportionment of the costs of such program to be borne at the ratio of eighty percent Federal funds and twenty percent non-Federal funds, and

WHEREAS, Resolution No. 9 adopted on January 18, 2005, approved the Project and authorized execution of an agreement with the New York State Department of Transportation (NYSDOT) regarding administration and funding of Scoping, Design (Phases I-VI), and Right-of-Way Incidentals, and

WHEREAS, Resolution No. 167 adopted on September 4, 2007, authorized issuance of Design Approval for the Project, and

WHEREAS, Resolution No. 245 adopted on December 2, 2008, authorized execution of a supplementary agreement with New York State Department of Transportation regarding administration and funding of Design and Right-of-Way, and

WHEREAS, the amount of right-of-way needed for the Project has increased due to the Legislature's determination to compensate all neighboring residents for all property beyond the County's current use, even if the resident's ownership interest is unclear, and to the extension of the proposed walkway and,

WHEREAS, the New York State Department of Transportation requires for locally administered projects that the County appropriate one hundred (100%) percent of the project costs and then file for reimbursement of eligible costs, and

WHEREAS, the County of Tompkins desires to advance the above project by making a commitment of one hundred (100%) percent of the non-Federal share of the costs of Design and Right-of-Way, now therefore be it

RESOLVED, on recommendation of the Facilities and Infrastructure Committee, That the Tompkins County Legislature hereby approves the above-subject project and authorizes the County of Tompkins to pay in the first instance one hundred (100%) percent of the Federal and non-Federal share of the costs of Design and Right-of-Way work for the subject Project or portions thereof,

RESOLVED, further, That an additional \$222,105 be added to the original \$390,000 for a total of \$612,105 and is hereby made available within account HZ5103.59239.53.10, Hanshaw Capital Project Account, to cover the costs of participation in the above phases of the Project,

RESOLVED, further, That in the event the full Federal and non-Federal share costs of the project exceeds the amount appropriated above, the County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon the notification from the New York State Department of Transportation thereof,

RESOLVED, further, That the Tompkins County Highway Manager be and is hereby authorized to execute all necessary Agreements, certifications, and reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Tompkins with the New York State Department of Transportation in connection with the advancement

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)

Resolution 2010-139

Meeting of September 3, 2010

47 or approval of the Project and providing for the administration of the Project and the municipality's first-instance
48 funding of Project costs and permanent funding the local share of Federal-aid and State-aid-eligible Project costs and
49 all Project costs within appropriations therefore that are not so eligible,
50

51 RESOLVED, further, That a certified copy of this resolution be filed with the New York State Commission
52 of Transportation by attaching it to any necessary Agreement in connection with the Project,
53

54 RESOLVED, further, That this resolution shall take effect immediately.

55 **SEQR ACTION:** Unlisted

56 Negative Declaration issued (No further action required)
57
58

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)



ADOPTED

RESOLUTION NO.

**1 Authorization to Execute a Contract with Clough Harbour Associates
2 LLP for Design Services – Covered Bridge Preservation Project (PIN
3 3755.03), BIN 3210210, Town of Newfield**

4 WHEREAS, Resolution No. 133 of 2010 authorized an agreement with the State of New York whereby
5 Federal sources will furnish approximately eighty percent of the funding necessary for design of the Covered Bridge
6 Preservation Project (PIN 3755.03) in the Town of Newfield, and
7

8 WHEREAS, Clough Harbour Associates LLP is one of fifteen engineering consultants that New York
9 State Department of Transportation and the New York State County Highway Superintendents Association fully
10 qualified and authorized for such work on Locally-Administered Federal-Aid projects in Tompkins County and one o
11 three of those fifteen that expressed interest in the Covered Bridge Preservation Project, and

12 WHEREAS, Clough Harbour Associates LLP has been recommended to provide design services for the
13 project by a committee of Newfield Covered Bridge Society members and County Highway staff, representing the
14 parties responsible for the preservation of the Covered Bridge, and

15 WHEREAS, the County Highway Manager has recommended Clough Harbour Associates LLP as bes
16 qualified to provide design services for the project and New York State Department of Transportation has approved
17 this selection, now therefore be it
18

19 RESOLVED, on recommendation of the Facilities and Infrastructure Committee, That the County
20 Administrator or his designee be and hereby is authorized to execute a contract with Clough Harbour Associates LLI
21 of 111 Winners Circle, Box 5269, Albany, New York, for design services in connection with the referenced project fo
22 an amount not to exceed \$70,000,
23

24 RESOLVED, further, That the Highway Manager be authorized to execute supplemental agreements or
25 behalf of the County with cumulative value not to exceed five percent of the aforementioned contract amount, funds to
26 be provided from the Bridge Contracts - Highway Operating Account (D5111.54411).

27 **SEQR ACTION: TYPE II- 2**
28
29

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)



Facilities and Infrastructure Committee
320 North Tioga Street
Ithaca, NY 14850

ADOPTED

RESOLUTION NO.

**Authorization to Execute Funding Agreement with New York State
Department of Transportation – Covered Bridge Preservation Project
(PIN 3755.03), BIN 3210210, Town of Newfield**

WHEREAS, a Project to preserve the Covered Bridge over the Cayuga Inlet West Branch, BIN 3210210, P.I.N 3755.03, (the Project) in the Town of Newfield, is eligible for funding under Title 23 U.S. Code, as amended, that call for the apportionment of the costs of such program to be borne at the ratio of eighty percent Federal funds and twenty percent non-Federal funds, and

WHEREAS, in order to expedite advancement of the Project and realize potential total project cost reduction the Highway Division sought permission from the New York State Department of Transportation to administer the project locally, and

WHEREAS, the New York State Department of Transportation requires for locally administered projects that the County appropriate one hundred percent of the project costs and then file for reimbursement of eligible costs, and

WHEREAS, the County of Tompkins desires to advance the above project by making a commitment of one hundred percent of the non-Federal share of the costs of Scoping and Design (Phases I-VI), now therefore be it

RESOLVED, on recommendation of the Facilities and Infrastructure Committee, That the Tompkins County Legislature hereby approves the above-subject project and authorizes the County of Tompkins to pay in the first instance one hundred percent of the Federal and non-Federal share of the costs of Scoping and Design (Phases I-VI) work for the subject Project or portions thereof,

RESOLVED, further, That the sum of \$70,000.00 is hereby made available within account D5111.5441 Bridge Contracts, to cover the cost of participation in the above design phase of the Project,

RESOLVED, further, That in the event the full Federal and non-Federal share costs of the project exceeds the amount appropriated above, the County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon the notification from the New York State Department of Transportation thereof,

RESOLVED, further, That the Tompkins County Highway Manager be and is hereby authorized to execute all necessary Agreements, certifications, and reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Tompkins with the New York State Department of Transportation in connection with the advancement of approval of the Project and providing for the administration of the Project and the municipality's first-instance funding of Project costs and permanent funding of the local share of Federal-aid and state-aid-eligible Project costs and all Project costs within appropriations therefore that are not so eligible,

RESOLVED, further, That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project,

RESOLVED, further, That this resolution shall take effect immediately.

SEQR ACTION: TYPE II-2

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)



Facilities and Infrastructure Committee

320 North Tioga Street
Ithaca, NY 14850

SCHEDULED

INFORMATION ITEM

Meeting: 09/03/10 09:30 AM
Department: Highway Division
Category: Information Only
Functional Category:

DOC ID: 2186

Capital Payment Summary

Minutes Acceptance: Minutes of Sep 3, 2010 9:30 AM (Minutes Approval)

Memorandum

To: Facilities and Infrastructure Committee
 From: William Sczesny, Highway Manager
 Date: August 26, 2010
 Subject: **“Authorization to Execute Supplementary Right of Way Funding Agreement with NYSDOT – Hanshaw Road Reconstruction, PIN 3753.25”**

A resolution is being submitted to the Facilities & Infrastructure committee for review and approval. This resolution will also require approval by the Legislature. Pertinent information related to the resolution is as follows:

1. Action requested:

Authorization is requested for the County to enter into a supplemental agreement with NYSDOT for reimbursement of costs connected with design and right of way acquisition for reconstruction of County Road 109, Hanshaw Road, in the Towns of Ithaca and Dryden.

2. Background:

By resolution #167 of 2007 the Legislature approved the project to reconstruct Hanshaw Road and add a walkway on its north side from Pleasant Grove Road to Salem Drive, plus drainage and intersection improvements with minimal impact on landscaping and minimal acquisition of right-of-way. Since that time, the Town of Ithaca has requested that the walkway be extended to the intersection of Sapsucker Woods Road, with an accompanying increase in needed right-of-way. Recently, the Legislature, upon advice of the County Attorney, determined it best to compensate all neighboring residents for all property beyond the County's current use, even if the resident's ownership interest is unclear. This decision resulted in an increase in property for which some residents will be compensated and also in the compensation of some residents who previously would not have been compensated. The right-of-way cost estimate has subsequently increased from \$390,000, authorized by resolution #245 of 2008, to \$612,105.

It is now estimated that the project will require purchase of approximately 69 small permanent (PE) and 84 temporary easements (TE) from 97 property owners. The largest PE is 0.084 acres; the average size is approximately 0.007 acres. The average TE is 0.036 acres; the largest is 0.084 acres.

Construction is scheduled for 2011. With appropriate maintenance, the life expectancy of the new construction could be approximately 30 years.

3. Financial Implications:

Funding for this work is included in the County's Capital Program Budget up to \$545,000. This agreement permits reimbursement for right of way expenses up to \$612,105. A state share of \$40,500 is included (approximately 6.6%), which was not anticipated in the capital budget. Federal funds will reimburse 80% (\$489,684). The local share would be \$81,921 (13.4%). The Town of Ithaca will be liable for the local share where additional right-of-way is needed between Salem Drive and Sapsucker Woods Road.



Facilities and Infrastructure Committee

320 North Tioga Street
Ithaca, NY 14850

SCHEDULED

INFORMATION ITEM

Meeting: 10/01/10 09:30 AM
Department: Highway Division
Category: Information Only
Functional Category:

DOC ID: 2218

Discussion and Chronology of Public Participation Opportunities

DISCUSSION AND CHRONOLOGY OF PUBLIC PARTICIPATION OPPORTUNITIES

- **Project Initiation Stage -**

When the ITCTC knows that federal funding is available for new projects, it issues a call for projects. Typically the County has about 2 months to develop and submit project proposals/grant applications. For standard improvement projects, NYSDOT regional staff ranks proposals and awards are recommended within another 2 months. For enhancement projects, such as Pine Tree Road, a committee in Albany makes the awards, often with the elapse of more time. For enhancement projects, the County Legislature typically adopts a resolution of support, in accordance with public information policies, for inclusion in the application.

After an award, the project must be added to the Transportation Improvement Program (TIP). This is done by actions of the ITCTC Planning and Policy Committees, following advertisement of the proposed action and a required public comment period. Public comments are also solicited at every meeting of these committees.

Once on the TIP, and subsequently added to the STIP (Statewide TIP), a master agreement is required before work may begin. Authorization of the County Legislature is required prior to execution of the agreement. The authorizing resolution is available to the public prior to the Legislature's action.

NYSDOT's Locally-Administered Project Manual states that there should be meaningful public communication and involvement throughout the project development process. "As appropriate, this may begin in the Project Initiation Stage or Scoping Stage." However, this is not a required component until after preparation of the draft Design Report.

- **Scoping and Preliminary Engineering Stage -**

Upon execution of the agreement, preliminary engineering may begin. In Tompkins County, this usually involves not only the collection of technical data, but also an initial public information meeting. The goal of this meeting is to both inform the public that a project is planned and to get input from the public on details pertinent to the design. All comments are recorded. Although data collection may be underway, project design has not begun at this point. The project team has only the grant application as a guide to what the project will accomplish.

To arrange the public meeting, the Highway Manager or project manager normally contacts the legislator that represents the project area and the Chair of the Facilities and Infrastructure Committee. The manager gives them an overview of the project and seeks their desired level of involvement in communicating with the area's municipal governments and arranging public meeting details. The local legislator or project manager often attend a Town Board meeting to inform them of the pending project and receive recommendations on the selection of public meeting places and schedules.

Once the place and time are selected, the Highway Division advertises the meeting. This is done through press release, posting of signs in the project area, County web site, circulation of flyers to residents, and posting on community bulletin boards or newsletters, as appropriate.

The next step in the NYSDOT process is preparation of a conceptual draft Design Report. At this point, prior to finalizing the report, a public meeting or hearing is required. Tompkins County would typically host a second public meeting at this time. Scheduling and advertisement would be similar to methods used for the first public meeting. For especially controversial or complicated projects in Tompkins County, additional meetings are held, if necessary, during this stage of design. Resolution of all comments is one pre-requisite to preparation of the Final

DISCUSSION AND CHRONOLOGY OF PUBLIC PARTICIPATION OPPORTUNITIES

Design Report and subsequent design approval. Responses to comments are included in the Design Report.

For especially controversial projects, Tompkins County may assemble project stakeholders work groups. Groups would meet and members would report back to community or municipal entities as the design is developed. These groups would usually continue through completion of construction plans.

The County Legislature grants Design Approval via resolution. Copies of the Final Design Report are made available for public review at the legislative chambers and perhaps the County Library or Town Hall. This authorization is subject to public information procedures.

Per NYSDOT guidelines, "In the Project Scoping Stage, public communication and involvement should include, as appropriate: informational meetings; coordination with local officials; and coordination with local, state, and federal advisory agencies." "The process should provide the opportunity for early and continuing involvement throughout the project development process, as well as appropriate information, timely public notice of actions being taken, public access to decision making, and real opportunity for public input." "Public input should encompass the full range of community interests."

- **Right-of-Way Stage-**

At this point, if additional right-of-way is necessary, a supplemental agreement is routinely required with NYSDOT in order to acquire right-of-way. As with the Master Agreement, County Legislature authorization is required prior to execution. The authorizing resolution is available to the public prior to the Legislature's action.

State and Federal codes are very precise in how right-of-way must be acquired. These regulations include requirements for contacting effected landowners. Two or three individual meetings between landowners and appraisers and negotiators are common. Mass public meetings are not usually held. However, the Tompkins County Legislature typically holds a public hearing as part of this process just in case eminent domain is needed to acquire property rights. State law requires that a public hearing (not necessarily held by the Legislature) be held as part of eminent domain procedure and, since 2004, all effected residents must be notified by certified mail that a hearing will be held.

- **Detailed Engineering and Bidding Stage-**

With public input secured in the previous stages, or ongoing via input from project work groups, project construction plans and specifications are developed during the Detailed Engineering Phase. Upon completion, the County places advertisements in the Ithaca Journal, a web site of a central New York Municipal bidding consortium, and, for federal-aid projects, in the New York State Contract Reporter. If appropriate, an award of bid resolution is considered by the County Legislature, subject to public information procedures.

- **Construction Stage -**

Once a contractor is under contract, Tompkins County customarily holds a public pre-construction meeting. These meetings are advertised through press release, posting of signs in the project area, County web site, circulation of flyers to residents, direct mailing, and posting on community bulletin boards or newsletters, as appropriate. Such meetings are primarily to inform the public of what to expect from the sequence of construction and provide an opportunity for the public to review the final construction plans.



Facilities and Infrastructure Committee

320 North Tioga Street
Ithaca, NY 14850

SCHEDULED

INFORMATION ITEM

Meeting: 10/01/10 09:30 AM
Department: Highway Division
Category: Information Only
Functional Category:

DOC ID: 2217

Draft Outline of the Public Participation and Notification Process for Tompkins County Highway Construction Projects

**DRAFT OUTLINE OF
THE PUBLIC PARTICIPATION AND NOTIFICATION PROCESS
FOR TOMPKINS COUNTY HIGHWAY CONSTRUCTION PROJECTS**

- I. Public Participation Goals**
 - A. Create a Framework to Develop & Evaluate Enhanced Project Alternatives
 - B. Determine Public Sentiment
 - C. Promote Technical Understanding of Project
 - D. Conform to NYSDOT/FHWA Requirements for Public Involvement
 - i) Ethnic, Minority, and Low-Income Groups
 - ii) Americans With Disabilities
 - E. Learn Community Needs and Problems
 - F. Build Community Support
- II. Notification Techniques**
 - A. Town Board Communication and Presentations
 - B. Press Releases
 - C. Posting Signs in the Project Area
 - D. County Web Site
 - E. Newsletter Articles, if available
 - F. Direct contact with known Community Leaders
 - G. Direct Communication with Residents (in-person, phone, e-mail)
 - H. Presentations and Open-Houses
 - I. Project Working Groups
- III. Project Selection**
 - A. In keeping with approved County and municipal plans and policies
 - i) Plan / Policy Approval subject to public comment
 - ii) ITCTC Adds Project to Transportation Improvement Plan
 - a) Subject to required public comment periods
 - b) Notification of Project Application to Area Property Owners via:
 - iii) Notification of Town Staff and Officials
 - B. In keeping with approved mission of Highway Division
 - C. In keeping with appropriate and defensible engineering standards
 - IV. Project Authorization by County Legislature**
 - A. Subject to public review and comment at Legislative & Committee meetings
 - B. Agenda Inclusion to Project Area Property Owners via Appropriate Notification Techniques
 - V. Public Information During Scoping and Design**
 - A. Large Projects - Public Meetings and Stakeholders Groups, if appropriate
 - B. Small Projects - Town Board Presentations and/or Public Meetings
 - C. Information at Meetings
 - i) Project Development Schedule
 - ii) Proposed Scope
 - iii) Project Team Contact Information
 - iv) Avenue for Comments
 - v) Obtain Individual Contact Information
 - D. Meetings Schedule
 - i) Initial Prior to Start of Design
 - ii) Second, if needed, to Present Alternatives Prior to Draft Design Report
 - iii) Third, if needed, to Present Preferred Alternative Prior to Final Design Report
 - iv) Legislature Grants Design Approval - Highway Web Site Notice Only
 - VI. Public Information During Right-of-Way Acquisition Stage**
 - A. Eminent Domain Procedure Law Requirements - Public Hearing
 - B. Web Site Posting of Determination and Findings
 - VII. Public Information During Construction Stage**
 - A. Public Pre-Construction Meeting
 - B. Web Site & Local Newsletter Updates
 - C. Direct Communication with County Project Field Representative



Facilities and Infrastructure Committee

320 North Tioga Street
Ithaca, NY 14850

SCHEDULED

INFORMATION ITEM

Meeting: 10/01/10 09:30 AM
Department: Highway Division
Category: Information Only
Functional Category:

DOC ID: 2216

CAPITAL REPORT

**COUNTY OF TOMPKINS
DEPARTMENT OF PUBLIC WORKS
HIGHWAY CAPITAL PROJECTS
Status Report**

September 23, 2010

TABLE OF CONTENTS

<u>PROJECT</u>	<u>PAGE</u>
<i>Ellis Hollow Road (CR110) Reconstruction</i>	1
<i>Game Farm Road Bridge Replacement</i>	2
<i>Miscellaneous Highway & Bridge Items</i>	3
<i>FHWA Projects - Miscellaneous</i>	4
<i>Status of Federal Aid Project Reimbursement</i>	5
<i>Seneca Road Bridge Replacement</i>	6
<i>Bridge Painting</i>	7
<i>Red Mill Road Bridge Replacement</i>	8
<i>Forest Home Drive - Upstream Bridge Replacement</i>	9
<i>Newfield Depot Road (CR130) Bridge Rehabilitation</i>	10
<i>Hanshaw Road (CR109) Reconstruction</i>	11
<i>Coddington Road (CR119) Reconstruction</i>	12
<i>Warren Road (CR121) Reconstruction</i>	13
<i>Pine Tree Road Bike and Pedestrian Paths</i>	14

CR 110, ELLIS HOLLOW ROAD RECONSTRUCTION

- Capital Account: HZ50xx.59239
- County Share: 100%
- Location: Town of Dryden
- 2009 ADT- Phase 1: 4061 vpd
- Consultant: Fisher Associates (Rochester)
- Functional Class: Rural Major Collector
- Project Length: 3.07 centerline miles
- 2009 ADT- Phase 2: 3387 vpd

1. This is not a federal aid project. It will reconstruct Ellis Hollow Road between Game Farm Road and Thomas Road in 2 or more phases. It will rehabilitate roadway pavement (10-foot lanes, 5-foot paved shoulders) and improve drainage. To avoid right-of-way conflicts, the road centerline will be moved 2 feet south in most places and southern ditches will be converted to storm sewer. Alignment and sight-distance deficiencies will be addressed.

2. Schedule:	<u>Original</u>	<u>Target</u>	<u>Actual</u>
a. Issue Design RFP	-	-	August 2001
b. Start Design Work	-	-	October 2001
c. Second Public Meeting	-	-	October 2001
d. Reinitiate Project	February 2006	-	Feb 2006
e. Third Public Meeting	March 2006	-	July 2006
f. Final Public Meeting	June 2006	-	Nov 2006
g. County selects Design Alternative	July 2006	December 2008	December 2008
h. Begin construction – 1 st phase	May 2007	July 2010	July 2010
i. Complete 1 st phase construction	November 2007	July 2011	
j. Second Construction Phase	-	2014	

3. Budget/Expenses:	<u>Total</u>	<u>County</u>	<u>Cornell</u>
a. Project Shares	\$3,580,000	\$2,980,000	\$600,000
	<u>Approved</u>	<u>Expended</u>	<u>Remaining</u>
b. Design - phase 1	\$250,000	\$247,780	\$2,220
c. Design - phase 2	\$100,000	0	100,000
d. Construction - phase 1	1,690,000	128,265	1,561,735
e. Construction - phase 2	1,540,000	0	1,540,000
Total	<u>\$3,580,000</u>	<u>\$376,044</u>	<u>\$3,203,956</u>

4. Points of Interest
- a. **A \$1,606,214.88 contract for phase 1 (between 1000 feet west of the Genung Road intersection and Thomas Road) was awarded to Suit-Kote Corporation.**
 - b. **One lane is closed. Only one-way (eastbound) traffic is permitted in the remaining open lane. Westbound traffic is detoured to Rte 79.**
 - c. **Seasonally-sensitive reclamation work has not yet begun. Specifications call for this work to be done only between May 1 and September 10. Highway staff has instructed Suit-Kote to delay beginning this work until May 2011.**
 - d. Cornell's Community Initiative will partially fund phase 2, completing reconstruction to Game Farm Rd. This funding will be available after 2013.
 - e. Congressman Arcuri has requested that \$2,627,000 for phase 2 be included in a pending federal transportation reauthorization bill.

Attachment: REPORT1010 (2216 : Capital Projects - Status Report)

GAME FARM ROAD (CR 173) BRIDGE

- Account: D5111.54411
- County Share: 50%
- Location: Towns of Dryden & Ithaca
- Consultant: Delta Engineers (Binghamton)
- Functional Class: Urban Collector
- Project Length: 32-foot span bridge

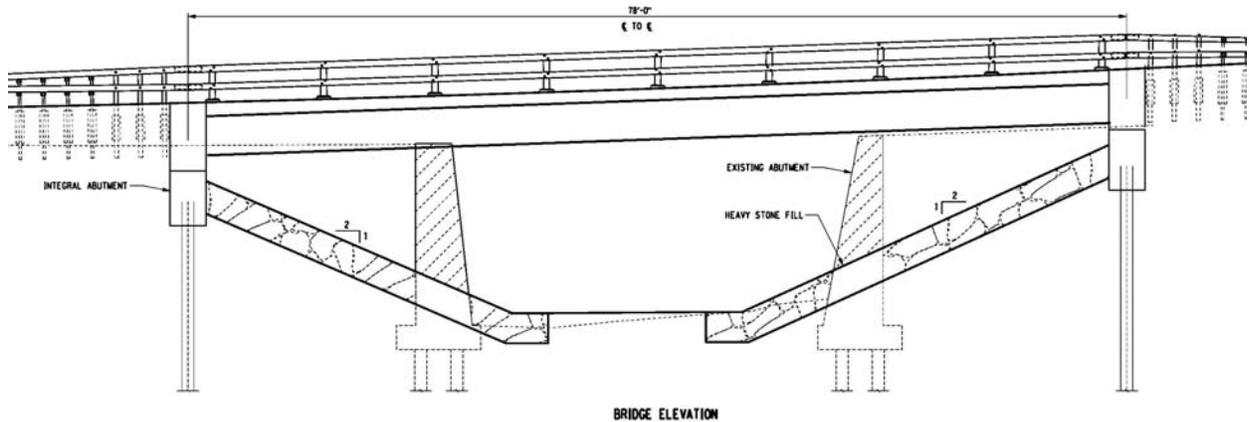
1. This project replaces the bridge carrying Game Farm Road over Cascadilla Creek between Ellis Hollow Road and Route 366 near Varna. This road has high vehicular (1874 vehicles/day in 2008), bicycle, and pedestrian traffic. The existing bridge is narrow - only 22 feet wide - and in a poor sight distance area. Construction will address these deficiencies. The existing bridge was built 72 years ago.

2. Schedule	<u>Original</u>	<u>Target</u>	<u>Actual</u>
a. Bid opening	May 2010	December 2011	
b. Begin construction	June 2010	April 2012	
c. Complete construction	Nov. 2010	September 2012	

3. Budget/Expenses:	<u>Approved</u>	<u>Expended</u>	<u>Remaining</u>
a. Design	\$75,000	\$10,626	\$64,374
b. Construction	405,000	0	405,000
c. Inspect. & Superv.	20,000	0	20,000
d. Total	<u>\$500,000</u>	<u>\$10,626</u>	<u>\$489,374</u>

4. Points of Interest

- a. **Construction has been delayed until 2012 due to fiscal constraints.**
- b. Two structure alternatives - steel (shown below) and 3-sided pre-cast concrete - are being assessed given the new road elevation at 4 - 5 feet higher than the existing bridge. Constructability of a future sidewalk is also a consideration.



- c. The Cornell Community Transportation Investment Initiative will fund 50% or up to \$250,000 of this project.

Attachment: REPORT1010 (2216 : Capital Projects - Status Report)

MISCELLANEOUS BRIDGE / HIGHWAY ITEMS

1. The Highway Bridge Crew replaced 2 large concrete box culverts this summer. One is in Enfield just west of Trumbull Corners Road on CR136, CONNECTICUT HILL ROAD (2005 ADT 230 vehicles/day). The other is on CR125, SOUTH DANBY ROAD in Danby just north of the Tioga County line (2006 ADT 274 vehicles/day).
2. The bridge crew is completing replacement of a low volume bridge (276 vehicles /day in 2006) that carries CR128, JERSEY HILL ROAD over Lick Brook (Danby) (picture below).



3. Repairs to the bridge carrying Freese Road over Fall Creek (Dryden-Varna) are planned in 2010. Truss members will be replaced requiring closure of the bridge during construction. This 15-ton posted bridge had an ADT of 1962 vehicles/day in 2008.

**TOMPKINS COUNTY HIGHWAY DIVISION
FHWA PROJECTS
Status Report
September 23, 2010**

These projects are ongoing:

1. CR 121, WARREN ROAD -- Highway Reconstruction – Town of Lansing – Stimulus
2. CR 109, HANSHAW ROAD -- Highway Reconstruction, Town of Ithaca
3. CR 130, NEWFIELD DEPOT ROAD -- Bridge Replacement, Town of Newfield
4. SENECA ROAD – Bridge Replacement, Town of Ulysses
5. BRIDGE PAINTING at 12 locations throughout the county
6. COVERED BRIDGE -- Bridge Repairs, Town of Newfield
7. FOREST HOME DRIVE – Bridge Replacement, Town of Ithaca
8. CR 174, PINE TREE ROAD – Bike & Pedestrian Paths, Town of Ithaca
9. CR 107, PERUVILLE ROAD – Highway Reconstruction , Town of Groton
10. CR 119, CODDINGTON ROAD -- Highway Reconstruction, Town of Ithaca
11. RED MILL ROAD – Bridge Replacement, Town of Dryden

Construction is complete but final reimbursements have not been received for CR 188, STATION ROAD – Culvert Replacement, Town of Danby.

All these projects are listed on the County’s Transportation Improvement Program (TIP).

Except for enhancement projects, which could be less, and stimulus projects, which receive 100% funding, FHWA reimburses 80% of the cost of federal aid projects. The State has historically also reimbursed 15% of project costs via “Marchiselli” funds. Due to limited Marchiselli funding, **NYS DOT recommends the County assume a 20% local share will be required for design and right-of-way for future projects.** Marchiselli funding for construction is a higher priority but is not guaranteed.

Points of Interest

1. Staff requested \$5.2 million in federal stimulus funding for the safety & road improvements project on CR 107, PERUVILLE ROAD (Dryden & Groton). On another tack, Congressman Arcuri has requested \$2,820,000 additional funding for this project. Originally the federal “earmark” project was approved as construction of an overpass over Route 38 but was under-funded.

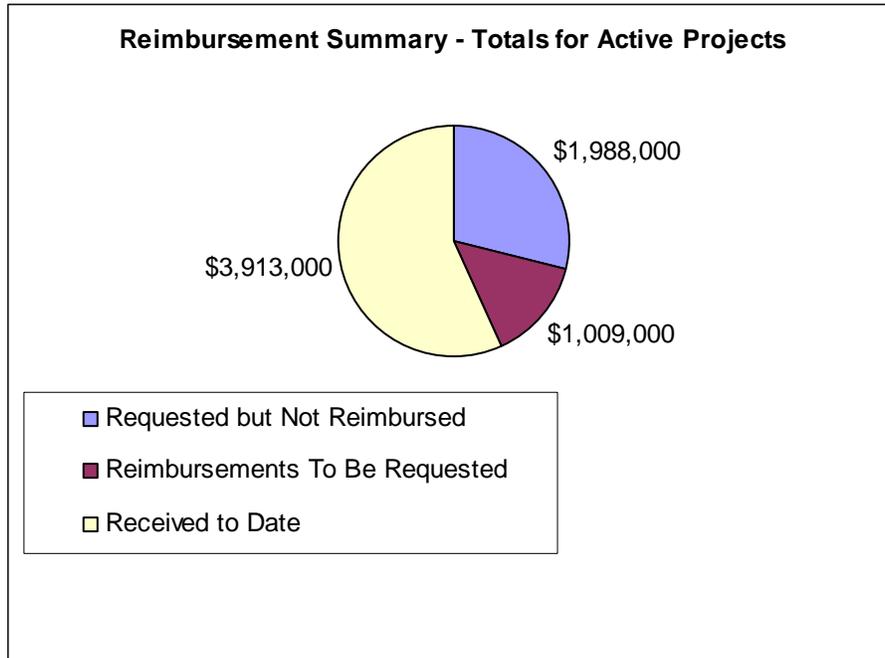
Federal Aid Project Reimbursement Status

▪ **Pending Payments (requested but not reimbursed).**

Project	Fed Amount	State Amount	Request Date
Warren Road	\$254,594	\$0	7/20/2010
Warren Road	\$409,941	\$0	8/16/2010
Warren Road	\$884,740	\$0	9/16/2010
Pine Tree Bike & Ped Trail	\$12,947	\$0	9/16/2010
Newfield Depot Bridge	\$22,614	\$4,240	4/29/2010
Forest Home Dr Bridge	\$2,112	\$0	4/19/2010
Station Rd Culvert	\$212,619	\$34,061	11/19/2009
Coddington Road	\$115,942	\$5,294	4/10/2008
Coddington Road	\$28,910	\$0	6/10/2008
TOTALS	\$1,944,418	\$43,595	\$1,988,013

▪ **Other Pending Reimbursements (to be requested)**

Project	Fed Amount	State Amount	Total
Newfield Depot Bridge	\$30,593	\$5,736	\$36,329
Warren Road	\$744,442	\$0	\$744,442
Hanshaw Road	\$147,100	\$27,579	\$174,679
Coddington Road	\$32,239	\$0	\$32,239
Bridge Painting	\$4,359	\$0	\$4,359
Pine Tree Bike & Ped Trail	\$7,368	\$0	\$7,368
Forest Home Dr Bridge	\$9,640	\$0	\$9,640
TOTALS	\$975,741	\$33,315	\$1,009,056



Attachment: REPORT1010 (2216 : Capital Projects - Status Report)

SENECA ROAD BRIDGE

- Account: D5111.54411
- County Share: 80%
- Location: Town of Ulysses
- Consultant: Hunt Engineers (Horseheads)
- Functional Class: Local Road
- Project Length: 34-foot span bridge

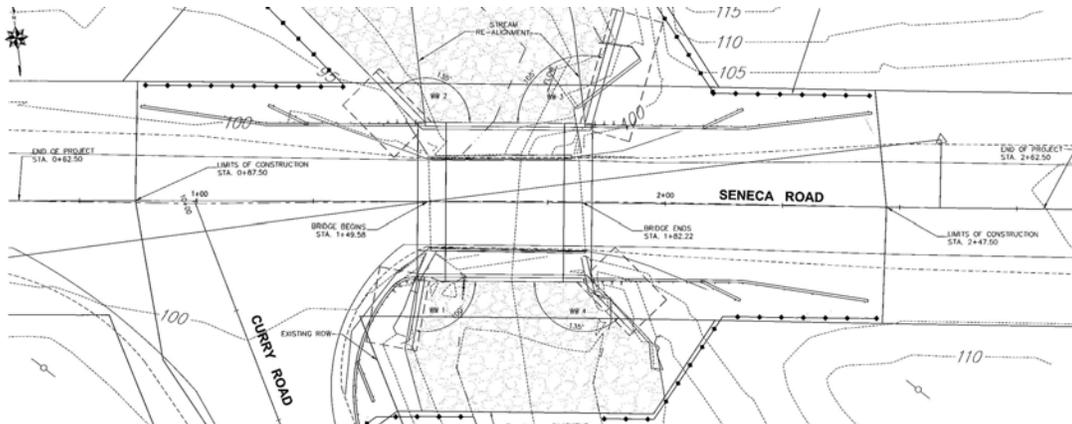
1. This project replaces the bridge carrying West Seneca Road over Boardman Creek in the Town of Ulysses. The rail-to-rail width of this bridge, a seriously deteriorated concrete arch built in 1924, is less than 19 feet wide. Its proximity to the Curry Road intersection is a safety concern. The 2009 ADT was 870 vehicles/day. Construction is planned for 2011.

2. Schedule	<u>Original</u>	<u>Target</u>	<u>Actual</u>
a. Bid opening	July 2009	December 2010	
b. Begin construction	August 2009	May 2011	
c. Complete construction	Dec 2009	August 2011	

3. Budget/Expenses:	<u>Total</u>	<u>Federal</u>	<u>County</u>	<u>Town</u>
a. Project Shares	\$726,250	\$537,000	\$151,400	\$37,850
	<u>Approved</u>	<u>Expended</u>	<u>Remaining</u>	<u>Reimbursed</u>
b. Design	\$50,000	\$23,873	\$26,127	\$0
c. Right of Way	5,000	4,402	598	\$0
d. Construction	611,250	0	611,250	\$0
e. Inspect. & Superv.	60,000	0	60,000	\$0
f. Total	<u>\$726,250</u>	<u>\$28,275</u>	<u>\$697,975</u>	<u>\$0</u>

4. Points of Interest

- a. **Final design is ongoing.**
- b. NYSDOT requested that construction be postponed to the 2010-11 federal fiscal year to assure availability of federal funding.
- c. The Town is acquiring a right-of-way parcel needed to realign Curry Road.



Attachment: REPORT1010 (2216 : Capital Projects - Status Report)

BRIDGE PAINTING

- Account: D5111.54411
- County Share: 20%
- Consultant: Barton & Loguidice (Syracuse)
- Location: Countywide

1. The following bridges are included for painting through this project:
 - i) Dryden (3 locations): Lake Road & Mill Street over Virgil Creek and Genung Road over Cascadilla Creek
 - ii) Enfield (2 locations): Hines Rd & East Enfield Center Road over Enfield Creek
 - iii) Groton (3 locations): Elm Street Extension & Davis Road over Fall Creek and Talmadge Road over Hemlock Creek
 - iv) Lansing (2 locations): Salmon Creek Road & Dug Road over Salmon Creek
 - v) Ithaca: Burns Road over 6-Mile Creek
 - vi) Newfield: Jim Brown Road over Cayuga Inlet

2. Schedule	<u>Original</u>	<u>Target</u>	<u>Actual</u>
a. DOT authorizes prelim design	-	-	May, 2009
b. DOT approves Design Report	Sept, 2009	February, 2010	February, 2010
c. Bid Opening	October, 2009	November, 2010	
d. Begin construction	April, 2010	May, 2011	
e. Complete construction	August, 2010	August, 2011	

3. Budget Shares:	<u>Total</u>	<u>Federal (80%)</u>	<u>State (12.1%)</u>	<u>County (7.9%)</u>
a. Project Shares	\$1,038,000	\$830,400	\$126,00	\$81,600
Budget/Expenses:	<u>Approved</u>	<u>Expended</u>	<u>Remaining</u>	<u>Reimbursed</u>
b. Scoping & Design	\$31,000	\$29,000	\$2,000	\$20,144
c. Construction	910,000	0	910,000	0
d. Construction Eng.	<u>97,000</u>	<u>0</u>	<u>97,000</u>	<u>0</u>
e. Total	\$1,038,000	\$29,000	\$1,009,000	\$20,144

4. Points of Interest
 - a. **NYS DOT is reviewing bidding documents.**
 - b. **The Burns Road site is included in the bid documents as an alternate, since the total engineer's estimate exceeded the budget.**
 - c. Highway staff hopes to replace bridge decks on Lake Road (Dryden) and East Enfield Center Road (Enfield) while these bridges will be closed for painting.

Attachment: REPORT1010 (2216 : Capital Projects - Status Report)

RED MILL ROAD BRIDGE

- Capital Account: HZ50xx.59239
- County Share: see below
- Location: Town of Dryden
- Consultant: McFarland-Johnson (Binghamton)
- Functional Class: Local Road
- Project Length: 120-foot span bridge

1. This project would establish a crossing of Fall Creek that is usable for heavy and emergency traffic in the vicinity of Red Mill Road. Options are: a) removal and replacement of the existing bridge at the existing location, b) rehab the existing bridge as a pedestrian crossing with a new vehicle bridge nearby, or c) do nothing, abandon the crossing. Since Red Mill is a town road, the Town would fund 20% of the local share. The bridge was closed in December 2005, due to severe deterioration of beams, pier, and abutments. The 2005 ADT was 90 vpd, but many farm vehicles were prohibited by the 5-ton weight limit.

2. Schedule	<u>Original</u>	<u>Target</u>	<u>Actual</u>
a. NYS approves design contract	October, 1999	-	July, 2000
b. State approves Design Report	June, 2000	December, 2010	
c. State approves Final Design	September, 2000	NA	
d. Begin construction	May, 2001	NA	
e. Complete construction	August, 2001	NA	

3. Funding Shares (est.):	<u>Total</u>	<u>Federal</u>	<u>State</u>	<u>County</u>	<u>Town</u>
c. Total	\$126,990	\$92,792	\$17,399	\$15,640	\$1,160
Budget/Expenses:	<u>Approved</u>	<u>Expended</u>	<u>Remaining</u>	<u>Reimbursed</u>	
d. Scoping & Design	\$126,990	\$115,990	\$11,000	\$97,489	
e. Construction	0	0	0	0	
f. ROW Acquisition	0	0	0	0	
g. Construction Eng.	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
h. Total	\$126,990	\$115,990	\$11,000	\$97,489	

** Federal & State shares of construction and right-of-way are not committed.*

4. Points of Interest
- a. **No activity.**
 - b. The County-preferred alternative for this federal aid project is to leave the bridge closed. Staff and consultant are negotiating a scope of work to submit this in a simplified design report.
 - c. NYSDOT informed the County that it may be liable to repay reimbursed design funds if it does not advance this project to design approval. The County may select any alternative, including the 'null alternative' (leave the bridge closed), as its preferred alternative and not have to repay anything.
 - d. Funding for construction was used to offset costs of other projects. This deferral means that it can not be rebuilt with Federal TIP funds until 2011 at the earliest.

Attachment: REPORT1010 (2216 : Capital Projects - Status Report)

UPSTREAM FOREST HOME DRIVE BRIDGE

- Capital Account: HZ50xx.59239
- County Share: 25% (split w/ Town & CU)
- Location: Town of Ithaca
- Consultant: Erdman Anthony (Rochester)
- Functional Class: Urban Minor Arterial
- Project Length: 119-foot span bridge

1. Federal TEP monies are obligated to rehabilitate this one-lane, metal truss bridge over Fall Creek. Built in 1909 by the Groton Bridge Co., the bridge has been subject to frequent structural and safety flags in recent years. The bridge width and its above deck structure will be maintained. The project has not received Marchiselli (State) funding. The County has an agreement with the Town of Ithaca and Cornell for project cost sharing. Construction is planned for 2011. The 2009 ADT is 4,105 vehicles/day.

2. Schedule	<u>Original</u>	<u>Target</u>	<u>Actual</u>
a. Fed Enhancement Funds Obligated			February 07
b. Consultant Contract Executed	Sept 07		December 07
c. First Public Meeting		April 2008	May 08
d. Final Public Meeting		January 2009	February 09
e. State approves Design Report	May 2008	March 2010	March 2010
f. State approves Final Design	Sept 2008	January 2011	
g. Right of Way Certification		January 2011	
h. Begin construction	April 2009	June 2011	
i. Complete construction	Sept 2009	November 2011	

3. Budget:	<u>Total</u>	<u>Federal (70%)</u>	<u>Cornell/Town (19.5%)</u>	<u>County (10.5%)</u>
a. Project Shares	\$1,256,780	\$879,000	\$244,520	\$133,260
	<u>Approved</u>	<u>Expended</u>	<u>Remaining</u>	<u>Reimbursed</u>
b. Design	\$200,000	\$164,457	\$35,543	\$111,591
c. Right of Way	12,000	0	12,000	\$0
d. Construction	959,780	0	959,780	\$0
e. Inspect. & Superv.	85,000	0	85,000	\$0
f. Total	<u>\$1,256,780</u>	<u>\$164,457</u>	<u>\$1,092,323</u>	<u>\$111,591</u>

4. Points of Interest
- a. **Federal concurrence with the Final Design Report was received in August. Right-of-way acquisition and final design are now proceeding.**
 - b. The total budget and project shares reflect the most recent engineer's estimate and proposed agreement between the County, Town, and Cornell. The original total cost in the TEP application was \$1,172,000.
 - c. The project stakeholder group consists of representatives of County Highway, Town of Ithaca Public Works, Forest Home Neighborhood Association, Cornell Plantations, and Historic Ithaca.

Attachment: REPORT1010 (2216 : Capital Projects - Status Report)

CR 130, NEWFIELD DEPOT ROAD BRIDGE

- Capital Account: HZ50xx.59239
- County Share: See 3a. below
- Location: Town of Newfield
- Consultant: Barton & Loguidice (Syracuse)
- Functional Class: Rural Minor Collector
- Project Length: 64-foot span bridge

1. This project will replace a 24-foot wide bridge over Cayuga Inlet. The bridge, a concrete arch built in 1931, is adjacent to railroad tracks, a DEC fishing area, and a residential neighborhood that generates significant pedestrian traffic. Construction is planned for 2011. The 2009 ADT is 2,530 vehicles/day.

2. Schedule	<u>Original</u>	<u>Target</u>	<u>Actual</u>
a. NYS approves design contract	October, 2004		February, 05
b. First Public Meeting			March, 2005
c. Second Public Meeting			April, 2006
d. State approves Design Report	August 2005	October 2009	January 2010
e. State approves Final Design	January 2006	October 2010	
f. Begin construction	May 2006	May 2011	
g. Complete construction	November 2006	August 2011	

3. Funding Shares:	<u>Total</u>	<u>Federal (80%)</u>	<u>State (15%)</u>	<u>County (5%)</u>
a. Project Shares	\$1,101,000	\$880,800	\$165,150	\$55,050
	<u>Approved</u>	<u>Expended</u>	<u>Remaining</u>	<u>Reimbursed</u>
b. Design	\$156,000	\$136,796	\$19,204	\$66,773
c. ROW Incidentals	0	0	0	\$0
d. ROW Acquisition	0	0	0	\$0
e. Construction	905,000	0	905,000	\$0
f. Inspect. & Superv.	40,000	0	40,000	\$0
g. Total	<u>\$1,101,000</u>	<u>\$136,796</u>	<u>\$964,204</u>	<u>\$66,773</u>

4. Points of Interest

- a. **The County is awaiting concurrence from NYSDOT on plan changes made in response to County, State, and Norfolk Southern Railroad comments on preliminary construction plans.**
- b. NYSDOT requested that construction be postponed to the 2010-11 federal fiscal year to assure availability of federal funding.

Attachment: REPORT1010 (2216 : Capital Projects - Status Report)

CR 109, HANSHAW ROAD RECONSTRUCTION

- Capital Account: HZ50xx.59239
- County Share: 6%
- Location: Town of Ithaca
- Consultant: Fisher Associates (Rochester)
- Functional Class: Urban Collector / Minor Arterial
- Project Length: 1.33 centerline miles

1. a. This project will restore travel lanes and shoulders and upgrade drainage from Sapsucker Woods Rd to Pleasant Grove Road. An ADA compliant walkway is proposed for the north side of the road. Marchiselli (state) funds have been committed for design and a portion of right of way costs.
- b. Project controversies include right-of-way, the walkway, proposed 30-ft pavement width (existing exceeds this in most locations), landscaping, potential pedestrian hazards at Pleasant Grove Rd intersection, and a new traffic signal at Warren Road. The ADT is 6,080 vehicles/day.

2. Schedule		<u>Original</u>	<u>Target</u>	<u>Actual</u>
a. NYS approves design contract		October 2004		February 2005
b. First Public Meeting		November 2004		February 2005
c. Third Public Meeting		May 2005		November 05
d. Public Hearing				March 2007
e. State approves Design Report		August 2005		March 2008
f. State approves Final Design		January 2006	November 2010	
g. Right of Way Certification			May 2011	
h. Begin construction		April 2006	July 2011	
i. Complete construction		2006-07	August 2012	

3. Budget:		<u>Total</u>	<u>Federal(80%)</u>	<u>State(13.3%)*</u>	<u>County, Town, & Cornell (6.7%)</u>
a. Total		\$6,046,000	\$4,836,800	\$802,950	\$406,250
Budget/Expenses:		<u>Approved</u>	<u>Expended</u>	<u>Remaining</u>	<u>Reimbursed</u>
b. Scoping & Design		\$629,000	\$421,666	\$207,334	\$366,573
c. Right of Way		545,000	81,059	463,941	0
d. Construction		4,448,200	0	4,448,200	0
e. Construction Eng.		<u>423,800</u>	<u>0</u>	<u>423,800</u>	<u>0</u>
f. Total		\$6,046,000	\$502,725	\$5,543,275	\$366,573

* The State (Marchiselli) share of Construction & ROW Acquisition is not yet committed. Project shares assume such funding for all project phases.

4. Points of Interest
 - a. **In July, owners of 6 parcels filed a lawsuit claiming the County did not follow eminent domain laws when it determined the project serves a public purpose.**
 - b. **Right-of-way boundaries continue to be adjusted to reflect "ROW by use," bringing additional mapping and acquisition costs. Once maps are all complete and distributed to property owners, a public meeting will be scheduled.**
 - c. The Town of Ithaca requested the County design and acquire right-of-way to extend the project walkway to Sapsucker Woods Rd. The Town may authorize construction once costs are known. The Town would pay the local share of all walkway extension costs.
 - d. Cornell's Community Transportation Initiative will fund \$157,000 of the project cost.

Attachment: REPORT1010 (2216 : Capital Projects - Status Report)

CR 119, CODDINGTON ROAD RECONSTRUCTION

- Capital Account: HZ50xx.59239
- County Share: 6.5%
- Location: Town of Ithaca
- Consultant: Dewberry & Goodkind (Rochester)
- Functional Class: Urban / Rural Major Collector
- Project Length: 1.72 centerline miles

1. This project was to reconstruct the road from the Danby town line to the Ithaca city-line. Due to budget constraints, reconstruction south of Troy Road only is included at this time. Drainage facilities will be upgraded. Burns and King Road intersections will be improved. The 2009 ADT at Burns Road is approximately 3,540 vehicles/day.

2. Schedule	<u>Original</u>	<u>Target</u>	<u>Actual</u>
a. NYS approves design contract	October 2004		February 05
b. 1st Public Information Meeting	November 2004	March 2005	March 05
c. 2nd Public Meeting		September 05	November 05
d. 3rd Public Meeting	May 2005	July 2006	August 06
e. 4th Public Meeting		October 2006	December 06
f. State approves Design Report	August, 2005	December 2010	
g. State approves Final Design	January, 2006	September 2012	
h. Right of Way Certification		September 2012	
i. Begin construction - phase 1(Burns)	May, 2006	April 2014	
j. Complete construction - phase 1(Burns)	2006-07	August 2014	

3. Budget:	<u>Total</u>	<u>Federal(80%)</u>	<u>State(13.1%)*</u>	<u>County(6.9%)</u>
a. Project Shares	\$8,324,200	\$6,659,360	\$1,090,208	\$574,633
Budget/Expenses:	<u>Approved</u>	<u>Expended</u>	<u>Remaining</u>	<u>Reimbursed</u>
b. Scoping & Design	\$1,094,400	\$740,024	\$354,376	\$452,314
c. Right of Way	400,000	0	400,000	0
d. Construct - (Burns)	1,008,991	0	1,008,991	0
e. Const Engr - (Burns)	90,809	0	90,809	0
f. Constr - (S of Troy Rd)	5,179,000	0	5,179,000	0
g. Const Eng. (S of Troy)	<u>551,000</u>	<u>0</u>	<u>551,000</u>	<u>0</u>
h. Total	\$8,324,200	\$740,024	\$7,584,176	\$452,314

* Federal & State (Marchiselli) shares of Construction & ROW Acquisition are not yet committed.

4. Points of Interest

- a. **NYSDOT has committed to obtaining additional right-of-way for the County.**
- b. Federal funding is only programmed for right-of-way acquisition south of Troy Road and construction at the Burns Road/East King Road intersection area.
- c. The Final Design Report (FDR) must be updated and its approval reconsidered by the County Legislature in light of the 2008 court decision and reconfiguring work areas to align with available funding.
- d. In December 2008 the State Appellate Court decided against the County regarding cases brought by the owners of 10 Coddington properties. As a result the County right-of-way is limited to area that is currently 'used'.

CR 121, WARREN ROAD RECONSTRUCTION

- Capital Account: HZ50xx.59239
- County Share: 8%
- Location: Town & Village of Lansing
- Consultant: Bergmann Associates (Rochester)
- Functional Class: Urban Collector / Minor Arterial
- Project Length: 3.0 centerline miles

1. This project includes all of Warren Road north of Route 13. The section between Rte. 13 and Hillcrest Road will receive an asphalt overlay and shoulder improvement; Hillcrest to Asbury will be reconstructed with 11-foot lanes and 6-foot shoulders. There are no sidewalks and drainage will be handled by a combination of open ditches and a closed drainage system with gutters in “tight spots.” The 2009 ADT at Brown Rd is approximately 13,850 vehicles/day; at Cherry Rd: 7,700 vpd; and at Asbury 2,620 vpd.

2. Schedule:	<u>Original</u>	<u>Target</u>	<u>Actual</u>
a. NYS approves design contract	October 2004		February 05
b. First Public Information Meeting	November 2004	March 2005	March 2005
c. 2nd Public Meeting	January 2005	September 05	Sept. 2005
d. Final Public Meeting	May 2005	January 2006	January 2006
e. State approves Design Report	August 2005	February 06	January 2006
f. State approves Final Design	January 2006	January 2009	January 2009
g. Begin construction	April 2006	June 2009	July 2009
h. Right of Way Acquisition Complete	February 2006	August 2009	August 2009
i. Complete construction	2006-07	August 2010	September 2010

3. Budget:	<u>Total</u>	<u>Federal (97%)</u>	<u>State (2%)</u>	<u>County (1%)</u>
a. Total	\$6,181,229	\$5,987,421	\$125,329	\$68,479
Budget/Expenses:	<u>Approved</u>	<u>Expended</u>	<u>Remaining</u>	<u>Reimbursed</u>
b. Scoping & Design	\$770,703	\$770,703	\$0	\$706,800
c. ROW Acquisition	91,526	91,526	0	86,950
d. Construction	4,874,000	4,344,899	529,101	1,944,024
e. Construction Eng.	<u>445,000</u>	<u>248,626</u>	<u>196,374</u>	<u>136,063</u>
f. Total	\$6,181,229	\$5,455,754	\$725,475	\$2,873,837

4. Points of Interest

- a. **The project is essentially complete. All punch-list items are to be completed by the end of September.**
- b. Bergmann Associates is providing construction inspection, aided by County staff.
- c. The County is coordinating with the Town regarding proposed sewer line extensions in the project area.

Attachment: REPORT1010 (2216 : Capital Projects - Status Report)

PINE TREE ROAD BIKE AND PEDESTRIAN PATHS

- Capital Account: HZ50xx.59239
- County Share: 28% (split w/ Town & CU)
- Location: Town of Ithaca
- Consultant: Barton & Loguidice (Syracuse)
- Functional Class: Urban Minor Arterial
- Project Length: 119-foot span trail bridge

1. The County will receive federal Transportation Enhancement Program funding for a bicycle & pedestrian project which will widen CR 174, Pine Tree Road, through a narrow, former railroad overpass and connect bike- and walkways between Dryden Road (Rte 366) and the East Hill Plaza area. Cornell will contribute \$199,720 toward the project through its Community Transportation Initiative. The 2008 ADT on Pine Tree Road is 10,400 vehicles/day.

2. Schedule	<u>Original</u>	<u>Target</u>	<u>Actual</u>
a. Fed Funds Obligated			Dec 2008
b. Consultant Contract Executed	July 2009		April 2010
c. First Public Meeting		May 2010	June 2010
d. Final Public Meeting		October 2010	
e. State approves Design Report	January 2010	November 2010	
f. State approves Final Design	May 2010	February 2011	
g. Right of Way Certification	March 2010	February 2011	
h. Begin construction	Sept 2010	June 2011	
i. Complete construction	August 2011	November 2011	

3. Budget:	<u>Total</u>	<u>Federal (71.8%)</u>	<u>County/ Town (7.3%)</u>	<u>Cornell (20.9%)</u>
a. Project Shares	\$956,454	\$686,734	\$70,000	\$199,720
	<u>Approved</u>	<u>Expended</u>	<u>Remaining</u>	<u>Reimbursed</u>
b. Design	\$176,000	\$18,032	\$157,968	\$0
c. Right of Way	2,000	0	2,000	\$0
d. Construction	719,454	0	719,454	\$0
e. Inspect. & Superv.	59,000	0	59,000	\$0
f. Total	<u>\$956,454</u>	<u>\$18,032</u>	<u>\$938,422</u>	<u>\$0</u>

4. Points of Interest
- a. Over 30 people attended the first public meeting for this project in June. Most were residents of Pine Tree Road between Snyder Hill Road and Route 79. Their primary concern was that increasing substandard underpass clearance as proposed would result in an increase of truck traffic. A second concern regarded pedestrian safety in the Route 366-Pine Tree intersection.
 - b. The project calls for a 10-foot wide bike path from the railroad overpass to route 366 and a 5-foot wide walkway from the overpass to connect with East Hill area sidewalks at Maple Avenue. The substandard underpass clearance on Pine Tree Road will be eliminated by the project.

Attachment: REPORT1010 (2216 : Capital Projects - Status Report)



Facilities and Infrastructure Committee

320 North Tioga Street
Ithaca, NY 14850

SCHEDULED

INFORMATION ITEM

Meeting: 10/01/10 09:30 AM
Department: Highway Division
Category: Information Only
Functional Category:

DOC ID: 2211

Capital Payment Summary Report

**CAPITAL PAYMENT SUMMARY REPORT
HIGHWAY DIVISION
DATE OF PAYMENT: 10/20/10**

Payment Request #	Project Name	Vendor Name	Account #	Contract Amount	Current Payment Due	Dates of Service (of current payment)	Paid to Date (including the current payment due)	Comment (type of work final payment)
2	Ellis Hollow Road	Gannett Central NY Newspapers	HZ5325.59239.53.25	\$300.00	\$186.89	08/11/10	\$234.20	Legal Advertising
11	Warren Road Project	F. Rizzo Construction, Inc.	HZ5103.53.12	\$4,538,543.50	\$773,761.27	8/31/10	\$4,035,785.54	Construction Services

Attachment: AUDITS-F&I (2211 : Capital Payment Summary Report)



Facilities and Infrastructure Committee

320 North Tioga Street
Ithaca, NY 14850

SCHEDULED

INFORMATION ITEM

Meeting: 10/01/10 09:30 AM
Department: Solid Waste Division
Category: Information Only
Functional Category:

DOC ID: 2213

RSWC Revised Site Plan

B.Eckstrom - Review - 20 min



ADOPTED

RESOLUTION NO.

Acceptance of a United States Environmental Protection Agency Grant to Provide Reduce, Reuse, Recycle, and Rebuy (4Rs) in Tompkins County Schools - Tompkins County Solid Waste Management Division

WHEREAS, in 2009 the United States Environmental Protection Agency (USEPA) solicited competitive proposals for its Reduce, Reuse, Recycle, and Rebuy (4Rs) in Schools Grant under EPA-A2-RPB-01-2010, and

WHEREAS, the Tompkins County Solid Waste Management Division (TCSWMD) prepared a proposal for the EPA-A2-RPB-01-2010 grant to implement a pilot program to strengthen 4R practices in Tompkins County Schools, and

WHEREAS, the total project cost is \$32,500.00, of which the TCSWMD is contributing \$3,000.00 of in-kind and cash donations, and the USEPA has awarded a Reduce, Reuse, Recycle, Rebuy (4Rs) in Schools Grant in the amount of \$29,500.00 to Tompkins County, and

WHEREAS, the TCSWMD will serve as lead agency for the implementation of this grant, now therefore be it

RESOLVED, on recommendation of the Facilities and Infrastructure Committee, That the Tompkins County Legislature accepts the USEPA Reduce, Reuse, Recycle, and Rebuy (4Rs) in Schools Grant in the amount of \$29,500.00,

RESOLVED, further, That the project budget is as follows:

REVENUE: 8165.3989	Federal Aid Other	\$29,500.00
EXPENSES: 8165. 51771	Salary for Communication & Administrative Coordinator	\$ 4,361.00
8165.51077	Salary for Communications Assistant	4,662.00
8165.51868	Salary for Waste Reduction & Recycling Specialist	1,455.00
8165.54313	Photography Equipment	800.00
8165.54303	Office Supplies	1,200.00
8165.54330	Printing	1,222.00
8165.54412	Travel & Training	3,468.00
8165.54333	Educational & Promotional Materials	2,600.00
8165.54442	Professional Service Fees	9,732.00

RESOLVED, further, That the County Contracts Coordinator is authorized to execute the USEPA grant award on behalf of Tompkins County,

RESOLVED, further, That the County Contracts Coordinator is authorized to sign any contracts or agreements between the County of Tompkins and any third party necessary to complete the project.

SEQR ACTION: TYPE II-20



Facilities and Infrastructure Committee

320 North Tioga Street
Ithaca, NY 14850

SCHEDULED

INFORMATION ITEM

Meeting: 10/01/10 09:30 AM
Department: Solid Waste Division
Category: Information Only
Functional Category:

DOC ID: 2212

SW Capital Payment Summary Report #1

B.Eckstrom - FYI 5 Min

Capital Payment Summary Report
Tompkins County Solid Waste Division
Date of Payment: 8/25/10

Request #	Project Name	Vendor	Account #	Contract Amt	Current Payment Due	Date of Service	Paid to Date (inc. current pmt.)	Comments
1	RSWC	Barton & Loguidice	HH8101.59239	\$25,000.00	\$19,866.95	01/01/10 thru 06/26/10	\$19,866.95	service thru 6/26/10 for Recycling Center Proposal Review