

Facilities and Infrastructure Committee
August 21, 2008
3:30 p.m.
Scott Heyman Conference Room

Approved 9/18/08

Present: L. McBean-Clairborne, Chair; K. Luz Herrera, Vice Chair, D. Kiefer, C. Chock
Excused: D. Randall
Staff: E. Marx, Commissioner of Planning and Public Works; C. Nelson, Public Works Administrator; R. Nicholas, Airport Manager; B. Eckstrom, T. Richardson, K. McCarthy, N. Stumpf, Solid Waste Division; L. Holmes, Office for the Aging; K. Fuller, Deputy Clerk

Call to Order

Mrs. McBean-Clairborne, Facilities and Infrastructure Chair, called meeting to order at 3:31 p.m.

Agenda Additions and Deletions

There were no deletions from the agenda.

Ms. Kiefer requested to add a substitute resolution regarding the proposed Lifelong/Office for the Aging capital project.

Ms. Eckstrom said she has a revised resolution that provided information requested by Committee members.

Persons Wishing to Address the Committee

Ms. Herrera took the opportunity to say she had taken out-of-town guests to the Solid Waste facility and they commented on how impressive it is.

Ms. Chock inquired whether additional information could be obtained regarding hydro-fracture drilling for natural gas and how it may affect road upkeep due to the equipment. Ms. Herrera noted there is a great deal of interest regarding hydro-fracturing.

Chair's Report

Mrs. McBean-Clairborne did not have a report.

Commissioner of Planning and Public Works Report

Mr. Marx provided an update on the 55 Brown Road project schedule, noting that the bids for the deconstruction would be received by September 4th and at the September 18th Committee meeting action would be taken to award the bid. Work on the deconstruction of the interior of the building should be getting underway in the fall, with the construction bids having a release date of October 23rd, being due in late November, and coming to the Committee and Legislature for award of bid in December. *A presentation regarding all aspects of the building, including energy efficiencies and building characteristics would be made at the September Committee meeting.* It is anticipated that the work would be completed and occupancy should occur in October 2009. *Mrs. McBean-Clairborne requested the Committee be provided copies of the bid proposal prior to the next Committee meeting.*

Ms. Herrera asked for specifics regarding pest control at 55 Brown Road. Mr. Marx indicated that to his knowledge it is a continuation of the previous contracts associated with the building. *The specific information will be*

made available from Mr. LeMaro. It was noted the geese control has been successful, with a guarantee to provide a second-year service to ensure the geese would not return; this is paid for by Cornell University.

Ms. Kiefer inquired what types of chemicals are being used at 55 Brown Road, stating concern for the present and future use and wanting a healthy building. *Mr. Marx will provide information to the Committee at its next meeting.*

Airport

Following a brief discussion it was MOVED by Ms. Herrera, seconded by Ms. Kiefer, and unanimously adopted by voice vote by members present, to approve and submit the following resolution to the full Legislature for approval:

RESOLUTION NO. - AUTHORIZING ACCEPTANCE OF A FEDERAL AVIATION ADMINISTRATION (FAA) GRANT FOR DECONSTRUCTION OF THE HANGAR COMPLEX FORMERLY OCCUPIED BY TAUGHANNOCK AVIATION CORPORATION - ITHACA TOMPKINS REGIONAL AIRPORT

WHEREAS, the County has received a grant offer from the Federal Aviation Administration (FAA) in the amount of \$250,000 to deconstruct the hangar complex formerly occupied by Taughannock Aviation Corporation, and

WHEREAS, the budget for this project is as follows:

Federal Aviation Administration Share	(95.0%) Account No. HT 5601.44592	\$250,000.00
New York State Dept. of Transportation Share	(2.5%) Account No. HT 5601.43592	\$ 6,579.00
Local Share	(2.5%) Account No. HT 5601.45031	\$ 6,579.00
Total		\$263,158.00

, and

WHEREAS, the deconstruction contract and the observation and contract administration contract have already been approved by the County Legislature through Resolution No. 110 dated June 3, 2008, and Resolution No. 144 dated July 1, 2008, now therefore be it

RESOLVED, on recommendation of the Facilities and Infrastructure Committee, That the grant offer from the FAA of \$250,000.00 be accepted and the County Administrator is hereby authorized to execute the required documents,

RESOLVED, further, That the local share of \$6,579.00 has already been factored into the Airport's 2008 operational budget.

SEQR ACTION: TYPE II-20

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Airport Updates

Mr. Nicholas reported the new service to Detroit began yesterday morning with an eighty percent load-factor. The new service will be beneficial to the airport, particularly since individuals were often sent to Elmira due to lack of space on the first morning flights.

Mrs. McBean-Clairborne inquired whether a survey has ever been taken of passengers to determine where their flights originated. Mr. Nicholas indicated this has not taken place in some time, however, due to the more competitive fares at the airport individuals previously going to Syracuse or other airports are now utilizing the local airport. Mr. Marx also noted Continental is starting a one-stop flight from Ithaca through Newark airport in October to many locations; this will be highlighted in upcoming advertisements for airline service.

Capital Payment Summary

Mr. Nicholas clarified that the payments to C&S Engineers for the Phase III design and additional design for the parallel taxiway were final payments.

Suggestions

Ms. Herrera spoke of the Syracuse hotels/motels offering free parking to customers who plan to take a flight of Syracuse and saving \$40 to \$50 in parking fees. She suggested it could be another initiative that would entice individuals to fly locally.

Lifelong/County Office for the Aging Co-Location

The Committee was informed the resolution is the result of discussions following the joint meeting on July 17, 2008 with the Health and Human Services (HHS) Committee. The members of HHS desired to have their approval of the proposed project. During the discussions at HHS temporary committee member Mr. Koplinka-Loehr spoke of the possibility of providing a resolution of intent to indicate to the other project partner, Lifelong, an assurance from the County with regard to moving the project ahead.

It was MOVED by Ms. Chock, seconded by Ms. Kiefer, to approve and submit the following resolution to the full Legislature for approval. A discussion followed that included minor revisions to the resolution to clarify particular points such as assurance that the County does not pay a higher proportion of the costs if the building size is reduced. In addition, Ms. Herrera expressed her appreciation to staff, the consultant, and Lifelong for their providing the information and answering questions necessary to show support for the project. Mr. Marx reported there would not be any further action on the matter until an agreement is reached.

Ms. Kiefer said she hopes that another review would occur regarding the site, stating she is not in agreement that the only feasible solution is constructing the building on the east side of the property. Mr. Marx said the choice to bring the building to the street is a desirable design characteristic; to place it on the east side of the property is the best logistical choice as it would allow occupancy of the other buildings during the construction phase. Ms. Kiefer said although there had been more options discussed, she had received the information on the five options provided by the consultants, non of which include retaining only the front portion of the historically attractive building at 121 West Court. She hopes it might be possible to keep the street side of 121 West Court Street structure for streetscape purposes. Mr. Marx said the Lifelong Board has not expressed any desire to maintain any portion of that building.

Ms. Holmes reported she has now shared the information on the proposed co-location with her staff.

A voice vote on the resolution resulted as follows: Ayes – 4; Noes – 0; Excused – 1 (Legislator Randall).
RESOLUTION ADOPTED.

RESOLUTION NO. - RESOLUTION OF INTENT REGARDING FACILITY FOR COUNTY OFFICE FOR THE AGING

WHEREAS, Tompkins County (the “County”) is a municipal government in New York State, 320 North Tioga Street, and

WHEREAS, Lifelong is a 501(c)(3) corporation licensed in New York State with a mission to enhance the lives of older adults in Tompkins County, and is located at 119 West Court Street, Ithaca, New York, and

WHEREAS, the County’s Office for the Aging, currently located in the Tompkins County Courthouse at 320 North Tioga Street, Ithaca, New York, has a mission to assist Tompkins County seniors in remaining independent in their homes with a decent quality of life, and human dignity for as long as possible and appropriate, and

WHEREAS, the County, through its Office for the Aging, and Lifelong share a mutual interest in serving the needs of the older residents of Tompkins County, and

WHEREAS, Lifelong needs to expand its facilities to meet increasing demand for services, and

WHEREAS, Tompkins County needs to relocate the Office for the Aging from space in the Tompkins County Courthouse required for use by the New York State Court System, and

WHEREAS, Lifelong and the Office for the Aging currently cooperate on a number of programs including contracts for services between the County and Lifelong that account for approximately thirty percent of Lifelong’s operating budget, and

WHEREAS, the County Office for the Aging currently utilizes space in Lifelong's facility for delivery of some programs and activities, and

WHEREAS, co-location of the Office for the Aging with Lifelong would lead to greater efficiency of services and provide more convenient access to services for older residents of Tompkins County, and

WHEREAS, Lifelong intends to expand the facilities on its current site which is adjacent to the Old County Library site, a site identified in the County Space Use Master Plan as a future site of a Center of Government Building and an appropriate location for the Office for the Aging, and

WHEREAS, development of the Center of Government building is many years off and cannot meet the immediate need to relocate the County Office for the Aging, and

WHEREAS, a Feasibility Study conducted by Holt Architects has indicated that new construction and renovation of current facilities on the Lifelong property could accommodate the future space needs of both Lifelong and the County Office for the Aging, and

WHEREAS, the County Administrator and the County Finance Director recommend that funds toward this project be allocated in the 2009 Capital Budget, now therefore be it

RESOLVED, on recommendation of the Facilities and Infrastructure Committee, That the Tompkins County Legislature recognizes that:

- Development of a facility that would provide space for both Lifelong and the County Office for the Aging is in the interest of Lifelong, Tompkins County, and the people served by both organizations,

RESOLVED, further, That it is the intent of the Tompkins County Legislature that

- The cooperative effort between Lifelong and Tompkins County should be undertaken to develop such a facility,
- Any facility deconstructed, or constructed for occupancy, by Lifelong and the County Office for the Aging would be done so with labor that would be paid prevailing wages, and
- Any facility constructed would stress long-term energy efficiency and reliance on renewable resources, and
- A financial arrangement will be pursued whereby County financing would be utilized to support construction of the facility and each party would bear a proportional share of the capital cost of developing a facility, less any public grant funding that may be acquired for the entire facility, and
- In return for the County's participation, at the end of the servicing of capital debt Tompkins County would retain the right to occupy its space at no cost other than its pro-rated share of operations, maintenance, and utilities costs, for a time frame to be agreed upon, and
- If such a facility is built, it would ultimately be owned by Lifelong, and
- Design approval would be needed from both Lifelong and Tompkins County prior to going to bid, and
- Such terms as outlined above would be the subject of an agreement to be entered into between Tompkins County and Lifelong, consistent with this resolution of intent, prior to beginning development of the facility.

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Solid Waste

Ms. Eckstrom reported the following two resolutions are the result of the State of New York making a determination of the pre-application submitted that allow the Solid Waste facility to receive a fifty percent reimbursement for funds spent in these areas during the periods of 2002 through 2007. The grant-in-aid funds are for waste-reduction education and recycling education, and would reimburse salary for staff working on the Go Green project as well as published material, educational materials, flyers, etc. She reported the facility would be receiving the very first national award in conjunction with the Go Green initiative in the schools. Ms. Eckstrom stated that the work done by Linnette Short, with the assistance of Kat McCarthy and Stephanie Egan in developing hundreds of Go Green initiatives has gained the recognition as the best in the country. In addition, she spoke of the work completed by the Sustainability Committee and the Environmentally Preferred Procurement Resource Guide that has recently been developed. Ms. Eckstrom informed the Committee that the State has just passed a resolution setting forth green procurement and sustainability with regard to materials. She said the recent grassroots effort has assisted in implementation of the programs. The founder of GoGreen will be presenting the award. The award would provide an additional \$250,000 to \$300,000 in the fund balance,

which will assist in our work. The five-year budget outlook is favorable, however, between 2010 and 2011 the budget will need to be cognizant of future needs going to a single-stream system. This year it is anticipated to be \$400,000 ahead as a result of recycling revenues due to the educational work. As these were two three-year cycles it requires two separate resolutions.

Ms. Eckstrom said with the increased participation by schools and Cornell University it would assist in an increase in recycling revenues in the future.

It was MOVED by Ms. Chock, seconded by Ms. Kiefer, and unanimously adopted by voice vote by members present, to approve and submit the following resolution to the full Legislature for approval.

RESOLUTION NO. - AUTHORIZING THE FILING OF AN APPLICATION FOR A STATE GRANT-IN-AID FOR A MUNICIPAL WASTE REDUCTION AND/OR RECYCLING PROJECT AND SIGNING OF THE ASSOCIATED STATE CONTRACT, UNDER THE APPROPRIATE LAWS OF NEW YORK STATE (JANUARY 2002 – DECEMBER 2004)

WHEREAS, the State of New York provides financial aid for municipal waste reduction and municipal recycling projects, and

WHEREAS, the Tompkins County Solid Waste Management Division herein called the MUNICIPALITY, has examined and duly considered the applicable laws of the State of New York and the MUNICIPALITY deems it to be in the public interest and benefit to file the application under these laws, and

WHEREAS, it is necessary that a Contract by and between THE PEOPLE OF THE STATE OF NEW YORK, herein called the STATE, and the MUNICIPALITY be executed for such STATE Aid, now therefore be it

RESOLVED, on recommendation of the Facilities and Infrastructure Committee, That:

1. The filing of an application in the form required by the State of New York and in conformity with the applicable laws of the State of New York including all understanding and assurances contained in said application is hereby authorized.
2. The County Administrator or designee is directed and authorized as the official representative of the MUNICIPALITY to act in connection with the application and to provide such additional information as may be required and to sign the resulting contract if said application is approved by the STATE.
3. The MUNICIPALITY agrees that it will fund its portion (fifty percent) of the cost of said Municipal Waste Reduction and/or Recycling Project, which pays for public education and personnel costs related to waste, reuse, and reduction.
4. Five (5) Certified Copies of this Resolution be prepared and sent to the New York State Department of Environmental Conservation, Albany, New York 12233-7253, together with ONE complete application.
5. This resolution shall take effect immediately.

SEQR ACTION: TYPE II-20

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Explanation: The resolution accepts grant funding in the amount of \$177,367 for the period of January 2002 through December 2004 that has now been released by the State Environmental Protection Fund. This provides funding the Communication and Administrative Coordinator salary, public education, and waste reduction projects including brochures, advertising, flyers, posters, home composting, events, and presentation.

RESOLUTION NO. - AUTHORIZING THE FILING OF AN APPLICATION FOR A STATE GRANT-IN-AID FOR A MUNICIPAL WASTE REDUCTION AND/OR RECYCLING PROJECT AND SIGNING OF THE ASSOCIATED STATE CONTRACT, UNDER THE APPROPRIATE LAWS OF NEW YORK STATE (JANUARY 2005 – DECEMBER 2007)

WHEREAS, the State of New York provides financial aid for municipal waste reduction and municipal recycling projects, and

WHEREAS, the Tompkins County Solid Waste Management Division herein called the MUNICIPALITY, has examined and duly considered the applicable laws of the State of New York and the MUNICIPALITY deems it to be in the public interest and benefit to file the application under these laws, and

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3. The MUNICIPALITY agrees that it will fund its portion (50 percent) of the cost of said Municipal Waste Reduction and/or Recycling Project, which pays for public education and personnel costs related to waste, reuse, and reduction.
4. Five (5) Certified Copies of this Resolution be prepared and sent to the New York State Department of Environmental Conservation, Albany, New York 12233-7253, together with ONE complete application.
5. This resolution shall take effect immediately.

SEQR ACTION: TYPE II-20

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Explanation: The resolution accepts grant funding in the amount of \$204,584 for the period of January 2005 through December 2007 that has now been released by the State Environmental Protection Fund. This provides funding the Communication and Administrative Coordinator salary, public education, and waste reduction projects including brochures, advertising, flyers, posters, home composting, events, and presentation.

Environmentally Preferred Procurement Resource Guide

Ms. Eckstrom provided members with the Environmentally Preferred Procurement Resource Guide developed by the division. This document, produced as part of the recently passed procurement policy, provides recommendations on environmentally preferred products at competitive pricing in relation to virgin products. At a community level an environmental purchasing consortium was created between Tompkins County, Ithaca College, Cornell University, Cayuga Medical Center, Tompkins Cortland Community College, TST BOCES (includes local school districts), and the City of Ithaca. This was developed to leverage products at a more economical level in order to obtain a better price and provide more choices.

Ms. Herrera was excused at this time (4:30 p.m.).

Ms. Eckstrom said Request for Proposals have been prepared for items such as paper; since Cornell University would use substantially more of the product the price would be lower for all members of the consortium. Presently, the consortium is working on the purchase of paper products, janitorial supplies, and other high-use items. Ms. McCarthy said she believes the resource guide would be a valuable tool for individuals responsible for purchasing supplies. Ms. Eckstrom has some funding in the budget to allow departments to obtain products for a comparison of quality.

Ms. Kiefer inquired whether Lansing Central School district has completed a waste assessment. At this time they have not completed one. Ms. Kiefer suggested contacting the new Business Administrator, Mary June King, to discuss it.

Mrs. McBean-Clairborne spoke of the City of Ithaca annual employee recognition picnic is working on having recyclable paper products. Ms. Eckstrom shared that Mr. Younger of Cornell University Dining is working on obtaining

an appropriate paper product at a lower cost. Mrs. McBean-Clairborne spoke of discussions surrounding the use of recyclable products at the Ithaca Festival and the Dragonboat Festival. Ms. Eckstrom said Ms. McCarthy had coordinated this previously and was unable to in 2008.

Ms. Eckstrom said she plans to bring the food compost material to a future meeting for members to see the completed product.

Budget Transfer

Ms. Eckstrom said the reason for the transfer is due to the inability to purchase the initially desired vehicle on the State bid. Although the vehicle is not a hybrid, the cost benefit versus cost for this particular vehicle use did not warrant a hybrid purchase. She is in the process of purchasing a hybrid SUV for use that supports the cost. Mr. Marx said the Health Department had attempted to purchase hybrids off state contract with the allocated funds but they are no longer available. There is not adequate staffing for Purchasing to seek a lower contract.

Approval of Minutes of July 17, 2008 Joint and Regular Meeting

It was MOVED by Ms. Chock, seconded by Ms. Kiefer, and unanimously adopted by voice vote by members present, to approve the minutes of July 17, 2008 joint and regular committee meeting as amended. MINUTES APPROVED.

On motion the meeting adjourned at 4:45 p.m.

Respectfully submitted by Karen Fuller, Deputy Clerk