

Public Safety Committee
Regular Meeting Minutes
Wednesday, June 30, 2010 3:30 PM
Scott Heyman Conference Room

Approved!

Call to Order

Vice Chair McBean-Clairborne called the meeting to order at 3:30 p.m.

Attendee Name	Title	Status	Arrived
Nathan Shinagawa	Chair	Late	3:41 PM
James Dennis	Member	Late	3:32 PM
Leslyn McBean-Clairborne	Member	Present	
Brian Robison	Member	Present	
Peter Stein	Member	Present	

Staff: C. Covert, Clerk of the Legislature; G. Potter, K. Moore, Information Technology Services; J. Mareane, County Administrator; M. Lynch, Public Information Officer; D. Squires, Finance Director; P. Meskill, Sheriff; G. Wilkinson, District Attorney

Legislators: M. Robertson, Chair; D. Kiefer; P. Pryor; D. McKenna

Guests: S. Shackford, Ithaca Journal; See attendance sheet for representatives in attendance from various police agencies

Changes to Agenda

Mr. Stein said he would like to add one issue of new business to the agenda concerning additional patrols on Hanshaw Road [this request was later deferred]. Mr. Mareane said he would like to add a request for confirmation of an appointment later in the meeting.

Mr. Dennis arrived at this time.

Rollover Request -Probation and Sheriff Rollover (DOC ID: 2079):

Probation

Allow \$4,067 to be spent as proposed by the Department in 2010 on the equipment identified in their rollover request submitted to the County Administrator.

RESULT:	COMMITTEE APPROVED [UNANIMOUS]
MOVER:	James Dennis, Member
SECONDER:	Peter Stein, Member
AYES:	James Dennis, Leslyn McBean-Clairborne, Brian Robison, Peter Stein
EXCUSED:	Nathan Shinagawa

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Mr. Mareane stated that Administration does not support use of rollover in 2011 to support recurring expenses. It is being recommended funds be considered in the 2011 budget only to support high priority one-time expenses. He also commented that any savings from personnel lines are going to the General Fund.

Sheriff

It was MOVED by Mr. Stein, seconded by Mr. Robison, and unanimously adopted by voice vote by members present, to authorize the Department's rollover funds to be used in the 2011 budget. MOTION CARRIED.

Communications Capital Project: Final Phase

Report or Discussion Item (DOC ID: 2074): Public Safety CAD/Records/Mobile Data Project

Mr. Shurtleff provided an overview of Phase IV of the Public Safety Computer Aided Dispatch (CAD)/Records/Mobile Data Project and the proposed recommendation for the Committee to consider. This is the final phase of the Communications Capital Project that began in 1998.

Below are the highlights from the PowerPoint presentation by Mr. Shurtleff:

UPDATE
Public Safety Communications Systems Capital Project
PHASE IV –CAD, RMS, Mobile Data

- I. History of Project Phases
- II. CAD, Mobile & Records Overview
- III. Why Now?
- IV. RFP Process
- V. Why Spillman?
- VI. Spillman Presentation
- VII. Project Budget & Available Financial Resources

Public Safety Communications Systems
Capital Project Phases

- 2003 –2005 - Phase I Emergency Communications Center and Legacy Radio Link
- 2006 –2008 - Phase II Radio System Infrastructure Construction (Backbone & Backhaul)
- 2007 –2009 - Phase III System Implementation / Subscriber Integration & Transition (Voice Communications)
- 2010 –2011 - Phase IV Mobile Data, CAD and RMS

Computer Aided Dispatch (CAD)

System for automatically initiating and processing all emergency response calls from CAD through Mobile to Records.

Mobile Data

Electronic transfer of data to and from Mobile Units.

Records Management System (RMS)

Single source database for the management and retrieval of all records required to support the Public Safety Sector.

Why Now?

With today's economic climate, why should Tompkins County invest in Phase IV of the Public Safety Communications Systems Capital Project?

Mr. Shurtleff explained the need for moving forward with this phase of the project. The current system is at the end of its life cycle and can no longer be supported by the vendor. It was purchased in the early 1990's with the intention of getting the County to a Enhanced 911 system. The vendor's service has been extended over the years but will no longer be available beyond the end of the year. There are two ways to continue forward: (1) through the implementation of good sound technology; or (2) returning to manual processes and adding more long-term costs through the investment of staffing.

Considered Alternatives

- Status Quo / Project Deferral
- Migrate to Currently Supported H T E CAD Platform & Hardware, Restore Mobile Data & Integrate Voice/Data
- Migrate to New Integrated CAD/Records/Mobile Public Safety Solution Based on Outcome of RFP Process –
 - Spillman Technologies
 - Commercial Broadband Mobile Data Network

RFP Process Timeline

Spring 2009

- DOER and ITS begin to investigate CAD upgrade and Mobile Data restoration options.

December 2009

- County Administrator establishes Core Project Team.

March 2010

- Public Safety Committee gives approval to proceed with RFP for Computer Aided Dispatch, Records Management, and Mobile Data System.

Spring 2010 –Present

- Core Project Team reviews RFP responses (total of six), conducts initial demonstrations and interviews. After vetting for functional and technical requirements, two finalists demonstrate their solution for the end user community.

RFP Process Participants

15 Agencies
58 Participants

Mr. Shurtleff said each meeting averaged 35 attendees and the decision was unanimous in recommending Spillman Technologies.

Why Spillman?

- Enterprise Level Licensing for CAD and Records
- All Upgrades Included in Annual Maintenance Costs Regardless of Platform
- Single Database, Single Login, Single Entry, Single Query & CompStat
- Multi-Agency Experience: Interoperability, Communications and Data Sharing
- CAD to CAD Transfer Between Tompkins County & Cornell University
- CAD Data Conversion & Interface to Legacy Law Enforcement Data
- Overall Customer Satisfaction
- References

Dave Allen, East Region Sales Manager of Spillman Technologies, Inc., commented on participation and commitment to the project that he experienced in Tompkins County and said he has not

seen that in other county. At this time he provided an overview of the company: nearly 30 years of experience, privately owned and debt-free, 100% committed to public safety, and extensive product enhancement process driven by customers. The company has over 800 clients nationwide.

Return on Your Investment

- Free system upgrades for life of product
- Cost-saving site licensing
- Customized onsite training for admin and end users
- 100% successful implementation history
- Reduced liability through an established, reliable product
- Corporate stability
- Ability to add agencies onto system

Tompkins County Agencies to be Included in the System

- Tompkins County Communications
- County Fire Agencies
- County EMS Agencies
- County Police Agencies
- LETSS Agencies
- New York State Police
- District Attorney's Office
- Local Colleges
- Integration with Cornell Police Department's Spillman system

Spillman Solution

- Real-time data access
- Ease of use
- Data sharing capabilities
- Robust searching and reporting
- Streamline processes
- Single database
- Single login
- Single entry
- Master name concept

Spillman Benefits

- Increase efficiency
- Improve officer safety
- Improve citizen safety
- Improve quality of life

- Proactive public service
- Lower long-term costs
- Reduce crime
- Immediate access to County-wide records

Mr. Allen commended County staff for their negotiating efforts and said Spillman Technologies is very confident with the County's personnel and that Tompkins County will be a very good customer. The company as it enters New York State is looking for partnerships and believes the County has the resources and expertise to make that happen and would like to make Tompkins County the "show piece" for the State.

The following is information about the Spillman product and the flow of information:

Spillman Integration

All core modules from one vendor, engineered to be fully integrated.

- One vendor with a centralized database, single license agreement, and one login
- No interfaces required to connect core modules
- All core modules written by one vendor and engineered for full integration
- No duplicate data entry due to maximum auto field population
- Single training method
- Simplified system maintenance from a single vendor

Information flow: Dispatch to mobile to records to data sharing

Computer Aided Dispatch

- Real-time data flow
- Voiceless dispatch
- Address alerts
- Name alerts
- Customizable to user
- Reduced response times

Mobile Solutions

- Voiceless dispatch
- Real-time data access
- Mobile messenger
- Mobile searching
- Field reporting
- Driver license scanning
- Workflow & approval process

Records Management

- Time savings
- Data accuracy
- Advanced searching

- Automated workflow process
- Advanced reporting options
- Record security
- Information dissemination
- Reduce liability

Involvements

- Automatically creates links between related data
- Explores relationships between all records
- Reduces duplicate data entry and redundant searching
- Enhances investigations by automatically connecting information
- Visual involvements displays linked involvements data as an interactive, web-like structure

Decision Making Tools

- CompStat
- Internal affairs
- Scheduled reports
- Investigations
- Proactive policing
- Traffic safety analysis

Mr. Shurtleff and Mr. Potter continued the presentation and reviewed the proposed budget for the project and available financial resources as follows:

Sources:	Project Balance	\$ 700,000
	Homeland Security Grant	\$ 150,000
	Financing	<u>\$ 500,000</u>
		\$1,350,000
Uses:	SpillmanSoftware Licensing	
	CAD	\$ 372,867
	Mobile	\$ 269,164
	Records	\$ 162,782
	Professional Services	\$ 360,913
	Third Party/OS	\$ 72,252
	Hardware	\$ 104,394
	Commercial Broadband	<u>(\$ 33,592)</u>
		\$1,308,780
	<i>Contingency</i>	\$ 41,220
	Annual Software Maintenance (Jan 1, 2012)	\$ 152,325

Mr. Mareane spoke about the \$500,000 that will need to be financed and outlined two options: leasing authority (Finance Director, David Squires, is looking into this) or bonding.

In response to Ms. Robertson's question about training, Mr. Potter said the training is covered under professional services above and Spillman Technologies will be on-site for a 28-day period for implementation and approximately 50+ days will be for end-user training.

Mr. Stein asked about future increases of the annual maintenance costs and Mr. Potter said those terms are still be negotiated.

Mr. Robison asked if the evidence component was included; Mr. Potter said that both evidence management and evidence bar coding components are included. Mr. Potter said another component included is the fleet maintenance. Ms. Moore said there is an ongoing hardware cost of approximately \$1,600 for each agency associated with the evidence modules. In response to Mr. Robinson's question about broadband, Mr. Potter said the cost is approximately \$40 per vehicle and that discussions are being held and said the LETSS group still needs to discuss this issue.

Following further discussion, it was the unanimous consensus of the Committee to authorize staff to prepare a resolution and Capital Project Approval Request (PAR) form based on the Core Project Team recommendations and preliminary budgetary estimates.

The Committee agreed to have a special meeting if necessary to approve the resolution.

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New Business

Mr. Stein deferred his item that he requested be added to the agenda.

Confirmation of Appointment

Assigned Counsel Program

Mr. Mareane requested confirmation of appointment for Wes McDermott as the Supervising Attorney for the Assigned Counsel Program. The search for this position was done locally and only two applications were received. It is a part-time position and as the Interim Supervising Attorney, Mr. McDermott has done a great job and as a high-standing reputation in the community as well.

In response to Mrs. McBean-Clairborne's question about the search, Mr. Mareane said it is a part-time job and there number of restrictions for the position, and it was decided to market the position locally.

It was MOVED by Mr. Stein, seconded by Mr. Shinagawa, to recommend the appointment of Wes McDermott as the Supervising Attorney for the Assigned Counsel Program to the full Legislature. A voice vote resulted as follows: Ayes – 4; Noes – 1 (McBean-Clairborne). MOTION CARRIED.

Minutes Approval

It was MOVED by Mr. Shinagawa, seconded by Mr. Stein, and unanimously adopted by voice vote, to approve the minutes of June 7, 2010, as submitted. MINUTES APPROVED.

Adjournment

The meeting adjourned at 5:04 p.m.