

**Budget and Capital Committee**  
Special Meeting Minutes  
**Tuesday, July 6, 2010 4:45 PM**  
Tompkins County Courthouse

**APPROVED**

<b>Present:</b> J. Dennis, P. Mackesey, P. Stein <b>Excused:</b> B. Robison, K. Luz Herrera
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Legislators: P. Pryor, M. Robertson  
Staff: M. Reynolds, A. Valenti, County Clerk's Office; D. Squires, Finance Director; P. Younger, J. Mareane, County Administration  
Guests: S. Shackford, Ithaca Journal

**Call to Order**

Mr. Dennis called the meeting to order at 4:45p.m.

**RESOLUTION (DOC ID : 2018): ADOPTION OF 2010-2011 BUDGET – TOMPKINS  
CORTLAND COMMUNITY COLLEGE**

Mr. Dennis said the amount of money being requested is the same amount the College received last year.

Ms. Mackesey said there were questions raised previously about the second Resolved and some Legislators were unclear about what the language means. Mr. Squires explained that if there is any change in the total figures the College has some ability to modify the figures. Mr. Dennis said President Haynes will be in attendance at the Legislature meeting this evening and would be able to answer questions.

Ms. Pryor said she has a concern that at a time when County departments are seeing budget cuts there is an external entity that will be receiving the same amount as last year. Mr. Stein asked what the consequences would be if this were not passed. Mr. Mareane explained the maintenance of effort requirement that is associated with community college funding by which the sponsor counties are required to make a contribution that is at least the same amount as the year before. If it is not, the State's enforcement of maintenance of effort can require the County to go back to the one-third/one-third/one-third funding mechanism where the County would pay with the property tax levy one third of the budget which would have a significant effect on the County. Mr. Mareane said this budget represents the lowest amount possible the County could adopt to meet the maintenance of effort requirement.

<b>RESULT:</b>	<b>RECOMMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	James Dennis, Chair
<b>SECONDER:</b>	Pamela Mackesey, Member
<b>AYES:</b>	James Dennis, Pamela Mackesey, Peter Stein
<b>EXCUSED:</b>	Kathy Luz Herrera, Brian Robison

WHEREAS, a proposed operating budget for Tompkins Cortland Community College for the fiscal year September 1, 2010, through August 31, 2011, has been presented to the Legislature of the County of Tompkins pursuant to County Law and Section 6406 of the Education Law, and

WHEREAS, the Legislature has conducted a public hearing on said proposed budget on the 6th day of July, 2010, now therefore be it

RESOLVED, on recommendation of the Budget and Capital Committee, That said proposed 2010-2011 operating budget in the amount of \$35,390,806 of which the total sponsoring community contribution is in the amount of \$4,254,915 (a zero percent increase) be and the same hereby is approved,

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RESOLVED, further, That the Legislature of Tompkins County includes in the 2010 Tompkins County Budget an amount to be determined pursuant to the approved plan for said College in effect as of September 1, 2010, and that the amount when determined be raised by taxation in the County of Tompkins in the fiscal year 2011,

RESOLVED, further, That this resolution shall become effective upon the adoption of a concurrent resolution by the Cortland County Legislature.

**SEQR ACTION:** TYPE II-20

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**RESOLUTION (DOC ID: 2028): INCREASE IN HOURS – MAIL AND RECORDS CLERK – COUNTY CLERK**

<b>RESULT:</b>	<b>RECOMMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Peter Stein, Member
<b>SECONDER:</b>	Pamela Mackesey, Member
<b>AYES:</b>	James Dennis, Pamela Mackesey, Peter Stein
<b>EXCUSED:</b>	Kathy Luz Herrera, Brian Robison

Ms. Valenti said one vacant position of Records Officer is not going to be filled. She noted this action will save the County \$41,738.

WHEREAS, the County Clerk’s Office wishes to increase the hours for the position of Mail and Records Clerk from 35 hours per week to 40 hours per week to accommodate the pressure of business, and

WHEREAS, the Tompkins County Clerk wishes to maintain a level of service only possible by having this position designated as a 40-hour work week, and

WHEREAS, such change is part of several organizational changes in the Department that will be beneficial to the organization and result in increased efficiency, now therefore be it

RESOLVED, on recommendation of the Government Operations and the Budget and Capital Committees, That the standard work week for one position of Mail and Records Clerk, Labor Grade 7, be increased from 35 hours per week to 40 hours per week, effective immediately,

RESOLVED, further, That no additional funding is required.

**SEQR ACTION:** TYPE II-20

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**Minutes Approval** - Monday, June 14, 2010

<b>RESULT:</b>	<b>RECOMMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Peter Stein, Member
<b>SECONDER:</b>	Pamela Mackesey, Member
<b>AYES:</b>	James Dennis, Pamela Mackesey, Peter Stein
<b>EXCUSED:</b>	Kathy Luz Herrera, Brian Robison

**Adjournment**

The meeting adjourned at 5:02 p.m.

Respectfully submitted by Michelle Pottorff, TC Legislature Office