

**ADOPTED**

**Resolution No. 2014-102**

**Establishing Standard Work Days for Elected and Appointed Officials of Tompkins County**

WHEREAS, effective August 12, 2009, New York State adopted a new regulation 315.4 for additional reporting requirements for elected or appointed officials that more clearly defines the process for reporting time worked for those officials who are members of the New York State Retirement System, now therefore be it

RESOLVED, on recommendation of the Government Operations Committee, That the Tompkins County Legislature hereby establishes the following as the standard work days for these titles and will report the officials to the New York State and Local Retirement System based on time keeping system records or their record of activities:

<b>Title</b>	<b>Standard Work Day (Hrs/Day)</b>	<b>Name</b>	<b>Tier 1</b>	<b>Term</b>	<b>Participates in Employer's Time Keeping System</b>	<b>Record of Activities Result</b>	<b>Not Submitted</b>
<b>Elected Officials</b>							
Legislator	6	Will Burbank		1/1/14-12/31/17	N	20.00	
Legislator	6	Carol Chock		1/1/14-12/31/17	N	20.00	
Legislator	6	Kathy Luz Herrera		1/1/14-12/31/17	N	20.00	
Legislator	6	Dooley Kiefer		1/1/14-12/31/17	N	17.55	
Legislator	6	Daniel Klein		1/1/14-12/31/17	N	20.95	
Legislator	6	Michael E. Lane		1/1/14-12/31/17	N	20.00	
Legislator	6	Leslyn McBean-Clairborne		1/1/14-12/31/17	N	20.00	
Legislator	6	David McKenna		1/1/14-12/31/17	N	20.00	
Legislator	6	Martha Robertson		1/1/14-12/31/17	N	20.00	
Legislator	6	Michael Sigler		1/1/14-12/31/17	N	20.08	
Legislator	6	Peter Stein		1/1/14-12/31/17	N	20.00	
District Attorney	8	Gwen Wilkinson		1/1/14-12/31/17	N	20.00	
<b>Appointed Officials</b>							
Election Commissioner	8	Elizabeth Cree		1/1/14-12/31/15	Y		
Election Commissioner	8	Stephen Dewitt		1/1/13-12/31/14	Y		

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Clerk of the Legislature County Administrator	8	Catherine Covert	1/1/14- 12/31/17	Y
County Attorney	8	Joe Mareane	1/1/14- 12/31/17	Y
Deputy District Attorney	8	Jonathan Wood	1/1/14- 12/31/17	Y
Deputy Commissioner	8	Andrew Bonavia	1/1/14- 12/31/17	Y
Deputy Commissioner	8	Kari Stamm	1/1/14- 12/31/15	Y
Chief Deputy Clerk	8	Laura Norman	1/1/13- 12/31/14	Y
Deputy Clerk	8	Michelle Pottorff	1/1/14- 12/31/17	Y
Deputy County Administrator	8	Karen Fuller	1/1/14- 12/31/17	Y
Deputy County Attorney	8	Paula Younger	1/1/14- 12/31/17	Y
		Stephen Flash	1/1/14- 12/31/17	Y

RESOLVED, further, That the resolution be posted on the Tompkins County website for a minimum of 30 days and that a certified copy of the resolution and affidavit of posting be filed with the Office of the State Comptroller within 45 days of adoption.

**SEQR ACTION:** TYPE II-20

Explanation: Instructions for completing the Standard Work Day and Reporting Resolution are attached.  
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**RESULT:** ADOPTED BY CONSENT VOTE [UNANIMOUS]  
**MOVER:** Kathy Luz Herrera, Member  
**SECONDER:** Martha Robertson, Member  
**AYES:** Burbank, Chock, Dennis, Luz Herrera, Kiefer, Klein, Lane, McBean-Clairborne, McKenna, Robertson, Robison, Shinagawa, Sigler, Stein

STATE OF NEW YORK )  
 ) ss:  
 COUNTY OF TOMPKINS)

I hereby certify that the foregoing is a true and correct transcript of a resolution adopted by the Tompkins County Legislature on June 3, 2014.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the said Legislature at Ithaca, New York, on June 12, 2014.

*Catherine Covert*, Clerk  
 Tompkins County Legislature