

ENVIRONMENTAL HEALTH DIVISION
<http://www.tompkins-co.org/health/eh>

Ph: (607) 274-6688
Fx: (607) 274-6695

On-Site Wastewater Treatment System (OWTS) Record Descriptions

*Note: Hard copy information from our files that was generated prior to the use of the electronic Accela permit management system in May 2014 has been digitized and uploaded as an Archive document. **To find all records, you may need to search both the Archive and current records.***

o Archive Complaints

- Select this option to search for an archived copy of a complaint about a sewage system/parcel that was generated prior to May 2014.

o Archive Enforcement

- Select this option to search for an archived enforcement record about a sewage system/parcel that was generated prior to May 2014.

O Archive OWTS

- Select this option to search for an archived sewage system permit (all types Conversion, New, Replacement, Septic Tank/Pump Chamber) that was generated prior to May 2014.

o Enforcement

- Select this option to search for an enforcement case about a sewage system/parcel that was initiated after May 2014.

o OWTS Complaint

- Select this option to search for a complaint about a sewage system that was initiated after May 2014.

o OWTS Conversion Permit

- Select this option to search for a permit that was initiated after May 2014 to address modifications to increase the size of an existing system due to an increase in the number of bedrooms or an additional structure, etc.

o OWTS Expedited Info Request

- Select this option if you would like to search for an expedited information request about a sewage system that was initiated after May 2014.

o OWTS Information Request

- Select this option if you would like to search for an existing information request about a sewage system that was initiated after May 2014.

o OWTS Investigation

- Select this option to search for an investigation of a sewage system that was initiated by the Environmental Health Division that was initiated after May 2014 .

o OWTS New Construction Permit

- Select this option if you would like to search for a permit for a new sewage system that was initiated after May 2014.

o OWTS NOV

- Select this option to search for a Notice of Violation about a sewage system that was initiated after May 2014.

o OWTS Replacement Permit

- Select this option to search for a permit for the repair or replacement of a sewage system that was initiated after May 2014.

o OWTS Septic Tank/Pump Chamber Permit

Inclusion Through Diversity

Select this option to search for a permit for the repair, replacement or addition of a septic tank or pump chamber that was initiated after May 2014.