

WORKPLACE CLIMATE SURVEY INITIATIVE

Post-Survey Results Steering Committee Meeting

Friday, November 20, 2015

8:30 a.m.- 10:00 a.m.

Old Jail Conference Room
125 E. Court Street, Ithaca, NY

SUMMARY/MINUTES

Present: Christina Dravis, Amy Guererri, Amie Hendrix, Leslyn McBean-Clairborne, Lisa Holmes, Stephen Wright, Jannica Moskal, Doug Perine, Paula Younger

1. Christina opened the meeting at 8:30 a.m.
2. Joe sent out results of Communications Survey that was sent to Department Heads to complete.
3. Report that the County Corridors is going to be strictly web-based. - **Christina Dravis**
 - a. Christina will discuss via email with Joe and Paula about why there will not be a newsletter version anymore
 - b. County Corridors would like updates from the committee.
4. Review of Communication Inventory Tools - **Christina Dravis**
 - a. Final review of the email that will go out to all employees about the purpose of the committee. - **Christina will email to all employees following the meeting.**
5. Review of Survey Results-Communication
 - a. Possible new ways to communicate with employees-
 - i. Voluntary Cell phone updates- **Christina** will provide information
 - ii. Paycheck notifications- **Paula** talk to Rick Snyder
 1. **Christina** will send an email proposal for sayings to go on paychecks.
 - iii. Socialization opportunities, i.e. company picnic, holiday parties
 - iv. Branding
 - v. Coffee time with administrator
6. Update to Timeline
 - a. Continue meetings at the same time on every other Friday through March in the Old Jail- **Jannica will schedule**
7. Adjourn-9:45 a.m.

Get involved. Be proactive. Stay engaged.

