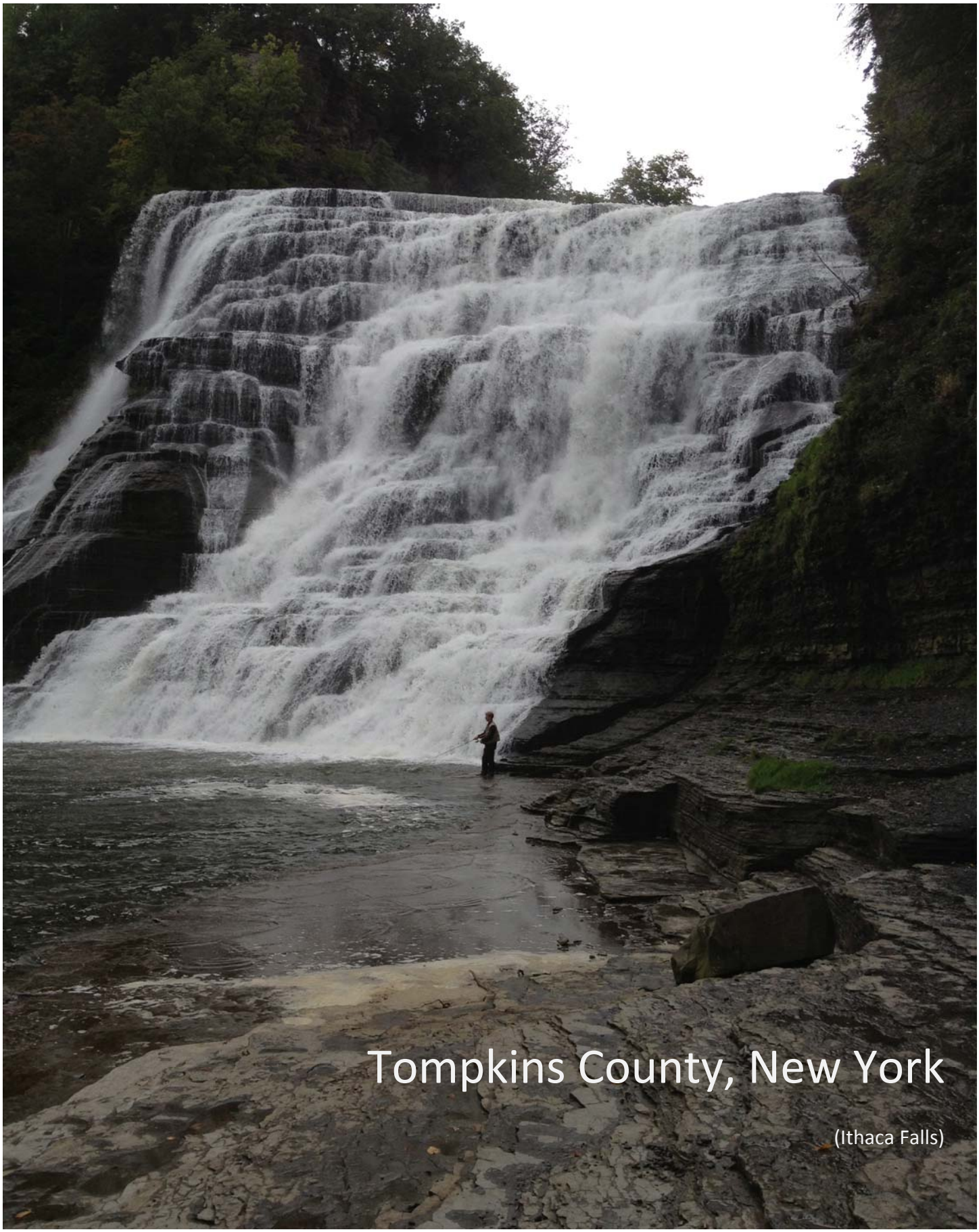
# The Tentative 2014 Budget



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*"Promoting excellence in County operations while respecting the needs of the people we serve."*

September 17, 2013

To the Honorable Members of the Tompkins County Legislature:

I am pleased to present you the recommended 2014 Tompkins County budget. As you will see in the detailed document that follows, the budget accomplishes several critical programmatic and fiscal goals with a 3.54% property tax levy increase that will add $21 to the tax bill of the average County homeowner.

The recommended budget ensures continuity of essential County services at a time when the economy is improving, but dependence on County services remains high. It strengthens the County's fiscal health by reducing our reliance on one-time revenues, keeping our reserves safely above the Count's 10% fund balance goal. The budget proposes a slight increase in the County workforce to address critical areas of need, but keeps the roster 7.5% below where it stood five years ago. In accordance with our new Capital Improvement Plan, the Budget commits $317,000 in additional funding—the equivalent of a ¾% increase in the property tax levy—to maintain our infrastructure. Importantly, the Budget marks significant progress in addressing large structural deficits that have been looming in several County-sponsored agencies.

**Major Influences on the Budget**

It has been some time since there were positive developments to report in a county budget message. This year, two of the most beneficial influences on the budget came in areas that have historically been the nemesis of county budgets: pension costs and mandates.

Pension Relief: Three weeks ago, the State Comptroller reported that the average pension rate in 2014 would fall to 20.1% of payroll from the current rate of 20.9%. While relatively small, the reduction was the first since 2009, when the rate was 6.9%, and represents a total savings of nearly $300,000 to the County. The 2014 pension rate will still be almost three times higher than it was just five years ago—an uncontrollable increase that has added over $5 million to the County's budget. Still, the savings associated with the reduction have allowed the budget to be balanced with a property tax levy below the 4% target established earlier in the budget process.

Reduced Cost of Mandates: In a clear departure from recent history, the budgeted cost of mandated programs is declining in 2014. The recommended budget allocates $21.9 million in local dollars to support the cost of mandates, a reduction of $542,000 from the 2013 budget. Much of the reduction is attributable to anticipated Medicaid savings associated with the implementation of the federal Affordable Care Act. Although not without risk tied to the success of the Affordable Care Act, this single change will lower the County's on-going Medicaid bill by a projected $351,000 in 2014, one of the first real reductions in local Medicaid costs in the 50-year life of the program.

The Department of Social Services also has significantly reduced its local dollar budget estimates for Temporary Assistance programs in 2014. Most other mandates are expected to be stable in 2014.

Running counter to the generally good news about mandated programs, the cost of the County's Child Care program continues to grow at a rapid pace. The number of children at risk of abuse and neglect remains very high. $300,000 has been added to the 2014 local dollar budget to address this vital need for service, an increase of 17% over 2013.

Wage Growth: The recommended budget provides for modest wage growth for County employees, most of whom are covered by a 5-year contract that will expire at the end of 2014. The wage agreement provides for a 2% increase in base pay in 2014. Although we remain without a contract with our Road Patrol union for the period since March, 2010, the budget does reflect the costs an arbitration award for 2008-2009 that was made last winter.

I am also recommending adding a few positions to the County workforce to address critical needs. In addition to continuing one cost-neutral position in Mental Health "in-sourced" in 2013 and 1.5 temporary, partial-year positions to assist with expected transitions, the budget proposes a net increase of 1.75 permanent full-time equivalent positions. With this small increase in the workforce, critical gaps can be filled at the 911 Emergency Dispatch Center, Highway, the Airport, and Personnel. Even with these additional positions, the County's workforce will remain 7.5% smaller than it was five years ago.

All told, salary and wage expenses are up by $1.1 million over the 2013 budget, approximately $900,000 of which is supported with local dollars.

Capital Investment: Last December, the County Legislature adopted an update to the County's 20-year Capital plan that provides both a programmatic and fiscal blueprint to address essential facilities and infrastructure needs. The plan calls for an increase in the County property tax levy of 0.75% (approximately $317,000) in 2014 and 2015, and by 0.50% thereafter to provide dedicated support for capital investments.

During 2013, projects specified in the Capital Plan have moved forward and funds have been borrowed to pay for them. The 2014 Budget must now implement the fiscal element of the plan by increasing the tax levy to a level necessary to support debt service for these projects.

Sales Tax and PILOT revenue: Although there are signs the economy is continuing to recover, County sales tax collections have failed to increase significantly during the first half of 2013. At the end of the second quarter, collections had risen only 1.15% above the year before. The sales tax projected in the 2014 Recommended Budget assumes that this growth rate will continue for the balance of 2013, and improve slightly to 1.5% in 2014, producing only $191,000 in added revenue.

Payment-in-lieu-of-tax (PILOT) revenue will decline by $128,000 in 2014, mostly as the result of a negotiated $83,000 decrease for the Cayuga Power Plan (formerly AES). 2014 is the final year of a PILOT agreement with the plant. The balance of the reduction is associated with the expiration of several PILOTs and the transition of those properties to the tax rolls.

Sponsored and Partner Agencies: Over the past year, the Legislature and County staff—in collaboration with agency staff and community members--have devoted significant effort to addressing looming budget problems facing several organizations that provide critical community services and depend on

the County for financial support. Still impacted by the effects of the recent economic crises--including the loss of funding from local, state, and federal sources—Tompkins-Cortland Community College (TC3), Tompkins Consolidated Area Transit (TCAT), Tompkins County Area Development (TCAD), and the Tompkins County Public Library have faced the prospect of lacking resources to sustain their core missions.

Among the major influences on the 2014 budget—and among its major accomplishments—is the stabilization of these agencies and the avoidance of a crisis that would surely require the County's intervention.

**Goals and Outcomes**

1. Maintain Critical Services: The primary goal of the Recommended Budget is to maintain existing service levels. As the demand for County services remains elevated, diminishing services would risk removing supports that are essential to individuals in need. The Recommended Budget fulfills that goal. No services or programs are eliminated and no new programs or expansions are funded. The budget maintains services, but does not expand them.

2. Reinvest in Facilities and Infrastructure: The Recommended Budget fulfills the programmatic and fiscal guidance provided by the Legislature in the new 20-year Capital Plan. The levy has been increased by $317,000, largely to support debt service payments on for road, bridge, and building projects.

3. Stabilize Sponsored or Partner Agencies: The Budget reflects very significant developments over the past year to stabilize agencies vital to the County's mission. Specific budget actions include:

    - *An $81,000 (3%) increase in support for TC3*. Over the past four years, as State Community College Aid has declined, support provided by Cortland and Tompkins Counties has risen by only one percent, requiring TC3 to implement a series of spending reductions and shifting a greater cost burden to students.

    - *A $315,000 (12%) increase in support for the Tompkins County Public Library, including $175,000 in ongoing "target" funds and $140,000 in County reserves*. As acknowledged during the 2013 budget process, the Library is experiencing a growing imbalance between revenues and expenses despite spending cuts that included a 15% reduction in its workforce. In 2013, a workgroup consisting of County Legislators and staff, along with Library trustees and staff, undertook a detailed study that concluded further cuts would produce devastating consequences to the Library, and that the only short-term solution was to rely on County funds to fill the gap. The 2014 budget follows the work group's recommendation in gradually increasing the level of "target" or recurring support and a gradually decreasing reliance on County reserves.

- *$680,000 in new Mortgage Recording Tax revenue directly to TCA with $120,000 in Mortgage Tax funding retained by the County to help sustain its partner's share contribution to TCAT.* Responding to the end of Congressional earmarks for capital needs, and inflationary pressures on TCAT's operating budget, TCAT and the County worked to secure a new, sustainable source of revenue through a new 0.25% Mortgage Recording Tax. The County will allocate $680,000 of the expected $800,000 in collections directly to TCAT, and will apply $120,000 in retained Mortgage Tax revenue to help pay its $940,000 sponsor contribution. This new stream of revenue allows contributions by TCAT's partners (County, City, and Cornell University) and fares paid by riders to remain stable for several years.

- *$218,000 in support for TCAD, including $150,000 from the local room tax and $68,000 in target funding from the County.* Following the recommendations of a work group made up of County Legislators and staff and representatives of the local business community, the recommended budget includes funding that will allow TCAD to continue to serve as the County's economic development arm. With industrial development agency fee income shrinking in the wake of the recession, the County accepted the workgroup's recommendation that the County fund approximately one-third of TCAD's budget (with the remaining support provided through IDA fee income and member contributions) through 2018, relying in part on allocations from the County room tax.

- *Other Agencies:* The Recommended Budget includes $25,000 in target funds to help Tompkins County Action offset the loss of federal funds impacted by the federal sequestration and $15,000 to the Soil and Water Conservation District to replace one-time money appropriated in 2013. A baseline cost of living increase of 1.5% has been provided to all of the County's contracted and sponsored agencies.

4. Maintain Sound Fiscal Health: The 2014 Recommended Budget applies just $671,000 in reserves--down from $1.3 million in 2013 and more than $3.5 million just five years ago. With the exception of reserves used to help address the Library's structural deficit, the Budget uses one-time revenue only to support one-time expenses. The judicious use of reserves will allow the County to remain safely above the County's fund balance target of 10% of general fund revenue.

   It should be noted that the increasing precision of estimates for such big-ticket items as employee and retiree health benefits leaves little margin for error. Accordingly, the recommended budget has increased the 2014 Contingency account to $887,000 from $772,000 in 2013.

5. Address Critical Staffing Needs: The recommended roster of Full Time Equivalents in 2014 is up by 4.2 positions over the 2013 budget, an increase of 6/10ths of one percent. The increase is the product of the following:

- 1.5 temporary, partial-year positions intended to assist departments with anticipated transitions in key positions;

- 1 position in Mental Health filled in 2013 after consultation with the Health and Human Services Committee. The function had previously been maintained with a contract employee. "In-sourcing" that position is cost neutral;

- 1.75 net new positions that will fill critical needs in the County 911 Center, Highway, the Airport, and Personnel;

**Risks Assumed**

In addition to the continued fragility of the nation's economy, tremendous uncertainty exists about federal budget action, or inaction, that could have a significant influence on federal support for a number of County programs. The 2014 recommended budget assumes over $300,000 in savings tied to the implementation of the Affordable Care Act (ACA) and the accuracy of State projections of Medicaid savings. The fate of the ACA, and the accuracy of the State's projected saving, is not guaranteed. Finally, as noted, there is little margin of error in the estimates that are the basis of the 2014 budget.

**Fiscal Summary**

The recommended budget does not try to return the County to where it was before the recession. Changes are strategic and modest. The budget allows the County to maintain, but not expand, services.

*Total Budget:* The recommended 2014 budget stands at $170,226,280, a 2.85% increase over 2013 Modified Budget[1].

*Local Dollar Budget:* The portion of the budget that is not reimbursed by the state or federal government or offset by earned program income, and therefore must be supported by local dollars has increased by 1.6%, to $81,643,490.

*Property Tax Levy*: The property tax levy required to balance the budget totals $45,328,604, an increase of 3.54% over 2013. This is below the Legislature's 4% levy goal and above the State's 2.3% property tax cap.

*Property Tax Rate:* When spread over the County's growing tax base, the 2014 levy translates to a tax rate of $6.93 per $1,000 of valuation which, to the owner of an average home, means a $21 increase in County taxes.

[1] 2014 is elevated in part because the $680,000 in Mortgage Recording Tax revenue passed-on to TCAT is recorded as an expenditure as well as by an anticipated $1 million debt expense offset fully by federal reimbursements.

As I transmit the recommended budget to you, I wish to thank the County department heads and their staffs for their professional approach to the challenges that mark every budget. All exercised the restraint we requested, and continue to find ways to maintain service levels provided at high quality to the community.

The Legislature, too, is recognized for establishing clear policy guidance and instilling a culture of fiscal discipline that has shaped this budget, and many before it. When times were the toughest, the Legislature refused to engage in the nearsighted fiscal gimmicks so many others employed. As a result, today we are able to maintain services, stabilize our sponsored agencies, and maintain our strong fiscal health.

I especially want to thank Kevin Sutherland in the Department of Administration for his remarkable work to develop a 21st Century budgeting system that serves decision-makers, the public, and County staff. The systems he has developed allow budgeting to be what it should be—a discussion about priorities and a civil competition for limited resources—rather than a opaque exercise controlled by accountants and programmers.

I look forward to working with the Legislature in the coming weeks to delve into the details of the budget and arrive at a 2014 spending plan that aligns with the priorities and values of the community.

# 2014 Tompkins County Tentative Budget
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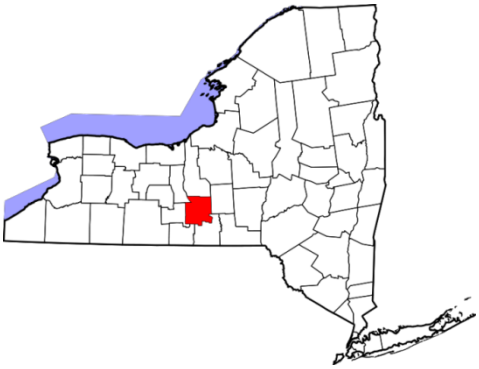
# Tompkins County Overview



Tompkins County is located in the south central portion of New York State at the south end of Cayuga Lake. Upon its founding in 1817, the county was named after Daniel D. Tompkins, the 4th Governor of New York and the 6th Vice President of the United States.

As of the 2010 Census, the County has a population of 101,564 and a land mass of 460 square miles; equaling a population density of 221 people per square mile.

Unlike most other counties in New York State, Tompkins County has enjoyed population growth over the last decade. The presence of several large institutions of higher education, including Cornell University, Ithaca College, and Tompkins-Cortland Community College, has provided a degree of population and economic stability that distinguishes the County from many other areas of the State.

The County has an extensive transit network anchored by public bus system, Tompkins County Area Transit (TCAT), and the Ithaca Tompkins Regional Airport. The County is served by several major State highways. The Ithaca Bus Terminal also connects the area to the surrounding regions and has direct service to New York City.

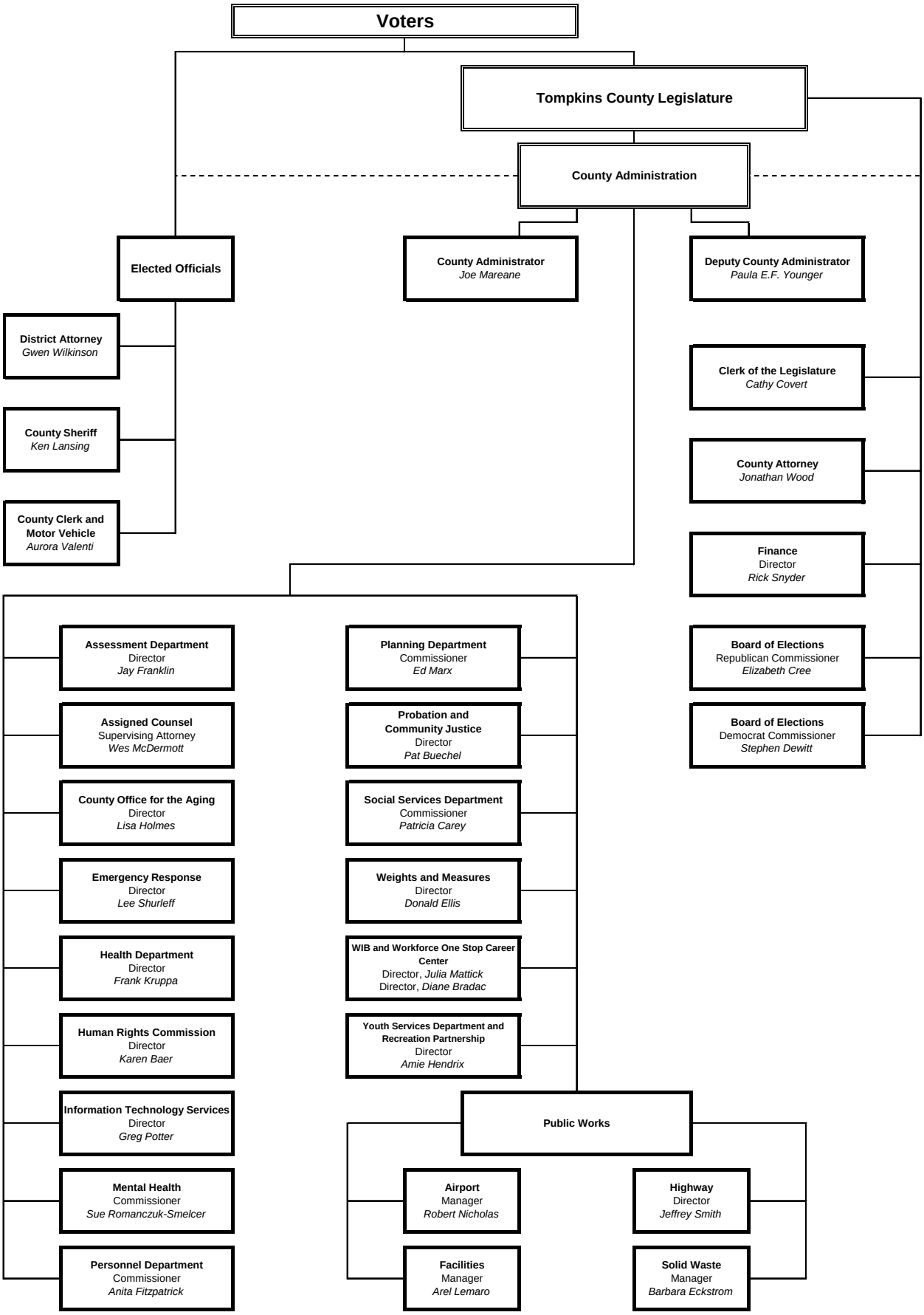
Within the county, there are five local newspapers that are published from a daily to a weekly basis. These include: The Ithaca Journal [1814, daily], The Cornell Daily Sun [1880, daily], The Ithacan [1932, weekly], and The Ithaca Times [1979, weekly], and the Tompkins Weekly [2006, weekly]. The Cornell Daily Sun and The Ithacan are student-run publications through Cornell University and Ithaca College respectively.

Tompkins County is governed under home rule, which provides for the separation of the Legislative and Executive Branches of government. The Tompkins County Charter was approved in 1968 and took effect in 1970. The County has a legislature-administrator form of government where a 14-member legislature elected from single member districts appoints a County Administrator who "oversees and coordinates the operations of county government to successfully carry out the policies of the County Legislature."[1] Legislators are elected to four year terms. Other elected officials include the District Attorney, Sheriff, and County Clerk.

The County is composed of: nine townships – Lansing, Groton, Dryden, Caroline, Danby, Newfield, Enfield, Ulysses, and Ithaca; six villages – Cayuga Heights, Dryden, Freeville, Groton, Lansing, and Trumansburg; and one city – City of Ithaca, which is also the county seat with a population of 30,014.

[1] http://www.tompkins-co.org/ctyadmin/

# Tompkins County Organization Chart



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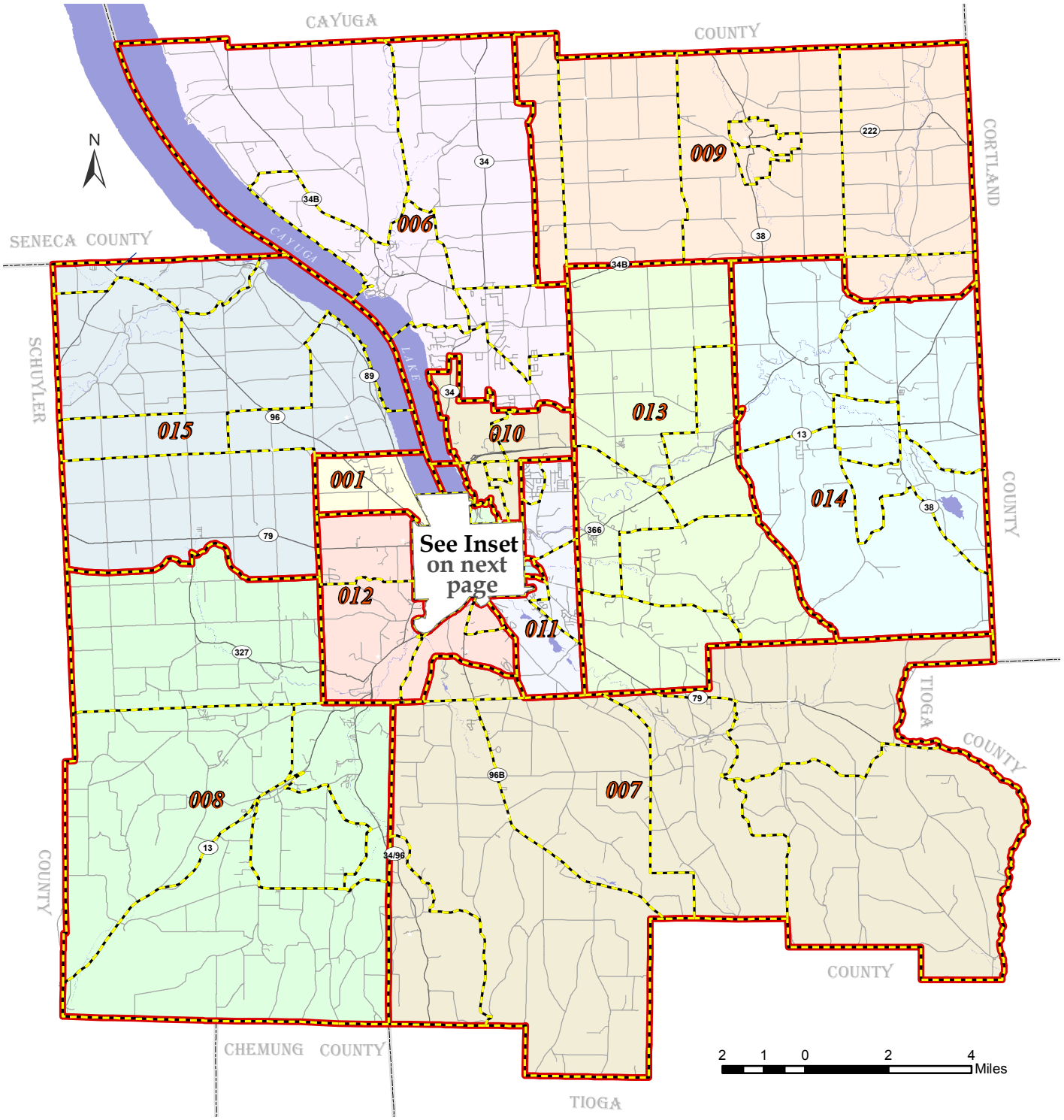
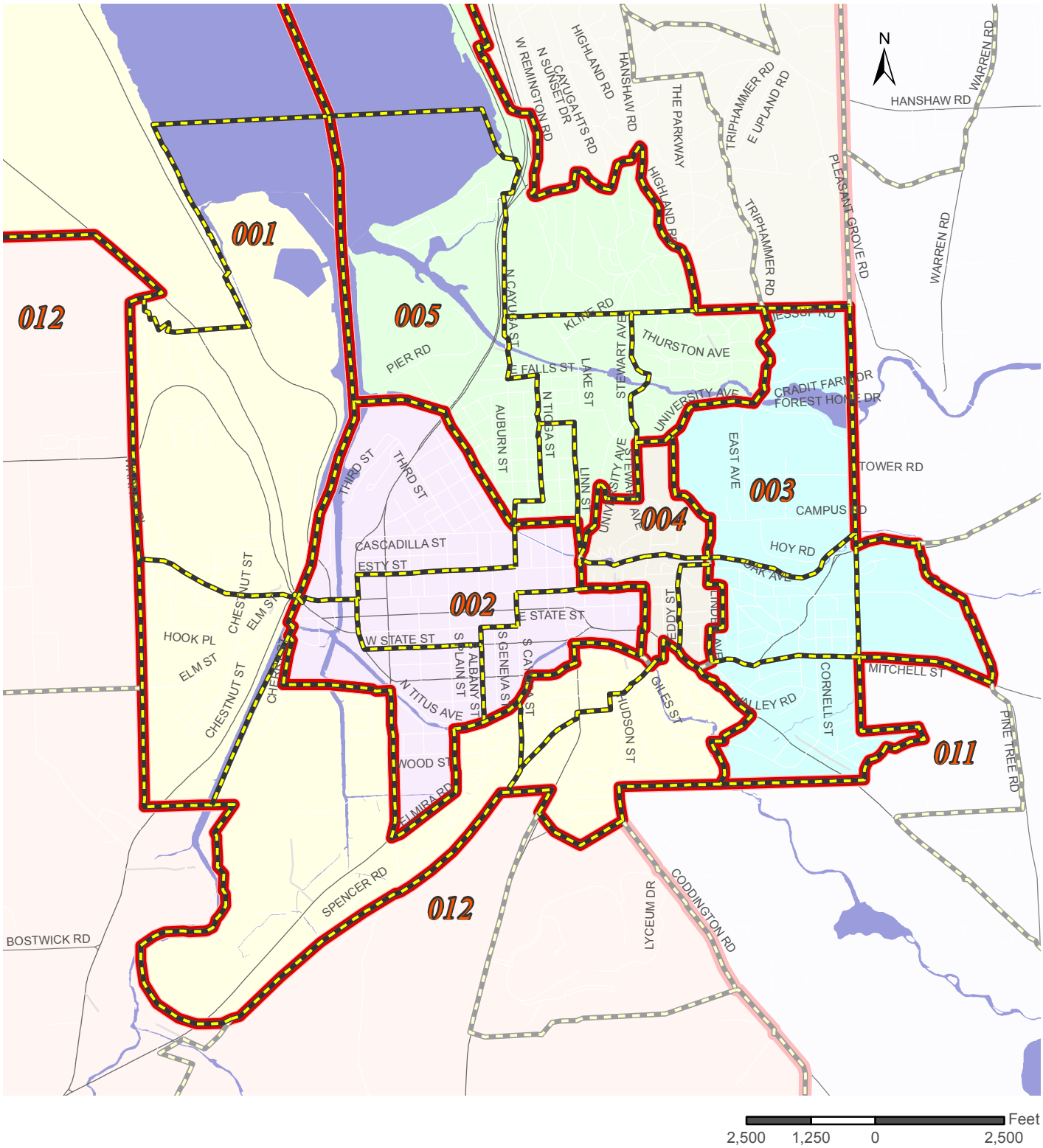
# Tompkins County Legislative District Map



# Tompkins County Legislative District Map

# City Of Ithaca



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www.tompkins-co.org/departments

**Solid Waste Management Division**
Barbara Eckstrom
Solid Waste Manager
122 Commercial Avenue
Ithaca, NY 14850
beckstrom@tompkins-co.org
www.tompkins-co.org/solidwaste

**Tourism Promotion & Community Arts Partnership**
Tom Knipe
Tourism Planner
121 E. Court Street
Ithaca, NY 14850
tknipe@tompkins-co.org
www.tompkins-co.org

**Weights and Measures**
Donald F. Ellis, Jr.
Director
170 Bostwick Road
Ithaca, NY 14850
dellis@tompkins-co.org
www.tompkins-co.org/departments

**Workforce Investment Board**
Julia Mattick
Director
200 East State Street, Suite 102B
Ithaca, NY 14850
jmattick@tompkins-co.org
www.tompkinsworkforceny.org

**Workforce One-Stop Career Center**
Diane Bradac
Director
171 East State Street, PMB 154
Ithaca, NY 14850
DBradac@tompkins-co.org
www.tompkinsworkforceny.org

**Youth Services Department**
**Youth Services Department - Recreation Partnership**
Amie Hendrix
Director
320 Martin Luther King Jr/State Street
Ithaca, NY 14850
ahendrix@tompkins-co.org
www.tompkins-co.org/youth

# Tompkins County Agency Contact List

**Animal Control - SPCA**
**(SPCA of Tompkins County)**
Jim Bouderau
Executive Director
1640 Hanshaw Road
Ithaca, NY 14850
info@spaconline.com
www.spcaonline.com

**Cooperative Extension**
Ken Schlather
Executive Director
615 Willow Avenue
Ithaca, NY 14850
ks47@cornell.edu
www.cce.cornell.edu/tompkins

**History Center in Tompkins County**
Scott Callan
Director
401 E State Street
Ithaca, NY 14850
www.TheHistoryCenter.net

**Human Services Coalition**
**HSC – Community Agencies**
Kathy Schlather
Executive Director
171 E Martin Luther King Jr St #133
Ithaca, NY 14850
kschlather@hsctc.org
nburston@hsctc.org
www.hsctc.org

**Opportunities, Alternatives, and Resources (OAR)**
Deborah Dietrich
Executive Director
518 West Seneca St.
Ithaca, NY 14850
debster61953@earthlink.net

**Rural Library Services**
**Finger Lakes Library System**
Amy Zuch
Executive Director
119 E. Green Street
Ithaca, NY 14850
azuch@flls.org
www.flls.org/

**Rural Library Services**
**The Southworth Library Association (Dryden)**
Diane Pamel
24 West Main Street, P.O. Box 45
Dryden, NY 13053
southworth@twcny.rr.com
www.southworthlibrary.org

**Rural Library Services**
**Groton Public Library**
Sara Knobel
112 East Cortland Street
Groton, NY 13073
director@grotonpubliclibrary.org
www.gpl.org/

**Rural Library Services**
**Newfield Public Library**
Tammy Kubinec
198 Main Street P.O. Box 154
Newfield, NY 14867
newfieldpubliclibrary@yahoo.com
www.newfieldpubliclibrary.org/

**Rural Library Services**
**Lansing Community Library**
Susie Gutenberger
27 Auburn Road P.O. Box 289
Lansing, NY 14882
info@lansinglibrary.org
www.lansinglibrary.org/

**Rural Library Services**
**Ulysses Philomathic Library**
Annette Birdsall
74 E. Main Street
Trumansburg NY 14886
uphiloma@twcny.rr.com
www.trumansburglibrary.org

**Soil & Water Conservation District**
Jon Negley
District Manager
903 Hanshaw Road
Ithaca, NY 14850
jonnegley@tcswcd.org
www.tcswcd.org/

**Tompkins Community Action**
Lee Dillon
Executive Director
701 Spencer Road
Ithaca, NY 14850
lee.dillon@tcaction.org
www.tcaction.org/

**Tompkins Consolidated Area Transit**
Joseph Turcotte
Manager
737 Willow Avenue
Ithaca, NY 14850
information@tcatmail.com
www.tcatbus.com

**Tompkins Cortland Community College**
Carl Haynes
President
170 North Street
Dryden, NY 13053
taetzsb@sunytccc.edu
www.sunytccc.edu/

**Tompkins County Area Development**
Michael Stamm
Executive Director
200 East Buffalo Street, Suite 102A
Ithaca, NY 14850
michaels@tcad.org
www.tcad.org/

**Tompkins County Public Library**
Susan Currie
Director
101 E Green Street
Ithaca, NY 14850
scurrie@tcpl.org
www.tcpl.org/

# 2014 Tompkins County Budget Overview

Consolidated Budget by Category

| | 2013 Modified | 2014 Tentative | Difference $ | Difference % |
|---|---|---|---|---|
| **Expenditures** | | | | |
| Salary and Wages | 35,798,335 | 36,891,453 | 1,093,118 | 3.05% |
| Overtime | 753,394 | 781,812 | 28,418 | 3.77% |
| Premium Pay | 361,207 | 366,596 | 5,389 | 1.49% |
| Fringe Benefits | 21,448,028 | 21,984,020 | 535,992 | 2.50% |
| Automotive Equipment | 613,600 | 342,100 | -271,500 | -44.25% |
| Highway Equipment | 0 | 297,000 | 297,000 | 0.00% |
| Other Capital Equip | 730,066 | 548,567 | -181,499 | -24.86% |
| Highway Materials | 1,792,710 | 1,824,837 | 32,127 | 1.79% |
| Vehicle Fuel and Maint | 1,031,188 | 1,086,181 | 54,993 | 5.33% |
| Other Supplies | 1,347,698 | 1,274,640 | -73,058 | -5.42% |
| Travel Training | 360,379 | 385,254 | 24,875 | 6.90% |
| Professional Services | 6,300,914 | 5,984,133 | -316,781 | -5.03% |
| Mandate - Asgn Coun | 1,833,000 | 1,820,000 | -13,000 | -0.71% |
| Mandate - Child Care | 7,119,387 | 8,346,592 | 1,227,205 | 17.24% |
| Mandate - Econ Sec | 10,232,418 | 10,458,393 | 225,975 | 2.21% |
| Mandate - Medicaid | 12,678,420 | 12,527,828 | -150,592 | -1.19% |
| Mandate - PreK and EI | 6,260,000 | 6,260,000 | 0 | 0.00% |
| Mandate - Other | 890,000 | 890,000 | 0 | 0.00% |
| All Other Contr. Svcs | 6,279,705 | 6,017,173 | -262,532 | -4.18% |
| Program Expense* | 21,601,690 | 22,388,785 | 787,095 | 3.64% |
| Maintenance | 487,044 | 499,446 | 12,402 | 2.55% |
| Utilities | 1,538,430 | 1,425,091 | -113,339 | -7.37% |
| Rent | 565,774 | 619,334 | 53,560 | 9.47% |
| Other | 6,265,786 | 6,085,831 | -179,955 | -2.87% |
| Applied Rollover | -192,332 | 0 | 192,332 | -100.00% |
| Contrib to SP Agencies | 11,872,595 | 12,969,178 | 1,096,583 | 9.24% |
| Other Finance | 7,533,638 | 8,152,036 | 618,398 | 8.21% |
| **Total Expenditures** | **165,503,074** | **170,226,280** | **4,723,206** | **2.85%** |
| **Revenues** | | | | |
| Federal Aid | 19,182,345 | 20,508,374 | 1,326,029 | 6.91% |
| State Aid | 26,815,677 | 27,776,661 | 960,984 | 3.58% |
| Local Revenues* | 14,056,827 | 15,619,402 | 1,562,575 | 11.12% |
| Other Revenues | 11,478,738 | 11,884,420 | 405,682 | 3.53% |
| Interfund Transf & Rev | 13,627,113 | 12,793,933 | -833,180 | -6.11% |
| **Total Revenues** | **85,160,700** | **88,582,790** | **3,422,090** | **4.02%** |
| **Net Local** | **80,342,374** | **81,643,490** | **1,301,116** | **1.62%** |
| Sales Tax and Unallocated Revenues | 35,443,776 | 35,643,620 | 199,844 | 0.56% |
| Property Tax Levy | 43,778,193 | 45,328,604 | 1,550,411 | 3.54% |
| Use of Reserves | 1,120,405 | 671,266 | -449,139 | -40.09% |
| Property Tax Rate | 6.7952 | 6.9258 | 0.1306 | 1.92% |
| County Property Taxes on a 163k Home | 1,108 | 1,129 | 21 | 1.92% |
| Tompkins County Taxable Base | 6,442,475,862 | 6,544,897,439 | 102,421,577 | 1.59% |

* Excludes Distribution of Sales Tax Pass Through to municipalities

# 2014 Budget - Local Dollars - Target, Requests, and Recommended

| DEPT | Target | OTR Requested | OTR Recommended |
|---|---|---|---|
| Airport | 0 | 0 | 0 |
| Animal Control - SPCA | 33,356 | 0 | 0 |
| Assessment Department | 977,593 | 136,583 | 88,491 |
| Assigned Counsel | 1,720,372 | 0 | 0 |
| Board of Elections | 703,389 | 9,080 | 9,080 |
| Capital Program | 5,199,607 | 0 | 0 |
| City/County Sales Tax Agreement | 0 | 0 | 0 |
| Contingent Fund | 772,000 | 115,000 | 115,000 |
| Cooperative Extension | 611,918 | 61,700 | 52,589 |
| County Administration | 682,515 | 66,839 | 66,839 |
| County Attorney | 406,870 | 3,000 | 3,000 |
| County Clerk | 411,533 | 90,000 | 50,000 |
| County Historian | 0 | 2,000 | 2,000 |
| County Office for the Aging | 894,621 | 4,400 | 4,400 |
| Debt Service Fund | 0 | 0 | 0 |
| District Attorney | 1,374,606 | 26,431 | 26,431 |
| Emergency Response | 2,507,461 | 160,390 | 135,390 |
| Facilities Division | 3,980,666 | 59,100 | 59,100 |
| Finance Department | 788,840 | 0 | 0 |
| Health Department | 5,600,838 | 0 | 0 |
| Highway Division | 0 | 0 | 0 |
| History Center in Tompkins County | 99,026 | 11,521 | 1,485 |
| Human Rights Commission | 314,284 | 0 | 0 |
| Human Services Coalition - Community Agencies | 625,175 | 76,488 | 49,543 |
| Human Services Coalition of Tompkins County | 336,332 | 50,044 | 45,044 |
| Information Technology Services | 1,294,053 | 0 | 0 |
| Insurance Reserve | 547,672 | 0 | 0 |
| InterFund Distribution | 4,860,754 | 0 | 0 |
| Ithaca-Tompkins County Transportation Council | 0 | 0 | 0 |
| Legislature | 777,693 | 0 | 0 |
| Memorial Celebrations | 4,428 | 0 | 0 |
| Mental Health Department | 1,883,628 | 69,820 | 69,820 |
| Outside Colleges | 300,000 | 0 | 0 |
| Personnel Department | 802,290 | 61,289 | 24,565 |
| Planning Department | 773,107 | 91,321 | 91,321 |
| Probation and Community Justice Department | 2,595,407 | 0 | 6,000 |
| Rural Library Services | 154,728 | 2,321 | 2,321 |
| Sheriff's Office | 4,774,188 | 0 | 0 |
| Sheriff's Office - Jail | 4,524,529 | 0 | 0 |
| Social Services Department | 21,290,116 | 0 | 0 |
| Soil & Water Conservation District | 153,133 | 15,000 | 15,000 |
| Solid Waste Management Division | 0 | 0 | 0 |
| Tompkins Community Action | 156,283 | 50,337 | 25,000 |
| Tompkins Consolidated Area Transit | 829,432 | 255,090 | -9,022 |
| Tompkins Cortland Community College | 2,707,403 | 81,222 | 81,222 |
| Tompkins County Area Development | 68,111 | 0 | 0 |
| Tompkins County Public Library | 2,663,032 | 315,000 | 315,000 |
| Tourism Promotion & Community Arts Partnership | 0 | 0 | 0 |
| Transportation Planning | 86,283 | 0 | 0 |
| Unallocated Revenues | -35,643,620 | 0 | 0 |
| Weights and Measures | 64,905 | 0 | 0 |
| Workforce Investment Board | 0 | 0 | 0 |
| Workforce One-Stop Career Center | 0 | 0 | 0 |
| Youth Services Department | 860,144 | 81,110 | 40,217 |
| Youth Services Department - Recreation Partnership | 60,129 | 1,204 | 1,204 |

# Summary of Over Target Requests

## Assessment Department

OTR# 01 **Priority 1** New Public Interface for Assessment Data

| | Requested | Recommended |
|---|---|---|
| Target | 5,000 | 5,000 |
| One-time | 20,000 | 20,000 |
| Local Share | 25,000 | 25,000 |

OTR# 02 **Priority 2** Additional Temporary Office Staff

| | Requested | Recommended |
|---|---|---|
| One-time | 15,400 | 15,400 |
| Local Share | 15,400 | 15,400 |

OTR# 03 **Priority 3** Succession Planning for Valuation Staff

| | Requested | Recommended |
|---|---|---|
| One-time | 0 | 48,091 |
| Multi-year | 96,183 | 0 |
| Local Share | 96,183 | 48,091 |
| **Total of Assessment Department OTRs** | **136,583** | **88,491** |

## Board of Elections

OTR# 04 **Priority 1** Restore Deputy Commissioner of Elections position to 40 hours per week.

| | Requested | Recommended |
|---|---|---|
| Target | 9,080 | 9,080 |
| Local Share | 9,080 | 9,080 |
| **Total of Board of Elections OTRs** | **9,080** | **9,080** |

## Contingent Fund

OTR# 05 **Priority 1** Increase Contingency Account

| | Requested | Recommended |
|---|---|---|
| Target | 115,000 | 115,000 |
| Local Share | 115,000 | 115,000 |
| **Total of Contingent Fund OTRs** | **115,000** | **115,000** |

## Cooperative Extension

OTR# 06 **Priority 1** Cost of living adjustment for staff. This request would partially restore the effective pay cut that staff have taken over the past 4 years.

| | Requested | Recommended |
|---|---|---|
| Target | 18,300 | 9,189 |
| Local Share | 18,300 | 9,189 |

OTR# 07 **Priority 2** To pay a portion of Tompkins County's share of the cost for the Cooperative Extension system's regional Shared Business Network.

| | Requested | Recommended |
|---|---|---|
| One-time | 18,900 | 18,900 |
| Local Share | 18,900 | 18,900 |

OTR# 08 **Priority 3** To pay for the continued development of a staff productivity website for our association. This site will allows for automated and self-paced/self-managed orientations by new staff, reduce the costs for ensuring and documenting compliance with NY and federal regulations,and reduce the cost for staff training while providing staff with more appropriate and specific training. Improvements include on-line processing of employee expense reimbursements and other improvements that will ultimately reduce time needed for admin-related staff by over 1 FTE/year.

| | Requested | Recommended |
|---|---|---|
| One-time | 24,500 | 24,500 |
| Local Share | 24,500 | 24,500 |
| **Total of Cooperative Extension OTRs** | **61,700** | **52,589** |

## County Administration

OTR# 09 **Priority 1** Year three of a three year plan to restore the Deputy County Administrator to full –time status.

| | Requested | Recommended |
|---|---|---|
| Target | 4,515 | 4,515 |
| One-time | 15,000 | 15,000 |
| Local Share | 19,515 | 19,515 |

OTR# 10 **Priority 2** Program Analyst through July 2014

| | Requested | Recommended |
|---|---|---|
| One-time | 45,824 | 45,824 |
| Local Share | 45,824 | 45,824 |

OTR# 11 **Priority 3** Recurring funding for a computer replacement schedule

| | Requested | Recommended |
|---|---|---|
| Target | 1,500 | 1,500 |
| Local Share | 1,500 | 1,500 |
| **Total of County Administration OTRs** | **66,839** | **66,839** |

## County Attorney

OTR# 12 **Priority 1** Update law books and maintain subscription to Westlaw Legal Research resource.

| | Requested | Recommended |
|---|---|---|
| Target | 3,000 | 3,000 |
| Local Share | 3,000 | 3,000 |
| **Total of County Attorney OTRs** | **3,000** | **3,000** |

## County Clerk

OTR# 13 **Priority 1** In order to further our goals of storing digital images in Laserfiche and storing less paper records in the county, we have identified 4 departments that have large amounts of paper files that should be scanned and stored in our digital repository. Challenge Industries will be doing the scanning of these documents for us.

| | Requested | Recommended |
|---|---|---|
| One-time | 90,000 | 50,000 |
| Local Share | 90,000 | 50,000 |
| **Total of County Clerk OTRs** | **90,000** | **50,000** |

## County Historian

OTR# 14 **Priority 1** Multi-year Commitment (of reserves) to support Civil War Anniversary Events

| | Requested | Recommended |
|---|---|---|
| Multi-year | 2,000 | 2,000 |
| Local Share | 2,000 | 2,000 |
| **Total of County Historian OTRs** | **2,000** | **2,000** |

## County Office for the Aging

OTR# 15 **Priority 1** Replacement costs of hardware (transmitters) for the Personal Emergency Response System Program

| | Requested | Recommended |
|---|---|---|
| One-time | 4,400 | 4,400 |
| Local Share | 4,400 | 4,400 |
| **Total of County Office for the Aging OTRs** | **4,400** | **4,400** |

## District Attorney

OTR# 16 **Priority 1** We seek to reclass the local criminal court ADA to a regular ADA position.

| | Requested | Recommended |
|---|---|---|
| Target | 26,431 | 26,431 |
| Local Share | 26,431 | 26,431 |
| **Total of District Attorney OTRs** | **26,431** | **26,431** |

## Emergency Response

OTR# 17 **Priority 1** Increase Communication Center Manager salary and fringe amounts to reflect re-rating of position.

| | Requested | Recommended |
|---|---|---|
| Target | 7,945 | 7,945 |
| Local Share | 7,945 | 7,945 |

OTR# 18 **Priority 2** A Communications Center Manager will be hired in the near future. Request to fund Assistant Director of Emergency Response/Dispatch Operations for six months through a transition period and to begin work on accreditation initiative for the dispatch operations.

| | Requested | Recommended |
|---|---|---|
| One-time | 40,331 | 40,331 |
| Local Share | 40,331 | 40,331 |

OTR# 19 **Priority 3** Establish a position within the Department for development and delivery of dispatcher training and for performing ongoing quality assurance processes under the direction of the Communication Center Manager.

| | Requested | Recommended |
|---|---|---|
| Target | 87,114 | 87,114 |
| Local Share | 87,114 | 87,114 |

OTR# 20 **Priority 4** Tower Maintenance

| | Requested | Recommended |
|---|---|---|
| Target | 25,000 | 0 |
| Local Share | 25,000 | 0 |
| **Total of Emergency Response OTRs** | **160,390** | **135,390** |

## Facilities Division

OTR# 21 **Priority 1** City Sidewalk Assessment

| | Requested | Recommended |
|---|---|---|
| Target | 9,100 | 9,100 |
| Local Share | 9,100 | 9,100 |

OTR# 22 **Priority 2** Building Modifications or Equipment-Workplace Violence Prevention

| | Requested | Recommended |
|---|---|---|
| One-time | 50,000 | 50,000 |
| Local Share | 50,000 | 50,000 |
| **Total of Facilities Division OTRs** | **59,100** | **59,100** |

## History Center in Tompkins County

OTR# 23 **Priority 1** The History Center's OTR request of $1,485 (1.5% over the recommended amount of $99,026) is to cover occupancy costs not already supported by Tompkins County.

| | Requested | Recommended |
|---|---|---|
| Target | 1,485 | 1,485 |
| Local Share | 1,485 | 1,485 |

OTR# 24 **Priority 2** The History Center's OTR request of $10,036 will support 25% of the staff-time of the Director of Archives & Research Services ($8,364 in wages plus $1,672 in fringe costs), enabling this position to become full-time.

| | Requested | Recommended |
|---|---|---|
| One-time | 10,036 | 0 |
| Local Share | 10,036 | 0 |
| **Total of History Center in Tompkins County OTRs** | **11,521** | **1,485** |

## Human Services Coalition of Tompkins County

OTR# 25 **Priority 1** To help maintain HSC's operations.

| | Requested | Recommended |
|---|---|---|
| Target | 5,044 | 5,044 |
| Local Share | 5,044 | 5,044 |

OTR# 26 **Priority 2** To fund the staff that develop and execute the HSC Workshops which provide capacity building training to non-profit staff, board and volunteers.

| | Requested | Recommended |
|---|---|---|
| Target | 30,000 | 30,000 |
| Local Share | 30,000 | 30,000 |

OTR# 27 **Priority 3** Maintenance of effort to support continuing operations.

| | Requested | Recommended |
|---|---|---|
| Target | 10,000 | 10,000 |
| Local Share | 10,000 | 10,000 |

OTR# 28 **Priority 4** We are requesting $5,000 in County funding to match identical private and City (IURA) funding to support the administrative efforts of our local Continuum of Care (CoC).

| | Requested | Recommended |
|---|---|---|
| Target | 5,000 | 0 |
| Local Share | 5,000 | 0 |
| **Total of Human Services Coalition of Tompkins County OTRs** | **50,044** | **45,044** |

## Human Services Coalition - Community Agencies

OTR# 29 **Priority 1** To help maintain agency operations: Better Housing for Tompkins County, Catholic Charities, Downtown Ithaca Children's Center, Food Distribution Network, Multicultural Resource Center, Southside Community Center, and Tompkins Learning Partners.

| | Requested | Recommended |
|---|---|---|
| Target | 11,568 | 11,568 |
| Local Share | 11,568 | 11,568 |

OTR# 30 **Priority 2** To help maintain OAR agency operations.

| | Requested | Recommended |
|---|---|---|
| Target | 2,975 | 2,975 |
| Local Share | 2,975 | 2,975 |

OTR# 31 **Priority 3** To move Neighborhood Legal Services funding to target a portion of their one-time funding that was allocated for 2013.

| | Requested | Recommended |
|---|---|---|
| Target | 6,206 | 0 |
| Local Share | 6,206 | 0 |

OTR# 32 **Priority 4**

After a long time coming, Southside Community Center has become certified as an afterschool program. Additional target funding will assist Southside in its effort to maintain its stronger programs.

| | Requested | Recommended |
|---|---|---|
| Target | 3,239 | 0 |
| Local Share | 3,239 | 0 |

OTR# 33 **Priority 5**

In addition to the recent certification granted to Southside's Afterschool Program, plans are underway at Southside to expand existing programming to reach more county-wide residents. HSC's citizen Review Committee would like to see Southside identify and concentrate on a few strong programs. They would also like to see the Board do some strategic planning that develops a long term vision for Southside that is not director dependent. The Committee would like to see them come up with a solid benefit plan for all employees, and to increase their volunteer base.This one-time funding would be contingent on seeing some of the above being carried out.

| | Requested | Recommended |
|---|---|---|
| One-time | 15,000 | 0 |
| Local Share | 15,000 | 0 |

OTR# 34 **Priority 6**

To increase the number of people served by the Samaritan Center in 2014. At the same time, the agency will work on improving its data collection. The Review Committee suggests that the $7,500 in one-time funding be made contingent on establishing a baseline figure and evidence that they are keeping clear, unduplicated numbers.

| | Requested | Recommended |
|---|---|---|
| One-time | 7,500 | 0 |
| Local Share | 7,500 | 0 |

OTR# 35 **Priority 7**

To increase the amount of food available to pantries and meal sites so that more residents of Tompkins County without adequate food security can be fed. Even a one-time infusion of additional funding would help offset instability in other funding sources.

| | Requested | Recommended |
|---|---|---|
| One-time | 5,000 | 0 |
| Local Share | 5,000 | 0 |

OTR# 36 **Priority 8**

Maintaining subsidies for AmeriCorps positions with Neighborhood Legal Services ($10,000 recurring request).

| | Requested | Recommended |
|---|---|---|
| Target | 0 | 10,000 |
| Multi-year | 10,000 | 0 |
| Local Share | 10,000 | 10,000 |

OTR# 37 **Priority 9** Amercian Red Cross Building Set Aside

| | Requested | Recommended |
|---|---|---|
| One-time | 15,000 | 25,000 |
| Local Share | 15,000 | 25,000 |
| **Total of Human Services Coalition - Community Agencies OTRs** | **76,488** | **49,543** |

## Mental Health Department

OTR# 38 **Priority 1** Upgrade of Department Fleet of Cars. The Department is requesting funding to replace 3 cars that are older, with high mileage and/or high usage.

| | Requested | Recommended |
|---|---|---|
| One-time | 44,100 | 44,100 |
| Local Share | 44,100 | 44,100 |

OTR# 39 **Priority 2** With the increased emphasis on technology within the Behavioral Health Care system, it is important for the Mental Health Services Department to provide up to date computer workstations, and/or laptops to staff in order for them to efficiently complete their work in a timely manner.

| | Requested | Recommended |
|---|---|---|
| One-time | 15,600 | 15,600 |
| Local Share | 15,600 | 15,600 |

OTR# 40 **Priority 3** Upgrade of the Administration Board Room and Conference Room furniture.

| | Requested | Recommended |
|---|---|---|
| One-time | 10,120 | 10,120 |
| Local Share | 10,120 | 10,120 |
| **Total of Mental Health Department OTRs** | **69,820** | **69,820** |

## Personnel Department

OTR# 41 **Priority 1** Partial Funding for a Personnel Assistant position

| | Requested | Recommended |
|---|---|---|
| Target | 61,289 | 24,565 |
| Local Share | 61,289 | 24,565 |
| **Total of Personnel Department OTRs** | **61,289** | **24,565** |

## Planning Department

OTR# 42 **Priority 1** Bring all planners back to 40 hours per week.

| | Requested | Recommended |
|---|---|---|
| Target | 19,321 | 19,321 |
| Local Share | 19,321 | 19,321 |

OTR# 43 **Priority 2** Update the 2004 Tompkins County Comprehensive Plan

| | Requested | Recommended |
|---|---|---|
| One-time | 30,000 | 30,000 |
| Local Share | 30,000 | 30,000 |

OTR# 44 **Priority 3** Energy Program Matching Fund

| | Requested | Recommended |
|---|---|---|
| One-time | 20,000 | 20,000 |
| Local Share | 20,000 | 20,000 |

OTR# 45 **Priority 4** DOT Site Feasibility Study

| | Requested | Recommended |
|---|---|---|
| One-time | 22,000 | 22,000 |
| Local Share | 22,000 | 22,000 |
| **Total of Planning Department OTRs** | **91,321** | **91,321** |

## Probation and Community Justice Department

OTR# 46 **Priority 1** Travel/Training

| | Requested | Recommended |
|---|---|---|
| Target | 6,000 | 6,000 |
| Rollover | -6,000 | 0 |
| Local Share | 0 | 6,000 |
| **Total of Probation and Community Justice Department OTRs** | **0** | **6,000** |

## Rural Library Services

OTR# 47 **Priority 1** Each net local for the 5 rural libraries and the Finger Lakes Library System will be increased by 1.5% so the revenue will be evenly distributed. The increase equates to a total of $2104 for the Rural Libraries ($420.80 each) and $217 for the Finger Lakes Library System.

| | Requested | Recommended |
|---|---|---|
| Target | 2,321 | 2,321 |
| Local Share | 2,321 | 2,321 |
| **Total of Rural Library Services OTRs** | **2,321** | **2,321** |

## Soil & Water Conservation District

OTR# 48 **Priority 1** Purpose: Assist and strengthen the District's Agriculture Program.

| | Requested | Recommended |
|---|---|---|
| Target | 15,000 | 15,000 |
| Local Share | 15,000 | 15,000 |
| **Total of Soil & Water Conservation District OTRs** | **15,000** | **15,000** |

## Tompkins Community Action

OTR# 49 **Priority 1** Offset losses in Federal Funding

| | Requested | Recommended |
|---|---|---|
| Target | 50,337 | 25,000 |
| Local Share | 50,337 | 25,000 |
| **Total of Tompkins Community Action OTRs** | **50,337** | **25,000** |

## Tompkins Consolidated Area Transit

OTR# 50 **Priority 1** Tompkins Consolidated Area Transit

| | Requested | Recommended |
|---|---|---|
| Target | 255,090 | -9,022 |
| Local Share | 255,090 | -9,022 |
| **Total of Tompkins Consolidated Area Transit OTRs** | **255,090** | **-9,022** |

## Tompkins Cortland Community College

OTR# 51 **Priority 1** Tompkins-Cortland Community College—3% increase in Sponsor Share

| | Requested | Recommended |
|---|---|---|
| Target | 81,222 | 81,222 |
| Local Share | 81,222 | 81,222 |
| **Total of Tompkins Cortland Community College OTRs** | **81,222** | **81,222** |

## Tompkins County Public Library

OTR# 52 **Priority 1** Needed for maintaining current operations.

| | Requested | Recommended |
|---|---|---|
| Target | 315,000 | 175,000 |
| One-time | 0 | 140,000 |
| Local Share | 315,000 | 315,000 |
| **Total of Tompkins County Public Library OTRs** | **315,000** | **315,000** |

## Youth Services Department

OTR# 53 **Priority 1** The use of rollover will allow for the continuation of departmental offerings including partial sustainability of the county-wide youth development survey, transportation for youth through the Municipal Youth Services System and agency funding to the Advocacy Center Youth Services - sexual abuse and domestic violence programming.

| | Requested | Recommended |
|---|---|---|
| One-time | 20,044 | 0 |
| Rollover | -20,044 | 0 |
| Local Share | 0 | 0 |

OTR# 54 **Priority 2** This OTR asks for one-time funding to assist in the development and execuation of the programmatic expansion of the Cornell Cooperative Extension 4-H Urban Outreach Program.

| | Requested | Recommended |
|---|---|---|
| One-time | 20,000 | 0 |
| Local Share | 20,000 | 0 |

OTR# 55 **Priority 3** The programming of the Municipal Youth Services is largely provided by the Rural Youth Services program of Cornell Cooperative Extension. At this time the program managers salaries are below the Living Wage standards set forth by Alternatives Federal Credit Union. This over target request will bring the salaries to Living Wage Salaries.

| | Requested | Recommended |
|---|---|---|
| Target | 10,217 | 10,217 |
| Local Share | 10,217 | 10,217 |

OTR# 56 **Priority 4** Throughout the past several years, services provided through the Municipal Youth Services System have faced substantial reductions. As a result of the reductions the Youth Services Department has conducted a considerable amount of research and planning with various stakeholder groups to find efficiencies within the system while looking to sustain and expand the collaborations. This OTR is a result of that process and is a way to maintain the current offerings while providing a platform for collaboration among municipalities, schools, and private businesses and diversification of funding. The OTR will most directly impact the municipalities of the Inner Ring and meet a need from the needs assessment to expand career readiness opportunities for youth.

| | Requested | Recommended |
|---|---|---|
| Target | 30,000 | 0 |
| One-time | 0 | 30,000 |
| Local Share | 30,000 | 30,000 |

OTR# 57 **Priority 5** Utilizing the data and research provided through the 2012 State of Tompkins County Youth report the Youth Services Board prioritized the recommendations of the scarce resources to continue to support a continuum of care for youth. This OTR asks for additional funding to assist in the continuation of meeting youth development needs through funding county-wide mentoring services provided by the One-to-One Big Brothers Big Sisters program as a complement to the other programming being offered via agency contracts of the Youth Services Department.

| | Requested | Recommended |
|---|---|---|
| Target | 20,893 | 0 |
| Local Share | 20,893 | 0 |
| **Total of Youth Services Department OTRs** | **81,110** | **40,217** |

## Youth Services Department - Recreation Partnership

OTR# 58 **Priority 1** The recently renewed Recreation Partnership agreement provides a commitment from the County as a keystone supporter of the inter-municipal Recreation Partnership. This OTR will allow for the reinstatement of the reduced funding per the target budget requirement and a slight increase (3%) in funding to the partnership.

| | Requested | Recommended |
|---|---|---|
| Target | 1,204 | 1,204 |
| Local Share | 1,204 | 1,204 |
| **Total of Youth Services Department - Recreation Partnership OTRs** | **1,204** | **1,204** |

# Unallocated Revenues

| | 2013 Modified | 2014 Tentative | Difference $ | Difference % |
|---|---|---|---|---|
| Gain From Sale Tax Property | 75,000 | 61,000 | -14,000 | -18.67% |
| Payments In Lieu Taxes | 1,137,979 | 1,010,386 | -127,593 | -11.21% |
| Int & Penalties Prop Taxes | 725,000 | 860,000 | 135,000 | 18.62% |
| Tax Install Service Charge | 170,000 | 190,000 | 20,000 | 11.76% |
| Sales Tax | 30,634,163 | 30,825,262 | 191,099 | 0.62% |
| Room Tax | 135,642 | 152,980 | 17,338 | 12.78% |
| Deed Transfer Tax | 550,000 | 529,000 | -21,000 | -3.82% |
| Clerk Fees | 755,000 | 768,500 | 13,500 | 1.79% |
| Interest & Earnings | 75,000 | 75,000 | 0 | 0.00% |
| Rents | 350,000 | 353,000 | 3,000 | 0.86% |
| Legal Settlements | 600,000 | 597,000 | -3,000 | -0.50% |
| Interfund Revenues | 125,992 | 125,992 | 0 | 0.00% |
| Court Facilities Aid | 110,000 | 95,500 | -14,500 | -13.18% |
| **Total Unallocated Revenues** | **35,443,776** | **35,643,620** | **199,844** | **0.56%** |

# Tompkins County Full-Time Equivalents

| | 2013 Adopted | 2014 Recommended | Difference # | Difference % |
|---|---|---|---|---|
| Airport | 14.00 | 15.00 | 1.00 | 7.1% |
| Assessment Department | 10.00 | 10.50 | 0.50 | 5.0% |
| Assigned Counsel | 2.32 | 2.32 | 0.00 | 0.0% |
| Board of Elections | 7.10 | 7.07 | -0.03 | -0.4% |
| County Administration | 6.00 | 6.54 | 0.54 | 9.0% |
| County Attorney | 3.50 | 3.50 | 0.00 | 0.0% |
| County Clerk | 19.00 | 19.00 | 0.00 | 0.0% |
| County Office for the Aging | 10.47 | 10.33 | -0.14 | -1.3% |
| District Attorney | 11.95 | 11.95 | 0.00 | 0.0% |
| District Attorney - STOP DWI | 2.05 | 2.05 | 0.00 | 0.0% |
| Emergency Response | 27.50 | 29.00 | 1.50 | 5.5% |
| Facilities Division | 31.60 | 31.60 | 0.00 | 0.0% |
| Finance Department | 11.00 | 11.00 | 0.00 | 0.0% |
| Health Department | 65.12 | 64.55 | -0.57 | -0.9% |
| Highway Division | 41.19 | 41.94 | 0.75 | 1.8% |
| Human Rights Commission | 4.00 | 4.00 | 0.00 | 0.0% |
| Information Technology Services | 11.50 | 10.50 | -1.00 | -8.7% |
| Ithaca-Tompkins County Transportation Council | 4.00 | 4.00 | 0.00 | 0.0% |
| Legislature | 18.00 | 17.00 | -1.00 | -5.6% |
| Mental Health Department | 62.36 | 63.46 | 1.10 | 1.8% |
| Personnel Department | 6.77 | 7.27 | 0.50 | 7.4% |
| Planning Department | 8.87 | 8.24 | -0.63 | -7.1% |
| Probation and Community Justice Department | 33.54 | 33.54 | 0.00 | 0.0% |
| Sheriff's Office | 44.00 | 44.00 | 0.00 | 0.0% |
| Sheriff's Office - Jail | 44.40 | 44.40 | 0.00 | 0.0% |
| Social Services Department | 186.94 | 187.89 | 0.95 | 0.5% |
| Solid Waste Management Division | 15.00 | 15.00 | 0.00 | 0.0% |
| Transportation Planning | 1.00 | 1.00 | 0.00 | 0.0% |
| Weights and Measures | 1.00 | 1.00 | 0.00 | 0.0% |
| Workforce Investment Board | 1.85 | 1.85 | 0.00 | 0.0% |
| Workforce One-Stop Career Center | 6.15 | 6.15 | 0.00 | 0.0% |
| Youth Service Department | 5.25 | 6.00 | 0.75 | 14.3% |
| **Grand Total:** | **717.43** | **721.65** | **4.22** | **0.6%** |

# Tompkins County Human Service Mandates

**(Local Cost)**

| | 2013 Adopted | 2014 Recommended | Difference $ | Difference % |
|---|---|---|---|---|
| Assigned Counsel | 1,533,000 | 1,520,000 | -13,000 | -0.8% |
| Child Care | 2,270,918 | 2,505,227 | 234,309 | 10.3% |
| Economic Security | 2,998,267 | 2,586,797 | -411,470 | -13.7% |
| Medicaid | *12,392,420 | 11,806,204 | -586,216 | -4.7% |
| PreK and Early Intervention | 2,553,750 | 2,553,750 | 0 | 0.0% |
| Other | 890,000 | 890,000 | 0 | 0.0% |
| **Mandate Totals** | **22,638,355** | **21,861,978** | **-776,377** | **-3.4%** |

* This amount includes an additional weekly payment to Medicaid (53 instead of 52)

# Tompkins County Benefits

(Total - Net of Employee Contributions)

| | 2013 Adopted | 2014 Recommended | Difference $ | Difference % |
|---|---|---|---|---|
| Payroll | 36,842,998 | 38,032,666 | 1,189,668 | 3.2% |
| Retirement Not Amortized (NA) | 7,612,814 | 7,644,566 | 31,752 | 0.4% |
| FICA | 2,800,068 | 2,890,483 | 90,415 | 3.2% |
| Worker's Comp | 675,000 | 675,000 | 0 | 0.0% |
| Health Insurance | 10,023,775 | 10,184,605 | 160,829 | 1.6% |
| Supplemental Benefits | 102,000 | 102,000 | 0 | 0.0% |
| Unemployment Insurance | 125,000 | 125,000 | 0 | 0.0% |
| Total Fringes | 21,338,657 | 21,621,653 | 282,996 | 1.3% |
| Fringe Rate | 57.9% | 56.9% | | |

# Status of General Fund Balance

| | Note | Year End 2012 | Applied in 2013 | Applied in 2014 | After 2014 Applications |
|---|---|---|---|---|---|
| Total Equity | | 26,009,394 | - | (665,266) | 25,344,128 |
| Percent of General Fund | | | | | |
| Assignments and Commitments | | | | | |
| Prepaid Expenses | | 1,766,431 | - | - | 1,766,431 |
| Committed | 1 | 500,000 | - | - | 500,000 |
| Restricted | 2 | 582,832 | - | - | 582,832 |
| Assigned | 3 | 1,312,737 | - | - | 1,312,737 |
| Assigned Unappropriated | | | | | - |
| Encumbrances | | 1,111,769 | - | - | 1,111,769 |
| Rollover | | 518,321 | (199,252) | - | 313,069 |
| RAA | | 1,800,000 | - | - | 1,800,000 |
| Medicaid | | 500,000 | - | - | 500,000 |
| | | 8,092,090 | (199,252) | - | 7,892,838 |
| | | | | | - |
| Unassigned General Fund Balance | | 17,917,304 | (199,252) | (665,266) | 17,451,290 |

| | | | |
|---|---|---|---|
| Unassigned General Fund Balance | | 17,917,304 | 17,451,290 |
| General Fund | 4 | 149,261,820 | 149,261,820 |
| Fund Balance as % of General Fund | | 12.0% | 11.7% |

Notes

1 Cash with Consortium

2 Stop DWI, Room Tax Reserves, and Planning

3 Allocated in 2013 budget

4 2013 General Fund budgeted revenues based on Amended 2013 Budget

# Statement of Fund Balances

| FUND (as of 12/31/12) | Total Fund Balance | Unassigned Fund Balance | Target Fund Balance | Target Percent of Fund Appropriations |
|---|---|---|---|---|
| General | 26,118,194 | 18,026,978 | 14,942,532 | 10.0% |
| Solid Waste | 1,680,337 | 878,805 | 635,423 | 10.0% |
| Airport | 84,155 | 34,253 | 145,471 | 5.0% |
| Road | 2,576,084 | 2,506,769 | 333,803 | 5.0% |
| Highway Machinery | 1,138,416 | 1,129,131 | 77,261 | 5.0% |
| Debt Service | 1,616,471 | 1,616,471 | 796,349 | 10.0% |

# Use of Rollover

(2014 Recommended)

| Departments | Carried over from Prior Years | 2012 Certified Rollover | Total Available | Approved for Used in 2013 | Recommended for use 2014 | Return to General Fund | Remaining Balance |
|---|---|---|---|---|---|---|---|
| Assessment Department | 0 | 12,759 | 12,759 | 12,759 | 0 | 0 | 0 |
| Assigned Counsel | 0 | 2,154 | 2,154 | 1,000 | 0 | 0 | 1,154 |
| Board of Elections | 0 | 11,025 | 11,025 | 11,025 | 0 | 0 | 0 |
| County Administration | 11,359 | 7,247 | 18,606 | 9,000 | 0 | 0 | 9,606 |
| County Attorney | 2,441 | 3,951 | 6,392 | 3,000 | 0 | 0 | 3,392 |
| Facilities Division | 0 | 31,887 | 31,887 | 30,000 | 0 | 0 | 1,887 |
| Finance Department | 21,838 | 3,009 | 24,847 | 20,000 | 0 | 0 | 4,847 |
| Health Department | 220,289 | -14,697 | 205,592 | 24,350 | 0 | 0 | 181,242 |
| Human Rights Commission | 2,092 | 5,177 | 7,269 | 0 | 0 | 0 | 7,269 |
| Legislature | 22,490 | 2,351 | 24,841 | 10,000 | 0 | 0 | 14,841 |
| Personnel Department | 0 | 20,766 | 20,766 | 0 | 0 | 0 | 20,766 |
| Probation and Community Justice Department | 0 | 55,924 | 55,924 | 7,403 | 0 | 6,000 | 42,521 |
| Sheriff's Office | 0 | 70,547 | 70,547 | 70,547 | 0 | 0 | 0 |
| Weights and Measures | 2,101 | 3,567 | 5,668 | 168 | 0 | 0 | 5,500 |
| Youth Services Department | 0 | 20,044 | 20,044 | 0 | 0 | 0 | 20,044 |
| TOTAL | 282,610 | 235,711 | 518,321 | 199,252 | 0 | 6,000 | 313,069 |

Note: Rollover excludes net negative accounts, therefore total is higher than Assigned Unappropriated Rollover

# Property Tax Cap Summary

| | 2013 Adopted | 2014 Recommended |
|---|---|---|
| **Cap Limits** | | |
| Increase in Tax Levy (%) | 3.72% | 2.26% |
| Increase in Tax Levy ($) | 1,570,614 | 990,327 |
| Total Tax Levy Increase at Cap | 43,791,412 | 44,768,520 |
| | | |
| **Tentative Levy** | | |
| Increase in Tax Levy (%) | 3.69% | 3.54% |
| Increase in Tax Levy ($) | 1,557,395 | 1,550,411 |
| Total Tax Levy | 43,778,193 | 45,328,604 |

As permited by law, Cap Waived by Local Law No. 1 of 2013

Revised 9/19/2013

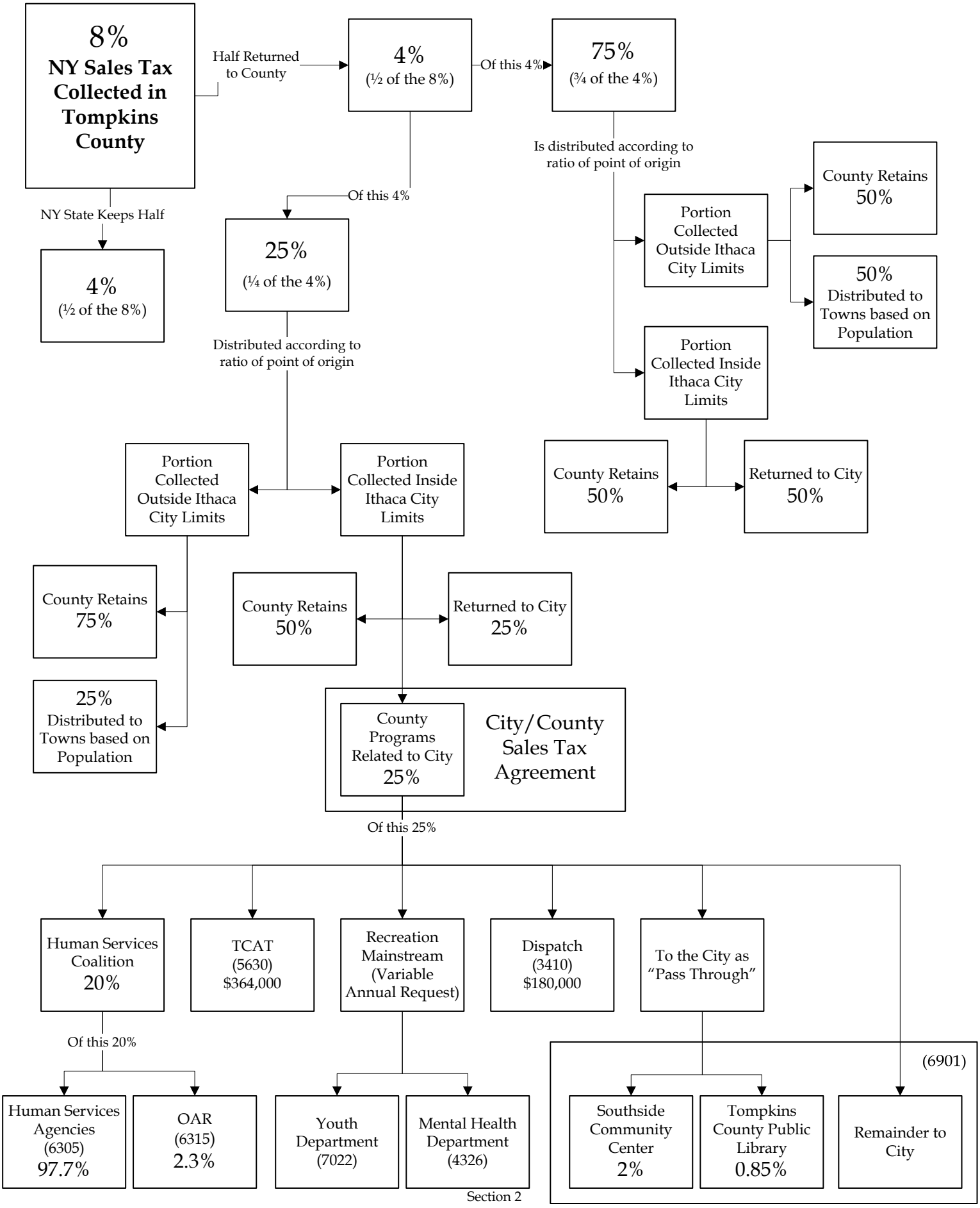
# Tompkins County Room Tax

| | |
|---|---|
| $2,260,335 | Projected Room Tax Revenue in Tompkins County |
| 10% | For Administrative Responsibilities |
| $226,033 | County Revenue |
| $150,000 | Additional to Tompkins County Area Development |
| $1,884,302 | Remainder belongs in:<br>6475 - Tourism Promotion & Community Arts Partnership |

**Places to find 41113 - Room Tax as revenues:**

| | | |
|---|---|---|
| $1,884,302 | 6475 - | Tourism Promotion & Community Arts Partnership |
| $150,000 | 6420 - | Tompkins County Area Development |
| $12,500 | 1230 - | County Administration |
| $15,000 | 1310 - | Budget & Finance |
| $20,000 | 1315 - | Comptroller |
| $2,500 | 1420 - | County Attorney |
| $23,053 | 8020 - | Community Planning |
| $152,980 | 9999 - | Unallocated Revenues |
| $226,033 | 10% of Project Room Tax | |

# How the Sales Tax Distribution Formula Works



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# Capital Program

| 5 Year Capital and Debt Program | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|
| **Debt Service (on going)** | | | | | |
| Bond | | | | | |
| 1992 Public Improvements | | | | | |
| 1996 EFC Solid Waste | | | | | |
| 2003 Refunding of 1995A & 1995B | 773,300 | | | | |
| 2004 Refunding of 1998A, 1999B &1999 | 1,707,995 | 1,703,894 | 1,706,294 | 1,709,419 | 1,702,319 |
| 2004 Refunding of 1998C | | | | | |
| 2005 Various Public Improvements | 298,118 | 299,000 | 299,200 | 299,000 | 298,400 |
| 2006 PS Communications | 1,022,588 | | | | |
| 2007 TC3 Improvements | 417,702 | 412,800 | 417,500 | 416,700 | 415,500 |
| 2010 Health Department and other | 1,198,382 | 1,204,931 | 1,205,731 | 1,210,931 | 1,215,381 |
| 2012 HS Annex , RSW and CCE Building | 245,240 | 243,289 | 241,339 | 244,145 | 241,645 |
| 2013 Public Safety Improvements and Other | 426,450 | 423,500 | 420,400 | 419,400 | 418,000 |
| Contributions (Enterprise Funds and others) | -2,048,873 | -746,172 | -746,294 | -743,231 | -741,166 |
| Lease | | | | | |
| PS Communications | 984,539 | 984,537 | 984,537 | | |
| Energy Performance | 263,074 | 282,200 | 282,200 | 282,200 | 282,200 |
| DEBT SERVICE TOTAL | 5,085,441 | 4,585,780 | 4,588,707 | 3,616,364 | 3,610,079 |
| **Discretionary** | | | | | |
| BAN | | | | | |
| Federal Aid Projects | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 |
| Anticipated Bond (20 yrs at 3.5%, 15 yrs at 3%, 5 yrs at 2.5%) | | | | | |
| Facilities | | | | | |
| Facility Restoration Project | 8,490 | 59,465 | 141,117 | 175,605 | 172,326 |
| HSB Expansion and Renovation | | 54,250 | 125,081 | 122,558 | 120,035 |
| Public Safety Renovations (Phase II) | | 29,925 | 68,997 | 67,605 | 66,213 |
| Health Department | | | | | |
| Bus Stop (55 Brown Rd) | | | | 7,000 | 41,650 |
| Clinical and Billing Software Replacement | 0 | 0 | 0 | 0 | 0 |
| EH Permitting System | 0 | 0 | 0 | 0 | |
| Highway Division | | | | | |
| Bostwick Rd Storm Sewer | | | 30,000 | 88,017 | 90,288 |
| Brooktondale Road Stabilization | | 15,000 | 44,008 | 45,144 | 44,445 |
| Coddington Rd (CR119) Reconstruction | | | | | |
| Dodge Road Bridge Replacement | | | | 17,760 | 52,106 |
| Ellis Hollow Road (Phase II) | | | 114,000 | 334,463 | 343,094 |
| Freese Road Bridge | | | | | 56,640 |
| Fuel Island Upgrade - Bostwick Rd | 0 | 0 | 0 | 0 | |
| Game Farm Road Bridge Replacement | | 24,750 | 72,614 | 74,488 | 73,335 |
| Groton City Road Bridge | | 39,600 | 116,182 | 119,180 | 117,335 |
| Malloryville Road Bridge | | | 42,000 | 123,223 | 126,403 |
| Peruville Road and Safety Improvements | | | | 15,000 | 44,008 |
| Road Maintenance Program Round 1 | | 36,000 | 141,620 | 249,965 | 356,634 |
| South Street Slope Erosion | | 60,000 | 176,033 | 180,576 | 177,781 |
| Waterburg Road Bridge Reconstruction | | 41,850 | 122,783 | 125,952 | 124,002 |
| Planning Department | | | | | |
| Aquifer Study | 77,255 | 77,255 | 77,255 | 77,255 | 77,255 |
| DISCRETIONARY TOTAL | 85,745 | 438,095 | 1,271,689 | 1,823,790 | 2,100,351 |
| **GRAND TOTAL** | **5,171,186** | **5,023,875** | **5,860,396** | **5,440,154** | **5,710,430** |
| Budgeted for .75% (2 yrs), .5% (for remaining yrs) | 5,199,607 | 5,516,263 | 5,727,367 | 5,938,471 | 6,149,575 |

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# Tompkins County Capital Program Currently Part of Debt Service through Bonds or Notes

# Tompkins County Project Approval Request Form

Project Name: Hanshaw Rd. (CR-109 Reconstruction)

## Project Summary

***General***

***Start Year:*** **2004**

***Completion Year:*** **2014**

*Program Committee:* Facilities and Infrastructure

*Department:* Highway Division

*Jurisdiction:* No

***Administrative***

*Program Manager:* Jeffrey Smith

*Project Manager:* John Lampman

*Project Type:* Road

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:
Town of Ithaca and Village of Cayuga Hei

Anticipated SEQR Review Level:

Neg Dec

SEQR Type: UNLISTED

***Financial Source***

| | |
|---|---|
| Local Share: | $256,400 |
| Federal Highway | $5,409,600 |
| **Total:** | **$6,762,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $130,000 | $130,000 | $0 | $0 | $0 | $0 | $0 |
| Land: | $545,000 | $545,000 | $0 | $0 | $0 | $0 | $0 |
| Design: | $499,000 | $499,000 | $0 | $0 | $0 | $0 | $0 |
| Construction: | $4,835,000 | $4,835,000 | $0 | $0 | $0 | $0 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $753,000 | $753,000 | $0 | $0 | $0 | $0 | $0 |
| **Total:** | **$6,762,000** | **$6,762,000** | **$0** | **$0** | **$0** | **$0** | **$0** |
| Total Local: | $256,400 | $256,400 | $0 | $0 | $0 | $0 | $0 |

## Project Description

Reconstruction of Hanshaw Road from Pleasant Grove Road to the Ithaca/Dryden town line due to deteriorated pavement conditions and inadequate drainage and bicycle and pedestrian accommodations. Existing storm sewer will be upgraded and extended. A sidewalk is planned for the north side of the road from Community Corners to Sapsucker Woods Road. Intersection and transit facility upgrades are included, including crosswalks and installation of a traffic signal at Warren Road. Permanent vehicle speed indicator signs will be installed for traffic calming. Colored shoulders are being considered.

# Tompkins County Project Approval Request Form

Project Name: Pine Tree Road - Pedestrian

## Project Summary

***General***

***Start Year:*** **2008**

***Completion Year:*** **2014**

*Program Committee:* Facilities and Infrastructure

*Department:* Highway Division

*Jurisdiction:* No

***Administrative***

*Program Manager:* Jeffrey Smith

*Project Manager:* John Lampman

*Project Type:* Other

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:
Town of Ithaca

Anticipated SEQR Review Level:

Neg Dec

SEQR Type: UNLISTED

***Financial Source***

| | |
|---|---|
| Local Share: | $35,000 |
| Federal Share | $686,734 |
| **Total:** | **$1,468,734** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $76,000 | $76,000 | $0 | $0 | $0 | $0 | $0 |
| Land: | $2,000 | $2,000 | $0 | $0 | $0 | $0 | $0 |
| Design: | $100,000 | $100,000 | $0 | $0 | $0 | $0 | $0 |
| Construction: | $1,175,734 | $1,175,734 | $0 | $0 | $0 | $0 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $115,000 | $115,000 | $0 | $0 | $0 | $0 | $0 |
| **Total:** | **$1,468,734** | **$1,468,734** | **$0** | **$0** | **$0** | **$0** | **$0** |
| Total Local: | $35,000 | $35,000 | $0 | $0 | $0 | $0 | $0 |

## Project Description

Cornell Community Transportation Initiative funding will be leveraged with County, Town, and federal transportation enhancement funding to provide adequate width travel lanes and shoulders through the area of the abandoned railroad overpass on Pine Tree Road near Route 366, thereby accommodating bicycle traffic. The overpass will be replaced and continue to carry the East Ithaca Recreation Way. An ADA-compliant bike/pedestrian trail would link the bridge to the intersection of Route 366 and a similar trail on the Cornell campus. A pedestrian trail on Cornell property would also be built between the bridge and sidewalk south of the Pine Tree Road - Maple Avenue intersection. This project will also greatly enhance a gateway entrance to Cornell identified in the Campus Master Plan. Cornell would retain ownership of the bridge replacement.

# Tompkins County Project Approval Request Form

Project Name: Upstream Forest Home Drive Bridge Historic Rehabilitation

## Project Summary

***General***

***Start Year:*** **2008**

***Completion Year:*** **2014**

*Program Committee:* Facilities and Infrastructure

*Department:* Highway Division

*Jurisdiction:* No

***Administrative***

*Program Manager:* Jeffrey Smith

*Project Manager:* John Lampman

*Project Type:* Bridge

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:
Town of Ithaca

Anticipated SEQR Review Level:

Neg Dec

SEQR Type: UNLISTED

***Financial Source***

| | |
|---|---|
| Local Share: | $182,720 |
| Federal Highway - | $879,000 |
| **Total:** | **$2,038,100** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $100,000 | $100,000 | $0 | $0 | $0 | $0 | $0 |
| Land: | $12,000 | $12,000 | $0 | $0 | $0 | $0 | $0 |
| Design: | $215,000 | $215,000 | $0 | $0 | $0 | $0 | $0 |
| Construction: | $1,563,600 | $1,563,600 | $0 | $0 | $0 | $0 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $147,500 | $147,500 | $0 | $0 | $0 | $0 | $0 |
| **Total:** | **$2,038,100** | **$2,038,100** | **$0** | **$0** | **$0** | **$0** | **$0** |
| Total Local: | $182,720 | $182,720 | $0 | $0 | $0 | $0 | $0 |

## Project Description

This section of Forest Home Drive is an Urban Minor Arterial. The bridge is a contributing element of the Forest Home Historic District, which is listed on the National Register of Historic Places. It is used by residential, commuter, recreational, and commercial multi-modal traffic. The project will rehabilitate the bridge, including a new sidewalk and approach railing, and improve pedestrian and bicycle safety. Intersection upgrades and other enhancements are proposed in accordance with Town / neighborhood traffic calming plans. The bridge will remain one-lane.

# Tompkins County Project Approval Request Form

Project Name: Telephone PBX Replacement Project – Voice over Internet Protocol (VoIP

## Project Summary

***General***

***Start Year:*** **2013**

***Completion Year:*** **2014**

*Program Committee:* Governmental Operations

*Department:* Information Technology Serv

*Jurisdiction:* No

***Administrative***

*Program Manager:* Greg Potter

*Project Manager:* Greg Potter

*Project Type:* Other

*RFP or Bid Proposal necessary?:* No

***Environmental***

Other Involved Agencies/Municipalities:

Anticipated SEQR Review Level:

SEQR Type: UNLISTED

***Financial Source***

| | |
|---|---|
| Local Share: | $466,376 |
| | $0 |
| **Total:** | **$466,376** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Land: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Design: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Construction: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Equipment: | $276,102 | $276,102 | $0 | $0 | $0 | $0 | $0 |
| Other: | $190,274 | $190,274 | $0 | $0 | $0 | $0 | $0 |
| **Total:** | **$466,376** | **$466,376** | **$0** | **$0** | **$0** | **$0** | **$0** |
| Total Local: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |

## Project Description

VoIP County-wide implementation design and scope definition have been completed. Installation of core system network and telephone switch technology has been implemented in both the downtown (Annex C) and uptown (Public Health) data centers. VoIP telephone service has been implemented for the Public Health Department, Solid Waste and all departments located in the Downtown Courthouse Complex excluding the Planning Department, Legislature's Office and Office for the Aging which are scheduled to be upgraded during planned future department relocations scheduled for 2012.

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# Tompkins County Capital Program

# Discretionary Projects

# Anticipated Bond

# Tompkins County Project Approval Request Form

Project Name: Facility Restoration Project

## Project Summary

***General***

***Start Year:*** **2013**

***Completion Year:*** **2015**

*Program Committee:* Facilities and Infrastructure

*Department:* Facilities Division

*Jurisdiction:* Not Applicable

***Administrative***

*Program Manager:* Arel LeMaro

*Project Manager:* Arel LeMaro

*Project Type:* Building

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:
Town & City of Ithaca

Anticipated SEQR Review Level:

SEQR Type: TYPEII

***Financial Source***

| | |
|---|---|
| Local Share: | $2,400,000 |
| | $0 |
| **Total:** | **$2,400,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Land: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Design: | $50,000 | $50,000 | $0 | $0 | $0 | $0 | $0 |
| Construction: | $2,300,000 | $233,000 | $1,267,000 | $800,000 | $0 | $0 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| **Total:** | **$2,350,000** | **$283,000** | **$1,267,000** | **$800,000** | **$0** | **$0** | **$0** |
| Total Local: | $1,883,000 | $283,000 | $800,000 | $800,000 | $0 | $0 | $0 |

## Project Description

Years of under funding maintenance budgets and under investing in County owned facilities have caused a significant backlog of deferred maintenance. This request is intended to address the backlog of deferred maintenance that currently exists in the County's facilities and to accomplish it over the next three years.
This is a short-term remedial program of deferred maintenance reduction. Once completed ongoing facility maintenance needs in future years will need to be addressed. If on-going needs are not addressed, the county will likely be faced with the same problem in future years. Funds will be used to correct deficiencies on facilities in worse condition in order to prevent further and frequently accelerating deterioration.

# Tompkins County Project Approval Request Form

Project Name: Human Services Building Expansion and Renovation

## Project Summary

***General***

***Start Year:*** **2013**

***Completion Year:*** **2014**

*Program Committee:* Facilities and Infrastructure

*Department:* Facilities Division

*Jurisdiction:* No

***Administrative***

*Program Manager:* Arel LeMaro

*Project Manager:* Arel LeMaro

*Project Type:* Building

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:
City of Ithaca

Anticipated SEQR Review Level:

Neg Dec

SEQR Type: TYPEII

***Financial Source***

| | |
|---|---|
| Local Share: | $1,550,000 |
| | $0 |
| **Total:** | **$1,550,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $8,000 | $8,000 | $0 | $0 | $0 | $0 | $0 |
| Land: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Design: | $178,000 | $178,000 | $0 | $0 | $0 | $0 | $0 |
| Construction: | $1,364,000 | $0 | $1,364,000 | $0 | $0 | $0 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| **Total:** | **$1,550,000** | **$186,000** | **$1,364,000** | **$0** | **$0** | **$0** | **$0** |
| Total Local: | $1,550,000 | $186,000 | $1,364,000 | $0 | $0 | $0 | $0 |

## Project Description

The expansion and renovation of a portion of the ground floor of the Human Services Building for the primary purpose of relocating the County's Day Reporting Program.

# Tompkins County Project Approval Request Form

Project Name: Bus Stop at the Health Department (55 Brown Road)

## Project Summary

***General***

***Start Year:*** **2016**

***Completion Year:*** **2016**

*Program Committee:* Health and Human Services

*Department:* Health Department

*Jurisdiction:* Yes

***Administrative***

*Program Manager:* Frank Kruppa

*Project Manager:* Frank Kruppa

*Project Type:* Road

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:

Anticipated SEQR Review Level:

SEQR Type:

***Financial Source***

| | |
|---|---|
| Local Share: | $350,000 |
| | $0 |
| **Total:** | **$350,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Land: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Design: | $50,000 | $0 | $0 | $0 | $50,000 | $0 | $0 |
| Construction: | $300,000 | $0 | $0 | $0 | $0 | $300,000 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| **Total:** | **$350,000** | **$0** | **$0** | **$0** | **$50,000** | **$300,000** | **$0** |
| Total Local: | $350,000 | $0 | $0 | $0 | $50,000 | $300,000 | $0 |

## Project Description

The Tompkins County Health Department does not currently have handicap or stroller access from the nearest TCAT bus stop. We have clients that are forced to use the entry road from Brown Road as pedestrian access because the sidewalk does not have cutouts to allow wheelchairs or strollers. This capital project would strengthen the access road from Brown Road as well as the parking lot at the Health Department to allow a TCAT bus stop to be created at the front door. We have a large number of clients that use or would use public transportation. In particular our WIC program has successfully advertised on the TACT buses to attract future participants. The challenge of not being located downtown has been addressed by many Health Department programs in many different ways. Bus access will make our facility more accessible to our clients.

# Tompkins County Project Approval Request Form

Project Name: Clinical and Billing Software Replacement

## Project Summary

***General***

***Start Year:*** **2013**

***Completion Year:*** **2014**

*Program Committee:* Health and Human Services

*Department:* Health Department

*Jurisdiction:* No

***Administrative***

*Program Manager:* Sigrid Connors

*Project Manager:* Jennifer Grier

*Project Type:* Other

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:
County

Anticipated SEQR Review Level:

Neg Dec

SEQR Type: TYPEII

***Financial Source***

| | |
|---|---|
| Local Share: | $122,975 |
| Immunization Billin | $40,000 |
| **Total:** | **$162,975** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Land: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Design: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Construction: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Equipment: | $10,000 | $0 | $10,000 | $0 | $0 | $0 | $0 |
| Other: | $152,975 | $0 | $152,975 | $0 | $0 | $0 | $0 |
| **Total:** | **$162,975** | **$0** | **$162,975** | **$0** | **$0** | **$0** | **$0** |
| Total Local: | $122,975 | $0 | $122,975 | $0 | $0 | $0 | $0 |

## Project Description

This software replacement project will provide a centralized solution for the management of all processes, information and billing requirements primarily related to immunizations, TB screening, maternal and child home visits. This project will replace software that was implemented in 2003 which was specific to our Certified Home Health Agency. After a thorough review with the current vendor, it was determined that the software is not capable of meeting the needs of the Division following the closure of the Certified Home Health Agency.

# Tompkins County Project Approval Request Form

Project Name: EH Permitting Project

## Project Summary

***General***

***Start Year:*** **2012**

***Completion Year:*** **2013**

*Program Committee:* Health and Human Services

*Department:* Health Department

*Jurisdiction:* No

***Administrative***

*Program Manager:* Elizabeth Cameron

*Project Manager:* Frank Kruppa

*Project Type:* Other

*RFP or Bid Proposal necessary?:* No

***Environmental***

Other Involved Agencies/Municipalities:

Anticipated SEQR Review Level:

SEQR Type:

***Financial Source***

Local Share: $285,716

$0

**Total:** **$285,716**

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Land: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Design: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Construction: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $285,716 | $285,716 | $0 | $0 | $0 | $0 | $0 |
| **Total:** | **$285,716** | **$285,716** | **$0** | **$0** | **$0** | **$0** | **$0** |
| Total Local: | $285,716 | $285,716 | $0 | $0 | $0 | $0 | $0 |

## Project Description

The OWTS program staff design, inspect, and permit approximately 300 residential sewage systems each year. OWTS permits are currently managed by an inadequate and outdated basic Access database supporting a paper-based permitting system. The numerous permitting format and process inefficiencies with this program are a primary concern of program staff. ITS is no longer able to enhance the Access permitting and records management program, and it must be replaced. The OWTS team participated in a Smart Office Initiative with ITS which resulted in internal process changes and the review of multiple alternative software solutions. The funds identified in this request will support the software alternative selected by both ITS and TCHD. In addition to solving existing permit issuance and management issues, the software should facilitate paperless permitting, field-based technology, and a public web portal to permitting information. The software has the potential to expand to other Environmental Health permitting programs, as well as other users

# Tompkins County Project Approval Request Form

Project Name: Bostwick Road Storm Sewer

## Project Summary

***General***

***Start Year:*** **2013**

***Completion Year:*** **2014**

*Program Committee:* Facilities and Infrastructure

*Department:* Highway Division

*Jurisdiction:* No

***Administrative***

*Program Manager:* Jeffrey Smith

*Project Manager:* John Lampman

*Project Type:* Other

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:
Town of Ithaca

Anticipated SEQR Review Level:

EAF Short

SEQR Type: TYPEII

***Financial Source***

| | |
|---|---|
| Local Share: | $1,000,000 |
| | $0 |
| **Total:** | **$1,000,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Land: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Design: | $50,000 | $0 | $50,000 | $0 | $0 | $0 | $0 |
| Construction: | $950,000 | $0 | $950,000 | $0 | $0 | $0 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| **Total:** | **$1,000,000** | **$0** | **$1,000,000** | **$0** | **$0** | **$0** | **$0** |
| Total Local: | $1,000,000 | $0 | $1,000,000 | $0 | $0 | $0 | $0 |

## Project Description

Restoration of 6-foot diameter storm sewer system under materials storage bins and equipment and employee parking areas at Public Works Facility.

# Tompkins County Project Approval Request Form

Project Name: Brooktondale Road Stabilization

## Project Summary

***General***

***Start Year:*** **2014**

***Completion Year:*** **2014**

*Program Committee:* Facilities and Infrastructure

*Department:* Highway Division

*Jurisdiction:* No

***Administrative***

*Program Manager:* Jeffrey Smith

*Project Manager:* John Lampman

*Project Type:* Road

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:
Town of Caroline

Anticipated SEQR Review Level:

EAF Short

SEQR Type: TYPEII

***Financial Source***

| | |
|---|---|
| Local Share: | $500,000 |
| | $0 |
| **Total:** | **$500,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Land: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Design: | $50,000 | $0 | $50,000 | $0 | $0 | $0 | $0 |
| Construction: | $450,000 | $0 | $450,000 | $0 | $0 | $0 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| **Total:** | **$500,000** | **$0** | **$500,000** | **$0** | **$0** | **$0** | **$0** |
| Total Local: | $500,000 | $0 | $500,000 | $0 | $0 | $0 | $0 |

## Project Description

Stabilization and rehabilitation of 300-400 feet of County Road that has failed due to geological movement.

# Tompkins County Project Approval Request Form

Project Name: Coddington Road (CR-119) Reconstruction

## Project Summary

***General***

***Start Year:*** **2004**

***Completion Year:*** **2018**

*Program Committee:* Facilities and Infrastructure

*Department:* Highway Division

*Jurisdiction:* No

***Administrative***

*Program Manager:* Jeffrey Smith

*Project Manager:* John Lampman

*Project Type:* Road

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:
Town of Ithaca

Anticipated SEQR Review Level:

Neg Dec

SEQR Type: UNLISTED

***Financial Source***

| | |
|---|---|
| Local Share: | $749,643 |
| Federal Highway | $6,659,360 |
| **Total:** | **$8,374,400** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $55,000 | $55,000 | $0 | $0 | $0 | $0 | $0 |
| Land: | $400,000 | $400,000 | $0 | $0 | $0 | $0 | $0 |
| Design: | $1,089,400 | $1,039,400 | $0 | $50,000 | $0 | $0 | $0 |
| Construction: | $6,188,000 | $0 | $0 | $0 | $0 | $1,009,000 | $5,179,000 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $642,000 | $0 | $0 | $0 | $0 | $91,000 | $551,000 |
| **Total:** | **$8,374,400** | **$1,494,400** | **$0** | **$50,000** | **$0** | **$1,100,000** | **$5,730,000** |
| Total Local: | $749,643 | $233,143 | $0 | $10,000 | $0 | $220,000 | $286,500 |

## Project Description

Phased reconstruction of Coddington Road from the Ithaca/Danby town line to the City line. Reconstruction will address deteriorated pavement conditions and inadequate drainage, as well as intersection and general sight distance safety deficiencies. An enclosed storm sewer system will be installed where needed to facilitate preservation of significant trees and landscaping. Other improvements will benefit pedestrians and bicyclists, including a sidewalk in the vicinity of Ithaca College.

The first phase of construction, now scheduled for 2017, will provide safety improvements at the Burns and East King Road intersections. Other phases are delayed because of limited federal funding. Future phases, include pedestrian and bicycle accommodations.

# Tompkins County Project Approval Request Form

Project Name: Dodge Road Bridge Replacement

## Project Summary

***General***

***Start Year:*** **2016**

***Completion Year:*** **2017**

*Program Committee:* Facilities and Infrastructure

*Department:* Highway Division

*Jurisdiction:* No

***Administrative***

*Program Manager:* Jeffrey Smith

*Project Manager:* John Lampman

*Project Type:* Bridge

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:
Town of Dryden

Anticipated SEQR Review Level:

EAF Short

SEQR Type: TYPEII

***Financial Source***

| | |
|---|---|
| Local Share: | $592,000 |
| Town of Dryden | $148,000 |
| **Total:** | **$740,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Land: | $10,000 | $0 | $0 | $0 | $10,000 | $0 | $0 |
| Design: | $130,000 | $0 | $0 | $0 | $130,000 | $0 | $0 |
| Construction: | $545,000 | $0 | $0 | $0 | $0 | $545,000 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $55,000 | $0 | $0 | $0 | $0 | $55,000 | $0 |
| **Total:** | **$740,000** | **$0** | **$0** | **$0** | **$140,000** | **$600,000** | **$0** |
| Total Local: | $592,000 | $0 | $0 | $0 | $112,000 | $480,000 | $0 |

## Project Description

Design and construction of a replacement for a deteriorated 75-year-old bridge in the Town of Dryden.

# Tompkins County Project Approval Request Form

Project Name: Ellis Hollow Road Reconstruction

## Project Summary

***General***

***Start Year:*** **2005**

***Completion Year:*** **2016**

*Program Committee:* Facilities and Infrastructure

*Department:* Highway Division

*Jurisdiction:* No

***Administrative***

*Program Manager:* Jeffrey Smith

*Project Manager:* John Lampman

*Project Type:* Road

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:
Town of Dryden

Anticipated SEQR Review Level:

EAF Short

SEQR Type: TYPEII

***Financial Source***

| | |
|---|---|
| Local Share: | $3,924,000 |
| Cornell Community | $600,000 |
| **Total:** | **$5,365,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $65,000 | $50,000 | $0 | $15,000 | $0 | $0 | $0 |
| Land: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Design: | $445,000 | $375,000 | $0 | $70,000 | $0 | $0 | $0 |
| Construction: | $4,530,000 | $1,600,000 | $0 | $2,300,000 | $630,000 | $0 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $325,000 | $100,000 | $0 | $160,000 | $65,000 | $0 | $0 |
| **Total:** | **$5,365,000** | **$2,125,000** | **$0** | **$2,545,000** | **$695,000** | **$0** | **$0** |
| Total Local: | $3,924,000 | $2,025,000 | $0 | $1,864,250 | $34,750 | $0 | $0 |

## Project Description

Because of a very deteriorated pavement condition and heavy vehicular use, Ellis Hollow Road requires pavement, shoulder, and drainage reconstruction to accommodate its multi-modal users between Game Farm Road and Thomas Road.

The cost of the project has increased dramatically since its inception in 2000. As a result construction is being done in phases. Phase 1 built from Thomas Road to approximately 1000 feet west of Genung Road in 2010-11. Proposed funding from Cornell's Community Infrastructure Initiative will supplement construction of Phase 2, which will complete construction to Game Farm Road. In 2013, the County granted federal funding for a third phase of this project. The scope of work for Phase 3 will extend rehabilitation from Game Farm Road to Pine Tree Road.

# Tompkins County Project Approval Request Form

Project Name: Freese Road Bridge

## Project Summary

***General***

***Start Year:*** **2016**

***Completion Year:*** **2018**

*Program Committee:* Facilities and Infrastructure

*Department:* Highway Division

*Jurisdiction:* No

***Administrative***

*Program Manager:* Jeffrey Smith

*Project Manager:* John Lampman

*Project Type:* Bridge

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:
Town of Dryden

Anticipated SEQR Review Level:

EAF Long

SEQR Type: UNLISTED

***Financial Source***

| | |
|---|---|
| Local Share: | $1,888,000 |
| Town of Dryden | $472,000 |
| **Total:** | **$2,360,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Land: | $133,000 | $0 | $0 | $0 | $0 | $133,000 | $0 |
| Design: | $280,000 | $0 | $0 | $0 | $0 | $280,000 | $0 |
| Construction: | $1,770,000 | $0 | $0 | $0 | $0 | $0 | $1,770,000 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $177,000 | $0 | $0 | $0 | $0 | $0 | $177,000 |
| **Total:** | **$2,360,000** | **$0** | **$0** | **$0** | **$0** | **$413,000** | **$1,947,000** |
| Total Local: | $1,888,000 | $0 | $0 | $0 | $0 | $330,400 | $1,557,600 |

## Project Description

Design and construction of a replacement for a 1920 vintage, one-lane, 15-ton posted, deteriorated bridge in the Town of Dryden. Since NYSDOT has deemed the bridge eligible for National historic registration, historic preservation interests will be considered in the project.

# Tompkins County Project Approval Request Form

Project Name: Fuel System Upgrade - Bostwick Road

## Project Summary

***General***

***Start Year:*** **2011**

***Completion Year:*** **2013**

*Program Committee:* Facilities and Infrastructure

*Department:* Highway Division

*Jurisdiction:* No

***Administrative***

*Program Manager:* Jeffrey Lucas

*Project Manager:* John Dolan

*Project Type:* Other

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:
Town of Ithaca

Anticipated SEQR Review Level:

EAF Short

SEQR Type: TYPEII

***Financial Source***

| | |
|---|---|
| Local Share: | $635,000 |
| | $0 |
| **Total:** | **$635,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Land: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Design: | $100,000 | $100,000 | $0 | $0 | $0 | $0 | $0 |
| Construction: | $535,000 | $535,000 | $0 | $0 | $0 | $0 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| **Total:** | **$635,000** | **$635,000** | **$0** | **$0** | **$0** | **$0** | **$0** |
| Total Local: | $635,000 | $635,000 | $0 | $0 | $0 | $0 | $0 |

## Project Description

This project replaces the entire fueling system at the Bostwick Road County Highway facility. This includes two buried fuel tanks (diesel and gas), eight (8) fuel pumps, canopy, piping, fire suppression system, and surrounding concrete and asphalt surfaces. Existing equipment was installed in 1987 and parts are no longer available for the pumps, groundwater is leaking into the interstitial space of the double-lined tanks, the canopy is failing, as are the driving surfaces, and the fuel monitoring system is also no longer supported by the manufacturer.

# Tompkins County Project Approval Request Form

Project Name: Game Farm Road Bridge Replacement

## Project Summary

***General***

***Start Year:*** **2010**

***Completion Year:*** **2014**

*Program Committee:* Facilities and Infrastructure

*Department:* Highway Division

*Jurisdiction:* No

***Administrative***

*Program Manager:* Jeffrey Smith

*Project Manager:* John Lampman

*Project Type:* Bridge

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:
Tompkins County

Anticipated SEQR Review Level:

EAF Long

SEQR Type: UNLISTED

***Financial Source***

| | |
|---|---|
| Local Share: | $825,000 |
| Cornell University | $250,000 |
| **Total:** | **$1,075,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Land: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Design: | $65,000 | $65,000 | $0 | $0 | $0 | $0 | $0 |
| Construction: | $1,010,000 | $0 | $1,010,000 | $0 | $0 | $0 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| **Total:** | **$1,075,000** | **$65,000** | **$1,010,000** | **$0** | **$0** | **$0** | **$0** |
| Total Local: | $825,000 | $65,000 | $760,000 | $0 | $0 | $0 | $0 |

## Project Description

Design and construction of a replacement for a deteriorated 70-year-old bridge on the Ithaca-Dryden town line with sight distance and width upgrades for safety and to accommodate pedestrians and bicycles.

# Tompkins County Project Approval Request Form

Project Name: Groton City Road Bridge

## Project Summary

***General***

***Start Year:*** **2013**

***Completion Year:*** **2014**

*Program Committee:* Facilities and Infrastructure

*Department:* Highway Division

*Jurisdiction:* No

***Administrative***

*Program Manager:* Jeffrey Smith

*Project Manager:* John Lampman

*Project Type:* Bridge

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:
Town of Groton

Anticipated SEQR Review Level:

Neg Dec

SEQR Type: UNLISTED

***Financial Source***

| | |
|---|---|
| Local Share: | $1,320,000 |
| | $0 |
| **Total:** | **$1,320,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Land: | $20,000 | $0 | $20,000 | $0 | $0 | $0 | $0 |
| Design: | $200,000 | $0 | $200,000 | $0 | $0 | $0 | $0 |
| Construction: | $1,000,000 | $0 | $0 | $1,000,000 | $0 | $0 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $100,000 | $0 | $0 | $100,000 | $0 | $0 | $0 |
| **Total:** | **$1,320,000** | **$0** | **$220,000** | **$1,100,000** | **$0** | **$0** | **$0** |
| Total Local: | $1,320,000 | $0 | $220,000 | $1,100,000 | $0 | $0 | $0 |

## Project Description

Design and construction of a replacement for a closed, one-lane, metal truss bridge built by the Groton Bridge Company ca. 1880 in the Town of Groton. Historic preservation interests will be considered in the project.

# Tompkins County Project Approval Request Form

Project Name: Malloryville Road Bridge

## Project Summary

***General***

***Start Year:*** **2014**

***Completion Year:*** **2016**

*Program Committee:* Facilities and Infrastructure

*Department:* Highway Division

*Jurisdiction:* No

***Administrative***

*Program Manager:* Jeffrey Smith

*Project Manager:* John Lampman

*Project Type:* Bridge

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:
Town of Dryden

Anticipated SEQR Review Level:

EAF Short

SEQR Type: UNLISTED

***Financial Source***

| | |
|---|---|
| Local Share: | $1,400,000 |
| Town of Dryden | $350,000 |
| **Total:** | **$1,750,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Land: | $15,000 | $0 | $0 | $15,000 | $0 | $0 | $0 |
| Design: | $175,000 | $0 | $0 | $175,000 | $0 | $0 | $0 |
| Construction: | $1,420,000 | $0 | $0 | $0 | $1,420,000 | $0 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $140,000 | $0 | $0 | $0 | $140,000 | $0 | $0 |
| **Total:** | **$1,750,000** | **$0** | **$0** | **$190,000** | **$1,560,000** | **$0** | **$0** |
| Total Local: | $1,400,000 | $0 | $0 | $152,000 | $1,248,000 | $0 | $0 |

## Project Description

Design and construction of a replacement for a 100-year old, one-lane, 10-ton posted, deteriorated bridge in the Town of Dryden. Since NYSDOT has deemed the bridge eligible for National historic registration, historic preservation interests will be considered in the project.

# Tompkins County Project Approval Request Form

Project Name: Peruville Road and Safety Improvements

## Project Summary

***General***

***Start Year:*** **2007**

***Completion Year:*** **2016**

*Program Committee:* Facilities and Infrastructure

*Department:* Highway Division

*Jurisdiction:* No

***Administrative***

*Program Manager:* Jeffrey Smith

*Project Manager:* John Lampman

*Project Type:* Road

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:
Town of Groton & Dryden

Anticipated SEQR Review Level:

Neg Dec

SEQR Type: UNLISTED

***Financial Source***

| | |
|---|---|
| Local Share: | $400,000 |
| Federal Highway | $1,600,000 |
| **Total:** | **$2,000,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $60,000 | $60,000 | $0 | $0 | $0 | $0 | $0 |
| Land: | $100,000 | $100,000 | $0 | $0 | $0 | $0 | $0 |
| Design: | $400,000 | $400,000 | $0 | $0 | $0 | $0 | $0 |
| Construction: | $1,240,000 | $0 | $0 | $0 | $1,240,000 | $0 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $200,000 | $0 | $0 | $0 | $200,000 | $0 | $0 |
| **Total:** | **$2,000,000** | **$560,000** | **$0** | **$0** | **$1,440,000** | **$0** | **$0** |
| Total Local: | $500,000 | $212,000 | $0 | $0 | $288,000 | $0 | $0 |

## Project Description

A SAFETEA-LU "ear-mark", this project is the first phase of creating a truck route in the northeastern portion of Tompkins County, as advocated by the Ithaca-Tompkins County Transportation Council. The project will reconstruct approximately 2 miles of minor rural arterial (CR 107, Peruville Road) connecting the intersections of NYS Routes 38 and 34B with Salt Road. The project will address safety issues at the 38/34B and other intersections. Improvements may include construction of turn lanes. Drainage, sign, and guide rail upgrades are included. A hill climbing lane may be added.

# Tompkins County Project Approval Request Form

Project Name: Road Maintenance Program - Round 1

## Project Summary

***General***

***Start Year:*** **2014**

***Completion Year:*** **2018**

*Program Committee:* Facilities and Infrastructure

*Department:* Highway Division

*Jurisdiction:* No

***Administrative***

*Program Manager:* Jeffrey Smith

*Project Manager:* John Dolan

*Project Type:* Road

*RFP or Bid Proposal necessary?:* No

***Environmental***

Other Involved Agencies/Municipalities:
Tompkins County

Anticipated SEQR Review Level:

SEQR Type: TYPEII

***Financial Source***

| | |
|---|---|
| Local Share: | $6,000,000 |
| | $0 |
| **Total:** | **$6,000,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Land: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Design: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Construction: | $6,000,000 | $0 | $1,200,000 | $1,200,000 | $1,200,000 | $1,200,000 | $1,200,000 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| **Total:** | **$6,000,000** | **$0** | **$1,200,000** | **$1,200,000** | **$1,200,000** | **$1,200,000** | **$1,200,000** |
| Total Local: | $6,000,000 | $0 | $1,200,000 | $1,200,000 | $1,200,000 | $1,200,000 | $1,200,000 |

## Project Description

This project supports a five-year highway rehabilitation, reconstruction, and maintenance plan. 2 subsequent 5-year 'rounds' of funding are projected.

# Tompkins County Project Approval Request Form

Project Name: South Street Slope Stabilization

## Project Summary

***General***

***Start Year:*** **2014**

***Completion Year:*** **2014**

*Program Committee:* Facilities and Infrastructure

*Department:* Highway Division

*Jurisdiction:* No

***Administrative***

*Program Manager:* Jeffrey Smith

*Project Manager:* Ryan Sherry

*Project Type:* Road

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:
Town of Ulysses

Anticipated SEQR Review Level:

EAF Short

SEQR Type: TYPEII

***Financial Source***

| | |
|---|---|
| Local Share: | $2,000,000 |
| | $0 |
| **Total:** | **$2,000,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Land: | $100,000 | $0 | $100,000 | $0 | $0 | $0 | $0 |
| Design: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Construction: | $1,900,000 | $0 | $1,900,000 | $0 | $0 | $0 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| **Total:** | **$2,000,000** | **$0** | **$2,000,000** | **$0** | **$0** | **$0** | **$0** |
| Total Local: | $2,000,000 | $0 | $2,000,000 | $0 | $0 | $0 | $0 |

## Project Description

Stabilization and repair of landslide area the threatens to cause collapse of County Road 136, South Street Extension, along Taughannock Creek south of the Village of Trumansburg.

# Tompkins County Project Approval Request Form

Project Name: Waterburg Road Bridge Reconstruction

## Project Summary

***General***

***Start Year:*** **2012**

***Completion Year:*** **2014**

*Program Committee:* Facilities and Infrastructure

*Department:* Highway Division

*Jurisdiction:* No

***Administrative***

*Program Manager:* Jeffrey Smith

*Project Manager:* John Lampman

*Project Type:* Bridge

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:
Town of Ulysses

Anticipated SEQR Review Level:

EAF Short

SEQR Type: TYPEII

***Financial Source***

| | |
|---|---|
| Local Share: | $1,395,000 |
| | $0 |
| **Total:** | **$1,395,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Land: | $20,000 | $0 | $20,000 | $0 | $0 | $0 | $0 |
| Design: | $175,000 | $175,000 | $0 | $0 | $0 | $0 | $0 |
| Construction: | $1,090,000 | $0 | $1,090,000 | $0 | $0 | $0 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $110,000 | $0 | $110,000 | $0 | $0 | $0 | $0 |
| **Total:** | **$1,395,000** | **$175,000** | **$1,220,000** | **$0** | **$0** | **$0** | **$0** |
| Total Local: | $1,395,000 | $175,000 | $1,220,000 | $0 | $0 | $0 | $0 |

## Project Description

Design and construction of a replacement for a deteriorated 102-year-old concrete arch bridge in the Town of Ulysses. Local historic preservation interests will be consulted as part of the project.

# Tompkins County Project Approval Request Form

Project Name: Aquifer Study Program

## Project Summary

***General***

***Start Year:*** **2003**

***Completion Year:*** **2023**

*Program Committee:* Planning, Development, and Environmental Quality

*Department:* Planning Department

*Jurisdiction:* No

***Administrative***

*Program Manager:* Joan Jurkowich

*Project Manager:* Ed Marx

*Project Type:* Other

*RFP or Bid Proposal necessary?:* No

***Environmental***

Other Involved Agencies/Municipalities:

Anticipated SEQR Review Level:

SEQR Type: TYPEII

***Financial Source***

| | |
|---|---|
| Local Share: | $1,545,100 |
| USGS | $1,324,400 |
| **Total:** | **$4,414,600** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Land: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Design: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Construction: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $4,414,600 | $2,428,030 | $220,730 | $220,730 | $220,730 | $220,730 | $1,103,650 |
| **Total:** | **$4,414,600** | **$2,428,030** | **$220,730** | **$220,730** | **$220,730** | **$220,730** | **$1,103,650** |
| Total Local: | $1,545,100 | $695,295 | $77,255 | $77,255 | $77,255 | $77,255 | $540,785 |

## Project Description

In partnership with the United States Geological Survey, Tompkins County initiated an aquifer study program to help protect Tompkins County's groundwater resources and drinking water supplies. County funds from this program leverage Federal funds to conduct consecutive studies of individual aquifers in the County. Participating municipalities also provide a portion of the necessary funding. The products of the studies are unique to each aquifer and generally include investigation of surface water and groundwater interaction, groundwater movement, and vulnerability of the respective groundwater resources.

# Tompkins County Project Approval Request Form

Project Name: Public Safety Building Jail Capacity Expansion Project

## Project Summary

***General***

***Start Year:*** **2013**

***Completion Year:*** **2014**

*Program Committee:* Public Safety

*Department:* Sheriff

*Jurisdiction:* No, not required

***Administrative***

*Program Manager:* Sheriff Ken Lansing

*Project Manager:* Arel LeMaro

*Project Type:* Building

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:
Village of Lansing

Anticipated SEQR Review Level:

Neg Dec

SEQR Type: Type II-2

***Financial Source***

| | |
|---|---|
| Local Share: | $900,000 |
| | $0 |
| **Total:** | **$900,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Land: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Design: | $90,000 | $90,000 | $0 | $0 | $0 | $0 | $0 |
| Construction: | $780,000 | $0 | $780,000 | $0 | $0 | $0 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $30,000 | $10,000 | $20,000 | $0 | $0 | $0 | $0 |
| **Total:** | **$900,000** | **$100,000** | **$800,000** | **$0** | **$0** | **$0** | **$0** |
| Total Local: | $900,000 | $100,000 | $800,000 | $0 | $0 | $0 | $0 |

## Project Description

This project will add seven beds to the Tompkins County Public Safety Building Jail by converting space now used for inmate programs to a seven-bed dormitory arrangement. In turn, additional inmate program and recreation space will be created by constructing a sheltered outdoor facility at the Jail. The project will allow a greater number of inmates to be housed locally as opposed to being boarded at jail facilities operated by other counties when maximum population levels, set by the State, are exceeded. Accordingly, the project is expected to save operating costs by reducing the number of inmates boarded-out (at a current cost averaging $80 per prisoner per day, and improve conditions for inmates.

# Tompkins County Capital Program

# Enterprise Funds

# No Effect on General Fund

# Tompkins County Project Approval Request Form

Project Name: Expand Public and Rental Car Parking

## Project Summary

***General***

***Start Year:*** **2015**

***Completion Year:*** **2015**

*Program Committee:* Facilities and Infrastructure

*Department:* Airport

*Jurisdiction:* No

***Administrative***

*Program Manager:* Robert A. Nicholas

*Project Manager:* Tony Rudy

*Project Type:* Other

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:

Anticipated SEQR Review Level:

Neg Dec

SEQR Type: TYPEII

***Financial Source***

| | |
|---|---|
| Local Share: | $0 |
| Airport and Rental | $150,000 |
| **Total:** | **$150,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Land: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Design: | $15,000 | $0 | $0 | $15,000 | $0 | $0 | $0 |
| Construction: | $120,000 | $0 | $0 | $120,000 | $0 | $0 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $15,000 | $0 | $0 | $15,000 | $0 | $0 | $0 |
| **Total:** | **$150,000** | **$0** | **$0** | **$150,000** | **$0** | **$0** | **$0** |
| Total Local: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |

## Project Description

Expand the public and rental car parking.

# Tompkins County Project Approval Request Form

Project Name: GIS Development

## Project Summary

***General***

***Start Year:*** **2015**

***Completion Year:*** **2015**

*Program Committee:* Facilities and Infrastructure

*Department:* Airport

*Jurisdiction:* No

***Administrative***

*Program Manager:* Robert A. Nicholas

*Project Manager:* Anthony Rudy

*Project Type:* Other

*RFP or Bid Proposal necessary?:* No

***Environmental***

Other Involved Agencies/Municipalities:

Anticipated SEQR Review Level:

Minimal

SEQR Type: TYPEII

***Financial Source***

| | |
|---|---|
| Local Share: | $0 |
| FAA | $0 |
| **Total:** | **$170,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Land: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Design: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Construction: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $170,000 | $0 | $0 | $170,000 | $0 | $0 | $0 |
| **Total:** | **$170,000** | **$0** | **$0** | **$170,000** | **$0** | **$0** | **$0** |
| Total Local: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |

## Project Description

PRIORITY-N/A The project will include the development of a computerized catalog of the airport's infrastructure to make information retrieval and future construction easier.

# Tompkins County Project Approval Request Form

Project Name: Install LED Airfield and Taxiway Lighting - Design and Construction

## Project Summary

***General***

***Start Year:*** **2014**

***Completion Year:*** **2014**

*Program Committee:* Facilities and Infrastructure

*Department:* Airport

*Jurisdiction:* No

***Administrative***

*Program Manager:* Robert A. Nicholas

*Project Manager:* Tony Rudy

*Project Type:* Other

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:

Anticipated SEQR Review Level:

Neg Dec

SEQR Type: TYPEII

***Financial Source***

| | |
|---|---|
| Local Share: | $0 |
| FAA | $180,000 |
| **Total:** | **$200,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Land: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Design: | $20,000 | $0 | $20,000 | $0 | $0 | $0 | $0 |
| Construction: | $160,000 | $0 | $160,000 | $0 | $0 | $0 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $20,000 | $0 | $20,000 | $0 | $0 | $0 | $0 |
| **Total:** | **$200,000** | **$0** | **$200,000** | **$0** | **$0** | **$0** | **$0** |
| Total Local: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |

## Project Description

Replace all Taxiway Lighting with LED Lights.

# Tompkins County Project Approval Request Form

Project Name: Parallel Taxiway Rehabilitation

## Project Summary

***General***

***Start Year:*** **2015**

***Completion Year:*** **2018**

*Program Committee:* Facilities and Infrastructure

*Department:* Airport

*Jurisdiction:* No

***Administrative***

*Program Manager:* Robert A. Nicholas

*Project Manager:* Tony Rudy

*Project Type:* Other

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:

Anticipated SEQR Review Level:

Neg Dec

SEQR Type: TYPEII

***Financial Source***

| | |
|---|---|
| Local Share: | $0 |
| FAA | $7,425,000 |
| **Total:** | **$8,250,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Land: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Design: | $750,000 | $0 | $0 | $250,000 | $250,000 | $250,000 | $0 |
| Construction: | $6,750,000 | $0 | $0 | $0 | $2,250,000 | $2,250,000 | $2,250,000 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $750,000 | $0 | $0 | $0 | $250,000 | $250,000 | $250,000 |
| **Total:** | **$8,250,000** | **$0** | **$0** | **$250,000** | **$2,750,000** | **$2,750,000** | **$2,500,000** |
| Total Local: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |

## Project Description

Complete rehabilitation of the Parallel Taxiway - broken into three phases for funding reasons.

# Tompkins County Project Approval Request Form

Project Name: Prepare Airport Land Parcels for Future Development

## Project Summary

***General***

***Start Year:*** **2014**

***Completion Year:*** **Unknown**

*Program Committee:* Facilities and Infrastructure

*Department:* Airport

*Jurisdiction:* No

***Administrative***

*Program Manager:* Robert A. Nicholas

*Project Manager:* Tony Rudy

*Project Type:* Other

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:

Anticipated SEQR Review Level:

EAF Short

SEQR Type: UNLISTED

***Financial Source***

| | |
|---|---|
| Local Share: | $0 |
| Other | $500,000 |
| **Total:** | **$500,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Land: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Design: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Construction: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $500,000 | $0 | $500,000 | $0 | $0 | $0 | $0 |
| **Total:** | **$500,000** | **$0** | **$500,000** | **$0** | **$0** | **$0** | **$0** |
| Total Local: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |

## Project Description

Tree removal and land preparation to allow for Cherry Road and Agway parcels to be developed to provide airport with ongoing additional revenue (leasing land for suitable use). Project is dependant on outside developer providing the funding.

# Tompkins County Project Approval Request Form

Project Name: Runway Overlay Design & Construction

## Project Summary

***General***

***Start Year:*** **2014**

***Completion Year:*** **2015**

*Program Committee:* Facilities and Infrastructure

*Department:* Airport

*Jurisdiction:* No

***Administrative***

*Program Manager:* Robert A. Nicholas

*Project Manager:* Tony Rudy

*Project Type:* Other

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:

Anticipated SEQR Review Level:

Neg Dec

SEQR Type: TYPEII

***Financial Source***

| | |
|---|---|
| Local Share: | $0 |
| FAA | $4,320,000 |
| **Total:** | **$4,800,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Land: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Design: | $400,000 | $0 | $400,000 | $0 | $0 | $0 | $0 |
| Construction: | $4,000,000 | $0 | $0 | $4,000,000 | $0 | $0 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $400,000 | $0 | $0 | $400,000 | $0 | $0 | $0 |
| **Total:** | **$4,800,000** | **$0** | **$400,000** | **$4,400,000** | **$0** | **$0** | **$0** |
| Total Local: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |

## Project Description

Complete Overlay of the Runway Surface - this was last completed in 1993.

# Tompkins County Project Approval Request Form

Project Name: Terminal Apron Expansion

## Project Summary

***General***

***Start Year:*** **2013**

***Completion Year:*** **2014**

*Program Committee:* Facilities and Infrastructure

*Department:* Airport

*Jurisdiction:* No

***Administrative***

*Program Manager:* Bob Nicholas

*Project Manager:* Tony Rudy

*Project Type:* Building

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:

Anticipated SEQR Review Level:

Neg Dec

SEQR Type: TYPEII

***Financial Source***

| | |
|---|---|
| Local Share: | $0 |
| FAA | $1,260,000 |
| **Total:** | **$1,400,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Land: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Design: | $150,000 | $150,000 | $0 | $0 | $0 | $0 | $0 |
| Construction: | $1,100,000 | $0 | $1,100,000 | $0 | $0 | $0 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $150,000 | $0 | $150,000 | $0 | $0 | $0 | $0 |
| **Total:** | **$1,400,000** | **$150,000** | **$1,250,000** | **$0** | **$0** | **$0** | **$0** |
| Total Local: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |

## Project Description

At certain times of the day, parking for airline aircraft is cramped and there is insufficient room on the de-icing pad for aircraft that need to be de-iced.

# Tompkins County Project Approval Request Form

Project Name: Terminal Building Expansion Design and Construction

## Project Summary

***General***

***Start Year:*** **2016**

***Completion Year:*** **2016**

*Program Committee:* Facilities and Infrastructure

*Department:* Airport

*Jurisdiction:* No

***Administrative***

*Program Manager:* Robert A. Nicholas

*Project Manager:* Tony Rudy

*Project Type:* Other

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:

Anticipated SEQR Review Level:

Neg Dec

SEQR Type: TYPEII

***Financial Source***

| | |
|---|---|
| Local Share: | $0 |
| PFC's | $4,000,000 |
| **Total:** | **$4,000,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Land: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Design: | $350,000 | $0 | $0 | $0 | $350,000 | $0 | $0 |
| Construction: | $3,300,000 | $0 | $0 | $0 | $3,300,000 | $0 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $350,000 | $0 | $0 | $0 | $350,000 | $0 | $0 |
| **Total:** | **$4,000,000** | **$0** | **$0** | **$0** | **$4,000,000** | **$0** | **$0** |
| Total Local: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |

## Project Description

Terminal Building Expansion if passenger enplanements require it. This project will be funded by PFC's, subject to FAA approval. To include electrical vehicle charge points at various locations.

# Tompkins County Project Approval Request Form

Project Name: Terminal Security Improvements and Baggage Make-Up Expansion

## Project Summary

***General***

***Start Year:*** **2014**

***Completion Year:*** **2014**

*Program Committee:* Facilities and Infrastructure

*Department:* Airport

*Jurisdiction:* No

***Administrative***

*Program Manager:* Robert Nicholas

*Project Manager:* Tony Rudy

*Project Type:* Other

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:

Anticipated SEQR Review Level:

Neg Dec

SEQR Type: TYPEII

***Financial Source***

| | |
|---|---|
| Local Share: | $0 |
| PFC's | $1,000,000 |
| **Total:** | **$1,000,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Land: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Design: | $100,000 | $0 | $100,000 | $0 | $0 | $0 | $0 |
| Construction: | $800,000 | $0 | $800,000 | $0 | $0 | $0 | $0 |
| Equipment: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Other: | $100,000 | $0 | $100,000 | $0 | $0 | $0 | $0 |
| **Total:** | **$1,000,000** | **$0** | **$1,000,000** | **$0** | **$0** | **$0** | **$0** |
| Total Local: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |

## Project Description

Baggage Make-Up area expansion to accommodate new TSA Equipment and relocating TSA employees from airline space to their own space. Funding for this project will be via PFC's subject to approval.

# Tompkins County Project Approval Request Form

Project Name: Caswell Leachate Treatment Project Phase II

## Project Summary

***General***

***Start Year:*** **2003**

***Completion Year:*** **2014**

*Program Committee:* Facilities and Infrastructure

*Department:* Solid Waste Management Di

*Jurisdiction:* Unsure

***Administrative***

*Program Manager:* Barbara Eckstrom

*Project Manager:* Tom Richardson

*Project Type:* Other

*RFP or Bid Proposal necessary?:* Yes

***Environmental***

Other Involved Agencies/Municipalities:
Dryden/Freeville

Anticipated SEQR Review Level:

EAF Long

SEQR Type: TYPEII

***Financial Source***

| | |
|---|---|
| Local Share: | $0 |
| Solid Waste Enterpr | $357,000 |
| **Total:** | **$357,000** |

## Financial Information - Uses

| | Total | Previous Years | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|---|---|---|---|---|---|---|
| Planning | $24,700 | $24,700 | $0 | $0 | $0 | $0 | $0 |
| Land: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |
| Design: | $48,410 | $48,410 | $0 | $0 | $0 | $0 | $0 |
| Construction: | $212,180 | $212,180 | $0 | $0 | $0 | $0 | $0 |
| Equipment: | $51,500 | $51,500 | $0 | $0 | $0 | $0 | $0 |
| Other: | $30,900 | $30,900 | $0 | $0 | $0 | $0 | $0 |
| **Total:** | **$367,690** | **$367,690** | **$0** | **$0** | **$0** | **$0** | **$0** |
| Total Local: | $0 | $0 | $0 | $0 | $0 | $0 | $0 |

## Project Description

Investigation, and implementation, including construction of an alternative leachate management strategies which will both reduce the expense of managing the leachate and prevent untreated discharges of leachate to the environments.

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# Airport

The mission of the Ithaca Tompkins Regional Airport is to provide a safe, efficient, clean, and enjoyable facility that exceeds the expectations of the traveling public, the airport tenants, and other airport users. The airport provides a vital link to the outside world by allowing business and leisure travelers to fly in directly to the community. The airport serves the community's travel needs by providing access to the national and international aviation system. The airport budget for 2013 is wholly funded through fees, rents, and federal aid.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 671,599 | 697,754 | 669,667 | 715,527 | 0 | 0 | 715,527 |
| Overtime | 11,642 | 7,518 | 22,941 | 30,104 | 0 | 0 | 30,104 |
| Premium Pay | 20,952 | 20,771 | 18,271 | 18,335 | 0 | 0 | 18,335 |
| Fringe Benefits | 369,993 | 399,867 | 431,687 | 444,499 | 0 | 0 | 444,499 |
| Automotive Equipment | 3,324 | 34,504 | 3,600 | 0 | 0 | 0 | 0 |
| Other Capital Equip | 121,323 | 74,001 | 123,310 | 66,325 | 0 | 0 | 66,325 |
| Highway Materials | 20,696 | 22,823 | 22,000 | 22,600 | 0 | 0 | 22,600 |
| Vehicle Fuel and Maint | 36,431 | 34,919 | 42,500 | 42,000 | 0 | 0 | 42,000 |
| Other Supplies | 54,664 | 69,210 | 84,600 | 83,100 | 0 | 0 | 83,100 |
| Travel Training | 15,103 | 18,908 | 19,700 | 21,750 | 0 | 0 | 21,750 |
| Professional Services | 53,135 | 52,322 | 76,300 | 63,800 | 0 | 0 | 63,800 |
| All Other Contr. Svcs | 570,886 | 626,252 | 703,115 | 716,610 | 0 | 0 | 716,610 |
| Program Expense | 30 | 0 | -196,249 | -33,902 | 0 | 0 | -33,902 |
| Maintenance | 116,270 | 113,008 | 100,000 | 97,000 | 0 | 0 | 97,000 |
| Utilities | 225,175 | 201,001 | 242,850 | 221,000 | 0 | 0 | 221,000 |
| Other | 301,489 | 303,791 | 345,504 | 347,584 | 0 | 0 | 347,584 |
| Other Finance | 233,491 | 174,541 | 199,631 | 125,760 | 0 | 0 | 125,760 |
| **Total Expenditures** | **2,826,203** | **2,851,190** | **2,909,427** | **2,982,092** | **0** | **0** | **2,982,092** |
| **Revenues** | | | | | | | |
| State Aid | 0 | 0 | 0 | 49,000 | 0 | 0 | 49,000 |
| Local Revenues | 1,329,079 | 1,371,641 | 1,447,107 | 1,471,164 | 0 | 0 | 1,471,164 |
| Other Revenues | 1,375,032 | 1,429,332 | 1,397,320 | 1,461,928 | 0 | 0 | 1,461,928 |
| Interfund Transf & Rev | 0 | 0 | 65,000 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **2,704,111** | **-2,800,973** | **2,909,427** | **2,982,092** | **0** | **0** | **2,982,092** |
| **Department Net Local** | **122,092** | **50,217** | **0** | **0** | **0** | **0** | **0** |

# Airport

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Account Clerk Typist | 0.00 | 0.00 | 0.50 | 0.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Administrative Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Airport Firefighter/ Operations Technician | 9.00 | 9.00 | 8.00 | 8.00 | 8.00 | 0.00 | 0.00 | 8.00 |
| Airport Firefighter/ Operations Technician | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Airport Maintenance Supervisor | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Airport Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Airport Operation Supervisor/ARFF Chief | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Airport Terminal Services Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Assistant Airport Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| | **14.00** | **14.00** | **14.50** | **14.00** | **15.00** | **0.00** | **0.00** | **15.00** |

# Airport

5610 - AIRPORT

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 671,599 | 697,754 | 669,667 | 715,527 | 0 | 0 | 715,527 |
| Overtime | 11,642 | 7,518 | 22,941 | 30,104 | 0 | 0 | 30,104 |
| Premium Pay | 20,952 | 20,771 | 18,271 | 18,335 | 0 | 0 | 18,335 |
| Fringe Benefits | 8,994 | 9,035 | 431,687 | 444,499 | 0 | 0 | 444,499 |
| Automotive Equipment | 3,324 | 34,504 | 3,600 | 0 | 0 | 0 | 0 |
| Other Capital Equip | 121,323 | 74,001 | 123,310 | 66,325 | 0 | 0 | 66,325 |
| Highway Materials | 20,696 | 22,823 | 22,000 | 22,600 | 0 | 0 | 22,600 |
| Vehicle Fuel and Maint | 36,431 | 34,919 | 42,500 | 42,000 | 0 | 0 | 42,000 |
| Other Supplies | 54,664 | 69,210 | 84,600 | 83,100 | 0 | 0 | 83,100 |
| Travel Training | 15,103 | 18,908 | 19,700 | 21,750 | 0 | 0 | 21,750 |
| Professional Services | 53,135 | 52,322 | 76,300 | 63,800 | 0 | 0 | 63,800 |
| All Other Contr. Svcs | 570,886 | 626,252 | 703,115 | 716,610 | 0 | 0 | 716,610 |
| Program Expense | 30 | 0 | -196,249 | -33,902 | 0 | 0 | -33,902 |
| Maintenance | 116,270 | 113,008 | 100,000 | 97,000 | 0 | 0 | 97,000 |
| Utilities | 225,175 | 201,001 | 242,850 | 221,000 | 0 | 0 | 221,000 |
| Other | 301,489 | 303,791 | 345,504 | 347,584 | 0 | 0 | 347,584 |
| Other Finance | 233,491 | 174,541 | 199,631 | 125,760 | 0 | 0 | 125,760 |
| **Total Expenditures** | **2,465,204** | **2,460,358** | **2,909,427** | **2,982,092** | **0** | **0** | **2,982,092** |
| **Revenues** | | | | | | | |
| State Aid | 0 | 0 | 0 | 49,000 | 0 | 0 | 49,000 |
| Local Revenues | 1,329,079 | 1,371,641 | 1,447,107 | 1,471,164 | 0 | 0 | 1,471,164 |
| Other Revenues | 1,375,032 | 1,429,332 | 1,397,320 | 1,461,928 | 0 | 0 | 1,461,928 |
| Interfund Transf & Rev | 0 | 0 | 65,000 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **2,704,111** | **2,800,973** | **2,909,427** | **2,982,092** | **0** | **0** | **2,982,092** |
| **Budgeting Unit Net Local** | **-238,907** | **-340,615** | **0** | **0** | **0** | **0** | **0** |

# Airport

9103 - AIRPORT FRINGE

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Fringe Benefits | 360,999 | 390,832 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **360,999** | **390,832** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **360,999** | **390,832** | **0** | **0** | **0** | **0** | **0** |

# Airport

## Program Summary

### Commercial Airline Operations

**Type of Program DM**

Provides scheduled air service to/from local community.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 1,613,583 | 1,749,841 |
| Revenues | 1,613,583 | 1,749,841 |
| Net Local | 0 | 0 |
| FTE | 10 | 10.5 |

### General Aviation (Private and Corporate) Operations

**Type of Program DM**

Provides access to and from the community for private and corporate aircraft operations.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 1,117,000 | 1,232,251 |
| Revenues | 1,117,000 | 1,232,251 |
| Net Local | 0 | 0 |
| FTE | 4.0 | 4.5 |

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# Assessment Department

The mission of the Tompkins County Department of Assessment is to maintain equitable and accurate market driven property assessments on a yearly basis for real property tax administration. The Department yearly assesses properties at 100% of fair market value in order to equitably distribute the tax burden among the taxable properties within Tompkins County, to administer real property tax exemptions as provided by the New York State Real Property Tax Law and to educate the public about Real Property Assessment Administration.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 575,942 | 589,783 | 597,277 | 612,348 | 75,302 | 44,651 | 656,999 |
| Overtime | 89 | 0 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 4,486 | 3,200 | 3,200 | 3,700 | 0 | 0 | 3,700 |
| Fringe Benefits | 278,649 | 298,472 | 351,744 | 350,531 | 36,281 | 18,840 | 369,371 |
| Other Capital Equip | 25,980 | 7,937 | 7,500 | 7,000 | 0 | 0 | 7,000 |
| Vehicle Fuel and Maint | 4,679 | 4,322 | 10,000 | 9,250 | 0 | 0 | 9,250 |
| Other Supplies | 10,227 | 9,751 | 8,000 | 8,062 | 0 | 0 | 8,062 |
| Travel Training | 3,544 | 2,998 | 4,750 | 5,000 | 0 | 0 | 5,000 |
| Professional Services | 164 | 14,000 | 3,281 | 2,000 | 0 | 0 | 2,000 |
| All Other Contr. Svcs | 11,991 | 7,948 | 12,032 | 13,572 | 25,000 | 25,000 | 38,572 |
| Program Expense | 2,137 | 2,183 | 2,500 | 2,500 | 0 | 0 | 2,500 |
| Utilities | 2,543 | 5,034 | 6,000 | 6,000 | 0 | 0 | 6,000 |
| Other | 23,011 | 17,851 | 17,755 | 18,130 | 0 | 0 | 18,130 |
| **Total Expenditures** | **943,442** | **963,479** | **1,024,039** | **1,038,093** | **136,583** | **88,491** | **1,126,584** |
| **Revenues** | | | | | | | |
| State Aid | -2,835 | 836 | 0 | 0 | 0 | 0 | 0 |
| Local Revenues | 27,920 | 37,128 | 28,000 | 33,000 | 0 | 0 | 33,000 |
| Other Revenues | 11,889 | 0 | 0 | 0 | 0 | 0 | 0 |
| Interfund Transf & Rev | 26,000 | 27,000 | 27,000 | 27,500 | 0 | 0 | 27,500 |
| **Total Revenues** | **62,974** | **-64,964** | **55,000** | **60,500** | **0** | **0** | **60,500** |
| **Department Net Local** | **880,468** | **898,515** | **969,039** | **977,593** | **136,583** | **88,491** | **1,066,084** |

# Assessment Department

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Assessment Account Specialist | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Assistant Assessment Account Specialist | 2.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Assistant Director of Assessment | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Assistant Real Property Appraiser | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Data Collector | 0.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Director of Assessment | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| GIS Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Real Property Appraiser | 5.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Real Property Systems Specialist | 2.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Senior Valuation Specialist | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Valuation Specialist | 1.00 | 3.00 | 3.00 | 3.00 | 3.00 | 1.00 | 0.50 | 3.50 |
| Valuation Support Specialist | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| | **13.00** | **11.00** | **10.00** | **10.00** | **10.00** | **1.00** | **0.50** | **10.50** |

# Assessment Department

1355 - ASSESSMENT

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 575,942 | 589,783 | 597,277 | 612,348 | 75,302 | 44,651 | 656,999 |
| Overtime | 89 | 0 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 4,486 | 3,200 | 3,200 | 3,700 | 0 | 0 | 3,700 |
| Fringe Benefits | 278,649 | 298,472 | 351,744 | 350,531 | 36,281 | 18,840 | 369,371 |
| Other Capital Equip | 25,980 | 7,937 | 7,500 | 7,000 | 0 | 0 | 7,000 |
| Vehicle Fuel and Maint | 4,679 | 4,322 | 10,000 | 9,250 | 0 | 0 | 9,250 |
| Other Supplies | 10,227 | 9,751 | 8,000 | 8,062 | 0 | 0 | 8,062 |
| Travel Training | 3,544 | 2,998 | 4,750 | 5,000 | 0 | 0 | 5,000 |
| Professional Services | 164 | 14,000 | 3,281 | 2,000 | 0 | 0 | 2,000 |
| All Other Contr. Svcs | 11,991 | 7,948 | 12,032 | 13,572 | 25,000 | 25,000 | 38,572 |
| Program Expense | 2,137 | 2,183 | 2,500 | 2,500 | 0 | 0 | 2,500 |
| Utilities | 2,543 | 5,034 | 6,000 | 6,000 | 0 | 0 | 6,000 |
| Other | 23,011 | 17,851 | 17,755 | 18,130 | 0 | 0 | 18,130 |
| **Total Expenditures** | **943,442** | **963,479** | **1,024,039** | **1,038,093** | **136,583** | **88,491** | **1,126,584** |
| **Revenues** | | | | | | | |
| State Aid | -2,835 | 836 | 0 | 0 | 0 | 0 | 0 |
| Local Revenues | 27,920 | 37,128 | 28,000 | 33,000 | 0 | 0 | 33,000 |
| Other Revenues | 11,889 | 0 | 0 | 0 | 0 | 0 | 0 |
| Interfund Transf & Rev | 26,000 | 27,000 | 27,000 | 27,500 | 0 | 0 | 27,500 |
| **Total Revenues** | **62,974** | **64,964** | **55,000** | **60,500** | **0** | **0** | **60,500** |
| **Budgeting Unit Net Local** | **880,468** | **898,515** | **969,039** | **977,593** | **136,583** | **88,491** | **1,066,084** |

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# Assessment Department

## Over Target Request(s)

OTR# 01

**Priority 1** New Public Interface for Assessment Data

**Reason for request** With the conversion of the County Clerk's system to a new database structure, it is no longer advantageous to remain with our current provider of this service and in fact we will be better off moving to a product that is supported by a vendor. We have not maintained a service contract with this vendor for multiple years now as our requests for bug fixes went ignored. We need to upgrade our state provided assessment database to the newest release to ensure accurate tax bills and our current version of the public interface will not work with this upgrade. And finally, the server that this product is running on can not be upgraded further due to issues with the public interface and is slated to be merged into a virtual server which can not happen and still have the product work.

**Effect if not funded** By the school tax bill cycle in 2014 (if we haven't already been forced to by School Taxes in 2013), we will be forced to upgrade to the new state provided software to deal with changes in the real property tax law most notably the STAR Cap savings. Once we upgrade, our public interface will stop working and our data will no longer be available on-line/in-house. This will result in a significant increase in our phone calls and foot traffic including making our paper sketches accessible to the public. Our internal staff will also lose access to all of our sketches, photos, scanned documents etc...This will have a crippling effect on our office.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 1355 | 54425 | SERVICE CONTRACTS | 5,000 | Target | 5,000 | Target |
| 1355 | 54425 | SERVICE CONTRACTS | 20,000 | One-Time | 20,000 | One-Time |
| | | | **25,000** | | **25,000** | |

OTR# 02

**Priority 2** Additional Temporary Office Staff

**Reason for request** We have multiple stimulus affecting our workload for 2014. First, the real estate market is rebounding similarily to the activity we saw in 2004. We will have a large number of changes in assessment/informal reviews and we need additional staff to schedule those meetings. Second, NYS has made all Basic STAR recipients re-register for the exemption. We have about 20,000 exemptions. Those that do not apply by the deadline have up to 1 year to apply and still be eligible for an exemption. This position will hopefully alleviate the need for timely corrections by ensuring all eligible owners apply by the Tentative Assessment Roll. Third, we have over 950 people turning 65 this year in the county. This will lead to an increase in Enhanced STAR applications. We have 2 full time office staff and one must retreat to a private office to process these exemptions. We simply can not handle multiple phone lines and foot traffic with current office staff.

**Effect if not funded** If this position is not funded, we will simply continue with our single temporary staff position. The extra work to ensure that all property owners who are eligible to apply will not happen which will result in more time spent doing Corrections/Refunds to the school tax rolls.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 1355 | 51000049 | PROJECT ASSISTANT | 14,000 | One-Time | 14,000 | One-Time |
| 1355 | 58800 | FRINGES | 1,400 | One-Time | 1,400 | One-Time |
| | | | **15,400** | | **15,400** | |

OTR# 03

**Priority 3** Succession Planning for Valuation Staff

**Reason for request** It is inevitable that 1-2 of the valuation staff will retire within the next 0-4 years. The commercial valution job has a steep learning curve including a training period that involves taking classes in order to be certified as a real property appraiser by the NYS Office of Real Property Tax Services.

**Effect if not funded** If this is not funded, we will be forced to wait to replace one of our soon-to-be retiring valuation staff and the training period would have to occur when we would be expecting full production from the individual. Probably the Director will be forced to take over the commercial valuation aspect of the job resulting in less time to devote to the daily activities of the office. We would be forced to do less reviews and provide less assistance to the public. Less work might result in an equalization rate less than 100% as we would not be able to keep up with the work to maintain full market valuations in the increasing market we are in currently.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 1355 | 51000735 | VALUE SPECIALIST | 61,302 | Multi-Year | 30,651 | One-Time |
| 1355 | 58800 | FRINGES | 34,881 | Multi-Year | 17,440 | One-Time |
| | | | **96,183** | | **48,091** | |
| | | **Assessment Department Total** | **136,583** | | **88,491** | |

# Assessment Department

## Program Summary

### Real Property Tax Service Agency

**Type of Program MD**

Provides the agency that oversees the assessment function in the county.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 213,339 | 221,818 |
| Revenues | 53,000 | 58,500 |
| Net Local | 160,339 | 163,318 |
| FTE | 2 | 2.25 |

### Sales and Exemption Processing

**Type of Program MD**

Process all real property sales transactions and real property tax exemptions

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 89,171 | 77,809 |
| Revenues | 0 | 0 |
| Net Local | 89,171 | 77,809 |
| FTE | 1 | 1.25 |

## Tax Mapping

**Type of Program MD**

To produce a map that delineates parcels to value for the real property tax.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 132,304 | 117,795 |
| Revenues | 2,000 | 2,000 |
| Net Local | 130,304 | 115,795 |
| FTE | 1.5 | 1.5 |

## Valuation

**Type of Program DD**

To equitably value all property at a uniform percentage of value on an annual basis.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 551,141 | 620,671 |
| Revenues | 0 | 0 |
| Net Local | 551,141 | 620,671 |
| FTE | 4.75 | 6.5 |

# Assigned Counsel

Assigned Counsel receives and reviews all applications for free attorney services and determines eligibility. Financial eligibility levels include: automatic eligibility for public assistance, poverty level, and inability to afford counsel. Attorneys are provided for charges including violations, misdemeanors, felonies, and appeals in criminal court, and most matters in family court.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 118,728 | 121,715 | 120,982 | 123,402 | 0 | 0 | 123,402 |
| Premium Pay | 0 | 400 | 400 | 850 | 0 | 0 | 850 |
| Fringe Benefits | 56,990 | 64,826 | 71,863 | 70,699 | 0 | 0 | 70,699 |
| Other Capital Equip | 350 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Supplies | 1,123 | 1,045 | 1,330 | 1,330 | 0 | 0 | 1,330 |
| Travel Training | 0 | 0 | 0 | 220 | 0 | 0 | 220 |
| All Other Contr. Svcs | 1,830,047 | 1,666,652 | 1,833,550 | 1,820,550 | 0 | 0 | 1,820,550 |
| Utilities | 729 | 720 | 1,320 | 1,321 | 0 | 0 | 1,321 |
| Other | 1,766 | 1,924 | 2,000 | 2,000 | 0 | 0 | 2,000 |
| **Total Expenditures** | **2,009,733** | **1,857,282** | **2,031,445** | **2,020,372** | **0** | **0** | **2,020,372** |
| **Revenues** | | | | | | | |
| State Aid | 319,826 | 306,009 | 0 | 0 | 0 | 0 | 0 |
| Other Revenues | 0 | 0 | 300,000 | 300,000 | 0 | 0 | 300,000 |
| **Total Revenues** | **319,826** | **-306,009** | **300,000** | **300,000** | **0** | **0** | **300,000** |
| **Department Net Local** | **1,689,907** | **1,551,273** | **1,731,445** | **1,720,372** | **0** | **0** | **1,720,372** |

# Assigned Counsel

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Program Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Secretary | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Supervising Attorney | 0.32 | 0.32 | 0.32 | 0.32 | 0.32 | 0.00 | 0.00 | 0.32 |
| | **2.32** | **2.32** | **2.32** | **2.32** | **2.32** | **0.00** | **0.00** | **2.32** |

# Assigned Counsel

1170 - PLNG. & COORD.(LEG.DEF.)

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 118,728 | 121,715 | 120,982 | 123,402 | 0 | 0 | 123,402 |
| Premium Pay | 0 | 400 | 400 | 850 | 0 | 0 | 850 |
| Fringe Benefits | 56,990 | 64,826 | 71,863 | 70,699 | 0 | 0 | 70,699 |
| Other Capital Equip | 350 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Supplies | 1,123 | 1,045 | 1,330 | 1,330 | 0 | 0 | 1,330 |
| Travel Training | 0 | 0 | 0 | 220 | 0 | 0 | 220 |
| All Other Contr. Svcs | 529 | 538 | 550 | 550 | 0 | 0 | 550 |
| Utilities | 729 | 720 | 1,320 | 1,321 | 0 | 0 | 1,321 |
| Other | 1,766 | 1,924 | 2,000 | 2,000 | 0 | 0 | 2,000 |
| **Total Expenditures** | **180,215** | **191,168** | **198,445** | **200,372** | **0** | **0** | **200,372** |
| **Budgeting Unit Net Local** | **180,215** | **191,168** | **198,445** | **200,372** | **0** | **0** | **200,372** |

# Assigned Counsel

1171 - DEFENSE OF INDIG. ATTYS.

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Mandate - Asgn Coun | 1,829,518 | 1,666,114 | 1,833,000 | 1,820,000 | 0 | 0 | 1,820,000 |
| **Total Expenditures** | **1,829,518** | **1,666,114** | **1,833,000** | **1,820,000** | **0** | **0** | **1,820,000** |
| **Revenues** | | | | | | | |
| State Aid | 319,826 | 306,009 | 0 | 0 | 0 | 0 | 0 |
| Other Revenues | 0 | 0 | 300,000 | 300,000 | 0 | 0 | 300,000 |
| **Total Revenues** | **319,826** | **306,009** | **300,000** | **300,000** | **0** | **0** | **300,000** |
| **Budgeting Unit Net Local** | **1,509,692** | **1,360,105** | **1,533,000** | **1,520,000** | **0** | **0** | **1,520,000** |

# Assigned Counsel

## Program Summary

### Assigned Counsel (Administrative Costs)

**Type of Program MD**

To assign attorneys to clients who are indigent.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 198,445 | 200,372 |
| Revenues | 0 | 0 |
| Net Local | 198,445 | 200,372 |
| FTE | 2.3 | 2.3 |

### Assigned Counsel (mandated attorney fees)

**Type of Program MD**

To assign attorneys to clients who are indigent.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 1,833,000 | 1,820,000 |
| Revenues | 300,000 | 300,000 |
| Net Local | 1,533,000 | 1,520,000 |
| FTE | | |

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# Board of Elections

The Board of Elections is responsible for the administration of elections and the coordination of voter registration in Tompkins County. It supervises all federal, county, city, town, and village elections, and also provides technical and legal assistance to school and fire districts. The Board of Elections is a bipartisan office with two appointed Commissioners representing the state's major political parties. The Board of Elections is a State mandated program.

Mission Statement:
"We believe an individual's most important right of citizenship is your right to vote. The Board of Elections remains committed to protecting your right and to promote fair, open, and accessible elections."

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 342,833 | 377,430 | 362,582 | 368,956 | 6,979 | 6,979 | 375,935 |
| Overtime | 19 | 0 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 9,514 | 9,921 | 1,350 | 2,150 | 0 | 0 | 2,150 |
| Fringe Benefits | 169,136 | 205,690 | 216,176 | 211,159 | 2,101 | 2,101 | 213,260 |
| Other Capital Equip | 0 | 27,497 | 77,515 | 3,500 | 0 | 0 | 3,500 |
| Vehicle Fuel and Maint | 1,254 | 203 | 500 | 200 | 0 | 0 | 200 |
| Other Supplies | 42,573 | 69,089 | 56,685 | 74,150 | 0 | 0 | 74,150 |
| Travel Training | 4,209 | 1,852 | 3,667 | 4,784 | 0 | 0 | 4,784 |
| All Other Contr. Svcs | 26,713 | 26,126 | 26,500 | 56,500 | 0 | 0 | 56,500 |
| Program Expense | 80,184 | 139,539 | 97,000 | 98,000 | 0 | 0 | 98,000 |
| Utilities | 1,084 | 1,029 | 1,200 | 1,200 | 0 | 0 | 1,200 |
| Rent | 240 | 0 | 900 | 400 | 0 | 0 | 400 |
| Other | 18,310 | 20,589 | 31,393 | 24,640 | 0 | 0 | 24,640 |
| **Total Expenditures** | **696,069** | **878,965** | **875,468** | **845,639** | **9,080** | **9,080** | **854,719** |
| **Revenues** | | | | | | | |
| State Aid | 0 | 0 | 75,500 | 32,000 | 0 | 0 | 32,000 |
| Other Revenues | 67,187 | 28,919 | 95,200 | 110,250 | 0 | 0 | 110,250 |
| **Total Revenues** | **67,187** | **-28,919** | **170,700** | **142,250** | **0** | **0** | **142,250** |
| **Department Net Local** | **628,882** | **850,046** | **704,768** | **703,389** | **9,080** | **9,080** | **712,469** |

# Board of Elections

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Comissioner of Elections | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | 0.00 | 2.00 |
| Deputy Commissioner of Elections | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | 0.00 | 2.00 |
| Senior Elections Clerk | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | 0.00 | 2.00 |
| Senior Voting Technician | 1.00 | 1.00 | 2.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Voting Machine Technician | 0.10 | 0.00 | 0.10 | 0.10 | 0.07 | 0.00 | 0.00 | 0.07 |
| | **7.10** | **7.00** | **8.10** | **7.10** | **7.07** | **0.00** | **0.00** | **7.07** |

# Board of Elections

1450 - BOARD OF ELECTIONS

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 342,833 | 377,430 | 362,582 | 368,956 | 6,979 | 6,979 | 375,935 |
| Overtime | 19 | 0 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 9,514 | 9,921 | 1,350 | 2,150 | 0 | 0 | 2,150 |
| Fringe Benefits | 169,136 | 205,690 | 216,176 | 211,159 | 2,101 | 2,101 | 213,260 |
| Other Capital Equip | 0 | 18,612 | 1,000 | 0 | 0 | 0 | 0 |
| Vehicle Fuel and Maint | 1,254 | 203 | 500 | 200 | 0 | 0 | 200 |
| Other Supplies | 1,427 | 2,177 | 1,700 | 1,350 | 0 | 0 | 1,350 |
| Travel Training | 4,209 | 1,852 | 3,667 | 4,784 | 0 | 0 | 4,784 |
| All Other Contr. Svcs | 26,713 | 25,906 | 26,000 | 26,000 | 0 | 0 | 26,000 |
| Program Expense | 77,535 | 137,478 | 97,000 | 98,000 | 0 | 0 | 98,000 |
| Rent | 240 | 0 | 900 | 400 | 0 | 0 | 400 |
| Other | 518 | 1,105 | 893 | 890 | 0 | 0 | 890 |
| **Total Expenditures** | **633,398** | **780,374** | **711,768** | **713,889** | **9,080** | **9,080** | **722,969** |
| **Revenues** | | | | | | | |
| Other Revenues | 17,719 | 12,098 | 7,000 | 10,500 | 0 | 0 | 10,500 |
| **Total Revenues** | **17,719** | **12,098** | **7,000** | **10,500** | **0** | **0** | **10,500** |
| **Budgeting Unit Net Local** | **615,679** | **768,276** | **704,768** | **703,389** | **9,080** | **9,080** | **712,469** |

# Board of Elections

1451 - ELECTIONS EXPENSE

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Other Capital Equip | 0 | 2,000 | 1,515 | 1,500 | 0 | 0 | 1,500 |
| Other Supplies | 41,146 | 66,912 | 54,485 | 72,800 | 0 | 0 | 72,800 |
| All Other Contr. Svcs | 0 | 220 | 500 | 500 | 0 | 0 | 500 |
| Utilities | 1,084 | 1,029 | 1,200 | 1,200 | 0 | 0 | 1,200 |
| Other | 17,792 | 19,484 | 30,500 | 23,750 | 0 | 0 | 23,750 |
| **Total Expenditures** | **60,022** | **89,645** | **88,200** | **99,750** | **0** | **0** | **99,750** |
| **Revenues** | | | | | | | |
| Other Revenues | 49,468 | 16,821 | 88,200 | 99,750 | 0 | 0 | 99,750 |
| **Total Revenues** | **49,468** | **16,821** | **88,200** | **99,750** | **0** | **0** | **99,750** |
| **Budgeting Unit Net Local** | **10,554** | **72,824** | **0** | **0** | **0** | **0** | **0** |

# Board of Elections

1452 - ELECTIONS GRANT

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Other Capital Equip | 0 | 6,885 | 75,000 | 2,000 | 0 | 0 | 2,000 |
| Other Supplies | 0 | 0 | 500 | 0 | 0 | 0 | 0 |
| All Other Contr. Svcs | 0 | 0 | 0 | 30,000 | 0 | 0 | 30,000 |
| Program Expense | 2,649 | 2,061 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **2,649** | **8,946** | **75,500** | **32,000** | **0** | **0** | **32,000** |
| **Revenues** | | | | | | | |
| State Aid | 0 | 0 | 75,500 | 32,000 | 0 | 0 | 32,000 |
| **Total Revenues** | **0** | **0** | **75,500** | **32,000** | **0** | **0** | **32,000** |
| **Budgeting Unit Net Local** | **2,649** | **8,946** | **0** | **0** | **0** | **0** | **0** |

# Board of Elections

## Over Target Request(s)

OTR# 04

**Priority 1** Restore Deputy Commissioner of Elections position to 40 hours per week.

**Reason for request** When in 2010, the County asked for volunteers to reduce the hours in their workweek, the current deputy, Tom Paolangeli stepped forward. Because he was in his current position for over six years and well versed in his job, the two commissioners agreed even though all employee activities should be on a equal bipartisan effort. Because most of the employees at the Board at the time had been at their position for several years, we were able to absorb the workload.
Tom Paolangeli has informed us that he will be leaving the Tompkins County Board of Elections as of September 30, 2013. Within, our department his was the only full time position that did not work a 40 hour work week. Senior Elections Clerk Laura Norman will be promoted to the position that Mr. Paolangeli held. She currently works a 40 hour week and we feel that is a good time to restore the position to a 40 hour work week. We will be hiring a new Senior Elections Clerk to replace Laura Norman and therefore we will have two employees with positions that are new to them. In addition, 2014 will be the second busiest year in our four year cycle.

**Effect if not funded** We will not be able accomplish as much work in an efficient manner, because of the learning curve required in the position of Deputy Commissioner and Senior Elections Clerk. Also, from a monetary standpoint Ms. Owens will be taking on much more responsibility with a minuscule pay increase.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 1450 | 51000175 | DEP COMM ELECTIONS | 6,979 | Target | 6,979 | Target |
| 1450 | 58800 | FRINGES | 2,101 | Target | 2,101 | Target |
| | | | **9,080** | | **9,080** | |
| | | **Board of Elections Total** | **9,080** | | **9,080** | |

# Board of Elections

## Program Summary

### Elections

**Type of Program MM**

Conduct/Ceritfy Elections County-Wide (Village, Town, County, State and National).

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 875,468 | 845,639 |
| Revenues | 170,700 | 142,250 |
| Net Local | 704,768 | 703,389 |
| FTE | 7 | 7 |

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# Capital Program

Tompkins County's Capital Projects Program is a five-year planning guide for major, non-recurring projects such as construction, land purchase, or infrastructure systems. Costs in the Capital Program may be paid for entirely or with a combination of cash, state or federal grants, or through the issuance of bonds. Several projects have been paid for with tobacco settlement funds that were securitized (sold on the bond market) to gain a lump sum to be applied to the capital program. Inclusion in the Capital Program does not, by itself, authorize approval of any particular project. Funds must still be appropriated in the County budget, and in almost all cases, bids must be received and any borrowing must be approved.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 5,265,006 | 5,324,335 | 4,882,951 | 5,199,607 | 0 | 0 | 5,199,607 |
| **Total Expenditures** | **5,265,006** | **5,324,335** | **4,882,951** | **5,199,607** | **0** | **0** | **5,199,607** |
| **Revenues** | | | | | | | |
| **Total Revenues** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Department Net Local** | **5,265,006** | **5,324,335** | **4,882,951** | **5,199,607** | **0** | **0** | **5,199,607** |

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# Capital Program

9576 - CONTRIB. TO CONSTRUCTION

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 765,006 | 777,672 | 377,836 | 280,196 | 0 | 0 | 280,196 |
| **Total Expenditures** | **765,006** | **777,672** | **377,836** | **280,196** | **0** | **0** | **280,196** |
| **Revenues** | | | | | | | |
| **Total Revenues** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Department Net Local** | **765,006** | **777,672** | **377,836** | **280,196** | **0** | **0** | **280,196** |

# Capital Program

9961 - CONTRIB. TO DEBT SERVICE

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 4,500,000 | 4,546,663 | 4,505,115 | 4,919,411 | 0 | 0 | 4,919,411 |
| **Total Expenditures** | **4,500,000** | **4,546,663** | **4,505,115** | **4,919,411** | **0** | **0** | **4,919,411** |
| **Department Net Local** | **4,500,000** | **4,546,663** | **4,505,115** | **4,919,411** | **0** | **0** | **4,919,411** |

# City/County Sales Tax Agreement

A place holder to show the amount of sales tax distributed to programs and agencies based on an agreement with the City of Ithaca in 1998. Departments and agencies receiving funds include: Emergency Response; Human Services Coalition - Community Agencies; Opportunities, Alternatives, and Resources; Tompkins Consolidated Area Transit; and Youth Services Department.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 11,026,136 | 11,328,032 | 11,475,000 | 11,475,000 | 0 | 0 | 11,475,000 |
| Other Finance | 468,649 | 509,023 | 887,446 | 551,149 | 0 | 0 | 551,149 |
| **Total Expenditures** | **11,494,785** | **11,837,055** | **12,362,446** | **12,026,149** | **0** | **0** | **12,026,149** |
| **Revenues** | | | | | | | |
| Local Revenues | 11,496,628 | 11,837,054 | 12,362,446 | 12,026,149 | 0 | 0 | 12,026,149 |
| **Total Revenues** | **11,496,628** | **-11,837,054** | **12,362,446** | **12,026,149** | **0** | **0** | **12,026,149** |
| **Department Net Local** | **-1,843** | **1** | **0** | **0** | **0** | **0** | **0** |

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# City/County Sales Tax Agreement

1985 - DISTRIBUTION OF SALES TAX

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 11,026,136 | 11,328,032 | 11,475,000 | 11,475,000 | 0 | 0 | 11,475,000 |
| **Total Expenditures** | **11,026,136** | **11,328,032** | **11,475,000** | **11,475,000** | **0** | **0** | **11,475,000** |
| **Revenues** | | | | | | | |
| Local Revenues | 11,027,979 | 11,328,032 | 11,475,000 | 11,475,000 | 0 | 0 | 11,475,000 |
| **Total Revenues** | **11,027,979** | **11,328,032** | **11,475,000** | **11,475,000** | **0** | **0** | **11,475,000** |
| **Budgeting Unit Net Local** | **-1,843** | **0** | **0** | **0** | **0** | **0** | **0** |

# City/County Sales Tax Agreement

6901 - COUNTY/CITY PROGRAM

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Other Finance | 468,649 | 509,023 | 887,446 | 551,149 | 0 | 0 | 551,149 |
| **Total Expenditures** | **468,649** | **509,023** | **887,446** | **551,149** | **0** | **0** | **551,149** |
| **Revenues** | | | | | | | |
| Local Revenues | 468,649 | 509,022 | 887,446 | 551,149 | 0 | 0 | 551,149 |
| **Total Revenues** | **468,649** | **509,022** | **887,446** | **551,149** | **0** | **0** | **551,149** |
| **Budgeting Unit Net Local** | **0** | **1** | **0** | **0** | **0** | **0** | **0** |

# Contingent Fund

An account to which funds have been appropriated for unforeseen expenses and opportunities. Money in the contingent fund must be transferred to another account from which it may then be spent.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 0 | 0 | 772,000 | 772,000 | 115,000 | 115,000 | 887,000 |
| **Total Expenditures** | **0** | **0** | **772,000** | **772,000** | **115,000** | **115,000** | **887,000** |
| **Department Net Local** | **0** | **0** | **772,000** | **772,000** | **115,000** | **115,000** | **887,000** |

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# Contingent Fund

1990 - CONTINGENT FUND

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 0 | 0 | 772,000 | 772,000 | 115,000 | 115,000 | 887,000 |
| **Total Expenditures** | **0** | **0** | **772,000** | **772,000** | **115,000** | **115,000** | **887,000** |
| **Budgeting Unit Net Local** | **0** | **0** | **772,000** | **772,000** | **115,000** | **115,000** | **887,000** |

# Contingent Fund

## Over Target Request(s)

OTR# 05

**Priority 1** Increase Contingency Account

**Reason for request** The concerted effort to bring budget estimates to a level of high precision leaves little margin of error to adjust for unforeseen circumstances over the course of the year. The Department of Administration recommends a $100,000 increase in the Contingency Account, raising it to $800,000, to provide a small degree of capacity to adjust to changed circumstances. Because any appropriation from the Contingency Account requires specific Legislative approval, the increase will not be spent unless authorization is provided by the Legislature.

**Effect if not funded** Unforeseen overages will have to be offset by either reductions in program expenses or draws from the County's fund balance.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 1990 | 54400 | PROGRAM EXPENSE | 115,000 | Target | 115,000 | Target |
| | | | **115,000** | | **115,000** | |
| | | **Contingent Fund Total** | **115,000** | | **115,000** | |

# County Administration

County Administration, under the leadership of the County Administrator, oversees and coordinates all operational aspects of county government in order to successfully carry out the policies of the County Legislature. Among the department's responsibilities are preparing preliminary and final budget documents, providing information to the Legislators for use in decision-making, performing contract and risk management, and making sure the public and the media are well-informed on County issues.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 394,313 | 402,430 | 410,318 | 403,524 | 44,206 | 44,206 | 447,730 |
| Premium Pay | 500 | 9,738 | 500 | 500 | 0 | 0 | 500 |
| Fringe Benefits | 181,640 | 218,809 | 242,838 | 229,889 | 21,133 | 21,133 | 251,022 |
| Other Capital Equip | 8,916 | 9,176 | 1,500 | 1,500 | 1,500 | 1,500 | 3,000 |
| Other Supplies | 4,067 | 4,141 | 5,675 | 5,675 | 0 | 0 | 5,675 |
| Travel Training | 3,705 | 3,118 | 18,450 | 18,450 | 0 | 0 | 18,450 |
| Professional Services | 51,060 | 26,441 | 29,518 | 29,518 | 0 | 0 | 29,518 |
| All Other Contr. Svcs | 2,919 | 2,798 | 3,359 | 3,359 | 0 | 0 | 3,359 |
| Program Expense | 0 | 400 | 500 | 500 | 0 | 0 | 500 |
| Utilities | 939 | 922 | 2,200 | 2,200 | 0 | 0 | 2,200 |
| Rent | 160 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other | 633 | 487 | 700 | 700 | 0 | 0 | 700 |
| **Total Expenditures** | **648,852** | **678,460** | **715,558** | **695,815** | **66,839** | **66,839** | **762,654** |
| **Revenues** | | | | | | | |
| State Aid | 17,702 | 0 | 0 | 0 | 0 | 0 | 0 |
| Local Revenues | 0 | 0 | 0 | 12,500 | 0 | 0 | 12,500 |
| Other Revenues | 12,600 | 4,350 | 800 | 800 | 0 | 0 | 800 |
| Interfund Transf & Rev | 1,281 | 0 | 12,500 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **31,583** | **-4,350** | **13,300** | **13,300** | **0** | **0** | **13,300** |
| **Department Net Local** | **617,269** | **674,110** | **702,258** | **682,515** | **66,839** | **66,839** | **749,354** |

# County Administration

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Administrative Services Coordinator | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Contracts Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| County Administrator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Deputy County Administrator | 0.50 | 0.50 | 1.00 | 1.00 | 0.83 | 0.17 | 0.17 | 1.00 |
| Executive Assistant to County Administrat | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Program Analyst | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.54 | 0.54 | 0.54 |
| Public Information Officer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Secretary | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | **6.50** | **5.50** | **6.00** | **6.00** | **5.83** | **0.71** | **0.71** | **6.54** |

# County Administration

1230 - COUNTY ADMINISTRATION

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 267,495 | 298,370 | 297,259 | 288,204 | 44,206 | 44,206 | 332,410 |
| Fringe Benefits | 128,398 | 158,332 | 175,383 | 163,988 | 21,133 | 21,133 | 185,121 |
| Other Capital Equip | 8,916 | 9,176 | 1,500 | 1,500 | 1,500 | 1,500 | 3,000 |
| Other Supplies | 3,547 | 4,017 | 5,500 | 5,500 | 0 | 0 | 5,500 |
| Travel Training | 3,705 | 2,983 | 3,250 | 3,250 | 0 | 0 | 3,250 |
| Professional Services | 25,042 | 423 | 2,500 | 2,500 | 0 | 0 | 2,500 |
| All Other Contr. Svcs | 976 | 1,065 | 1,000 | 1,000 | 0 | 0 | 1,000 |
| Program Expense | 0 | 400 | 500 | 500 | 0 | 0 | 500 |
| Utilities | 704 | 705 | 750 | 750 | 0 | 0 | 750 |
| Rent | 160 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other | 633 | 487 | 650 | 650 | 0 | 0 | 650 |
| **Total Expenditures** | **439,576** | **475,958** | **488,292** | **467,842** | **66,839** | **66,839** | **534,681** |
| **Revenues** | | | | | | | |
| Other Revenues | 0 | 4,350 | 800 | 800 | 0 | 0 | 800 |
| Interfund Transf & Rev | 1,281 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **1,281** | **4,350** | **800** | **800** | **0** | **0** | **800** |
| **Budgeting Unit Net Local** | **438,295** | **471,608** | **487,492** | **467,042** | **66,839** | **66,839** | **533,881** |

# County Administration

1232 - CJATI ADVISORY BOARD

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 3,683 | 3,683 | 3,757 | 3,832 | 0 | 0 | 3,832 |
| Fringe Benefits | 1,768 | 2,000 | 2,232 | 2,180 | 0 | 0 | 2,180 |
| Other Supplies | 0 | 0 | 175 | 175 | 0 | 0 | 175 |
| Travel Training | 0 | 135 | 200 | 200 | 0 | 0 | 200 |
| Other | 0 | 0 | 50 | 50 | 0 | 0 | 50 |
| **Total Expenditures** | **5,451** | **5,818** | **6,414** | **6,437** | **0** | **0** | **6,437** |
| **Budgeting Unit Net Local** | **5,451** | **5,818** | **6,414** | **6,437** | **0** | **0** | **6,437** |

# County Administration

1236 - WDIC

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Other Supplies | 385 | 0 | 0 | 0 | 0 | 0 | 0 |
| Travel Training | 0 | 0 | 15,000 | 15,000 | 0 | 0 | 15,000 |
| **Total Expenditures** | **385** | **0** | **15,000** | **15,000** | **0** | **0** | **15,000** |
| **Revenues** | | | | | | | |
| Other Revenues | 100 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **100** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **285** | **0** | **15,000** | **15,000** | **0** | **0** | **15,000** |

# County Administration

1988 - PUBLIC INFORMATION

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 53,367 | 54,787 | 54,651 | 55,744 | 0 | 0 | 55,744 |
| Fringe Benefits | 25,617 | 29,103 | 32,463 | 31,718 | 0 | 0 | 31,718 |
| Other Supplies | 135 | 124 | 0 | 0 | 0 | 0 | 0 |
| Professional Services | 26,018 | 26,018 | 27,018 | 27,018 | 0 | 0 | 27,018 |
| All Other Contr. Svcs | 1,943 | 1,733 | 2,359 | 2,359 | 0 | 0 | 2,359 |
| Utilities | 157 | 145 | 1,350 | 1,350 | 0 | 0 | 1,350 |
| **Total Expenditures** | **107,237** | **111,910** | **117,841** | **118,189** | **0** | **0** | **118,189** |
| **Budgeting Unit Net Local** | **107,237** | **111,910** | **117,841** | **118,189** | **0** | **0** | **118,189** |

# County Administration

1989 - RISK MANAGEMENT

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 53,367 | 45,590 | 54,651 | 55,744 | 0 | 0 | 55,744 |
| Premium Pay | 500 | 9,738 | 500 | 500 | 0 | 0 | 500 |
| Fringe Benefits | 25,857 | 29,374 | 32,760 | 32,003 | 0 | 0 | 32,003 |
| Utilities | 78 | 72 | 100 | 100 | 0 | 0 | 100 |
| **Total Expenditures** | **79,802** | **84,774** | **88,011** | **88,347** | **0** | **0** | **88,347** |
| **Revenues** | | | | | | | |
| Local Revenues | 0 | 0 | 0 | 12,500 | 0 | 0 | 12,500 |
| Other Revenues | 12,500 | 0 | 0 | 0 | 0 | 0 | 0 |
| Interfund Transf & Rev | 0 | 0 | 12,500 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **12,500** | **0** | **12,500** | **12,500** | **0** | **0** | **12,500** |
| **Budgeting Unit Net Local** | **67,302** | **84,774** | **75,511** | **75,847** | **0** | **0** | **75,847** |

# County Administration

3115 - COUNTY ADMINISTRATION

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 16,401 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **16,401** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Revenues** | | | | | | | |
| State Aid | 17,702 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **17,702** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **-1,301** | **0** | **0** | **0** | **0** | **0** | **0** |

# County Administration

## Over Target Request(s)

OTR# 09

**Priority 1** Year three of a three year plan to restore the Deputy County Administrator to full –time status.

**Reason for request** In the wake of the recent recession, the Deputy County Administrator position was reduced to half time. As a part of a funding strategy to restore the position to full-time status, and as a recognition of the Deputy Administrator's assumption of executive oversight responsibilities for the County's diversity and inclusion programs and policies, the Legislature agreed to a 3-year plan to provide $15,000 per year in "multi-year" funding to support the position. This is the final year of that multi-year funding plan. It is the intent and expectation of the County Administrator to seek recurring "target" funding for the full cost of the Deputy position in 2015.

**Effect if not funded** The Deputy County Administrator's hours would be reduced by over six hours per week, or 18%. Critical work undertaken by the Deputy would be curtailed or delayed.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 1230 | 51000282 | DEPUTY CO. ADMN. | 15,000 | One-Time | 15,000 | One-Time |
| 1230 | 58800 | FRINGES | 4,515 | Target | 4,515 | Target |
| | | | **19,515** | | **19,515** | |

OTR# 10

**Priority 2** Program Analyst through July 2014

**Reason for request** In mid-2013, the Legislature authorized one year of one-time funding for a Program Analyst position in the Department in order to advance the Department's efforts to establish a countywide system of performance measures. In the resolution approving the one-year position, 2013 funds were allocated to support the portion the cost incurred in 2013 and an acknowledgement was made that the balance of the funds for the portion of the cost incurred in 2014 would be funded in the 2014 budget. This OTR provides such 2014 funding.

**Effect if not funded** The Program Analyst would have to be laid off.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 1230 | 51000359 | PROGRAM ANALYST | 29,206 | One-Time | 29,206 | One-Time |
| 1230 | 58800 | FRINGES | 16,618 | One-Time | 16,618 | One-Time |
| | | | **45,824** | | **45,824** | |

OTR# 11

**Priority 3** Recurring funding for a computer replacement schedule

**Reason for request** The Department is reliant on a number of automated systems to develop and manage the budget, process contracts, issue public information materials, and a variety of other routine tasks. This OTR recognizes the recurring nature of computer replacement, and would place the Department on a 4-year computer replacement schedule. Two computers would be replaced each year.

**Effect if not funded** Computers would be purchased with reserves, including diminishing roll-over dollars.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 1230 | 52206 | COMPUTER EQUIPMENT | 1,500 | Target | 1,500 | Target |
| | | | **1,500** | | **1,500** | |
| | | **County Administration Total** | **66,839** | | **66,839** | |

# County Administration

## Program Summary

### Administrative Policy Manual

**Type of Program DD**

To ensure appropriate, consistent, and well-considered conduct across all organizational divisions and levels of County government.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 36,162 | 50,289 |
| Revenues | 0 | 0 |
| Net Local | 36,162 | 50,289 |
| FTE | .5 | .5 |

### Budget Coordination

**Type of Program MD**

To align available financial resources with programmatic priorities established by the Legislature.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 133,270 | 134,279 |
| Revenues | 0 | 0 |
| Net Local | 133,270 | 134,279 |
| FTE | 1.1 | 1.1 |

## Contracts Coordination

**Type of Program DM**

To ensure that all County contracts for goods and services are consistent with law, regulation, and policy and maintained in a manner that allows for audit and inspection.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 51,784 | 52,245 |
| Revenues | 0 | 0 |
| Net Local | 51,784 | 52,245 |
| FTE | .6 | .6 |

## Performance Measurement

**Type of Program DD**

To objectively understand how well the County is doing in reaching the intended outcomes of its major programs, and to use the insights gained as a way to continually improve performance.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 17,064 | 17,199 |
| Revenues | 0 | 0 |
| Net Local | 17,064 | 17,199 |
| FTE | .24 | .24 |

## Public Information Media

**Type of Program DD**

To enable citizens to be aware of, and engaged in, the activities of their County government by televising all meetings of the full County Legislature and providing audio and video transcripts of those meetings via the internet.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 27,018 | 27,018 |
| Revenues | 0 | 0 |
| Net Local | 27,018 | 27,018 |
| FTE | | |

## Public Information Office

**Type of Program DD**

To enable citizens to be aware of, and engaged in, the activities of their County government.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 74,743 | 75,423 |
| Revenues | 0 | 0 |
| Net Local | 74,743 | 75,423 |
| FTE | 0.85 | 0.85 |

## Risk Management

**Type of Program DM**

To minimize the risk and cost of injury or accidents associated with county facilities or activities and to ensure the County maintains adequate cash reserves and insurance coverage to manage the financial consequences when accidents, injuries, or property damages do occur.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 28,268 | 28,519 |
| Revenues | 0 | 0 |
| Net Local | 28,268 | 28,519 |
| FTE | .35 | .35 |

## Special Projects

**Type of Program DD**

To provide central support for programs or initiatives that cross departmental lines or that have organization-wide impact.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 61,227 | 84,688 |
| Revenues | 0 | 0 |
| Net Local | 61,227 | 84,688 |
| FTE | .25 | .25 |

**Type of Program DM**

To ensure policies and programs authorized by the County Legislature are delivered efficiently and effectively by County departments and agencies, and that feedback from departments to the Legislature is clear and open, ensuring responsive policy development by the Legislature.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 215,155 | 226,155 |
| Revenues | 13,300 | 13,300 |
| Net Local | 201,855 | 212,855 |
| FTE | 1.71 | 1.71 |

# County Attorney

The County Attorney's Office is the sole legal advisor for Tompkins County and provides legal opinions and guidance to the County Legislature, County departments and staff. It represents the County as a government entity in civil litigation, bankruptcy, foreclosure, solid waste and health department matters, capital projects and County property transactions, and acts as Presentment Agency in juvenile cases in Family Court.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 265,870 | 269,642 | 270,742 | 276,157 | 0 | 0 | 276,157 |
| Premium Pay | 450 | 1,707 | 1,400 | 1,428 | 0 | 0 | 1,428 |
| Fringe Benefits | 127,834 | 144,296 | 160,821 | 157,946 | 0 | 0 | 157,946 |
| Other Capital Equip | 1,379 | 4,569 | 0 | 0 | 0 | 0 | 0 |
| Other Supplies | 8,303 | 8,620 | 7,750 | 5,656 | 3,000 | 3,000 | 8,656 |
| Travel Training | 341 | 121 | 473 | 473 | 0 | 0 | 473 |
| Professional Services | 1,266 | 2,066 | 3,350 | 3,350 | 0 | 0 | 3,350 |
| All Other Contr. Svcs | 858 | 936 | 860 | 860 | 0 | 0 | 860 |
| Utilities | 549 | 507 | 650 | 650 | 0 | 0 | 650 |
| Other | 596 | 686 | 850 | 850 | 0 | 0 | 850 |
| **Total Expenditures** | **407,446** | **433,150** | **446,896** | **447,370** | **3,000** | **3,000** | **450,370** |
| **Revenues** | | | | | | | |
| Local Revenues | 0 | 13,000 | 13,000 | 15,500 | 0 | 0 | 15,500 |
| Other Revenues | 2,000 | 4,999 | 0 | 0 | 0 | 0 | 0 |
| Interfund Transf & Rev | 27,500 | 27,500 | 27,500 | 25,000 | 0 | 0 | 25,000 |
| **Total Revenues** | **29,500** | **-45,499** | **40,500** | **40,500** | **0** | **0** | **40,500** |
| **Department Net Local** | **377,946** | **387,651** | **406,396** | **406,870** | **3,000** | **3,000** | **409,870** |

# County Attorney

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| County Attorney | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Deputy County Attorney | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.00 | 0.00 | 0.50 |
| Paralegal | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Secretary/Paralegal Aid | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| | **3.50** | **3.50** | **3.50** | **3.50** | **3.50** | **0.00** | **0.00** | **3.50** |

# County Attorney

1420 - COUNTY ATTORNEY

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 265,870 | 269,642 | 270,742 | 276,157 | 0 | 0 | 276,157 |
| Premium Pay | 450 | 1,707 | 1,400 | 1,428 | 0 | 0 | 1,428 |
| Fringe Benefits | 127,834 | 144,296 | 160,821 | 157,946 | 0 | 0 | 157,946 |
| Other Capital Equip | 1,379 | 4,569 | 0 | 0 | 0 | 0 | 0 |
| Other Supplies | 8,303 | 8,620 | 7,750 | 5,656 | 3,000 | 3,000 | 8,656 |
| Travel Training | 341 | 121 | 473 | 473 | 0 | 0 | 473 |
| Professional Services | 1,266 | 2,066 | 3,350 | 3,350 | 0 | 0 | 3,350 |
| All Other Contr. Svcs | 858 | 936 | 860 | 860 | 0 | 0 | 860 |
| Utilities | 549 | 507 | 650 | 650 | 0 | 0 | 650 |
| Other | 596 | 686 | 850 | 850 | 0 | 0 | 850 |
| **Total Expenditures** | **407,446** | **433,150** | **446,896** | **447,370** | **3,000** | **3,000** | **450,370** |
| **Revenues** | | | | | | | |
| Local Revenues | 0 | 13,000 | 13,000 | 15,500 | 0 | 0 | 15,500 |
| Other Revenues | 2,000 | 4,999 | 0 | 0 | 0 | 0 | 0 |
| Interfund Transf & Rev | 27,500 | 27,500 | 27,500 | 25,000 | 0 | 0 | 25,000 |
| **Total Revenues** | **29,500** | **45,499** | **40,500** | **40,500** | **0** | **0** | **40,500** |
| **Budgeting Unit Net Local** | **377,946** | **387,651** | **406,396** | **406,870** | **3,000** | **3,000** | **409,870** |

# County Attorney

## Over Target Request(s)

OTR# 12

**Priority 1** Update law books and maintain subscription to Westlaw Legal Research resource.

**Reason for request** Cost of law books and legal research resource Westlaw have risen substantially in the last few years. We can no longer absorb the expense.

**Effect if not funded** Without Westlaw and law books, this office could not operate. No alternate legal research resources are available.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 1420 | 54332 | BOOKS | 3,000 | Target | 3,000 | Target |
| | | | **3,000** | | **3,000** | |
| | | **County Attorney Total** | **3,000** | | **3,000** | |

# County Attorney

## Program Summary

### County Attorney's Office

**Type of Program DM**

Legal Advisor of the County government and departments. Diminish County liability.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 292,398 | 296,679 |
| Revenues | 40,500 | 40,500 |
| Net Local | 251,898 | 256,179 |
| FTE | 2.17 | 2.17 |

### Family Court Work by County Attorney's Office

**Type of Program MM**

Presentation of Juvenile cases, Adult Support viol, VOP. Increased public safety, juvenile accountability and access to services, victim representation, financial support for dependents.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 154,498 | 150,691 |
| Revenues | 0 | 0 |
| Net Local | 154,498 | 150,691 |
| FTE | 1.21 | 1.21 |

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# County Clerk

The County Clerk's Office serves as the repository for all land records (deeds, mortgages, etc.). The County Clerk is the Clerk of the Supreme and County Courts and is responsible for all civil and criminal filings. Other functions that are provided include: notary public, corporate filings, passports, naturalization ceremonies, collector of mortgage and transfer taxes, federal and state tax filings. A County Clerk's office is required by law to exist in each county. The Clerk's Office also maintains the Department of Motor Vehicles, which provides the convenience of a local center to serve the vehicle licensing and registration needs of the community. The addition of enforcement transactions and official plate issuance has eliminated the necessity of travel to a district office for residents requiring those services. As of January 1st, 2009, the Clerk's Office also oversees the Inactive Records Center, the Records Department and Central Services. The Records Center houses paper records for the County and is currently implementing a digital records system for use throughout all departments. The Central Services Department handles the copier/scanner/fax and mail services for the County.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 739,392 | 755,834 | 804,123 | 826,584 | 0 | 0 | 826,584 |
| Overtime | 485 | 1,297 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 10,382 | 13,496 | 4,900 | 4,900 | 0 | 0 | 4,900 |
| Fringe Benefits | 360,125 | 409,202 | 480,560 | 473,114 | 0 | 0 | 473,114 |
| Other Capital Equip | 20,425 | 61,223 | 14,050 | 14,050 | 0 | 0 | 14,050 |
| Vehicle Fuel and Maint | 1,916 | 2,712 | 2,190 | 2,190 | 0 | 0 | 2,190 |
| Other Supplies | 17,473 | 15,596 | 18,775 | 18,775 | 0 | 0 | 18,775 |
| Travel Training | 2,568 | 5,245 | 4,500 | 4,500 | 0 | 0 | 4,500 |
| Professional Services | 218,048 | 392,122 | 92,755 | 45,853 | 90,000 | 50,000 | 95,853 |
| All Other Contr. Svcs | 38,533 | 51,024 | 59,150 | 55,150 | 0 | 0 | 55,150 |
| Program Expense | 67 | 0 | 0 | 0 | 0 | 0 | 0 |
| Utilities | 4,278 | 4,289 | 8,450 | 9,150 | 0 | 0 | 9,150 |
| Rent | 1,348 | 14,740 | 9,000 | 9,000 | 0 | 0 | 9,000 |
| Other | 9,187 | 10,115 | 10,480 | 10,880 | 0 | 0 | 10,880 |
| **Total Expenditures** | **1,424,227** | **1,736,895** | **1,508,933** | **1,474,146** | **90,000** | **50,000** | **1,524,146** |
| **Revenues** | | | | | | | |
| State Aid | 37,500 | 107,145 | 0 | 0 | 0 | 0 | 0 |
| Local Revenues | 953,970 | 967,304 | 990,521 | 981,613 | 0 | 0 | 981,613 |
| Other Revenues | 81,466 | 87,006 | 81,000 | 81,000 | 0 | 0 | 81,000 |
| **Total Revenues** | **1,072,936** | **-1,161,455** | **1,071,521** | **1,062,613** | **0** | **0** | **1,062,613** |
| **Department Net Local** | **351,291** | **575,440** | **437,412** | **411,533** | **90,000** | **50,000** | **461,533** |

# County Clerk

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Administrative Recording Clerk | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| County Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Deputy County Clerk | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | 0.00 | 2.00 |
| DMV Supervisor | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Information Aide | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Mail & Records Clerk | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Mail Clerk | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Motor Vehicle Examiner | 6.00 | 6.00 | 6.00 | 7.00 | 6.00 | 0.00 | 0.00 | 6.00 |
| Principal Recording Clerk | 3.00 | 3.00 | 2.00 | 2.00 | 2.00 | 0.00 | 0.00 | 2.00 |
| Recording Clerk | 2.00 | 2.00 | 2.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Records Officer | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Senior Motor Vehicle Examiner | 2.00 | 2.00 | 2.00 | 2.00 | 3.00 | 0.00 | 0.00 | 3.00 |
| Senior Recording Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| | **19.00** | **18.00** | **18.00** | **19.00** | **19.00** | **0.00** | **0.00** | **19.00** |

# County Clerk

1180 - JUSTICES & CONSTABLES

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 67 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **67** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **67** | **0** | **0** | **0** | **0** | **0** | **0** |

# County Clerk

1346 - CENTRAL SERVICES

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 36,678 | 38,056 | 37,386 | 38,134 | 0 | 0 | 38,134 |
| Overtime | 79 | 70 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 17,643 | 20,245 | 22,208 | 21,698 | 0 | 0 | 21,698 |
| Vehicle Fuel and Maint | 1,916 | 2,712 | 2,190 | 2,190 | 0 | 0 | 2,190 |
| Other Supplies | 0 | 1,289 | 1,500 | 1,500 | 0 | 0 | 1,500 |
| All Other Contr. Svcs | 4,115 | 3,872 | 6,000 | 0 | 0 | 0 | 0 |
| Utilities | 94 | 85 | 150 | 150 | 0 | 0 | 150 |
| Rent | 0 | 1,260 | 0 | 0 | 0 | 0 | 0 |
| Other | 101 | 50 | 50 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **60,626** | **67,639** | **69,484** | **63,672** | **0** | **0** | **63,672** |
| **Budgeting Unit Net Local** | **60,626** | **67,639** | **69,484** | **63,672** | **0** | **0** | **63,672** |

# County Clerk

1410 - COUNTY CLERK

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 351,860 | 365,714 | 370,739 | 382,240 | 0 | 0 | 382,240 |
| Overtime | 406 | 1,227 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 7,173 | 6,804 | 1,950 | 1,950 | 0 | 0 | 1,950 |
| Fringe Benefits | 172,531 | 198,522 | 221,377 | 218,604 | 0 | 0 | 218,604 |
| Other Capital Equip | 20,425 | 59,962 | 13,300 | 13,300 | 0 | 0 | 13,300 |
| Other Supplies | 14,652 | 11,090 | 13,600 | 13,600 | 0 | 0 | 13,600 |
| Travel Training | 2,568 | 5,245 | 4,500 | 4,500 | 0 | 0 | 4,500 |
| Professional Services | 217,998 | 392,122 | 92,555 | 45,653 | 90,000 | 50,000 | 95,653 |
| All Other Contr. Svcs | 33,731 | 45,682 | 52,000 | 54,000 | 0 | 0 | 54,000 |
| Utilities | 1,741 | 1,840 | 4,000 | 4,000 | 0 | 0 | 4,000 |
| Rent | 1,348 | 13,480 | 0 | 0 | 0 | 0 | 0 |
| Other | 5,151 | 5,647 | 5,930 | 6,380 | 0 | 0 | 6,380 |
| **Total Expenditures** | **829,584** | **1,107,335** | **779,951** | **744,227** | **90,000** | **50,000** | **794,227** |
| **Revenues** | | | | | | | |
| State Aid | 37,500 | 107,145 | 0 | 0 | 0 | 0 | 0 |
| Local Revenues | 207,625 | 223,132 | 228,158 | 235,410 | 0 | 0 | 235,410 |
| Other Revenues | 70,765 | 75,320 | 70,000 | 70,000 | 0 | 0 | 70,000 |
| **Total Revenues** | **315,890** | **405,597** | **298,158** | **305,410** | **0** | **0** | **305,410** |
| **Budgeting Unit Net Local** | **513,694** | **701,738** | **481,793** | **438,817** | **90,000** | **50,000** | **488,817** |

# County Clerk

1411 - MOTOR VEHICLES

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 350,854 | 352,064 | 395,998 | 406,210 | 0 | 0 | 406,210 |
| Premium Pay | 3,209 | 6,692 | 2,950 | 2,950 | 0 | 0 | 2,950 |
| Fringe Benefits | 169,951 | 190,435 | 236,975 | 232,812 | 0 | 0 | 232,812 |
| Other Capital Equip | 0 | 1,261 | 750 | 750 | 0 | 0 | 750 |
| Other Supplies | 2,801 | 3,217 | 3,675 | 3,675 | 0 | 0 | 3,675 |
| Professional Services | 50 | 0 | 200 | 200 | 0 | 0 | 200 |
| All Other Contr. Svcs | 687 | 1,470 | 1,150 | 1,150 | 0 | 0 | 1,150 |
| Utilities | 2,046 | 2,018 | 2,500 | 2,500 | 0 | 0 | 2,500 |
| Other | 3,935 | 4,418 | 4,500 | 4,500 | 0 | 0 | 4,500 |
| **Total Expenditures** | **533,533** | **561,575** | **648,698** | **654,747** | **0** | **0** | **654,747** |
| **Revenues** | | | | | | | |
| Local Revenues | 746,345 | 744,172 | 762,363 | 746,203 | 0 | 0 | 746,203 |
| **Total Revenues** | **746,345** | **744,172** | **762,363** | **746,203** | **0** | **0** | **746,203** |
| **Budgeting Unit Net Local** | **-212,812** | **-182,597** | **-113,665** | **-91,456** | **0** | **0** | **-91,456** |

# County Clerk

1460 - RECORDS MANAGEMENT

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Other Supplies | 20 | 0 | 0 | 0 | 0 | 0 | 0 |
| Utilities | 397 | 346 | 1,800 | 2,500 | 0 | 0 | 2,500 |
| Rent | 0 | 0 | 9,000 | 9,000 | 0 | 0 | 9,000 |
| **Total Expenditures** | **417** | **346** | **10,800** | **11,500** | **0** | **0** | **11,500** |
| **Revenues** | | | | | | | |
| Other Revenues | 10,701 | 11,686 | 11,000 | 11,000 | 0 | 0 | 11,000 |
| **Total Revenues** | **10,701** | **11,686** | **11,000** | **11,000** | **0** | **0** | **11,000** |
| **Budgeting Unit Net Local** | **-10,284** | **-11,340** | **-200** | **500** | **0** | **0** | **500** |

# County Clerk

## Over Target Request(s)

OTR# 13

**Priority 1** In order to further our goals of storing digital images in Laserfiche and storing less paper records in the county, we have identified 4 departments that have large amounts of paper files that should be scanned and stored in our digital repository. Challenge Industries will be doing the scanning of these documents for us.

**Reason for request** We would like to dramatically reduce the creation and flow of paper records. In the past, records were digitally produced, printed on paper, put in a box and then stored in a decrepit building (which we no longer have). We want to bring greater efficiency and major cost-savings to the county by implementing, maintaining and instructing all county departments on the best practices of using a digital records center enterprise system (Laserfiche). We have identified departments with large amounts of paper records that we would like ot scan into our Laserfiche repository.

**Effect if not funded** We have solved the problem of the records stored at the Old Library building but we need to address the large amount of paper still stored by departments on-site.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 1410 | 54442 | PROFESSIONAL SERVICES | 90,000 | One-Time | 50,000 | One-Time |
| | | | **90,000** | | **50,000** | |
| | | **County Clerk Total** | **90,000** | | **50,000** | |

# County Clerk

## Program Summary

### Central Services

**Type of Program DD**

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 69,484 | 63,672 |
| Revenues | 0 | 0 |
| Net Local | 69,484 | 63,672 |
| FTE | 1 | 1 |

### County Clerk

**Type of Program MD**

To ensure the orderly and sustainable conduct of justice, government, and commerce by maintaining a system of records that document all land transactions and court filings.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 751,634 | 744,227 |
| Revenues | 298,158 | 305,410 |
| Net Local | 453,476 | 438,817 |
| FTE | 8 | 8 |

## Department of Motor Vehicles

**Type of Program DM**

To provide local residents and businesses access to a convenient, efficient source for securing motor vehicle licenses.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 648,698 | 654,747 |
| Revenues | 762,363 | 746,203 |
| Net Local | -113,665 | -91,456 |
| FTE | 9 | 9 |

## Records Management

**Type of Program MD**

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 10,800 | 11,500 |
| Revenues | 11,000 | 11,000 |
| Net Local | -200 | 500 |
| FTE | 0 | 0 |

# County Historian

The county historian is an appointed officer of the County charged with the collection, preservation, and use of county records, and with education and promotion of county history. The historian also coordinates the activities and lends aid to the appointed municipal historians in the county and currently serves on the State Commissioner of Education's Local History Advisory Council.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Professional Services | 300 | 0 | 0 | 0 | 0 | 0 | 0 |
| Program Expense | 7,700 | 6,306 | 7,000 | 5,500 | 2,000 | 2,000 | 7,500 |
| **Total Expenditures** | **8,000** | **6,306** | **7,000** | **5,500** | **2,000** | **2,000** | **7,500** |
| **Revenues** | | | | | | | |
| Other Revenues | 7,100 | 6,070 | 5,000 | 5,500 | 0 | 0 | 5,500 |
| **Total Revenues** | **7,100** | **-6,070** | **5,000** | **5,500** | **0** | **0** | **5,500** |
| **Department Net Local** | **900** | **236** | **2,000** | **0** | **2,000** | **2,000** | **2,000** |

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# County Historian

7520 - COUNTY HISTORIAN

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Professional Services | 300 | 0 | 0 | 0 | 0 | 0 | 0 |
| Program Expense | 7,700 | 6,306 | 7,000 | 5,500 | 2,000 | 2,000 | 7,500 |
| **Total Expenditures** | **8,000** | **6,306** | **7,000** | **5,500** | **2,000** | **2,000** | **7,500** |
| **Revenues** | | | | | | | |
| Other Revenues | 7,100 | 6,070 | 5,000 | 5,500 | 0 | 0 | 5,500 |
| **Total Revenues** | **7,100** | **6,070** | **5,000** | **5,500** | **0** | **0** | **5,500** |
| **Budgeting Unit Net Local** | **900** | **236** | **2,000** | **0** | **2,000** | **2,000** | **2,000** |

# County Historian

## Over Target Request(s)

OTR# 14

**Priority 1** Multi-year Commitment (of reserves) to support Civil War Anniversary Events

**Reason for request** As a part of the 2013 Budget, the Legislature endorsed a 3-year (multi-year) plan to commit $2,000 each year for events and activities that commemorate the Civil War. This OTR is for the second of the three years.

**Effect if not funded** Events that would be funded by the County will not occur.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 7520 | 54400 | PROGRAM EXPENSE | 2,000 | Multi-Year | 2,000 | Multi-Year |
| | | | **2,000** | | **2,000** | |
| | | **County Historian Total** | **2,000** | | **2,000** | |

# County Office for the Aging

The mission of the Tompkins County Office for the Aging (COFA) is to assist the senior population of Tompkins County to remain independent in their homes as long as possible and appropriate, and with a decent quality of life. COFA seeks to make life better for older people, and with the help of its advisory committee, to keep seniors informed about events and issues that affect their lives. Through close cooperation with other community organizations, COFA strives for a network of services that promotes independent living for all seniors. Services are offered directly through the Office for the Aging and through subcontracts with community agencies. The needs of minorities, low income persons, frail elderly, and those who living alone are of special concern. COFA receives funding from the Federal government through the Older American's Act, the New York State Office for the Aging, Tompkins County, fees, and charitable contributions.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 463,808 | 482,352 | 480,361 | 484,484 | 0 | 0 | 484,484 |
| Premium Pay | 1,902 | 8,454 | 3,012 | 3,012 | 0 | 0 | 3,012 |
| Fringe Benefits | 214,843 | 245,134 | 274,401 | 266,195 | 0 | 0 | 266,195 |
| Other Capital Equip | 26,883 | 9,413 | 12,838 | 7,931 | 0 | 0 | 7,931 |
| Other Supplies | 7,155 | 6,436 | 6,452 | 6,452 | 0 | 0 | 6,452 |
| Travel Training | 3,280 | 2,574 | 6,100 | 2,000 | 0 | 0 | 2,000 |
| Professional Services | 711 | 200 | 49 | 0 | 0 | 0 | 0 |
| All Other Contr. Svcs | 1,273,070 | 1,345,140 | 1,256,605 | 1,263,714 | 0 | 0 | 1,263,714 |
| Program Expense | 26,661 | 114,960 | 18,172 | 17,123 | 4,400 | 4,400 | 21,523 |
| Utilities | 2,194 | 2,343 | 4,417 | 1,925 | 0 | 0 | 1,925 |
| Other | 29,949 | 9,675 | 16,093 | 10,842 | 0 | 0 | 10,842 |
| Applied Rollover | 0 | 0 | -7,455 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **2,050,456** | **2,226,681** | **2,071,045** | **2,063,678** | **4,400** | **4,400** | **2,068,078** |
| **Revenues** | | | | | | | |
| Federal Aid | 515,063 | 504,180 | 405,072 | 408,676 | 0 | 0 | 408,676 |
| State Aid | 499,904 | 750,775 | 612,973 | 613,599 | 0 | 0 | 613,599 |
| Local Revenues | 127,948 | 135,321 | 119,363 | 129,646 | 0 | 0 | 129,646 |
| Other Revenues | 11,471 | 6,264 | 30,564 | 17,136 | 0 | 0 | 17,136 |
| **Total Revenues** | **1,154,386** | **-1,396,540** | **1,167,972** | **1,169,057** | **0** | **0** | **1,169,057** |
| **Department Net Local** | **896,070** | **830,141** | **903,073** | **894,621** | **4,400** | **4,400** | **899,021** |

# County Office for the Aging

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Account Clerk/Typist | 0.60 | 1.10 | 1.10 | 1.10 | 0.60 | 0.00 | 0.00 | 0.60 |
| Administrative Assistant | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Aging Services Planner | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Aging Services Specialist | 2.80 | 2.80 | 2.80 | 2.80 | 2.80 | 0.00 | 0.00 | 2.80 |
| Dietitian | 0.23 | 0.23 | 0.23 | 0.23 | 0.23 | 0.00 | 0.00 | 0.23 |
| Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Outreach Worker | 2.80 | 2.90 | 2.90 | 2.74 | 2.60 | 0.00 | 0.00 | 2.60 |
| Principal Account Clerk/Typist | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Senior Account Clerk/Typist | 1.07 | 0.60 | 0.60 | 0.60 | 1.10 | 0.00 | 0.00 | 1.10 |
| | **10.50** | **10.63** | **10.63** | **10.47** | **10.33** | **0.00** | **0.00** | **10.33** |

# County Office for the Aging

6771 - LTC OMBUDSMAN

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 3,010 | 2,286 | 2,263 | 2,300 | 0 | 0 | 2,300 |
| Fringe Benefits | 1,445 | 1,241 | 1,345 | 1,308 | 0 | 0 | 1,308 |
| **Total Expenditures** | **4,455** | **3,527** | **3,608** | **3,608** | **0** | **0** | **3,608** |
| **Revenues** | | | | | | | |
| State Aid | 3,840 | 3,296 | 3,608 | 3,608 | 0 | 0 | 3,608 |
| **Total Revenues** | **3,840** | **3,296** | **3,608** | **3,608** | **0** | **0** | **3,608** |
| **Budgeting Unit Net Local** | **615** | **231** | **0** | **0** | **0** | **0** | **0** |

# County Office for the Aging

6772 - TITLE III-B

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 128,307 | 160,739 | 165,825 | 179,505 | 0 | 0 | 179,505 |
| Premium Pay | 714 | 2,278 | 1,640 | 1,640 | 0 | 0 | 1,640 |
| Fringe Benefits | 61,930 | 85,297 | 99,474 | 103,072 | 0 | 0 | 103,072 |
| Other Capital Equip | 25,388 | 8,067 | 9,999 | 6,435 | 0 | 0 | 6,435 |
| Other Supplies | 2,653 | 3,790 | 3,585 | 3,786 | 0 | 0 | 3,786 |
| Travel Training | 904 | 1,040 | 900 | 1,000 | 0 | 0 | 1,000 |
| Professional Services | 0 | 200 | 0 | 0 | 0 | 0 | 0 |
| All Other Contr. Svcs | 17,058 | 19,101 | 16,182 | 17,262 | 0 | 0 | 17,262 |
| Program Expense | 1,201 | 20,273 | 500 | 500 | 0 | 0 | 500 |
| Utilities | 354 | 423 | 2,632 | 1,445 | 0 | 0 | 1,445 |
| Other | 23,221 | 2,433 | 5,176 | 5,626 | 0 | 0 | 5,626 |
| **Total Expenditures** | **261,730** | **303,641** | **305,913** | **320,271** | **0** | **0** | **320,271** |
| **Revenues** | | | | | | | |
| Federal Aid | 64,984 | 67,006 | 65,052 | 64,649 | 0 | 0 | 64,649 |
| State Aid | 0 | 46,511 | 0 | 0 | 0 | 0 | 0 |
| Other Revenues | 1,090 | 1,040 | 100 | 100 | 0 | 0 | 100 |
| **Total Revenues** | **66,074** | **114,557** | **65,152** | **64,749** | **0** | **0** | **64,749** |
| **Budgeting Unit Net Local** | **195,656** | **189,084** | **240,761** | **255,522** | **0** | **0** | **255,522** |

# County Office for the Aging

6773 - COMMUNITY LIVING

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 3,209 | 0 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 15 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 1,548 | 0 | 0 | 0 | 0 | 0 | 0 |
| Travel Training | 799 | 0 | 0 | 0 | 0 | 0 | 0 |
| All Other Contr. Svcs | 35,671 | 3,084 | 0 | 0 | 0 | 0 | 0 |
| Program Expense | 12,877 | 194 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **54,119** | **3,278** | **0** | **0** | **0** | **0** | **0** |
| **Revenues** | | | | | | | |
| Federal Aid | 25,402 | 0 | 0 | 0 | 0 | 0 | 0 |
| Local Revenues | 80 | 394 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **25,482** | **394** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **28,637** | **2,884** | **0** | **0** | **0** | **0** | **0** |

# County Office for the Aging

6774 - SNAP

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 10,352 | 10,572 | 10,686 | 10,900 | 0 | 0 | 10,900 |
| Premium Pay | 21 | 21 | 92 | 92 | 0 | 0 | 92 |
| Fringe Benefits | 4,980 | 5,653 | 6,402 | 6,254 | 0 | 0 | 6,254 |
| All Other Contr. Svcs | 226,232 | 226,232 | 223,880 | 223,880 | 0 | 0 | 223,880 |
| **Total Expenditures** | **241,585** | **242,478** | **241,060** | **241,126** | **0** | **0** | **241,126** |
| **Revenues** | | | | | | | |
| State Aid | 175,302 | 207,466 | 203,762 | 203,762 | 0 | 0 | 203,762 |
| **Total Revenues** | **175,302** | **207,466** | **203,762** | **203,762** | **0** | **0** | **203,762** |
| **Budgeting Unit Net Local** | **66,283** | **35,012** | **37,298** | **37,364** | **0** | **0** | **37,364** |

# County Office for the Aging

6775 - TITLE V

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 27,814 | 33,538 | 25,114 | 23,857 | 0 | 0 | 23,857 |
| Premium Pay | 4 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 5,417 | 4,920 | 2,511 | 2,387 | 0 | 0 | 2,387 |
| Other Supplies | 92 | 0 | 201 | 0 | 0 | 0 | 0 |
| Professional Services | 0 | 0 | 49 | 0 | 0 | 0 | 0 |
| Utilities | 150 | 0 | 190 | 0 | 0 | 0 | 0 |
| Other | 252 | 0 | 315 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **33,729** | **38,458** | **28,380** | **26,244** | **0** | **0** | **26,244** |
| **Revenues** | | | | | | | |
| Federal Aid | 31,019 | 36,616 | 27,625 | 26,244 | 0 | 0 | 26,244 |
| **Total Revenues** | **31,019** | **36,616** | **27,625** | **26,244** | **0** | **0** | **26,244** |
| **Budgeting Unit Net Local** | **2,710** | **1,842** | **755** | **0** | **0** | **0** | **0** |

# County Office for the Aging

6776 - NUTRITION FOR THE ELDERLY

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| All Other Contr. Svcs | 368,540 | 429,907 | 390,332 | 388,373 | 0 | 0 | 388,373 |
| **Total Expenditures** | **368,540** | **429,907** | **390,332** | **388,373** | **0** | **0** | **388,373** |
| **Revenues** | | | | | | | |
| Federal Aid | 121,344 | 120,329 | 120,329 | 118,370 | 0 | 0 | 118,370 |
| **Total Revenues** | **121,344** | **120,329** | **120,329** | **118,370** | **0** | **0** | **118,370** |
| **Budgeting Unit Net Local** | **247,196** | **309,578** | **270,003** | **270,003** | **0** | **0** | **270,003** |

# County Office for the Aging

6777 - CSEP

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 45,520 | 46,906 | 62,487 | 63,937 | 0 | 0 | 63,937 |
| Premium Pay | 54 | 472 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 21,876 | 25,188 | 37,117 | 36,380 | 0 | 0 | 36,380 |
| Other Supplies | 35 | 63 | 50 | 50 | 0 | 0 | 50 |
| Travel Training | 157 | 509 | 700 | 500 | 0 | 0 | 500 |
| All Other Contr. Svcs | 70,370 | 68,271 | 70,362 | 71,595 | 0 | 0 | 71,595 |
| Utilities | 50 | 46 | 50 | 0 | 0 | 0 | 0 |
| Other | 275 | 384 | 532 | 532 | 0 | 0 | 532 |
| **Total Expenditures** | **138,337** | **141,839** | **171,298** | **172,994** | **0** | **0** | **172,994** |
| **Revenues** | | | | | | | |
| Federal Aid | 2,660 | 0 | 0 | 0 | 0 | 0 | 0 |
| State Aid | 98,643 | 94,292 | 104,225 | 105,458 | 0 | 0 | 105,458 |
| Other Revenues | 0 | 0 | 50 | 50 | 0 | 0 | 50 |
| **Total Revenues** | **101,303** | **94,292** | **104,275** | **105,508** | **0** | **0** | **105,508** |
| **Budgeting Unit Net Local** | **37,034** | **47,547** | **67,023** | **67,486** | **0** | **0** | **67,486** |

# County Office for the Aging

6778 - HEAP

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 29,224 | 36,051 | 34,759 | 26,623 | 0 | 0 | 26,623 |
| Premium Pay | 218 | 565 | 450 | 450 | 0 | 0 | 450 |
| Fringe Benefits | 13,366 | 17,292 | 20,914 | 15,405 | 0 | 0 | 15,405 |
| Other | 447 | 285 | 485 | 235 | 0 | 0 | 235 |
| Applied Rollover | 0 | 0 | -7,455 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **43,255** | **54,193** | **49,153** | **42,713** | **0** | **0** | **42,713** |
| **Revenues** | | | | | | | |
| Local Revenues | 28,301 | 35,389 | 22,363 | 33,644 | 0 | 0 | 33,644 |
| **Total Revenues** | **28,301** | **35,389** | **22,363** | **33,644** | **0** | **0** | **33,644** |
| **Budgeting Unit Net Local** | **14,954** | **18,804** | **26,790** | **9,069** | **0** | **0** | **9,069** |

# County Office for the Aging

6779 - HOUSING OPTIONS (HOST)

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 0 | 1,552 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 0 | 5 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 0 | 845 | 0 | 0 | 0 | 0 | 0 |
| Program Expense | 0 | 71,250 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **0** | **73,652** | **0** | **0** | **0** | **0** | **0** |
| **Revenues** | | | | | | | |
| State Aid | 0 | 75,000 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **0** | **75,000** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **0** | **-1,348** | **0** | **0** | **0** | **0** | **0** |

# County Office for the Aging

6780 - EISEP

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 19,584 | 20,415 | 20,107 | 20,510 | 0 | 0 | 20,510 |
| Premium Pay | 231 | 294 | 330 | 330 | 0 | 0 | 330 |
| Fringe Benefits | 9,512 | 10,987 | 12,140 | 11,858 | 0 | 0 | 11,858 |
| Other Supplies | 35 | 63 | 50 | 50 | 0 | 0 | 50 |
| All Other Contr. Svcs | 399,098 | 428,107 | 398,362 | 398,965 | 0 | 0 | 398,965 |
| Utilities | 130 | 119 | 130 | 0 | 0 | 0 | 0 |
| Other | 385 | 282 | 420 | 150 | 0 | 0 | 150 |
| **Total Expenditures** | **428,975** | **460,267** | **431,539** | **431,863** | **0** | **0** | **431,863** |
| **Revenues** | | | | | | | |
| State Aid | 187,331 | 256,023 | 223,879 | 223,272 | 0 | 0 | 223,272 |
| Other Revenues | 717 | 100 | 500 | 500 | 0 | 0 | 500 |
| **Total Revenues** | **188,048** | **256,123** | **224,379** | **223,772** | **0** | **0** | **223,772** |
| **Budgeting Unit Net Local** | **240,927** | **204,144** | **207,160** | **208,091** | **0** | **0** | **208,091** |

# County Office for the Aging

6781 - TITLE III-E

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 19,130 | 14,099 | 17,025 | 17,365 | 0 | 0 | 17,365 |
| Premium Pay | 87 | 388 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 9,224 | 7,867 | 10,113 | 9,881 | 0 | 0 | 9,881 |
| Other Supplies | 175 | 121 | 350 | 350 | 0 | 0 | 350 |
| All Other Contr. Svcs | 12,307 | 13,708 | 14,500 | 14,500 | 0 | 0 | 14,500 |
| Program Expense | 400 | 500 | 0 | 0 | 0 | 0 | 0 |
| Utilities | 165 | 151 | 165 | 0 | 0 | 0 | 0 |
| Other | 438 | 259 | 400 | 100 | 0 | 0 | 100 |
| **Total Expenditures** | **41,926** | **37,093** | **42,553** | **42,196** | **0** | **0** | **42,196** |
| **Revenues** | | | | | | | |
| Federal Aid | 29,532 | 24,129 | 31,165 | 29,329 | 0 | 0 | 29,329 |
| Other Revenues | 1,082 | 268 | 1,000 | 1,000 | 0 | 0 | 1,000 |
| **Total Revenues** | **30,614** | **24,397** | **32,165** | **30,329** | **0** | **0** | **30,329** |
| **Budgeting Unit Net Local** | **11,312** | **12,696** | **10,388** | **11,867** | **0** | **0** | **11,867** |

# County Office for the Aging

6782 - CARE GIVERS TRAINING

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 24,231 | 15,376 | 13,157 | 13,513 | 0 | 0 | 13,513 |
| Premium Pay | 27 | 176 | 500 | 500 | 0 | 0 | 500 |
| Fringe Benefits | 11,644 | 7,859 | 8,112 | 7,973 | 0 | 0 | 7,973 |
| Other Supplies | 1,340 | 1,063 | 1,150 | 1,150 | 0 | 0 | 1,150 |
| Program Expense | 0 | 23 | 0 | 0 | 0 | 0 | 0 |
| Utilities | 100 | 92 | 100 | 0 | 0 | 0 | 0 |
| Other | 433 | 427 | 500 | 250 | 0 | 0 | 250 |
| **Total Expenditures** | **37,775** | **25,016** | **23,519** | **23,386** | **0** | **0** | **23,386** |
| **Revenues** | | | | | | | |
| State Aid | 17,767 | 19,289 | 19,611 | 19,611 | 0 | 0 | 19,611 |
| **Total Revenues** | **17,767** | **19,289** | **19,611** | **19,611** | **0** | **0** | **19,611** |
| **Budgeting Unit Net Local** | **20,008** | **5,727** | **3,908** | **3,775** | **0** | **0** | **3,775** |

# County Office for the Aging

6783 - ADRC

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 32,953 | 21,793 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 116 | 505 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 15,873 | 12,108 | 0 | 0 | 0 | 0 | 0 |
| Other Supplies | 151 | 0 | 0 | 0 | 0 | 0 | 0 |
| Travel Training | 604 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **49,697** | **34,406** | **0** | **0** | **0** | **0** | **0** |
| **Revenues** | | | | | | | |
| Federal Aid | 41,390 | 50,000 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **41,390** | **50,000** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **8,307** | **-15,594** | **0** | **0** | **0** | **0** | **0** |

# County Office for the Aging

6784 - CASH IN LIEU

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| All Other Contr. Svcs | 120,612 | 132,857 | 122,000 | 122,000 | 0 | 0 | 122,000 |
| **Total Expenditures** | **120,612** | **132,857** | **122,000** | **122,000** | **0** | **0** | **122,000** |
| **Revenues** | | | | | | | |
| Federal Aid | 120,612 | 132,857 | 122,000 | 122,000 | 0 | 0 | 122,000 |
| **Total Revenues** | **120,612** | **132,857** | **122,000** | **122,000** | **0** | **0** | **122,000** |
| **Budgeting Unit Net Local** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |

# County Office for the Aging

6785 - SYSTEMS INTEGRATION GRANT

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 0 | 0 | 12,675 | 8,692 | 0 | 0 | 8,692 |
| Fringe Benefits | 0 | 0 | 7,529 | 4,945 | 0 | 0 | 4,945 |
| Other | 0 | 0 | 2,910 | 49 | 0 | 0 | 49 |
| **Total Expenditures** | **0** | **0** | **23,114** | **13,686** | **0** | **0** | **13,686** |
| **Revenues** | | | | | | | |
| Other Revenues | 0 | 0 | 23,114 | 13,686 | 0 | 0 | 13,686 |
| **Total Revenues** | **0** | **0** | **23,114** | **13,686** | **0** | **0** | **13,686** |
| **Budgeting Unit Net Local** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |

# County Office for the Aging

6787 - PERS

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 65,893 | 52,988 | 56,572 | 58,758 | 0 | 0 | 58,758 |
| Premium Pay | 279 | 3,105 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 31,763 | 30,391 | 33,604 | 33,433 | 0 | 0 | 33,433 |
| Other Capital Equip | 99 | 0 | 743 | 0 | 0 | 0 | 0 |
| Other Supplies | 2,493 | 545 | 901 | 901 | 0 | 0 | 901 |
| All Other Contr. Svcs | 1,971 | 0 | 0 | 0 | 0 | 0 | 0 |
| Program Expense | 2,498 | 1,677 | 2,300 | 1,830 | 4,400 | 4,400 | 6,230 |
| Utilities | 1,245 | 1,328 | 1,000 | 480 | 0 | 0 | 480 |
| Other | 3,284 | 2,163 | 3,580 | 2,300 | 0 | 0 | 2,300 |
| **Total Expenditures** | **109,525** | **92,197** | **98,700** | **97,702** | **4,400** | **4,400** | **102,102** |
| **Revenues** | | | | | | | |
| Local Revenues | 99,567 | 99,538 | 97,000 | 96,002 | 0 | 0 | 96,002 |
| Other Revenues | 8,392 | 1,956 | 1,700 | 1,700 | 0 | 0 | 1,700 |
| **Total Revenues** | **107,959** | **101,494** | **98,700** | **97,702** | **0** | **0** | **97,702** |
| **Budgeting Unit Net Local** | **1,566** | **-9,297** | **0** | **0** | **4,400** | **4,400** | **4,400** |

# County Office for the Aging

6790 - LONG TERM CARE

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 5,559 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 2,668 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **8,227** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **8,227** | **0** | **0** | **0** | **0** | **0** | **0** |

# County Office for the Aging

6791 - NEW YORK CONNECT

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 0 | 23,446 | 24,881 | 25,764 | 0 | 0 | 25,764 |
| Premium Pay | 0 | 141 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 0 | 12,808 | 14,462 | 14,660 | 0 | 0 | 14,660 |
| Other Supplies | 0 | 162 | 0 | 0 | 0 | 0 | 0 |
| All Other Contr. Svcs | 0 | 0 | 1,080 | 0 | 0 | 0 | 0 |
| Program Expense | 0 | 5,951 | 3,564 | 3,563 | 0 | 0 | 3,563 |
| Utilities | 0 | 46 | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 183 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **0** | **42,737** | **43,987** | **43,987** | **0** | **0** | **43,987** |
| **Revenues** | | | | | | | |
| State Aid | 0 | 43,987 | 43,987 | 43,987 | 0 | 0 | 43,987 |
| **Total Revenues** | **0** | **43,987** | **43,987** | **43,987** | **0** | **0** | **43,987** |
| **Budgeting Unit Net Local** | **0** | **-1,250** | **0** | **0** | **0** | **0** | **0** |

# County Office for the Aging

6792 - CARE TRANSITION

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 0 | 1,171 | 397 | 1,531 | 0 | 0 | 1,531 |
| Fringe Benefits | 0 | 636 | 236 | 870 | 0 | 0 | 870 |
| Other Capital Equip | 0 | 0 | 600 | 0 | 0 | 0 | 0 |
| Other Supplies | 0 | 434 | 0 | 0 | 0 | 0 | 0 |
| Travel Training | 0 | 707 | 4,000 | 0 | 0 | 0 | 0 |
| All Other Contr. Svcs | 0 | 1,776 | 2,367 | 9,599 | 0 | 0 | 9,599 |
| Other | 0 | 142 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **0** | **4,866** | **7,600** | **12,000** | **0** | **0** | **12,000** |
| **Revenues** | | | | | | | |
| Federal Aid | 0 | 1,250 | 3,600 | 12,000 | 0 | 0 | 12,000 |
| Other Revenues | 0 | 2,900 | 4,000 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **0** | **4,150** | **7,600** | **12,000** | **0** | **0** | **12,000** |
| **Budgeting Unit Net Local** | **0** | **716** | **0** | **0** | **0** | **0** | **0** |

# County Office for the Aging

6793 - HEALTH INSURANCE COUNS.

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 12,666 | 15,537 | 14,834 | 15,130 | 0 | 0 | 15,130 |
| Premium Pay | 69 | 477 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 6,113 | 8,696 | 8,811 | 8,609 | 0 | 0 | 8,609 |
| All Other Contr. Svcs | 21,211 | 22,097 | 17,540 | 17,540 | 0 | 0 | 17,540 |
| **Total Expenditures** | **40,059** | **46,807** | **41,185** | **41,279** | **0** | **0** | **41,279** |
| **Revenues** | | | | | | | |
| Federal Aid | 36,614 | 48,326 | 20,667 | 21,667 | 0 | 0 | 21,667 |
| State Aid | 10,453 | 4,911 | 13,901 | 13,901 | 0 | 0 | 13,901 |
| **Total Revenues** | **47,067** | **53,237** | **34,568** | **35,568** | **0** | **0** | **35,568** |
| **Budgeting Unit Net Local** | **-7,008** | **-6,430** | **6,617** | **5,711** | **0** | **0** | **5,711** |

# County Office for the Aging

6794 - CARE GIVERS DEMO PROJ

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 6,257 | 0 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 67 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 3,036 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Supplies | 84 | 0 | 0 | 0 | 0 | 0 | 0 |
| Professional Services | 711 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **10,155** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Revenues** | | | | | | | |
| State Aid | 6,568 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **6,568** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **3,587** | **0** | **0** | **0** | **0** | **0** | **0** |

# County Office for the Aging

6795 - TITLE III D/HEALTH PROMO.

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 2,748 | 2,763 | 2,598 | 2,823 | 0 | 0 | 2,823 |
| Premium Pay | 0 | 27 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 1,319 | 1,515 | 1,544 | 1,606 | 0 | 0 | 1,606 |
| **Total Expenditures** | **4,067** | **4,305** | **4,142** | **4,429** | **0** | **0** | **4,429** |
| **Revenues** | | | | | | | |
| Federal Aid | 3,863 | 3,020 | 4,042 | 3,825 | 0 | 0 | 3,825 |
| Other Revenues | 190 | 0 | 100 | 100 | 0 | 0 | 100 |
| **Total Revenues** | **4,053** | **3,020** | **4,142** | **3,925** | **0** | **0** | **3,925** |
| **Budgeting Unit Net Local** | **14** | **1,285** | **0** | **504** | **0** | **0** | **504** |

# County Office for the Aging

6796 - WRAP

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 18,247 | 18,267 | 11,981 | 8,176 | 0 | 0 | 8,176 |
| Fringe Benefits | 8,759 | 9,196 | 7,117 | 4,652 | 0 | 0 | 4,652 |
| Other Supplies | 51 | 67 | 0 | 0 | 0 | 0 | 0 |
| Program Expense | 9,644 | 14,717 | 11,683 | 11,105 | 0 | 0 | 11,105 |
| Other | 385 | 1,432 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **37,086** | **43,679** | **30,781** | **23,933** | **0** | **0** | **23,933** |
| **Revenues** | | | | | | | |
| Federal Aid | 27,051 | 11,006 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **27,051** | **11,006** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **10,035** | **32,673** | **30,781** | **23,933** | **0** | **0** | **23,933** |

# County Office for the Aging

6798 - TITLE VII

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 9,104 | 4,853 | 5,000 | 5,100 | 0 | 0 | 5,100 |
| Fringe Benefits | 4,370 | 2,635 | 2,970 | 2,902 | 0 | 0 | 2,902 |
| Other Capital Equip | 1,396 | 1,346 | 1,496 | 1,496 | 0 | 0 | 1,496 |
| Other Supplies | 46 | 128 | 165 | 165 | 0 | 0 | 165 |
| Travel Training | 816 | 318 | 500 | 500 | 0 | 0 | 500 |
| Program Expense | 41 | 375 | 125 | 125 | 0 | 0 | 125 |
| Utilities | 0 | 138 | 150 | 0 | 0 | 0 | 0 |
| Other | 829 | 1,685 | 1,775 | 1,600 | 0 | 0 | 1,600 |
| **Total Expenditures** | **16,602** | **11,478** | **12,181** | **11,888** | **0** | **0** | **11,888** |
| **Revenues** | | | | | | | |
| Federal Aid | 10,592 | 9,641 | 10,592 | 10,592 | 0 | 0 | 10,592 |
| **Total Revenues** | **10,592** | **9,641** | **10,592** | **10,592** | **0** | **0** | **10,592** |
| **Budgeting Unit Net Local** | **6,010** | **1,837** | **1,589** | **1,296** | **0** | **0** | **1,296** |

# County Office for the Aging

## Over Target Request(s)

OTR# 15

**Priority 1** Replacement costs of hardware (transmitters) for the Personal Emergency Response System Program

**Reason for request** The batteries within the clients' transmitters in the PERS program have begun to fail, necessitating widespread replacement. Over the years, transmitters have changed in design to be hermetically sealed in plastic, allowing clients to wear them in the shower. However, this design does not allow for replacement of the battery: when the batteries fail, new transmitters are needed. Based upon rate of battery failure in 2013, we estimate that 120 transmitters will need to be replaced in 2014. We request this one-time funding for 2014 with the intention of seeking other funds to cover these hardware/infrastructure costs in the future.

**Effect if not funded** Effect If Not Funded: Replacement of transmitters is essential to insure the proper functioning of the PERS machines and the safety of PERS clients. If not funded, there will be a deficit in the PERS budget in 2014.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 6787 | 54400 | PROGRAM EXPENSE | 4,400 | One-Time | 4,400 | One-Time |
| | | | **4,400** | | **4,400** | |
| | | **County Office for the Aging Total** | **4,400** | | **4,400** | |

# County Office for the Aging

## Program Summary

### Administration and Planning

**Type of Program DM**

To provide a coordinated and comprehensive system of services for older adults, including assessing need, planning services, and maintaining the infrastructure and support for all of Office for the Aging's programs and subcontracts.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 327,293 | 362,464 |
| Revenues | 41,774 | 50,428 |
| Net Local | 285,519 | 312,037 |
| FTE | 4.9 | 4.88 |

### Care Transitions Program

**Type of Program DM**

Provides high-risk Medicaire beneficiaries with coaching services upon discharge from the hospital in order to prevent unnecessary rehospitalizations.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 0 | 11,938 |
| Revenues | 0 | 12,000 |
| Net Local | 0 | -62 |
| FTE | 0 | .03 |

## Caregiver Services

**Type of Program DM**

To provide supportive services to caregivers of senior citizens.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 73,471 | 71,970 |
| Revenues | 57,355 | 54,465 |
| Net Local | 16,116 | 17,505 |
| FTE | 0.71 | .67 |

## Congregate Meal Program

**Type of Program DM**

To provide hot nutritious noontime meals five days per week to senior citizens at various locations in the County.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 145,321 | 140,695 |
| Revenues | 98,487 | 100,330 |
| Net Local | 46,834 | 40,366 |
| FTE | | |

## EnhanceFitness® Program

**Type of Program DM**

To promote health, exercise, and social engagement among Tompkins County seniors.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 1,498 | 1,736 |
| Revenues | 1,498 | 1,736 |
| Net Local | 0 | 0 |
| FTE | | |

## Expanded In-Home Services for the Elderly Program (EISEP)

**Type of Program DM**

To provide assessment, case management and ongoing in-home aide services for frail seniors who meet financial and functional requirements.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 431,539 | 431,863 |
| Revenues | 224,379 | 223,722 |
| Net Local | 207,160 | 208,141 |
| FTE | | |

## Health Insurance Information Counseling and Assistance Program (HIICAP)

**Type of Program DM**

To counsel seniors on health insurance issues, including Medicare, Medicare Advantage, Medicaid, EPIC, QMB, SLMB, QI1 and private insurance.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 41,185 | 41,279 |
| Revenues | 34,568 | 35,568 |
| Net Local | 6,617 | 5,711 |
| FTE | .3 | .31 |

## Home Delivered Meal Program (Meals on Wheels)

**Type of Program DM**

To prepare and deliver hot nutritious noontime meals to the homes of frail seniors who are unable to shop, cook, or prepare meals for themselves.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 617,730 | 616,696 |
| Revenues | 356,543 | 356,759 |
| Net Local | 261,187 | 259,936 |
| FTE | | |

## Home Energy Assistance Program (HEAP)

**Type of Program DM**

To assist seniors (age 60+) and people receiving SSI/SSD with applications for home energy assistance.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 56,608 | 42,713 |
| Revenues | 22,363 | 33,644 |
| Net Local | 34,245 | 9,069 |
| FTE | 1 | 1 |

## Information, Referral and Counseling

**Type of Program DM**

To provide objective unbiased information about the array of programs and services available for older adults in Tompkins County over the phone, in person, via the web, and through printed material. Individuals needing more in-depth information are counseled about various options available for care.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 112,176 | 81,365 |
| Revenues | 99,771 | 75,947 |
| Net Local | 12,405 | 5,418 |
| FTE | 1.32 | 1.09 |

## Legal Services

**Type of Program DM**

To provide legal assistance, referral, and representation in civil matters to Tompkins County seniors.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 7,624 | 9,950 |
| Revenues | 7,395 | 9,511 |
| Net Local | 229 | 440 |
| FTE | .03 | .06 |

## Long Term Care Ombudsman Program

**Type of Program DM**

To advocate for the health, safety, welfare, and civil rights of people living in nursing homes and adult care facilities in Tompkins County.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 34,581 | 32,805 |
| Revenues | 30,925 | 23,209 |
| Net Local | 3,656 | 9,596 |
| FTE | .4 | .4 |

## Northside/Southside Program

**Type of Program DM**

To offer services and activities targeted to African American seniors in the Northside and Southside neighborhoods of the City of Ithaca.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 9,423 | 9,423 |
| Revenues | 9,423 | 9,423 |
| Net Local | 0 | 0 |
| FTE | | |

## Personal Emergency Response Service (PERS)

**Type of Program DM**

To provide medical alert service to frail elders and other vulnerable individuals at risk of falling or other medical emergency.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 98,700 | 95,350 |
| Revenues | 98,700 | 97,700 |
| Net Local | 0 | -2,352 |
| FTE | 1.17 | 1.5 |

## Project CARE/Friendly Visiting Program

**Type of Program DM**

To match and coordinate volunteers who regularly visit the homes of frail, isolated, or homebound senior citizens to relieve social isolation, and if needed, assist with light housekeeping, chores, and respite for caregivers.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 22,813 | 22,882 |
| Revenues | 17,789 | 17,998 |
| Net Local | 5,024 | 4,884 |
| FTE | .25 | .37 |

## Senior Circle Newsletter

**Type of Program DM**

To provide a regular source of information about issues, programs and services of significance to older adults in Tompkins County.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 10,823 | 10,823 |
| Revenues | 10,823 | 10,823 |
| Net Local | 0 | 0 |
| FTE | | |

## Small Home Repair Program

**Type of Program DM**

To assist older adults in Tompkins County make small repairs to their homes through subcontract with Better Housing for Tompkins County.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 13,196 | 13,196 |
| Revenues | 13,196 | 13,196 |
| Net Local | 0 | 0 |
| FTE | | |

## The Registry Program

**Type of Program DM**

To provide seniors who need in-home assistance with referrals for independent caregivers.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 10,753 | 10,753 |
| Revenues | 10,753 | 10,753 |
| Net Local | 0 | 0 |
| FTE | | |

## Title V Employment Program

**Type of Program DM**

To assist income-eligible older adults (age 55+) with part-time subsidized employment and training opportunities in the non-profit sector, with the goal of finding permanent unsubsidized employment.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 28,380 | 26,244 |
| Revenues | 27,625 | 26,244 |
| Net Local | 755 | 0 |
| FTE | .1 | .1 |

## Transportation Services

**Type of Program DM**

To provide transportation services for older adults through subcontract with Gadabout.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 4,605 | 5,600 |
| Revenues | 4,605 | 5,600 |
| Net Local | 0 | 0 |
| FTE | | |

## Weatherization Referral and Packaging Program (WRAP)

**Type of Program DM**

To provide energy- related repairs to the homes of low-income seniors, and to assist seniors in applying for additional funding for health and safety related repairs. This entails procuring estimates from contractors and sequencing multiple repairs. During home visits, the WRAP Coordinator completes applications for additional services of the Office for the Aging or other providers as needed.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 30,781 | 23,933 |
| Revenues | 0 | 0 |
| Net Local | 30,781 | 23,933 |
| FTE | 0 | .22 |

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# Debt Service Fund

Governmental Accounting standards require that all debt obligations be reported in a separate Fund. The Debt Service Fund provides the resources for all annual debt principal and interest payments. This fund is financed by payments from the General Fund, Solid Waste Fund, Airport Fund and payments from other entities that have benefited from financings of capital improvements. Historically, the General Fund provides the majority of the resources for debt service.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 9,089 | 29,713 | 5,000 | 5,000 | 0 | 0 | 5,000 |
| Other | 2,476,637 | 1,666,500 | 2,909,489 | 2,509,613 | 0 | 0 | 2,509,613 |
| Other Finance | 5,308,291 | 5,875,395 | 5,048,998 | 6,089,775 | 0 | 0 | 6,089,775 |
| **Total Expenditures** | **7,794,017** | **7,571,608** | **7,963,487** | **8,604,388** | **0** | **0** | **8,604,388** |
| **Revenues** | | | | | | | |
| Federal Aid | 0 | 0 | 0 | 1,100,000 | 0 | 0 | 1,100,000 |
| State Aid | 0 | 0 | 0 | 100,000 | 0 | 0 | 100,000 |
| Local Revenues | 251,705 | 251,705 | 247,838 | 251,705 | 0 | 0 | 251,705 |
| Other Revenues | 787,318 | 337,587 | 832,505 | 1,065,214 | 0 | 0 | 1,065,214 |
| Interfund Transf & Rev | 6,671,002 | 6,692,595 | 6,883,144 | 6,087,469 | 0 | 0 | 6,087,469 |
| **Total Revenues** | **7,710,025** | **-7,281,887** | **7,963,487** | **8,604,388** | **0** | **0** | **8,604,388** |
| **Department Net Local** | **83,992** | **289,721** | **0** | **0** | **0** | **0** | **0** |

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# Debt Service Fund

1380 - FISCAL AGENT FEES

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 9,089 | 29,713 | 5,000 | 5,000 | 0 | 0 | 5,000 |
| **Total Expenditures** | **9,089** | **29,713** | **5,000** | **5,000** | **0** | **0** | **5,000** |
| **Budgeting Unit Net Local** | **9,089** | **29,713** | **5,000** | **5,000** | **0** | **0** | **5,000** |

# Debt Service Fund

9710 - SERIAL BONDS

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Other | 555,000 | 0 | 595,000 | 0 | 0 | 0 | 0 |
| Other Finance | 5,308,291 | 5,875,395 | 5,048,998 | 6,089,775 | 0 | 0 | 6,089,775 |
| **Total Expenditures** | **5,863,291** | **5,875,395** | **5,643,998** | **6,089,775** | **0** | **0** | **6,089,775** |
| **Revenues** | | | | | | | |
| Federal Aid | 0 | 0 | 0 | 1,100,000 | 0 | 0 | 1,100,000 |
| State Aid | 0 | 0 | 0 | 100,000 | 0 | 0 | 100,000 |
| Local Revenues | 251,705 | 251,705 | 247,838 | 251,705 | 0 | 0 | 251,705 |
| Other Revenues | 766,059 | 316,609 | 832,505 | 1,065,214 | 0 | 0 | 1,065,214 |
| Interfund Transf & Rev | 6,056,002 | 6,692,595 | 6,883,144 | 6,087,469 | 0 | 0 | 6,087,469 |
| **Total Revenues** | **7,073,766** | **7,260,909** | **7,963,487** | **8,604,388** | **0** | **0** | **8,604,388** |
| **Budgeting Unit Net Local** | **-1,210,475** | **-1,385,514** | **-2,319,489** | **-2,514,613** | **0** | **0** | **-2,514,613** |

# Debt Service Fund

9730 - BAN

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Other | 655,901 | 348,763 | 1,048,750 | 1,210,000 | 0 | 0 | 1,210,000 |
| **Total Expenditures** | **655,901** | **348,763** | **1,048,750** | **1,210,000** | **0** | **0** | **1,210,000** |
| **Revenues** | | | | | | | |
| Other Revenues | 21,257 | 20,977 | 0 | 0 | 0 | 0 | 0 |
| Interfund Transf & Rev | 615,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **636,257** | **20,977** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **19,644** | **327,786** | **1,048,750** | **1,210,000** | **0** | **0** | **1,210,000** |

# Debt Service Fund

9789 - OTHER DEBT LEASES

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Other | 1,265,736 | 1,317,737 | 1,265,739 | 1,299,613 | 0 | 0 | 1,299,613 |
| **Total Expenditures** | **1,265,736** | **1,317,737** | **1,265,739** | **1,299,613** | **0** | **0** | **1,299,613** |
| **Budgeting Unit Net Local** | **1,265,736** | **1,317,737** | **1,265,739** | **1,299,613** | **0** | **0** | **1,299,613** |

# Debt Service Fund

9998 - UNALLOCATED REVENUES

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Revenues** | | | | | | | |
| Other Revenues | 2 | 1 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **2** | **1** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **-2** | **-1** | **0** | **0** | **0** | **0** | **0** |

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# District Attorney

The Tompkins County District Attorney's Office is responsible for prosecuting criminal offenses defined under State law, committed within Tompkins County. A broad range of offenses are prosecuted, including the most serious felonies (murder, rape, robbery, etc.) down to traffic infractions (e.g., speeding).

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 843,825 | 957,125 | 975,325 | 1,000,297 | 20,316 | 20,316 | 1,020,613 |
| Premium Pay | 7,247 | 16,654 | 1,800 | 1,800 | 0 | 0 | 1,800 |
| Fringe Benefits | 408,515 | 482,093 | 580,413 | 570,193 | 6,115 | 6,115 | 576,308 |
| Other Capital Equip | 26,667 | 25,278 | 30,000 | 51,000 | 0 | 0 | 51,000 |
| Other Supplies | 25,447 | 34,353 | 32,500 | 40,350 | 0 | 0 | 40,350 |
| Travel Training | 2,455 | 1,438 | 2,500 | 1,000 | 0 | 0 | 1,000 |
| Professional Services | 89,178 | 92,704 | 270,128 | 101,128 | 0 | 0 | 101,128 |
| All Other Contr. Svcs | 2,227 | 2,114 | 2,000 | 2,000 | 0 | 0 | 2,000 |
| Program Expense | 2,745 | 15,968 | 13,997 | 3,400 | 0 | 0 | 3,400 |
| Utilities | 1,595 | 1,520 | 1,800 | 1,700 | 0 | 0 | 1,700 |
| Other | 12,288 | 33,288 | 11,410 | 12,600 | 0 | 0 | 12,600 |
| **Total Expenditures** | **1,422,189** | **1,662,535** | **1,921,873** | **1,785,468** | **26,431** | **26,431** | **1,811,899** |
| **Revenues** | | | | | | | |
| State Aid | 85,039 | 100,146 | 89,732 | 96,371 | 0 | 0 | 96,371 |
| Other Revenues | 201,752 | 212,199 | 288,077 | 314,491 | 0 | 0 | 314,491 |
| **Total Revenues** | **286,791** | **-312,345** | **377,809** | **410,862** | **0** | **0** | **410,862** |
| **Department Net Local** | **1,135,398** | **1,350,190** | **1,544,064** | **1,374,606** | **26,431** | **26,431** | **1,401,037** |

# District Attorney

### Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Assistant District Attorney | 5.00 | 6.00 | 6.00 | 5.00 | 5.00 | 1.00 | 1.00 | 6.00 |
| Assistant District Attorney Local Crime | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | -1.00 | -1.00 | 0.00 |
| Criminal Investigator | 0.00 | 1.00 | 1.00 | 0.70 | 0.70 | 0.00 | 0.00 | 0.70 |
| Deputy District Attorney | 1.00 | 0.00 | 0.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| District Attorney | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Receptionist | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Secretary | 2.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Secretary to the District Attorney | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Secretary/Paralegal Aide to DA | 1.00 | 0.20 | 0.20 | 0.20 | 1.20 | 0.00 | 0.00 | 1.20 |
| Victim Advocate/Recovery Specialist | 1.00 | 0.05 | 0.05 | 0.05 | 0.05 | 0.00 | 0.00 | 0.05 |
| | **13.00** | **12.25** | **12.25** | **11.95** | **11.95** | **0.00** | **0.00** | **11.95** |

# District Attorney - Stop DWI

### Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Criminal Investigator | 0.00 | 0.00 | 0.00 | 0.30 | 0.30 | 0.00 | 0.00 | 0.30 |
| Secretary/Paralegal Aide to DA | 0.00 | 0.80 | 0.80 | 0.80 | 0.80 | 0.00 | 0.00 | 0.80 |
| Victim Advocate/Recovery Specialist | 0.00 | 0.95 | 0.95 | 0.95 | 0.95 | 0.00 | 0.00 | 0.95 |
| | **0.00** | **1.75** | **1.75** | **2.05** | **2.05** | **0.00** | **0.00** | **2.05** |

# District Attorney

1165 - DISTRICT ATTORNEY

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 765,475 | 894,692 | 870,529 | 892,750 | 20,316 | 20,316 | 913,066 |
| Premium Pay | 7,247 | 16,654 | 1,800 | 1,800 | 0 | 0 | 1,800 |
| Fringe Benefits | 370,907 | 448,192 | 518,164 | 508,999 | 6,115 | 6,115 | 515,114 |
| Other Capital Equip | 416 | 12,912 | 0 | 0 | 0 | 0 | 0 |
| Other Supplies | 15,733 | 17,352 | 20,000 | 20,000 | 0 | 0 | 20,000 |
| Professional Services | 29,684 | 24,607 | 210,128 | 35,128 | 0 | 0 | 35,128 |
| All Other Contr. Svcs | 2,227 | 2,114 | 2,000 | 2,000 | 0 | 0 | 2,000 |
| Program Expense | 102 | 1,034 | 0 | 0 | 0 | 0 | 0 |
| Utilities | 1,412 | 1,353 | 1,600 | 1,600 | 0 | 0 | 1,600 |
| Other | 11,713 | 31,582 | 9,575 | 8,700 | 0 | 0 | 8,700 |
| **Total Expenditures** | **1,204,916** | **1,450,492** | **1,633,796** | **1,470,977** | **26,431** | **26,431** | **1,497,408** |
| **Revenues** | | | | | | | |
| State Aid | 71,509 | 90,171 | 89,732 | 96,371 | 0 | 0 | 96,371 |
| Other Revenues | 0 | 504 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **71,509** | **90,675** | **89,732** | **96,371** | **0** | **0** | **96,371** |
| **Budgeting Unit Net Local** | **1,133,407** | **1,359,817** | **1,544,064** | **1,374,606** | **26,431** | **26,431** | **1,401,037** |

# District Attorney

4250 - STOP DWI

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 78,350 | 62,433 | 104,796 | 107,547 | 0 | 0 | 107,547 |
| Fringe Benefits | 37,608 | 33,901 | 62,249 | 61,194 | 0 | 0 | 61,194 |
| Other Capital Equip | 26,251 | 12,366 | 30,000 | 51,000 | 0 | 0 | 51,000 |
| Other Supplies | 9,714 | 17,001 | 12,500 | 20,350 | 0 | 0 | 20,350 |
| Travel Training | 2,455 | 1,438 | 2,500 | 1,000 | 0 | 0 | 1,000 |
| Professional Services | 59,494 | 68,097 | 60,000 | 66,000 | 0 | 0 | 66,000 |
| Program Expense | 2,643 | 14,934 | 13,997 | 3,400 | 0 | 0 | 3,400 |
| Utilities | 183 | 167 | 200 | 100 | 0 | 0 | 100 |
| Other | 575 | 1,706 | 1,835 | 3,900 | 0 | 0 | 3,900 |
| **Total Expenditures** | **217,273** | **212,043** | **288,077** | **314,491** | **0** | **0** | **314,491** |
| **Revenues** | | | | | | | |
| State Aid | 13,530 | 9,975 | 0 | 0 | 0 | 0 | 0 |
| Other Revenues | 201,752 | 211,695 | 288,077 | 314,491 | 0 | 0 | 314,491 |
| **Total Revenues** | **215,282** | **221,670** | **288,077** | **314,491** | **0** | **0** | **314,491** |
| **Budgeting Unit Net Local** | **1,991** | **-9,627** | **0** | **0** | **0** | **0** | **0** |

# District Attorney

## Over Target Request(s)

OTR# 16

**Priority 1** We seek to reclass the local criminal court ADA to a regular ADA position.

**Reason for request** The local criminal court ADA has been responsible for creating and implementing trainings for local law enforcement to enhance prosecution efforts. This position supervisies the intern and extern programs, and handles felony cases as needed.

**Effect if not funded** We will be unable to continue with maintenance of effort in these areas without providing appropriate compensation.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 1165 | 51000176 | ASST DA LOC CRM CT | -61,275 | Target | -61,275 | Target |
| 1165 | 51000228 | ASST. DIS. ATTORN. | 81,591 | Target | 81,591 | Target |
| 1165 | 58800 | FRINGES | 6,115 | Target | 6,115 | Target |
| | | | **26,431** | | **26,431** | |
| | | **District Attorney Total** | **26,431** | | **26,431** | |

# District Attorney

## Program Summary

### District Attorney's Office

**Type of Program MD**

Prosecution of violations of NYS Penal Law & related statutes.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 1,633,796 | 1,470,977 |
| Revenues | 89,732 | 96,371 |
| Net Local | 1,544,064 | 1,374,606 |
| FTE | 12.25 | 12.25 |

# Emergency Response

The Department of Emergency Response oversees the countywide emergency dispatch and communications system that allows residents to dial 911 to receive emergency medical, fire, police, or other emergency help from any phone in Tompkins County. The E-911 system, through the use of computer-aided dispatch, is able to locate the address and phone ID of the caller and also to maintain communication with fire, police, hospital, and other emergency personnel in the field. The department implements Mutual Aid/Disaster Plans which provide for fire, emergency medical, and other emergency management assistance when local services have exceeded their equipment and personnel resources. In coordination with Tompkins-Cortland Community College, the department provides training of emergency medical personnel; and with the NYS Office of Fire Prevention and Control and Office of Emergency Management, provides fire training for 17 local fire departments and emergency management training for local governments and agencies.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 1,418,219 | 1,444,306 | 1,400,051 | 1,425,871 | 92,629 | 92,629 | 1,518,500 |
| Overtime | 30,523 | 24,264 | 33,981 | 33,981 | 0 | 0 | 33,981 |
| Premium Pay | 42,048 | 68,408 | 25,453 | 26,693 | 0 | 0 | 26,693 |
| Fringe Benefits | 705,108 | 813,375 | 866,934 | 845,844 | 42,761 | 42,761 | 888,605 |
| Automotive Equipment | 197,617 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Capital Equip | 0 | 1,668 | 12,000 | 12,000 | 0 | 0 | 12,000 |
| Vehicle Fuel and Maint | 4,762 | 3,146 | 3,552 | 3,552 | 0 | 0 | 3,552 |
| Other Supplies | 5,635 | 5,754 | 3,400 | 3,400 | 0 | 0 | 3,400 |
| Travel Training | 7,764 | 7,170 | 8,000 | 8,000 | 0 | 0 | 8,000 |
| Professional Services | 42,877 | 3,207 | 7,500 | 7,500 | 0 | 0 | 7,500 |
| All Other Contr. Svcs | 834,306 | 911,393 | 959,579 | 943,700 | 25,000 | 0 | 943,700 |
| Program Expense | 11,295 | 13,467 | 19,250 | 19,250 | 0 | 0 | 19,250 |
| Maintenance | 41,594 | 24,812 | 12,000 | 20,000 | 0 | 0 | 20,000 |
| Utilities | 91,956 | 82,142 | 72,000 | 72,000 | 0 | 0 | 72,000 |
| Rent | 25,881 | 28,303 | 27,687 | 27,687 | 0 | 0 | 27,687 |
| Other | 11,816 | 13,038 | 250 | 250 | 0 | 0 | 250 |
| **Total Expenditures** | **3,471,401** | **3,444,453** | **3,451,637** | **3,449,728** | **160,390** | **135,390** | **3,585,118** |
| **Revenues** | | | | | | | |
| Federal Aid | 41,408 | 190,100 | 148,392 | 120,366 | 0 | 0 | 120,366 |
| State Aid | 118,080 | 71,268 | 10,000 | 10,000 | 0 | 0 | 10,000 |
| Local Revenues | 706,208 | 672,594 | 738,000 | 738,000 | 0 | 0 | 738,000 |
| Other Revenues | 40,539 | 146,489 | 45,875 | 73,901 | 0 | 0 | 73,901 |
| **Total Revenues** | **906,235** | **-1,080,451** | **942,267** | **942,267** | **0** | **0** | **942,267** |
| **Department Net Local** | **2,565,166** | **2,364,002** | **2,509,370** | **2,507,461** | **160,390** | **135,390** | **2,642,851** |

# Emergency Response

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Assistant Director - ER Dispatch Operations | 0.00 | 0.00 | 0.00 | 1.00 | 0.00 | 0.50 | 0.50 | 0.50 |
| Assistant Director Fire and EM Managemer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Assistant EMS Response Coordinator | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.00 | 0.00 | 0.50 |
| Communications Center Manager | 1.00 | 1.00 | 1.00 | 0.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Director of Emergency Response | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Dispatch Supervisor/CAD System Specialis | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | 2.00 |
| Dispatch Supervisors | 5.00 | 5.00 | 5.00 | 4.00 | 4.00 | 0.00 | 0.00 | 4.00 |
| Dispatcher/Cad System Specialist | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Dispatchers | 16.00 | 16.00 | 16.00 | 15.00 | 15.00 | 0.00 | 0.00 | 15.00 |
| E911 Program Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Systems Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Telecommunications Technician | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | **27.50** | **27.50** | **27.50** | **27.50** | **27.50** | **1.50** | **1.50** | **29.00** |

# Emergency Response

3410 - FIRE & DISASTER COORD.

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 1,295,731 | 1,405,933 | 1,360,694 | 1,385,879 | 92,629 | 92,629 | 1,478,508 |
| Overtime | 30,523 | 24,183 | 33,981 | 33,981 | 0 | 0 | 33,981 |
| Premium Pay | 41,718 | 68,408 | 25,453 | 26,693 | 0 | 0 | 26,693 |
| Fringe Benefits | 656,627 | 792,495 | 843,556 | 823,089 | 42,761 | 42,761 | 865,850 |
| Automotive Equipment | 197,617 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Capital Equip | 0 | 1,668 | 12,000 | 12,000 | 0 | 0 | 12,000 |
| Other Supplies | 3,165 | 5,754 | 3,400 | 3,400 | 0 | 0 | 3,400 |
| Travel Training | 7,764 | 6,983 | 8,000 | 8,000 | 0 | 0 | 8,000 |
| Professional Services | 11,998 | 1,600 | 0 | 0 | 0 | 0 | 0 |
| All Other Contr. Svcs | 1,020 | 1,383 | 0 | 0 | 0 | 0 | 0 |
| Program Expense | 11,295 | 13,467 | 19,250 | 19,250 | 0 | 0 | 19,250 |
| Maintenance | 0 | 35 | 0 | 0 | 0 | 0 | 0 |
| Utilities | 246 | 269 | 0 | 0 | 0 | 0 | 0 |
| Rent | 0 | 16 | 0 | 0 | 0 | 0 | 0 |
| Other | 2,173 | 2,160 | 250 | 250 | 0 | 0 | 250 |
| **Total Expenditures** | **2,259,877** | **2,324,354** | **2,306,584** | **2,312,542** | **135,390** | **135,390** | **2,447,932** |
| **Revenues** | | | | | | | |
| Federal Aid | 0 | 187,825 | 0 | 0 | 0 | 0 | 0 |
| State Aid | 103,857 | 71,268 | 10,000 | 10,000 | 0 | 0 | 10,000 |
| Local Revenues | 180,000 | 180,000 | 180,000 | 180,000 | 0 | 0 | 180,000 |
| Other Revenues | 0 | 7,185 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **283,857** | **446,278** | **190,000** | **190,000** | **0** | **0** | **190,000** |
| **Budgeting Unit Net Local** | **1,976,020** | **1,878,076** | **2,116,584** | **2,122,542** | **135,390** | **135,390** | **2,257,932** |

# Emergency Response

3411 - EMERGENCY COMMUNICATIONS

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 38,435 | 38,373 | 39,357 | 39,992 | 0 | 0 | 39,992 |
| Overtime | 0 | 81 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 7,977 | 20,880 | 23,378 | 22,755 | 0 | 0 | 22,755 |
| Vehicle Fuel and Maint | 4,762 | 3,146 | 3,552 | 3,552 | 0 | 0 | 3,552 |
| Travel Training | 0 | 187 | 0 | 0 | 0 | 0 | 0 |
| Professional Services | 30,879 | 1,607 | 7,500 | 7,500 | 0 | 0 | 7,500 |
| All Other Contr. Svcs | 833,286 | 910,010 | 959,579 | 943,700 | 25,000 | 0 | 943,700 |
| Maintenance | 41,594 | 24,777 | 12,000 | 20,000 | 0 | 0 | 20,000 |
| Utilities | 91,710 | 81,873 | 72,000 | 72,000 | 0 | 0 | 72,000 |
| Rent | 25,881 | 28,287 | 27,687 | 27,687 | 0 | 0 | 27,687 |
| Other | 9,643 | 10,878 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **1,084,167** | **1,120,099** | **1,145,053** | **1,137,186** | **25,000** | **0** | **1,137,186** |
| **Revenues** | | | | | | | |
| Federal Aid | 41,408 | 2,275 | 148,392 | 120,366 | 0 | 0 | 120,366 |
| Local Revenues | 526,208 | 492,594 | 558,000 | 558,000 | 0 | 0 | 558,000 |
| Other Revenues | 40,539 | 139,304 | 45,875 | 73,901 | 0 | 0 | 73,901 |
| **Total Revenues** | **608,155** | **634,173** | **752,267** | **752,267** | **0** | **0** | **752,267** |
| **Budgeting Unit Net Local** | **476,012** | **485,926** | **392,786** | **384,919** | **25,000** | **0** | **384,919** |

# Emergency Response

4189 - PUB. HLTH EMERG. MED SVC.

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 84,053 | 0 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 330 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 40,504 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Supplies | 2,470 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **127,357** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Revenues** | | | | | | | |
| State Aid | 14,223 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **14,223** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **113,134** | **0** | **0** | **0** | **0** | **0** | **0** |

# Emergency Response

## Over Target Request(s)

OTR# 17

**Priority 1** Increase Communication Center Manager salary and fringe amounts to reflect re-rating of position.

**Reason for request** The job description, duties and responsibilities for the position underwent a review prior to the posting of the position, and it was subsequently reclassified up by one labor grade.

**Effect if not funded** Base salary and fringe should be adjusted upward to reflect proper rating.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 3410 | 51000173 | COM CENTER MGR | 6,107 | Target | 6,107 | Target |
| 3410 | 58800 | FRINGES | 1,838 | Target | 1,838 | Target |
| | | | **7,945** | | **7,945** | |

OTR# 18

**Priority 2** A Communications Center Manager will be hired in the near future. Request to fund Assistant Director of Emergency Response/Dispatch Operations for six months through a transition period and to begin work on accreditation initiative for the dispatch operations.

**Reason for request** An Interim Asst. Director for Dispatch Operations has been overseeing these functions for several months and has begun work on recommendations provided through PSAP consulting team.

**Effect if not funded** Continuity of management and movement toward accreditation initiatives will require transition assistance of incumbent.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 3410 | 51000268 | ASST DIR OF EMERGENCY RES | 31,000 | One-Time | 31,000 | One-Time |
| 3410 | 58800 | FRINGES | 9,331 | One-Time | 9,331 | One-Time |
| | | | **40,331** | | **40,331** | |

OTR# 19

**Priority 3** Establish a position within the Department for development and delivery of dispatcher training and for performing ongoing quality assurance processes under the direction of the Communication Center Manager.

**Reason for request** As the volume and delivery of 911 services has increased in both numbers and complexity, it is increasingly important to focus routinely on staff development and quality assurance processes. At current, there is no one individual assigned to this responsibility, and duties are divided among the CCM and shift supervisors.

**Effect if not funded** Recent reviews of the PSAP/Dispatch operations strongly recommend that the Department establish a position with direct responsibility for training of dispatchers and development, implementation and routine oversight of quality improvement/quality assurance functions.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 3410 | 51000358 | DISPATCH SUP/CAD SYS SPEC | 55,522 | Target | 55,522 | Target |
| 3410 | 58800 | FRINGES | 31,592 | Target | 31,592 | Target |
| | | | **87,114** | | **87,114** | |

OTR# 20

**Priority 4** Tower Maintenance

**Reason for request** The tower infrastructure developed to support a new, interoperable public safety communication system was completed in 2008 and will, with age, require occasional repair and maintenance. A first-time allocation of $25,000 is requested to provide a source of funds to address these potential repair and maintenance needs.

**Effect if not funded** Essential repairs would be funded by appropriations from the County's contingency fund or general fund reserves.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 3411 | 54422 | EQUIPMENT MAINTENANCE | 25,000 | Target | 0 | Target |
| | | | **25,000** | | **0** | |
| | | **Emergency Response Total** | **160,390** | | **135,390** | |

# Emergency Response

## Program Summary

### Emergency Communications Systems

**Type of Program DD**

Provides the radio communications systems, E911 network systems, and related infrastructure for the receipt, transmission, and on-going voice and electronic communications between the public and emergency responders. Coordination of emergency resources at all levels of Tompkins County and local governments.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 1,146,675 | 1,137,186 |
| Revenues | 720,756 | 720,859 |
| Net Local | 425,919 | 416,327 |
| FTE | 2.4 | 2.4 |

### Emergency Response Coordination

**Type of Program DD**

Coordination of fire, emergency medical services, and emergency management activities within the jurisdiction. Administration of state and federal training programs and compliance with the National Incident Management System; eligibility for a variety of federally and state- supported funding streams and grants relies upon this non-mandated program.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 267,554 | 300,300 |
| Revenues | 41,408 | 41,408 |
| Net Local | 226,146 | 258,892 |
| FTE | 2.7 | 2.7 |

## Public Safety Answering Point/E-911

**Type of Program DD**

Dispatching operations for public safety. Provides tactical coordination and communications between dispatched responders.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 1,878,655 | 2,012,242 |
| Revenues | 180,000 | 180,000 |
| Net Local | 1,706,305 | 1,832,242 |
| FTE | 19.9 | 19.9 |

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# Facilities Division

The Facilities Division provides engineering, maintenance, and cleaning services for the County's facilities. Services provided include planning, design, construction management, and contract administration of operations and capital projects; and the cleaning, maintenance, repair, and renovation of County-owned facilities. The Facilities Division has responsibility for the following facilities: Public Safety Building, Emergency Response Center, Public Library, Human Services Building, Mental Health Building, Public Works Facility, Main Courthouse, Old Jail, Old Courthouse, Building C, Solid Waste Management Office, Old Library, K-House, Health Department Building, and Human Services Annex.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 1,148,654 | 1,092,491 | 1,156,648 | 1,179,151 | 0 | 0 | 1,179,151 |
| Overtime | 1,912 | 1,124 | 5,500 | 5,500 | 0 | 0 | 5,500 |
| Premium Pay | 23,459 | 50,446 | 21,715 | 21,965 | 0 | 0 | 21,965 |
| Fringe Benefits | 586,918 | 629,374 | 691,754 | 686,565 | 0 | 0 | 686,565 |
| Automotive Equipment | 0 | 107,674 | 0 | 0 | 0 | 0 | 0 |
| Other Capital Equip | 7,519 | 22,727 | 9,000 | 10,000 | 0 | 0 | 10,000 |
| Vehicle Fuel and Maint | 31,801 | 29,982 | 30,720 | 28,800 | 0 | 0 | 28,800 |
| Other Supplies | 45,174 | 43,112 | 56,250 | 57,555 | 0 | 0 | 57,555 |
| Travel Training | 736 | 317 | 2,000 | 2,500 | 0 | 0 | 2,500 |
| Professional Services | 47,141 | 9,075 | 13,000 | 0 | 0 | 0 | 0 |
| All Other Contr. Svcs | 157,666 | 133,384 | 153,250 | 153,250 | 0 | 0 | 153,250 |
| Maintenance | 154,466 | 147,113 | 235,000 | 225,400 | 59,100 | 59,100 | 284,500 |
| Utilities | 838,049 | 887,135 | 933,450 | 836,600 | 0 | 0 | 836,600 |
| Rent | 205,494 | 184,178 | 254,950 | 307,835 | 0 | 0 | 307,835 |
| Other | 139,983 | 150,894 | 156,480 | 253,245 | 0 | 0 | 253,245 |
| Other Finance | 681,198 | 281,198 | 281,198 | 281,198 | 0 | 0 | 281,198 |
| **Total Expenditures** | **4,070,170** | **3,770,224** | **4,000,915** | **4,049,564** | **59,100** | **59,100** | **4,108,664** |
| **Revenues** | | | | | | | |
| State Aid | 55,512 | 2,158 | 0 | 0 | 0 | 0 | 0 |
| Other Revenues | 1,887 | 2,700 | 0 | 0 | 0 | 0 | 0 |
| Interfund Transf & Rev | 950 | 3,142 | 28,500 | 68,898 | 0 | 0 | 68,898 |
| **Total Revenues** | **58,349** | **-8,000** | **28,500** | **68,898** | **0** | **0** | **68,898** |
| **Department Net Local** | **4,011,821** | **3,762,224** | **3,972,415** | **3,980,666** | **59,100** | **59,100** | **4,039,766** |

# Facilities Division

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Administrative Assistant | 1.00 | 1.00 | 0.50 | 0.50 | 0.50 | 0.00 | 0.00 | 0.50 |
| Assistant Director of Facilities | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Carpenter | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Cleaner | 16.00 | 16.00 | 16.00 | 16.50 | 16.50 | 0.00 | 0.00 | 16.50 |
| Cleaning Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Director of Facilities | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Electrician | 1.00 | 1.00 | 1.00 | 0.60 | 0.60 | 0.00 | 0.00 | 0.60 |
| Facilities Shopkeeper | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| General Maintenance Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| HVAC Systems Technician | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | 0.00 | 2.00 |
| Maintenance Mechanic | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | 0.00 | 2.00 |
| Seasonal Worker | 0.50 | 0.50 | 0.50 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Secretary | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Senior Cleaner | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | 0.00 | 2.00 |
| | **31.50** | **31.50** | **31.00** | **31.60** | **31.60** | **0.00** | **0.00** | **31.60** |

# Facilities Division

1620 - BLDG. & GRND. MAINTENANCE

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 1,148,654 | 1,092,491 | 1,156,648 | 1,179,151 | 0 | 0 | 1,179,151 |
| Overtime | 1,912 | 1,124 | 5,500 | 5,500 | 0 | 0 | 5,500 |
| Premium Pay | 23,459 | 50,446 | 21,715 | 21,965 | 0 | 0 | 21,965 |
| Fringe Benefits | 586,918 | 629,374 | 691,754 | 686,565 | 0 | 0 | 686,565 |
| Automotive Equipment | 0 | 107,674 | 0 | 0 | 0 | 0 | 0 |
| Other Capital Equip | 7,519 | 22,727 | 9,000 | 10,000 | 0 | 0 | 10,000 |
| Vehicle Fuel and Maint | 31,801 | 29,982 | 30,720 | 28,800 | 0 | 0 | 28,800 |
| Other Supplies | 45,174 | 43,112 | 56,250 | 57,555 | 0 | 0 | 57,555 |
| Travel Training | 736 | 317 | 2,000 | 2,500 | 0 | 0 | 2,500 |
| Professional Services | 47,141 | 9,075 | 13,000 | 0 | 0 | 0 | 0 |
| All Other Contr. Svcs | 157,666 | 133,384 | 153,250 | 153,250 | 0 | 0 | 153,250 |
| Maintenance | 154,466 | 147,113 | 235,000 | 225,400 | 9,100 | 9,100 | 234,500 |
| Utilities | 7,196 | 8,513 | 8,350 | 8,600 | 0 | 0 | 8,600 |
| Other | 6,516 | 8,941 | 1,600 | 2,150 | 0 | 0 | 2,150 |
| Other Finance | 400,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **2,619,158** | **2,284,273** | **2,384,787** | **2,381,436** | **9,100** | **9,100** | **2,390,536** |
| **Revenues** | | | | | | | |
| State Aid | 55,512 | 2,158 | 0 | 0 | 0 | 0 | 0 |
| Other Revenues | 1,887 | 2,700 | 0 | 0 | 0 | 0 | 0 |
| Interfund Transf & Rev | 950 | 3,142 | 0 | 40,398 | 0 | 0 | 40,398 |
| **Total Revenues** | **58,349** | **8,000** | **0** | **40,398** | **0** | **0** | **40,398** |
| **Budgeting Unit Net Local** | **2,560,809** | **2,276,273** | **2,384,787** | **2,341,038** | **9,100** | **9,100** | **2,350,138** |

# Facilities Division

1621 - UTILITIES, TAXES, INSUR.

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Maintenance | 0 | 0 | 0 | 0 | 50,000 | 50,000 | 50,000 |
| Utilities | 830,853 | 878,622 | 925,100 | 828,000 | 0 | 0 | 828,000 |
| Rent | 205,494 | 184,178 | 254,950 | 307,835 | 0 | 0 | 307,835 |
| Other | 133,467 | 141,953 | 154,880 | 251,095 | 0 | 0 | 251,095 |
| Other Finance | 281,198 | 281,198 | 281,198 | 281,198 | 0 | 0 | 281,198 |
| **Total Expenditures** | **1,451,012** | **1,485,951** | **1,616,128** | **1,668,128** | **50,000** | **50,000** | **1,718,128** |
| **Revenues** | | | | | | | |
| Interfund Transf & Rev | 0 | 0 | 28,500 | 28,500 | 0 | 0 | 28,500 |
| **Total Revenues** | **0** | **0** | **28,500** | **28,500** | **0** | **0** | **28,500** |
| **Budgeting Unit Net Local** | **1,451,012** | **1,485,951** | **1,587,628** | **1,639,628** | **50,000** | **50,000** | **1,689,628** |

# Facilities Division

## Over Target Request(s)

OTR# 21

**Priority 1** City Sidewalk Assessment

**Reason for request** The City of Ithaca has implemented a new system of raising revenue to pay for sidewalk repair and maintenance through a special assessment of all properties within the City, including not-for-profit entities such as the County. The County's bill is estimated at $9,100.

**Effect if not funded** A tax enforcement action would be taken by the City.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 1620 | 54311 | MAINTENANCE | 9,100 | Target | 9,100 | Target |
| | | | **9,100** | | **9,100** | |

OTR# 22

**Priority 2** Building Modifications or Equipment-Workplace Violence Prevention

**Reason for request** In 2006, New York State passed the Workplace Violence Prevention Law that requires public employers to develop and implement workplace violence prevention programs at each of their worksites. In the course of its regular workplace violence risk assessments, which are undertaken with both management and labor participation, there are occasionally risks identified that should be addressed through building modifications or equipment items. This OTR provides $50,000 to support such modifications or equipment, thereby reducing the risk of injury to employees and clients, and liability to the County.

**Effect if not funded** In addition to exposure to risk and liability, the County can be sanctioned by the State Department of Labor if violations of the Workplace Violence Prevention Law are not remedied.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 1621 | 54470 | BUILDING REPAIRS | 50,000 | One-Time | 50,000 | One-Time |
| | | | **50,000** | | **50,000** | |
| | | **Facilities Division Total** | **59,100** | | **59,100** | |

# Facilities Division

## Program Summary

### Administration - Operations

**Type of Program DM**

To provide administrative services (financial, managerial, purchasing, contract administration, human resources, recordkeeping, payroll, training, cost accounting, etc.) to support all Facilities Division programs. Provide Tompkins County employees, the public, and taxpayers with quality facilities and services consisting of the most efficient, cost effective, and timely methods available in the operation and maintenance of all County owned physical facilities.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 233,668 | 250,842 |
| Revenues | 0 | 0 |
| Net Local | 233,668 | 250,842 |
| FTE | 2.6 | 2.6 |

### Capital Program Management Engineering/Construction Mgmt. Services

**Type of Program DM**

The planning, development, and implementation of the County Capital Program as it relates to the construction, alteration, demolition, and repair of all County facilities. Provides engineering, and related engineering services, including preparation of plans and specifications for County facilities, and supervises the design and construction of all capital facilities projects. Provides for the maintenance of County engineering records related to facilities.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 80,354 | 84,473 |
| Revenues | 0 | 0 |
| Net Local | 80,354 | 84,473 |
| FTE | .7 and Consultants | .7 FTE and Consultants |

## Cleaning Operations

**Type of Program MD**

To maintain County buildings in a clean and sanitary condition.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 1,008,857 | 1,065,049 |
| Revenues | 0 | 35,008 |
| Net Local | 1,008,857 | 1,030,041 |
| FTE | 19.25 | 19.875 |

## Code Compliance

**Type of Program MD**

To assure that County facilities are in compliance with New York State Building Codes and Property Maintenance Codes.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 14,409 | 15,376 |
| Revenues | 0 | 0 |
| Net Local | 14,409 | 15,376 |
| FTE | 0.1 and Consultants | 0.1 FTE and Consultants |

## Debt Service for Energy Efficiency

**Type of Program DD**

Debt services payments for energy efficiency projects completed in 2005 and 2006 at 13 County facilites as part of an Energy Performance contract with Johnson Controls, Inc. The energy savings are used to pay the debt service.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 281,198 | 281,198 |
| Revenues | 28,500 | 28,500 |
| Net Local | 252,698 | 252,698 |
| FTE | | |

## Deferred Maintenance

**Type of Program DM**

Program to address facility condition deficiencies by replacing or upgrading major building systems or components that have exceeded their service life.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 800,000 | 1,267,000 |
| Revenues | 0 | 0 |
| Net Local | 800,000 | 1,267,000 |
| FTE | Use Consultants & Contractors | Use Consultants & Contractors |

## Facilities Maintenance/Repair

**Type of Program MD**

To operate and maintain County facilities in good repair and structurally sound.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 889,295 | 948,944 |
| Revenues | 0 | 5,250 |
| Net Local | 889,295 | 943,694 |
| FTE | 7.6 | 7.6 |

## Grounds Keeping/ Landscaping

**Type of Program DD**

To maintain County grounds (lawns, trees, and plantings) in accordance with normally accepted standards.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 24,168 | 20,959 |
| Revenues | 0 | 0 |
| Net Local | 24,168 | 20,959 |
| FTE | .75 | .625 |

## Indoor Air Quality / Environmental Testing / Workplace Safety

**Type of Program DM**

To conduct environmental testing in response to indoor air quality and environmental issues. Also, conduct assessments/studies/inspections in response to workplace safety hazards.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 16,684 | 111,254 |
| Revenues | 0 | 0 |
| Net Local | 16,684 | 111,254 |
| FTE | 0.1 and Consultants | 0.1 and Consultants |

## Pest management

**Type of Program DM**

To maintain facilities free from rodent and insect infestation, and grounds free from weeds.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 4,889 | 4,930 |
| Revenues | 0 | 0 |
| Net Local | 4,889 | 4,930 |
| FTE | Outsourced | Outsourced |

## Property Insurance

**Type of Program MD**

Payment of property damage insurance and boiler insurance premiums for County properties.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 148,860 | 151,850 |
| Revenues | 0 | 0 |
| Net Local | 148,860 | 151,850 |
| FTE | | 0.0 |

## Rents

**Type of Program MD**

Payment of rents for County leased properties (DMV, Assigned Counsel, Human Rights, Board of Elections Storage, HSB parking). Also includes Solar Liberty annual solar equipment lease payments on 7 County buildings.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 254,950 | 255,835 |
| Revenues | 0 | 0 |
| Net Local | 254,950 | 255,835 |
| FTE | | 0.0 |

## Snow & Ice Removal Operations

**Type of Program MD**

To maintain County parking lots, sidewalks, and entrances free of snow and ice, and safe for vehicles and pedestrians.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 19,466 | 20,111 |
| Revenues | 0 | 0 |
| Net Local | 19,466 | 20,111 |
| FTE | 0.2 + Overtime | 0.2 + Overtime |

## Specialty Cleaning Operations

**Type of Program DD**

Provides specialty cleaning operations such as carpet cleaning, upholstery cleaning, waxing floors, window washing, etc.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 10,000 | 6,000 |
| Revenues | 0 | 0 |
| Net Local | 10,000 | 6,000 |
| FTE | Outsourced | Outsourced |

## Utilities

**Type of Program MD**

Payment of electric, natural gas, and water utilities for County facilities.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 926,120 | 832,744 |
| Revenues | 0 | 140 |
| Net Local | 926,120 | 832,604 |
| FTE | | 0.0 |

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# Finance Department

The Finance Director is the County's chief fiscal officer, whose duty it is to receive, disburse and account for all financial transactions of the organization.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 602,153 | 647,243 | 620,198 | 633,895 | 0 | 0 | 633,895 |
| Overtime | 544 | 0 | 1,700 | 1,700 | 0 | 0 | 1,700 |
| Premium Pay | 3,183 | 6,988 | 4,500 | 4,500 | 0 | 0 | 4,500 |
| Fringe Benefits | 290,823 | 333,014 | 372,080 | 364,214 | 0 | 0 | 364,214 |
| Other Capital Equip | 2,192 | 10,350 | 36,875 | 0 | 0 | 0 | 0 |
| Other Supplies | 4,264 | 8,792 | 13,025 | 10,925 | 0 | 0 | 10,925 |
| Travel Training | 847 | 711 | 1,830 | 4,180 | 0 | 0 | 4,180 |
| Professional Services | 110,623 | 131,678 | 96,100 | 97,450 | 0 | 0 | 97,450 |
| All Other Contr. Svcs | 1,186 | 1,502 | 1,290 | 1,290 | 0 | 0 | 1,290 |
| Program Expense | 17,977 | 10,840 | 36,500 | 36,500 | 0 | 0 | 36,500 |
| Utilities | 1,005 | 1,107 | 1,840 | 1,712 | 0 | 0 | 1,712 |
| Other | 17,229 | 26,589 | 22,679 | 19,870 | 0 | 0 | 19,870 |
| Applied Rollover | 0 | 0 | -35,648 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **1,052,026** | **1,178,814** | **1,172,969** | **1,176,236** | **0** | **0** | **1,176,236** |
| **Revenues** | | | | | | | |
| Local Revenues | 247,582 | 243,258 | 267,016 | 305,096 | 0 | 0 | 305,096 |
| Other Revenues | 75,014 | 74,245 | 91,700 | 56,700 | 0 | 0 | 56,700 |
| Interfund Transf & Rev | 24,606 | 24,606 | 25,098 | 25,600 | 0 | 0 | 25,600 |
| **Total Revenues** | **347,202** | **-342,109** | **383,814** | **387,396** | **0** | **0** | **387,396** |
| **Department Net Local** | **704,824** | **836,705** | **789,155** | **788,840** | **0** | **0** | **788,840** |

# Finance Department

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Administrative Assistant | 2.00 | 3.00 | 3.00 | 2.00 | 2.00 | 0.00 | 0.00 | 2.00 |
| Auditor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Buyer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Comptroller/Finance Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Director of Accounting Services | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Finance Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Payroll Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Payroll Specialist | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Principal Account Clerk/Typist | 1.00 | 0.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Senior Account Clerk/Typist | 2.00 | 2.00 | 1.00 | 2.00 | 2.00 | 0.00 | 0.00 | 2.00 |
| | **11.00** | **11.00** | **11.00** | **11.00** | **11.00** | **0.00** | **0.00** | **11.00** |

# Finance Department

1310 - BUDGET & FINANCE

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 185,974 | 192,081 | 188,843 | 194,382 | 0 | 0 | 194,382 |
| Premium Pay | 1,633 | 1,550 | 1,550 | 1,650 | 0 | 0 | 1,650 |
| Fringe Benefits | 90,172 | 102,706 | 113,093 | 111,542 | 0 | 0 | 111,542 |
| Other Capital Equip | 0 | 1,813 | 29,227 | 0 | 0 | 0 | 0 |
| Other Supplies | 1,528 | 5,396 | 6,650 | 6,800 | 0 | 0 | 6,800 |
| Professional Services | 8,200 | 9,125 | 8,700 | 13,050 | 0 | 0 | 13,050 |
| All Other Contr. Svcs | 240 | 262 | 265 | 265 | 0 | 0 | 265 |
| Program Expense | 5,148 | 4,472 | 7,000 | 7,000 | 0 | 0 | 7,000 |
| Utilities | 113 | 290 | 500 | 500 | 0 | 0 | 500 |
| Other | 5,720 | 8,349 | 6,000 | 6,000 | 0 | 0 | 6,000 |
| Applied Rollover | 0 | 0 | -25,000 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **298,728** | **326,044** | **336,828** | **341,189** | **0** | **0** | **341,189** |
| **Revenues** | | | | | | | |
| Local Revenues | 81,215 | 105,363 | 123,866 | 138,866 | 0 | 0 | 138,866 |
| Other Revenues | 27,137 | 19,393 | 22,000 | 7,000 | 0 | 0 | 7,000 |
| Interfund Transf & Rev | 15,390 | 15,390 | 15,698 | 16,012 | 0 | 0 | 16,012 |
| **Total Revenues** | **123,742** | **140,146** | **161,564** | **161,878** | **0** | **0** | **161,878** |
| **Budgeting Unit Net Local** | **174,986** | **185,898** | **175,264** | **179,311** | **0** | **0** | **179,311** |

# Finance Department

1315 - COMPTROLLER

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 369,011 | 407,835 | 382,865 | 383,778 | 0 | 0 | 383,778 |
| Overtime | 544 | 0 | 800 | 800 | 0 | 0 | 800 |
| Premium Pay | 1,050 | 3,618 | 2,400 | 2,300 | 0 | 0 | 2,300 |
| Fringe Benefits | 177,770 | 204,208 | 229,323 | 220,134 | 0 | 0 | 220,134 |
| Other Capital Equip | 663 | 8,346 | 7,648 | 0 | 0 | 0 | 0 |
| Other Supplies | 2,461 | 2,930 | 5,225 | 3,600 | 0 | 0 | 3,600 |
| Travel Training | 847 | 711 | 1,350 | 3,680 | 0 | 0 | 3,680 |
| Professional Services | 87,903 | 108,233 | 87,400 | 84,400 | 0 | 0 | 84,400 |
| All Other Contr. Svcs | 946 | 1,240 | 1,025 | 1,025 | 0 | 0 | 1,025 |
| Program Expense | 0 | 30 | 0 | 0 | 0 | 0 | 0 |
| Utilities | 549 | 507 | 840 | 840 | 0 | 0 | 840 |
| Other | 1,021 | 7,421 | 4,104 | 1,520 | 0 | 0 | 1,520 |
| Applied Rollover | 0 | 0 | -10,648 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **642,765** | **745,079** | **712,332** | **702,077** | **0** | **0** | **702,077** |
| **Revenues** | | | | | | | |
| Local Revenues | 0 | 0 | 0 | 20,000 | 0 | 0 | 20,000 |
| Other Revenues | 47,840 | 54,824 | 69,700 | 49,700 | 0 | 0 | 49,700 |
| Interfund Transf & Rev | 9,216 | 9,216 | 9,400 | 9,588 | 0 | 0 | 9,588 |
| **Total Revenues** | **57,056** | **64,040** | **79,100** | **79,288** | **0** | **0** | **79,288** |
| **Budgeting Unit Net Local** | **585,709** | **681,039** | **633,232** | **622,789** | **0** | **0** | **622,789** |

# Finance Department

1345 - PURCHASING

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 47,168 | 47,327 | 48,490 | 55,735 | 0 | 0 | 55,735 |
| Overtime | 0 | 0 | 900 | 900 | 0 | 0 | 900 |
| Premium Pay | 500 | 1,820 | 550 | 550 | 0 | 0 | 550 |
| Fringe Benefits | 22,881 | 26,100 | 29,664 | 32,538 | 0 | 0 | 32,538 |
| Other Capital Equip | 1,529 | 191 | 0 | 0 | 0 | 0 | 0 |
| Other Supplies | 275 | 466 | 1,150 | 525 | 0 | 0 | 525 |
| Travel Training | 0 | 0 | 480 | 500 | 0 | 0 | 500 |
| Utilities | 343 | 310 | 500 | 372 | 0 | 0 | 372 |
| Other | 260 | 338 | 575 | 350 | 0 | 0 | 350 |
| **Total Expenditures** | **72,956** | **76,552** | **82,309** | **91,470** | **0** | **0** | **91,470** |
| **Budgeting Unit Net Local** | **72,956** | **76,552** | **82,309** | **91,470** | **0** | **0** | **91,470** |

# Finance Department

1362 - TAX ADVERTISING EXPENSE

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 4,244 | 1,038 | 4,500 | 4,500 | 0 | 0 | 4,500 |
| **Total Expenditures** | **4,244** | **1,038** | **4,500** | **4,500** | **0** | **0** | **4,500** |
| **Revenues** | | | | | | | |
| Local Revenues | 7,990 | 8,380 | 8,150 | 8,150 | 0 | 0 | 8,150 |
| Other Revenues | 37 | 28 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **8,027** | **8,408** | **8,150** | **8,150** | **0** | **0** | **8,150** |
| **Budgeting Unit Net Local** | **-3,783** | **-7,370** | **-3,650** | **-3,650** | **0** | **0** | **-3,650** |

# Finance Department

1364 - EXP. OF TAX ACQ. PROPERTY

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Professional Services | 14,520 | 14,320 | 0 | 0 | 0 | 0 | 0 |
| Program Expense | 8,585 | 5,300 | 25,000 | 25,000 | 0 | 0 | 25,000 |
| **Total Expenditures** | **23,105** | **19,620** | **25,000** | **25,000** | **0** | **0** | **25,000** |
| **Revenues** | | | | | | | |
| Local Revenues | 158,377 | 129,515 | 135,000 | 138,080 | 0 | 0 | 138,080 |
| **Total Revenues** | **158,377** | **129,515** | **135,000** | **138,080** | **0** | **0** | **138,080** |
| **Budgeting Unit Net Local** | **-135,272** | **-109,895** | **-110,000** | **-113,080** | **0** | **0** | **-113,080** |

# Finance Department

1950 - TAXES ON CO. OWN. PROP.

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Other | 10,228 | 10,481 | 12,000 | 12,000 | 0 | 0 | 12,000 |
| **Total Expenditures** | **10,228** | **10,481** | **12,000** | **12,000** | **0** | **0** | **12,000** |
| **Budgeting Unit Net Local** | **10,228** | **10,481** | **12,000** | **12,000** | **0** | **0** | **12,000** |

# Finance Department

## Program Summary

### Accounting & Fiscal Control

**Type of Program DD**

County Charter, NYSGML require the maintenance of financial records in accordance with generally accepted accounting principles. Furthermore the chief fiscal officer is required to submit an annual report to NYS and coordinate an audit of such financial records. The department is responsible for assuring that all expenditures of public resources are for a valid public purpose.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 552,058 | 540,623 |
| Revenues | 42,521 | 41,603 |
| Net Local | 509,537 | 499,020 |
| FTE | 4.5 | 4.5 |

### Other Revenues

**Type of Program MD**

Tax Accounts related to property tax enforcement.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 41,500 | 41,500 |
| Revenues | 143,150 | 146,230 |
| Net Local | -101,850 | -104,730 |
| FTE | 1.5 FTE * salaries are reflected in Treasury program | 1.5 FTE * salaries are reflected in Treasury program |

## Payroll & Benefit Management

**Type of Program DD**

Accounting and fiscal management of payroll function.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 160,274 | 161,454 |
| Revenues | 36,579 | 37,685 |
| Net Local | 123,695 | 123,769 |
| FTE | 2 | 2 |

## Purchasing

**Type of Program DD**

Securing goods and services required for operations of County. This activity includes solicitation of qoutations and formal bids as required by NYGML.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 82,309 | 91,470 |
| Revenues | 0 | 0 |
| Net Local | 82,309 | 91,470 |
| FTE | 1 | 1 |

## Treasury

**Type of Program DD**

County Charter , NYS GML requires the Chief Fiscal Officer to collect, have custody of, deposit, and disburse all fees and revenues necessary to support operations. The office is also responsible for enforcement of provisions of Real Property Tax Law.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 336,829 | 341,189 |
| Revenues | 161,564 | 161,878 |
| Net Local | 175,264 | 179,311 |
| FTE | 3.5 | 3.5 |

# Health Department

The mission of the Tompkins County Health Department (TCHD) is to promote, protect, preserve, and improve the health of the people of Tompkins County. The Department achieves its mission through collaboration with local providers, human service agencies, schools, business and individuals. As a full service health department TCHD provides a full range of services. The Environmental Health (EH) division monitors and ensures drinking water quality, safety of recreational and food preparation facilities; investigates rabies, lead and other environmental exposures; regulates on-site sewage systems and residential development, environmental hazards; and enforces anti-smoking and tobacco control regulations. The Department is also responsible for communicable disease surveillance, investigation and reporting. TCHD's pre- and post- natal care programs provide a healthy start to families and children; and TCHD ensures that children with special health care needs receive necessary services. Prevention of chronic diseases such as cancer, heart disease and diabetes through education and community collaboration encourages public health and wellness. Through the Community Health Assessment and management of population based data, TCHD helps to establish local health priorities thereby strengthening the local health care system and improving health status. Forensic services are provided via a Medical Examiner to determine cause of death through investigation and certification. Bioterrorism preparation and response is accomplished by means of a Health Related Emergency Operations Plan and public education. The Vital Records Unit administers the system of vital statistic registration of birth and death certificates.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 3,595,778 | 3,277,051 | 3,222,550 | 3,336,400 | 0 | 0 | 3,336,400 |
| Overtime | 421 | 226 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 45,411 | 36,515 | 18,470 | 18,460 | 0 | 0 | 18,460 |
| Fringe Benefits | 1,747,973 | 1,761,958 | 1,925,166 | 1,908,915 | 0 | 0 | 1,908,915 |
| Automotive Equipment | 0 | 0 | 22,000 | 0 | 0 | 0 | 0 |
| Other Capital Equip | 48,902 | 40,587 | 24,692 | 20,333 | 0 | 0 | 20,333 |
| Vehicle Fuel and Maint | 27,380 | 17,060 | 20,100 | 24,130 | 0 | 0 | 24,130 |
| Other Supplies | 278,204 | 213,136 | 284,499 | 257,019 | 0 | 0 | 257,019 |
| Travel Training | 22,741 | 16,982 | 29,943 | 35,115 | 0 | 0 | 35,115 |
| Professional Services | 634,460 | 409,727 | 334,004 | 391,698 | 0 | 0 | 391,698 |
| Mandate - PreK and EI | 5,493,695 | 5,362,176 | 6,260,000 | 6,260,000 | 0 | 0 | 6,260,000 |
| Mandate - Other | 145,287 | 123,867 | 185,000 | 185,000 | 0 | 0 | 185,000 |
| All Other Contr. Svcs | 12,336 | 13,161 | 14,708 | 13,985 | 0 | 0 | 13,985 |
| Program Expense | 19,587 | 14,460 | 37,854 | 71,706 | 0 | 0 | 71,706 |
| Utilities | 38,116 | 34,735 | 33,362 | 35,488 | 0 | 0 | 35,488 |
| Rent | 187,551 | 180,157 | 174,169 | 173,869 | 0 | 0 | 173,869 |
| Other | 77,068 | 66,374 | 73,971 | 70,850 | 0 | 0 | 70,850 |
| Applied Rollover | 0 | 0 | -17,698 | 0 | 0 | 0 | 0 |
| Other Finance | 0 | 11,104 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **12,374,910** | **11,579,276** | **12,642,790** | **12,802,968** | **0** | **0** | **12,802,968** |
| **Revenues** | | | | | | | |
| Federal Aid | 907,447 | 793,024 | 885,160 | 891,039 | 0 | 0 | 891,039 |
| State Aid | 4,027,058 | 2,789,474 | 4,404,894 | 4,445,380 | 0 | 0 | 4,445,380 |
| Local Revenues | 2,439,267 | 1,470,987 | 1,676,263 | 1,726,984 | 0 | 0 | 1,726,984 |
| Other Revenues | 175,146 | 172,597 | 87,500 | 138,727 | 0 | 0 | 138,727 |
| **Total Revenues** | **7,548,918** | **-5,226,082** | **7,053,817** | **7,202,130** | **0** | **0** | **7,202,130** |
| **Department Net Local** | **4,825,992** | **6,353,194** | **5,588,973** | **5,600,838** | **0** | **0** | **5,600,838** |

# Health Department

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Account Clerk/Typist | 5.69 | 4.00 | 5.00 | 2.00 | 2.00 | 0.00 | 0.00 | 2.00 |
| Administrative Assistant | 0.70 | 0.50 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Administrative Coordinator | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | 0.00 | 2.00 |
| Bioterrorism Prepardness Coordinator | 0.80 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Case Aide | 0.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Community Health Nurse | 20.27 | 19.47 | 20.47 | 13.67 | 13.60 | 0.00 | 0.00 | 13.60 |
| Deputy Medical Examiner | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.00 | 0.00 | 0.20 |
| Deputy Registrar of Vital Records | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Director of Children with Special Care Needs | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Director of Environmental Health | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Director of Patient Services | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Director of Preschool Special Education | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Employee Health and Safety Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Family and Children's Outreach Worker | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Health Aide | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Health Education Promotion Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Information Aide | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Keyboard Specialist | 3.73 | 5.00 | 4.00 | 4.00 | 4.00 | 0.00 | 0.00 | 4.00 |
| Medical Director | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.00 | 0.00 | 0.25 |
| Physical Therapist | 2.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Planner/Evaluator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Public Health Administrator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Public Health Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Public Health Educator | 0.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Public Health Engineer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Public Health Preparedness Coordinator | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Public Health Sanitarian | 8.65 | 9.80 | 10.05 | 10.00 | 10.00 | 0.00 | 0.00 | 10.00 |
| Public Health Social Worker | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Senior Account Clerk/Typist | 7.00 | 6.50 | 5.50 | 6.00 | 6.00 | 0.00 | 0.00 | 6.00 |
| Senior Clerk | 2.00 | 2.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Senior Public Health Sanitarian | 4.00 | 3.00 | 3.00 | 3.00 | 3.00 | 0.00 | 0.00 | 3.00 |
| Supervising Community Health Nurse | 2.00 | 2.00 | 2.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Systems Analyst | 1.00 | 0.80 | 0.80 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Team Leader | 5.00 | 5.00 | 5.00 | 3.00 | 3.00 | 0.00 | 0.00 | 3.00 |
| Tobacco Program Education Coordinator | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| WIC Clerk | 0.00 | 0.00 | 3.00 | 3.00 | 2.00 | 0.00 | 0.00 | 2.00 |
| WIC Nutrition Educator | 1.00 | 1.00 | 1.50 | 1.50 | 2.00 | 0.00 | 0.00 | 2.00 |
| WIC Program Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| WIC Program Nutritionist | 1.90 | 1.90 | 1.50 | 1.50 | 1.50 | 0.00 | 0.00 | 1.50 |
| WIC Team Leader | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | **81.19** | **80.42** | **80.27** | **65.12** | **64.55** | **0.00** | **0.00** | **64.55** |

# Health Department

2960 - PRESCHOOL SPECIAL EDUCATION

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Mandate - PreK and EI | 4,344,119 | 4,202,590 | 4,750,000 | 4,750,000 | 0 | 0 | 4,750,000 |
| **Total Expenditures** | **4,344,119** | **4,202,590** | **4,750,000** | **4,750,000** | **0** | **0** | **4,750,000** |
| **Revenues** | | | | | | | |
| State Aid | 2,312,245 | 1,219,253 | 2,496,250 | 2,496,250 | 0 | 0 | 2,496,250 |
| Local Revenues | 0 | 0 | 100,000 | 100,000 | 0 | 0 | 100,000 |
| Other Revenues | 24,236 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **2,336,481** | **1,219,253** | **2,596,250** | **2,596,250** | **0** | **0** | **2,596,250** |
| **Budgeting Unit Net Local** | **2,007,638** | **2,983,337** | **2,153,750** | **2,153,750** | **0** | **0** | **2,153,750** |

# Health Department

4010 - PLNG. & COORD. (HEALTH)

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 394,785 | 414,110 | 391,046 | 397,267 | 0 | 0 | 397,267 |
| Premium Pay | 18,570 | 2,762 | 1,675 | 1,675 | 0 | 0 | 1,675 |
| Fringe Benefits | 198,410 | 221,940 | 233,276 | 226,998 | 0 | 0 | 226,998 |
| Other Capital Equip | 14,971 | 2,954 | 3,065 | 0 | 0 | 0 | 0 |
| Vehicle Fuel and Maint | 72 | 367 | 0 | 0 | 0 | 0 | 0 |
| Other Supplies | 7,204 | 7,532 | 6,289 | 7,678 | 0 | 0 | 7,678 |
| Travel Training | 986 | 1,388 | 2,500 | 6,000 | 0 | 0 | 6,000 |
| Professional Services | 21,130 | 60 | 0 | 0 | 0 | 0 | 0 |
| All Other Contr. Svcs | 1,225 | 880 | 1,055 | 880 | 0 | 0 | 880 |
| Program Expense | 6,740 | 0 | 0 | 2,119 | 0 | 0 | 2,119 |
| Utilities | 4,278 | 4,445 | 4,700 | 5,240 | 0 | 0 | 5,240 |
| Rent | 61,875 | 61,875 | 61,875 | 61,875 | 0 | 0 | 61,875 |
| Other | 11,898 | 9,540 | 12,691 | 11,505 | 0 | 0 | 11,505 |
| Applied Rollover | 0 | 0 | -3,065 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **742,144** | **727,853** | **715,107** | **721,237** | **0** | **0** | **721,237** |
| **Revenues** | | | | | | | |
| Federal Aid | 114,655 | 86,119 | 94,035 | 85,236 | 0 | 0 | 85,236 |
| Local Revenues | 311 | 140 | 300 | 150 | 0 | 0 | 150 |
| Other Revenues | 8,460 | 24,000 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **123,426** | **110,259** | **94,335** | **85,386** | **0** | **0** | **85,386** |
| **Budgeting Unit Net Local** | **618,718** | **617,594** | **620,772** | **635,851** | **0** | **0** | **635,851** |

# Health Department

4012 - WOMEN, INFANTS & CHILDREN

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 239,107 | 261,719 | 263,428 | 265,955 | 0 | 0 | 265,955 |
| Overtime | 192 | 154 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 4,591 | 2,537 | 1,225 | 1,225 | 0 | 0 | 1,225 |
| Fringe Benefits | 117,068 | 140,604 | 157,204 | 152,025 | 0 | 0 | 152,025 |
| Automotive Equipment | 0 | 0 | 22,000 | 0 | 0 | 0 | 0 |
| Other Capital Equip | 2,794 | 2,243 | 0 | 0 | 0 | 0 | 0 |
| Vehicle Fuel and Maint | 1,180 | 1,022 | 2,200 | 2,200 | 0 | 0 | 2,200 |
| Other Supplies | 36,901 | 16,270 | 7,940 | 7,940 | 0 | 0 | 7,940 |
| Travel Training | 4,007 | 3,363 | 12,000 | 12,000 | 0 | 0 | 12,000 |
| Professional Services | 14,874 | 9,598 | 14,100 | 14,100 | 0 | 0 | 14,100 |
| All Other Contr. Svcs | 449 | 0 | 0 | 0 | 0 | 0 | 0 |
| Program Expense | 4,202 | 5,593 | 6,800 | 41,060 | 0 | 0 | 41,060 |
| Utilities | 5,784 | 6,218 | 4,992 | 4,992 | 0 | 0 | 4,992 |
| Rent | 15,374 | 14,674 | 15,524 | 15,524 | 0 | 0 | 15,524 |
| Other | 3,278 | 4,110 | 5,953 | 6,398 | 0 | 0 | 6,398 |
| **Total Expenditures** | **449,801** | **468,105** | **513,366** | **523,419** | **0** | **0** | **523,419** |
| **Revenues** | | | | | | | |
| Federal Aid | 466,268 | 444,826 | 513,366 | 523,419 | 0 | 0 | 523,419 |
| **Total Revenues** | **466,268** | **444,826** | **513,366** | **523,419** | **0** | **0** | **523,419** |
| **Budgeting Unit Net Local** | **-16,467** | **23,279** | **0** | **0** | **0** | **0** | **0** |

# Health Department

4013 - OCCUPATIONAL HLTH.& SFTY.

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 43,499 | 44,801 | 44,487 | 45,383 | 0 | 0 | 45,383 |
| Premium Pay | 450 | 450 | 500 | 500 | 0 | 0 | 500 |
| Fringe Benefits | 21,096 | 24,027 | 26,722 | 26,107 | 0 | 0 | 26,107 |
| Other Capital Equip | 884 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Supplies | 118 | 424 | 200 | 650 | 0 | 0 | 650 |
| Professional Services | 194 | 100 | 200 | 200 | 0 | 0 | 200 |
| All Other Contr. Svcs | 250 | 250 | 350 | 300 | 0 | 0 | 300 |
| Utilities | 171 | 194 | 250 | 250 | 0 | 0 | 250 |
| Rent | 664 | 664 | 664 | 664 | 0 | 0 | 664 |
| Other | 14 | 0 | 475 | 68 | 0 | 0 | 68 |
| **Total Expenditures** | **67,340** | **70,910** | **73,848** | **74,122** | **0** | **0** | **74,122** |
| **Budgeting Unit Net Local** | **67,340** | **70,910** | **73,848** | **74,122** | **0** | **0** | **74,122** |

# Health Department

4014 - MEDICAL EXAMINER

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 15,141 | 15,398 | 15,492 | 15,709 | 0 | 0 | 15,709 |
| Premium Pay | 0 | 50 | 0 | 90 | 0 | 0 | 90 |
| Fringe Benefits | 7,267 | 8,042 | 9,202 | 8,990 | 0 | 0 | 8,990 |
| Other Supplies | 0 | 0 | 50 | 0 | 0 | 0 | 0 |
| Professional Services | 31,890 | 33,168 | 34,362 | 34,947 | 0 | 0 | 34,947 |
| All Other Contr. Svcs | 136 | 12 | 0 | 0 | 0 | 0 | 0 |
| Other | 389 | 510 | 636 | 663 | 0 | 0 | 663 |
| **Total Expenditures** | **54,823** | **57,180** | **59,742** | **60,399** | **0** | **0** | **60,399** |
| **Revenues** | | | | | | | |
| State Aid | 8,578 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **8,578** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **46,245** | **57,180** | **59,742** | **60,399** | **0** | **0** | **60,399** |

# Health Department

4015 - VITAL RECORDS

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 38,665 | 40,313 | 42,695 | 40,769 | 0 | 0 | 40,769 |
| Fringe Benefits | 18,559 | 21,345 | 25,361 | 23,198 | 0 | 0 | 23,198 |
| Other Capital Equip | 0 | 0 | 501 | 10,000 | 0 | 0 | 10,000 |
| Other Supplies | 305 | 393 | 600 | 600 | 0 | 0 | 600 |
| Professional Services | 0 | 0 | 1,300 | 17,100 | 0 | 0 | 17,100 |
| All Other Contr. Svcs | 48 | 440 | 930 | 880 | 0 | 0 | 880 |
| Utilities | 342 | 389 | 380 | 380 | 0 | 0 | 380 |
| Rent | 1,844 | 1,844 | 1,844 | 1,844 | 0 | 0 | 1,844 |
| Other | 102 | 54 | 185 | 125 | 0 | 0 | 125 |
| Applied Rollover | 0 | 0 | -501 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **59,865** | **64,778** | **73,295** | **94,896** | **0** | **0** | **94,896** |
| **Revenues** | | | | | | | |
| Local Revenues | 98,818 | 126,112 | 140,000 | 125,000 | 0 | 0 | 125,000 |
| **Total Revenues** | **98,818** | **126,112** | **140,000** | **125,000** | **0** | **0** | **125,000** |
| **Budgeting Unit Net Local** | **-38,953** | **-61,334** | **-66,705** | **-30,104** | **0** | **0** | **-30,104** |

# Health Department

4016 - DIVISION FOR COMMUNITY HEALTH

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 1,396,352 | 985,200 | 898,054 | 863,232 | 0 | 0 | 863,232 |
| Premium Pay | 5,320 | 13,266 | 5,720 | 6,270 | 0 | 0 | 6,270 |
| Fringe Benefits | 672,802 | 531,455 | 536,842 | 494,747 | 0 | 0 | 494,747 |
| Other Capital Equip | 19,866 | 13,806 | 3,059 | 839 | 0 | 0 | 839 |
| Vehicle Fuel and Maint | 15,780 | 5,747 | 7,750 | 9,000 | 0 | 0 | 9,000 |
| Other Supplies | 171,779 | 138,256 | 196,350 | 155,080 | 0 | 0 | 155,080 |
| Travel Training | 8,535 | 7,707 | 9,443 | 4,790 | 0 | 0 | 4,790 |
| Professional Services | 539,435 | 343,142 | 245,863 | 284,453 | 0 | 0 | 284,453 |
| All Other Contr. Svcs | 8,352 | 7,587 | 7,925 | 7,525 | 0 | 0 | 7,525 |
| Program Expense | 0 | 300 | 16,436 | 4,628 | 0 | 0 | 4,628 |
| Utilities | 15,611 | 10,724 | 9,500 | 10,936 | 0 | 0 | 10,936 |
| Rent | 48,318 | 41,552 | 34,786 | 34,786 | 0 | 0 | 34,786 |
| Other | 33,756 | 23,383 | 20,051 | 17,018 | 0 | 0 | 17,018 |
| Applied Rollover | 0 | 0 | -382 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **2,935,906** | **2,122,125** | **1,991,397** | **1,893,304** | **0** | **0** | **1,893,304** |
| **Revenues** | | | | | | | |
| Federal Aid | 69,433 | 69,848 | 74,814 | 79,716 | 0 | 0 | 79,716 |
| State Aid | 163,332 | 170,436 | 200,041 | 76,031 | 0 | 0 | 76,031 |
| Local Revenues | 1,291,401 | 472,052 | 242,375 | 304,735 | 0 | 0 | 304,735 |
| Other Revenues | 0 | 638 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **1,524,166** | **712,974** | **517,230** | **460,482** | **0** | **0** | **460,482** |
| **Budgeting Unit Net Local** | **1,411,740** | **1,409,151** | **1,474,167** | **1,432,822** | **0** | **0** | **1,432,822** |

# Health Department

4017 - MEDICAL EXAMINER PROGRAM

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Mandate - Other | 145,287 | 123,867 | 185,000 | 185,000 | 0 | 0 | 185,000 |
| **Total Expenditures** | **145,287** | **123,867** | **185,000** | **185,000** | **0** | **0** | **185,000** |
| **Revenues** | | | | | | | |
| State Aid | 21,076 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Revenues | 1,200 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **22,276** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **123,011** | **123,867** | **185,000** | **185,000** | **0** | **0** | **185,000** |

# Health Department

4018 - HEALTHY NEIGHBORHOOD PROGRAM

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 0 | 0 | 0 | 89,463 | 0 | 0 | 89,463 |
| Premium Pay | 0 | 0 | 0 | 460 | 0 | 0 | 460 |
| Fringe Benefits | 0 | 0 | 0 | 51,166 | 0 | 0 | 51,166 |
| Other Capital Equip | 0 | 0 | 0 | 3,002 | 0 | 0 | 3,002 |
| Other Supplies | 0 | 0 | 0 | 33,212 | 0 | 0 | 33,212 |
| Travel Training | 0 | 0 | 0 | 1,100 | 0 | 0 | 1,100 |
| Program Expense | 0 | 0 | 0 | 10,503 | 0 | 0 | 10,503 |
| Utilities | 0 | 0 | 0 | 800 | 0 | 0 | 800 |
| Rent | 0 | 0 | 0 | 1,252 | 0 | 0 | 1,252 |
| Other | 0 | 0 | 0 | 150 | 0 | 0 | 150 |
| **Total Expenditures** | **0** | **0** | **0** | **191,108** | **0** | **0** | **191,108** |
| **Revenues** | | | | | | | |
| State Aid | 0 | 0 | 0 | 191,108 | 0 | 0 | 191,108 |
| **Total Revenues** | **0** | **0** | **0** | **191,108** | **0** | **0** | **191,108** |
| **Budgeting Unit Net Local** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |

# Health Department

4019 - COMM PARTNER - TOBACCO

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 0 | 0 | 0 | 63,297 | 0 | 0 | 63,297 |
| Premium Pay | 0 | 0 | 0 | 200 | 0 | 0 | 200 |
| Fringe Benefits | 0 | 0 | 0 | 36,130 | 0 | 0 | 36,130 |
| Other Supplies | 0 | 0 | 0 | 31,270 | 0 | 0 | 31,270 |
| Travel Training | 0 | 0 | 0 | 5,000 | 0 | 0 | 5,000 |
| Program Expense | 0 | 0 | 0 | 4,196 | 0 | 0 | 4,196 |
| Other | 0 | 0 | 0 | 700 | 0 | 0 | 700 |
| **Total Expenditures** | **0** | **0** | **0** | **140,793** | **0** | **0** | **140,793** |
| **Revenues** | | | | | | | |
| State Aid | 0 | 0 | 0 | 140,793 | 0 | 0 | 140,793 |
| **Total Revenues** | **0** | **0** | **0** | **140,793** | **0** | **0** | **140,793** |
| **Budgeting Unit Net Local** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |

# Health Department

4047 - PLNG. & COORD. OF C.S.N.

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 622,539 | 637,560 | 688,317 | 741,536 | 0 | 0 | 741,536 |
| Overtime | 229 | 72 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 6,843 | 12,650 | 4,450 | 4,150 | 0 | 0 | 4,150 |
| Fringe Benefits | 302,213 | 345,555 | 411,504 | 424,295 | 0 | 0 | 424,295 |
| Other Capital Equip | 7,093 | 6,747 | 3,578 | 0 | 0 | 0 | 0 |
| Vehicle Fuel and Maint | 2,149 | 1,429 | 2,450 | 2,450 | 0 | 0 | 2,450 |
| Other Supplies | 9,294 | 7,118 | 10,150 | 10,700 | 0 | 0 | 10,700 |
| Travel Training | 6,289 | 1,459 | 3,500 | 3,765 | 0 | 0 | 3,765 |
| All Other Contr. Svcs | 855 | 2,260 | 2,448 | 2,448 | 0 | 0 | 2,448 |
| Utilities | 4,288 | 4,840 | 4,500 | 5,200 | 0 | 0 | 5,200 |
| Rent | 23,766 | 23,766 | 23,766 | 23,766 | 0 | 0 | 23,766 |
| Other | 20,576 | 20,503 | 24,940 | 24,927 | 0 | 0 | 24,927 |
| Applied Rollover | 0 | 0 | -3,078 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **1,006,134** | **1,063,959** | **1,176,525** | **1,243,237** | **0** | **0** | **1,243,237** |
| **Revenues** | | | | | | | |
| Federal Aid | 89,025 | 42,320 | 46,934 | 60,737 | 0 | 0 | 60,737 |
| State Aid | 33,375 | 64,125 | 63,375 | 63,375 | 0 | 0 | 63,375 |
| Local Revenues | 91,187 | 55,470 | 110,000 | 110,000 | 0 | 0 | 110,000 |
| Other Revenues | 133,141 | 130,427 | 80,000 | 130,427 | 0 | 0 | 130,427 |
| **Total Revenues** | **346,728** | **292,342** | **300,309** | **364,539** | **0** | **0** | **364,539** |
| **Budgeting Unit Net Local** | **659,406** | **771,617** | **876,216** | **878,698** | **0** | **0** | **878,698** |

# Health Department

4048 - PHYS.HANDIC.CHIL.TREATMNT

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 7,805 | 5,792 | 8,000 | 8,000 | 0 | 0 | 8,000 |
| **Total Expenditures** | **7,805** | **5,792** | **8,000** | **8,000** | **0** | **0** | **8,000** |
| **Revenues** | | | | | | | |
| State Aid | 3,178 | 1,930 | 3,900 | 3,900 | 0 | 0 | 3,900 |
| Local Revenues | 0 | 0 | 200 | 200 | 0 | 0 | 200 |
| **Total Revenues** | **3,178** | **1,930** | **4,100** | **4,100** | **0** | **0** | **4,100** |
| **Budgeting Unit Net Local** | **4,627** | **3,862** | **3,900** | **3,900** | **0** | **0** | **3,900** |

# Health Department

4054 - EARLY INTERVENTION (0-3)

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Mandate - PreK and EI | 1,149,576 | 1,159,586 | 1,510,000 | 1,510,000 | 0 | 0 | 1,510,000 |
| **Total Expenditures** | **1,149,576** | **1,159,586** | **1,510,000** | **1,510,000** | **0** | **0** | **1,510,000** |
| **Revenues** | | | | | | | |
| State Aid | 165,513 | 208,759 | 360,000 | 360,000 | 0 | 0 | 360,000 |
| Local Revenues | 615,908 | 503,346 | 750,000 | 750,000 | 0 | 0 | 750,000 |
| Other Revenues | 68 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **781,489** | **712,105** | **1,110,000** | **1,110,000** | **0** | **0** | **1,110,000** |
| **Budgeting Unit Net Local** | **368,087** | **447,481** | **400,000** | **400,000** | **0** | **0** | **400,000** |

# Health Department

4090 - ENVIRONMENTAL HEALTH

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 845,690 | 877,950 | 879,031 | 813,789 | 0 | 0 | 813,789 |
| Premium Pay | 9,637 | 4,800 | 4,900 | 3,890 | 0 | 0 | 3,890 |
| Fringe Benefits | 410,558 | 468,990 | 525,055 | 465,259 | 0 | 0 | 465,259 |
| Other Capital Equip | 3,294 | 14,837 | 14,489 | 6,492 | 0 | 0 | 6,492 |
| Vehicle Fuel and Maint | 8,199 | 8,495 | 7,700 | 10,480 | 0 | 0 | 10,480 |
| Other Supplies | 52,603 | 43,143 | 62,920 | 9,889 | 0 | 0 | 9,889 |
| Travel Training | 2,924 | 3,065 | 2,500 | 2,460 | 0 | 0 | 2,460 |
| Professional Services | 26,937 | 23,659 | 38,179 | 40,898 | 0 | 0 | 40,898 |
| All Other Contr. Svcs | 1,021 | 1,732 | 2,000 | 1,952 | 0 | 0 | 1,952 |
| Program Expense | 840 | 2,775 | 6,618 | 1,200 | 0 | 0 | 1,200 |
| Utilities | 7,642 | 7,925 | 9,040 | 7,690 | 0 | 0 | 7,690 |
| Rent | 35,710 | 35,782 | 35,710 | 34,158 | 0 | 0 | 34,158 |
| Other | 7,055 | 8,274 | 9,040 | 9,296 | 0 | 0 | 9,296 |
| Applied Rollover | 0 | 0 | -10,672 | 0 | 0 | 0 | 0 |
| Other Finance | 0 | 11,104 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **1,412,110** | **1,512,531** | **1,586,510** | **1,407,453** | **0** | **0** | **1,407,453** |
| **Revenues** | | | | | | | |
| Federal Aid | 168,066 | 149,911 | 156,011 | 141,931 | 0 | 0 | 141,931 |
| State Aid | 220,564 | 211,836 | 239,841 | 40,504 | 0 | 0 | 40,504 |
| Local Revenues | 272,817 | 313,867 | 333,388 | 336,899 | 0 | 0 | 336,899 |
| Other Revenues | 8,041 | 17,532 | 7,500 | 8,300 | 0 | 0 | 8,300 |
| **Total Revenues** | **669,488** | **693,146** | **736,740** | **527,634** | **0** | **0** | **527,634** |
| **Budgeting Unit Net Local** | **742,622** | **819,385** | **849,770** | **879,819** | **0** | **0** | **879,819** |

# Health Department

4095 - PUBLIC HEALTH STATE AID

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Revenues** | | | | | | | |
| State Aid | 1,099,197 | 913,135 | 1,041,487 | 1,073,419 | 0 | 0 | 1,073,419 |
| **Total Revenues** | **1,099,197** | **913,135** | **1,041,487** | **1,073,419** | **0** | **0** | **1,073,419** |
| **Budgeting Unit Net Local** | **-1,099,197** | **-913,135** | **-1,041,487** | **-1,073,419** | **0** | **0** | **-1,073,419** |

# Health Department

9040 - WORKERS COMPENSATION

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Revenues** | | | | | | | |
| Local Revenues | 68,825 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **68,825** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **-68,825** | **0** | **0** | **0** | **0** | **0** | **0** |

# Health Department

## Program Summary

### ATUPA/Environmental Tobacco

**Type of Program MD**

To ensure compliance with the Public Health Law Article 13 (Adolescent Tobacco Use Prevention Act - ATUPA) and the NYS Clean Indoor Act (CIAA).

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 35,355 | 34,609 |
| Revenues | 35,131 | 35,055 |
| Net Local | 224 | -446 |
| FTE | 0.30 | 0.30 |

### Children with Special Healthcare Needs & Physically Handicapped Children's Program (CSHCN & PHCP)

**Type of Program DD**

CSHCN-A statewide public health program that provides information, referral, and advocacy services for health and related areas for families of children with special health care need (birth-21). PHCP-To pay for medical services for the treatment of children with severe chronic illnesses/conditions or physical disabilities. Family must meet financial eligibility criteria.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 70,638 | 74,549 |
| Revenues | 25,159 | 25,106 |
| Net Local | 45,479 | 49,443 |
| FTE | .6 | .6 |

## Chronic Disease

**Type of Program MD**

Chronic diseases are leading causes of death and disability in the county. Program mobilizes community, business, stakeholders, and providers to address underlying causes of diseases; and implement policy and organizational changes to support healthy behaviors.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 104,388 | 90,021 |
| Revenues | 37,741 | 35,782 |
| Net Local | 66,647 | 54,240 |
| FTE | 1.29 | 1.05 |

## Communicable Disease

**Type of Program MM**

Minimize impact to the community and protect the public's health through early identification of communicable disease; timely disease reporting by hospitals, labs, and providers to local and state health departments; send provider alerts on communicable disease screening, testing, and treatment; and provide education of the public and/or affected persons regarding the risks and prevention of communicable disease.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 722,431 | 769,520 |
| Revenues | 339,944 | 390,190 |
| Net Local | 382,487 | 379,330 |
| FTE | 4.41 | 4.07 |

## Community Health Assessment, Community Health Improvement Plan & Health Education

**Type of Program MD**

Community Health Assessment (CHA) - Health Promotion Program (HPP) produces and maintains the CHA which identifies leading health indicators, community health concerns and issues, and describes available and needed health services in Tompkins County. Health Education assists individuals make informed decisions and build health skills affecting personal and community health. HPP helps to span the gap between the consumer and the health scientific community. HPP and other TCHD programs inform, educate, and empower people to prevent disease (Creating Healthy Places, Radon and Tobacco Community Partnership Program Grants), maintain their health, and the health of their community.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 274,750 | 323,569 |
| Revenues | 228,685 | 275,686 |
| Net Local | 46,065 | 47,884 |
| FTE | 2.9 | 2.9 |

## Community Sanitation & Food

**Type of Program MD**

To ensure permitted facilities are constructed, maintained, and operated in a manner to eliminate illnesses, injuries, and death. Facilities include restaurants and other food service establishments, mobile home parks, swimming pools and bathing beaches, children's camps, hotels/motels, campgrounds, and agricultural fairgrounds.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 409,359 | 427,029 |
| Revenues | 279,746 | 291,782 |
| Net Local | 129,613 | 135,248 |
| FTE | 4.99 | 5.11 |

## CPSE Admin

**Type of Program MD**

Provides the administrative support to seek reimbursement from the state and federal governments to reduce the cost to the county. Ensures regulatory oversight of the process and services delivered to Preschool Special Education. Provides oversight of individual and agency contract service providers.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 168,690 | 176,089 |
| Revenues | 33,375 | 33,305 |
| Net Local | 135,315 | 142,784 |
| FTE | 2.1 | 2.1 |

## Early Intervention Administration

**Type of Program MD**

Provides the administrative support to seek reimbursement from the state and federal government to reduce cost to the County. Ensures regulatory oversight of the referral process, parent rights, services delivered, and the transition process to Preschool Special Education. Provides oversight of individual and agency contract service providers.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 718,607 | 760,711 |
| Revenues | 105,875 | 169,747 |
| Net Local | 612,732 | 590,964 |
| FTE | 7.8 | 7.8 |

## Early Intervention Service Coordination

**Type of Program MD**

Coordinates evaluations and services, ensures service deliver and timeliness, provides advocacy, monitors effectiveness of services delivered, adjusts services as needed, ensures communication with medical home and facilitates the transition process.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 226,589 | 243,441 |
| Revenues | 140,000 | 139,705 |
| Net Local | 86,589 | 103,735 |
| FTE | 2.5 | 2.5 |

## Early Intervention Services

**Type of Program MM**

Program is for children from birth to age 3 who have developmental delays and disabilities to ensure that these children receive the services needed to maximize their developmental potential, and the capacity of families to meet their special needs.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 1,510,000 | 1,510,000 |
| Revenues | 1,110,000 | 1,110,000 |
| Net Local | 400,000 | 400,000 |
| FTE | | |

## Family Health

**Type of Program MD**

Serve to educate and support women and families through their pregnancy achieve a healthy birth outcome through pregnancy testing, home visits, childbirth education classes, and postpartum visits to mother and baby. Maternal child health preventive home visits serve identified high-risk women and babies. Other services include assessments to promote injury prevention, infant mortality, family planning, etc. Lead screening and case management are provided to those families with elevated lead levels in children (birth – 18).

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 609,542 | 599,582 |
| Revenues | 285,143 | 277,896 |
| Net Local | 324,399 | 321,686 |
| FTE | 6.89 | 6.83 |

## Health Administration

**Type of Program MD**

This program provides resources and oversight to the Public Health Department for efficient and optimal functioning of each division and program according to local, state, and federal rules and regulations. The mission of the department is to strive to achieve a healthy community by protecting and promoting public health through education, training, advocacy and the provision of services.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 580,680 | 636,531 |
| Revenues | 210,133 | 231,016 |
| Net Local | 370,547 | 405,515 |
| FTE | 5.1 | 6.25 |

## Healthy Neighborhoods Grant

**Type of Program DD**

To promote healthy homes in target at-risk areas by preventing or minimizing indoor air pollution, asthma hospitalizations, residential fire deaths, lead poisoning, and reducing exposure to second-hand tobacco smoke.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 186,472 | 191,108 |
| Revenues | 185,000 | 191,108 |
| Net Local | 1,472 | 0 |
| FTE | 1.85 | 1.85 |

## Immunizations

**Type of Program MD**

Provide childhood and adult immunizations including seasonal influenza, pneumococcal and response to emergent illness such as H1N1 vaccinations (2009-10).

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 180,512 | 160,310 |
| Revenues | 126,340 | 126,207 |
| Net Local | 54,172 | 34,103 |
| FTE | 1.58 | 1.47 |

## Individual Water Supply & Sewage

**Type of Program MD**

To protect public health by preventing disease and illness due to inadequately treated household sewage and to provide technical resources to residents with individual water systems.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 464,757 | 432,010 |
| Revenues | 324,774 | 305,345 |
| Net Local | 139,983 | 126,665 |
| FTE | 5.59 | 4.89 |

## Medical Examiner

**Type of Program MD**

Medical Examiner's oversee the process of forensic medical services to determine cause of death through appropriate investigation and certification. Autopsy services by a forensic pathologist, forensic labs, and removals are contracted out. In addition, Medical Examiner's may provide epidemiological data and community education as required, including advocating for changes as needed (e.g. suicide prevention education, improvement of traffic patterns at a hazardous intersection).

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 244,742 | 245,399 |
| Revenues | 0 | 0 |
| Net Local | 244,742 | 245,399 |
| FTE | .2 | .2 |

## Nursing Administration

**Type of Program MD**

The Director of Patient Services (DPS) manages the Division for Community Health (DCH) which oversees Community Health Services (CHS), Health Promotion Program (HPP) and WIC. DPS manages hiring, long-term planning, budgeting, quality assurance and improvement, and serves as an on-call administrator.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 265,267 | 278,893 |
| Revenues | 95,906 | 101,176 |
| Net Local | 169,361 | 177,718 |
| FTE | 2.5 | 2.45 |

## Occupational Health & Safety

**Type of Program DD**

The Occupational Health & Safety Program ensures that the requirements of local, state, and federal mandates and guidelines are met for the protection of employees, clients, and the public. The Coordinator supervises department training activities and conducts training on various safety concerns and hazards. The Coordinator also provides some direct services to departments such as hearing screening and fit tests for respirators. Provides quarterly computerized generated safety audits of all departments

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 73,848 | 74,122 |
| Revenues | 0 | 0 |
| Net Local | 73,848 | 74,122 |
| FTE | 1.00 | 1.00 |

## Other Environmental Health Services

**Type of Program MD**

This category covers many small, varied Environmental Health programs - from responding to garbage and indoor air complaints to responding to spills and emergency situations at water supplies and other locations throughout the County. Environmental Health Divisions are also beginning to be involved in planning for anticipated changes due to climate change.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 34,308 | 51,723 |
| Revenues | 10,167 | 16,199 |
| Net Local | 24,141 | 35,524 |
| FTE | .42 | .63 |

## Preschool Special Education Services

**Type of Program MM**

Contracts with qualified individual professionals and agencies for the provision of evaluation, therapeutic, and transportation services as indicated on the child's Individual Education Plan (IEP) and to ensure compliance with all State Education and NYSDOH regulations with 11 school districts serviced while maximizing reimbursement.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 4,750,000 | 4,750,000 |
| Revenues | 2,596,250 | 2,596,250 |
| Net Local | 2,153,750 | 2,153,750 |
| FTE | | |

## Public Health Preparedness

**Type of Program MD**

To foster emergency preparedness planning, training, and implementation to safeguard the health and safety of the entire community.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 111,179 | 130,723 |
| Revenues | 100,233 | 102,210 |
| Net Local | 10,946 | 28,513 |
| FTE | 1.34 | 1.57 |

## Public Water Supply

**Type of Program MD**

To protect public health by preventing disease and illness by ensuring that public water systems provide potable drinking water in compliance with Part 5 of the NYS Sanitary Code and the federal Safe Drinking Water Act.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 229,952 | 224,715 |
| Revenues | 103,179 | 99,947 |
| Net Local | 126,773 | 124,768 |
| FTE | 2.76 | 2.63 |

## Vital Records

**Type of Program DM**

Vital Records provides timely copies of birth and death certificates. All requests for records of this nature would be forwarded to Albany if the local office were not in existence. The department is also able to use the statistical data for planning interventions and assessing a variety of health indicators.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 73,295 | 94,896 |
| Revenues | 140,000 | 125,000 |
| Net Local | -66,705 | -30,104 |
| FTE | 1.00 | 1.00 |

## WIC

**Type of Program DM**

The mission of WIC is to safeguard and improve the health of low-income women, infants, and preschool children who are at nutritional risk by providing at no cost: 1) healthy foods to supplement diets, 2) information on healthy eating, and 3) referrals to health care.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 513,366 | 523,419 |
| Revenues | 513,366 | 523,419 |
| Net Local | 0 | 0 |
| FTE | 7.00 | 6.5 |

# Highway Division

The Highway Division maintains approximately 302 highway miles, 109 bridges, and more than 4,600 signs in Tompkins County. The mission of the Highway Division is "to provide highway and bridge construction, maintenance, and emergency services safely, effectively, and efficiently for our local and traveling public, while promoting self-esteem growth as individuals".

County Road Administration: Administrative staff provides services to the public, as well as internal customers, by managing the required information needed to maintain the Highway Division.

Highway Maintenance: Road maintenance staff constructs, maintains, and repairs roads; maintains intersections and roadside drainage; eliminates roadside hazards; and repairs guiderails.

Snow Removal: The Highway Division also serves the public with snow and ice maintenace on most County Roads, as well as some Town Roads, working to provide safe driving conditions for the traveling public during inclement winter weather.

Bridges: This program includes design and construction of new bridges and bridge repairs for spans of 20 feet or more on County roads and 25 feet or more on Town roads. Its purpose is to preserve and efficiently maintain the 109 bridge structures for the safety of people, goods, and services.

Traffic Control: The Highway Division serves the public in maintaining and replacing signage and pavement markings, which includes close to 302 miles of roadway and approximately 4,638 signs.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 1,694,570 | 1,607,601 | 1,805,243 | 1,851,791 | 0 | 0 | 1,851,791 |
| Overtime | 35,210 | 16,744 | 115,700 | 115,700 | 0 | 0 | 115,700 |
| Premium Pay | 19,065 | 14,078 | 18,040 | 17,550 | 0 | 0 | 17,550 |
| Fringe Benefits | 896,050 | 882,652 | 1,107,058 | 1,087,279 | 0 | 0 | 1,087,279 |
| Automotive Equipment | 135,331 | 141,919 | 424,000 | 127,000 | 0 | 0 | 127,000 |
| Highway Equipment | 196,304 | 290,994 | 0 | 297,000 | 0 | 0 | 297,000 |
| Other Capital Equip | 75,938 | 142,529 | 25,000 | 20,830 | 0 | 0 | 20,830 |
| Highway Materials | 1,755,643 | 1,630,141 | 1,769,020 | 1,797,697 | 0 | 0 | 1,797,697 |
| Vehicle Fuel and Maint | 474,851 | 467,741 | 615,000 | 675,000 | 0 | 0 | 675,000 |
| Other Supplies | 7,521 | 17,727 | 20,525 | 21,500 | 0 | 0 | 21,500 |
| Travel Training | 2,105 | 3,149 | 1,900 | 1,950 | 0 | 0 | 1,950 |
| Professional Services | 1,291 | 41,705 | 1,700 | 1,700 | 0 | 0 | 1,700 |
| All Other Contr. Svcs | 1,832,219 | 1,316,545 | 1,874,625 | 1,553,509 | 0 | 0 | 1,553,509 |
| Program Expense | 113,398 | 179,913 | 115,100 | 135,100 | 0 | 0 | 135,100 |
| Maintenance | 14,753 | 9,369 | 25,000 | 25,000 | 0 | 0 | 25,000 |
| Utilities | 19,284 | 17,721 | 25,500 | 13,500 | 0 | 0 | 13,500 |
| Other | 512,909 | 566,843 | 277,877 | 433,927 | 0 | 0 | 433,927 |
| **Total Expenditures** | **7,786,442** | **7,347,371** | **8,221,288** | **8,176,033** | **0** | **0** | **8,176,033** |
| **Revenues** | | | | | | | |
| Federal Aid | 702,572 | 67,379 | 299,200 | 0 | 0 | 0 | 0 |
| State Aid | 1,705,544 | 1,658,414 | 1,742,133 | 2,023,675 | 0 | 0 | 2,023,675 |
| Other Revenues | 247,210 | 62,546 | 199,675 | 125,000 | 0 | 0 | 125,000 |
| Interfund Transf & Rev | 5,368,579 | 5,228,639 | 5,924,280 | 6,027,358 | 0 | 0 | 6,027,358 |
| **Total Revenues** | **8,023,905** | **-7,016,978** | **8,165,288** | **8,176,033** | **0** | **0** | **8,176,033** |
| **Department Net Local** | **-237,463** | **330,393** | **56,000** | **0** | **0** | **0** | **0** |

# Highway Division

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Account Clerk Typist | 0.00 | 0.00 | 0.00 | 0.00 | 0.75 | 0.00 | 0.00 | 0.75 |
| Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Assistant Highway Director | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Associate Civil Engineer | 2.00 | 2.00 | 2.00 | 2.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Bridge Mechanic | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Civil Engineer | 1.00 | 1.00 | 1.00 | 0.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Cleaner | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| County Highway Director | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| County Highway Manager | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Equip Service/Parts Room Tech | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Equipment Service Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Equipment Service Technician | 2.00 | 2.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Heavy Equipment Mechanic | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 0.00 | 0.00 | 3.00 |
| Heavy Equipment Operator | 9.00 | 7.25 | 7.00 | 9.00 | 8.00 | 0.00 | 0.00 | 8.00 |
| Highway Crew Supervisor | 3.00 | 3.00 | 2.00 | 2.00 | 3.00 | 0.00 | 0.00 | 3.00 |
| Highway Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Laborer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Motor Equipment Operator | 11.00 | 9.00 | 9.00 | 8.00 | 9.00 | 0.00 | 0.00 | 9.00 |
| Seasonal Worker | 5.78 | 5.78 | 4.19 | 4.19 | 4.19 | 0.00 | 0.00 | 4.19 |
| Secretary | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Senior Highway Crew Super | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Sign Mechanic | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Sr. Engineering Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Sr. Sign Mechanic | 1.00 | 0.00 | 0.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Welder | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | **47.78** | **43.03** | **40.19** | **41.19** | **41.94** | **0.00** | **0.00** | **41.94** |

# Highway Division

3310 - TRAFFIC CONTROL

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 20,409 | 41,349 | 45,513 | 46,259 | 0 | 0 | 46,259 |
| Overtime | 1,025 | 363 | 4,000 | 4,000 | 0 | 0 | 4,000 |
| Premium Pay | 3,392 | 440 | 440 | 400 | 0 | 0 | 400 |
| Fringe Benefits | 715 | -22 | 29,434 | 28,825 | 0 | 0 | 28,825 |
| Other Capital Equip | 0 | 6,975 | 11,000 | 3,330 | 0 | 0 | 3,330 |
| Highway Materials | 22,406 | 17,358 | 22,000 | 28,000 | 0 | 0 | 28,000 |
| Other Supplies | 0 | 0 | 350 | 350 | 0 | 0 | 350 |
| All Other Contr. Svcs | 24,830 | 25,482 | 29,550 | 34,401 | 0 | 0 | 34,401 |
| Program Expense | 113,398 | 109,663 | 115,000 | 135,000 | 0 | 0 | 135,000 |
| Utilities | 7,961 | 7,547 | 12,000 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **194,136** | **209,155** | **269,287** | **280,565** | **0** | **0** | **280,565** |
| **Revenues** | | | | | | | |
| Other Revenues | 2,889 | 465 | 1,000 | 1,000 | 0 | 0 | 1,000 |
| Interfund Transf & Rev | 244,846 | 239,478 | 268,287 | 279,565 | 0 | 0 | 279,565 |
| **Total Revenues** | **247,735** | **239,943** | **269,287** | **280,565** | **0** | **0** | **280,565** |
| **Budgeting Unit Net Local** | **-53,599** | **-30,788** | **0** | **0** | **0** | **0** | **0** |

# Highway Division

5010 - COUNTY ROAD ADMIN.

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 181,298 | 166,226 | 171,914 | 157,435 | 0 | 0 | 157,435 |
| Premium Pay | 400 | 1,500 | 950 | 450 | 0 | 0 | 450 |
| Fringe Benefits | 0 | 0 | 102,681 | 89,837 | 0 | 0 | 89,837 |
| Other Supplies | 1,738 | 2,785 | 2,200 | 2,200 | 0 | 0 | 2,200 |
| Travel Training | 562 | 175 | 1,000 | 1,000 | 0 | 0 | 1,000 |
| Professional Services | 419 | 0 | 200 | 200 | 0 | 0 | 200 |
| All Other Contr. Svcs | 2,298 | 1,194 | 58,185 | 1,935 | 0 | 0 | 1,935 |
| Other | 1,013 | 1,107 | 1,389 | 1,439 | 0 | 0 | 1,439 |
| **Total Expenditures** | **187,728** | **172,987** | **338,519** | **254,496** | **0** | **0** | **254,496** |
| **Revenues** | | | | | | | |
| Other Revenues | 2,134 | 2,554 | 2,000 | 2,000 | 0 | 0 | 2,000 |
| Interfund Transf & Rev | 260,088 | 271,537 | 279,519 | 252,496 | 0 | 0 | 252,496 |
| **Total Revenues** | **262,222** | **274,091** | **281,519** | **254,496** | **0** | **0** | **254,496** |
| **Budgeting Unit Net Local** | **-74,494** | **-101,104** | **57,000** | **0** | **0** | **0** | **0** |

# Highway Division

5110 - MAINT. ROADS & BRIDGES

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 1,288,837 | 1,167,935 | 1,318,634 | 1,372,427 | 0 | 0 | 1,372,427 |
| Overtime | 33,364 | 15,505 | 111,700 | 111,700 | 0 | 0 | 111,700 |
| Premium Pay | 13,515 | 10,650 | 8,950 | 9,000 | 0 | 0 | 9,000 |
| Fringe Benefits | 22,610 | 21,296 | 810,475 | 807,379 | 0 | 0 | 807,379 |
| Other Capital Equip | 25 | 11,061 | 4,000 | 4,000 | 0 | 0 | 4,000 |
| Highway Materials | 1,477,407 | 1,410,981 | 1,477,020 | 1,495,437 | 0 | 0 | 1,495,437 |
| Other Supplies | 4,842 | 13,016 | 15,050 | 16,100 | 0 | 0 | 16,100 |
| Travel Training | 350 | 2,624 | 500 | 500 | 0 | 0 | 500 |
| Professional Services | 872 | 41,705 | 1,500 | 1,500 | 0 | 0 | 1,500 |
| All Other Contr. Svcs | 802,008 | 956,872 | 1,010,445 | 1,098,428 | 0 | 0 | 1,098,428 |
| Program Expense | 0 | 70,250 | 100 | 100 | 0 | 0 | 100 |
| Utilities | 42 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other | 5,335 | 1,212 | 1,198 | 1,198 | 0 | 0 | 1,198 |
| **Total Expenditures** | **3,649,207** | **3,723,107** | **4,759,572** | **4,917,769** | **0** | **0** | **4,917,769** |
| **Revenues** | | | | | | | |
| Federal Aid | 93,376 | 58,259 | 0 | 0 | 0 | 0 | 0 |
| State Aid | 1,695,681 | 1,656,704 | 1,686,033 | 2,023,675 | 0 | 0 | 2,023,675 |
| Other Revenues | 20,130 | 19,459 | 47,500 | 3,500 | 0 | 0 | 3,500 |
| Interfund Transf & Rev | 2,800,000 | 2,478,214 | 3,027,039 | 2,890,594 | 0 | 0 | 2,890,594 |
| **Total Revenues** | **4,609,187** | **4,212,636** | **4,760,572** | **4,917,769** | **0** | **0** | **4,917,769** |
| **Budgeting Unit Net Local** | **-959,980** | **-489,529** | **-1,000** | **0** | **0** | **0** | **0** |

# Highway Division

5111 - BRIDGES

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Other Capital Equip | 0 | 55,000 | 0 | 0 | 0 | 0 | 0 |
| Highway Materials | 68,552 | 13,629 | 80,000 | 84,260 | 0 | 0 | 84,260 |
| Other Supplies | 0 | -35 | 200 | 200 | 0 | 0 | 200 |
| Travel Training | 354 | 350 | 400 | 450 | 0 | 0 | 450 |
| All Other Contr. Svcs | 683,913 | 139,010 | 448,000 | 90,000 | 0 | 0 | 90,000 |
| Other | -13 | 15 | 90 | 90 | 0 | 0 | 90 |
| **Total Expenditures** | **752,806** | **207,969** | **528,690** | **175,000** | **0** | **0** | **175,000** |
| **Revenues** | | | | | | | |
| Federal Aid | 609,196 | 9,120 | 299,200 | 0 | 0 | 0 | 0 |
| State Aid | 9,863 | 1,710 | 56,100 | 0 | 0 | 0 | 0 |
| Other Revenues | 27,600 | 0 | 4,675 | 0 | 0 | 0 | 0 |
| Interfund Transf & Rev | 0 | 0 | 168,715 | 175,000 | 0 | 0 | 175,000 |
| **Total Revenues** | **646,659** | **10,830** | **528,690** | **175,000** | **0** | **0** | **175,000** |
| **Budgeting Unit Net Local** | **106,147** | **197,139** | **0** | **0** | **0** | **0** | **0** |

# Highway Division

5130 - HIGHWAY MACHINERY

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 204,026 | 232,091 | 269,182 | 275,670 | 0 | 0 | 275,670 |
| Overtime | 821 | 876 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 1,758 | 1,488 | 7,700 | 7,700 | 0 | 0 | 7,700 |
| Fringe Benefits | 3,339 | 3,363 | 164,468 | 161,238 | 0 | 0 | 161,238 |
| Automotive Equipment | 135,331 | 141,919 | 424,000 | 127,000 | 0 | 0 | 127,000 |
| Highway Equipment | 196,304 | 290,994 | 0 | 297,000 | 0 | 0 | 297,000 |
| Other Capital Equip | 75,913 | 69,493 | 10,000 | 13,500 | 0 | 0 | 13,500 |
| Highway Materials | 91 | 1,274 | 0 | 0 | 0 | 0 | 0 |
| Vehicle Fuel and Maint | 474,851 | 467,741 | 615,000 | 675,000 | 0 | 0 | 675,000 |
| Other Supplies | 941 | 1,961 | 2,725 | 2,650 | 0 | 0 | 2,650 |
| Travel Training | 839 | 0 | 0 | 0 | 0 | 0 | 0 |
| All Other Contr. Svcs | 9,172 | 12,765 | 13,445 | 13,745 | 0 | 0 | 13,745 |
| Maintenance | 14,753 | 9,369 | 25,000 | 25,000 | 0 | 0 | 25,000 |
| Utilities | 11,281 | 10,174 | 13,500 | 13,500 | 0 | 0 | 13,500 |
| Other | 14 | 261 | 200 | 200 | 0 | 0 | 200 |
| **Total Expenditures** | **1,129,434** | **1,243,769** | **1,545,220** | **1,612,203** | **0** | **0** | **1,612,203** |
| **Revenues** | | | | | | | |
| Other Revenues | 194,457 | 40,068 | 144,500 | 118,500 | 0 | 0 | 118,500 |
| Interfund Transf & Rev | 1,188,396 | 1,106,010 | 1,400,720 | 1,493,703 | 0 | 0 | 1,493,703 |
| **Total Revenues** | **1,382,853** | **1,146,078** | **1,545,220** | **1,612,203** | **0** | **0** | **1,612,203** |
| **Budgeting Unit Net Local** | **-253,419** | **97,691** | **0** | **0** | **0** | **0** | **0** |

# Highway Division

5142 - SNOW REMOVAL COUNTY

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Highway Materials | 187,187 | 186,899 | 190,000 | 190,000 | 0 | 0 | 190,000 |
| All Other Contr. Svcs | 309,998 | 181,222 | 315,000 | 315,000 | 0 | 0 | 315,000 |
| Other | 506,560 | 564,248 | 275,000 | 431,000 | 0 | 0 | 431,000 |
| **Total Expenditures** | **1,003,745** | **932,369** | **780,000** | **936,000** | **0** | **0** | **936,000** |
| **Revenues** | | | | | | | |
| Interfund Transf & Rev | 875,249 | 1,133,400 | 780,000 | 936,000 | 0 | 0 | 936,000 |
| **Total Revenues** | **875,249** | **1,133,400** | **780,000** | **936,000** | **0** | **0** | **936,000** |
| **Budgeting Unit Net Local** | **128,496** | **-201,031** | **0** | **0** | **0** | **0** | **0** |

# Highway Division

9104 - COUNTY ROAD FRINGE

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Fringe Benefits | 763,191 | 730,661 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **763,191** | **730,661** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **763,191** | **730,661** | **0** | **0** | **0** | **0** | **0** |

# Highway Division

9105 - MACHINERY FRINGE

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Fringe Benefits | 106,195 | 127,354 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **106,195** | **127,354** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **106,195** | **127,354** | **0** | **0** | **0** | **0** | **0** |

# Highway Division

## Program Summary

### Bridge Maintenance

**Type of Program MD**

Provide a safe and efficient transportation system, which has 109 bridges.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 528,690 | 175,000 |
| Revenues | 359,975 | 0 |
| Net Local | 168,715 | 175,000 |
| FTE | 5 | 5 (Included in the Maintenance of Roads FTE's) |

### County Road Administration

**Type of Program MD**

Provide a safe and efficient transportation system, and accomplish day-to-day function of highway department and provide information to the Board.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 281,519 | 254,496 |
| Revenues | 2,000 | 2,000 |
| Net Local | 279,519 | 252,496 |
| FTE | 3 | 2.75 |

## Highway Machinery

**Type of Program MD**

Provide and maintain highway machinery to allow Highway Division the ability to maintain Tompkins County Highway infrastructure. By maintaining the latest equipment with the newest emissions controls, we are protecting the environment.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 1,545,620 | 1,612,203 |
| Revenues | 144,500 | 118,500 |
| Net Local | 1,400,720 | 1,493,703 |
| FTE | 6 | 6 |

## Maintenance of Roads

**Type of Program MD**

Provide a safe and efficient transportation system and prevent a need for more costly future services.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 4,416,572 | 4,917,769 |
| Revenues | 1,689,533 | 2,027,175 |
| Net Local | 2,727,039 | 2,890,594 |
| FTE | 35.19 | 32.19 |

## Snow & Ice Removal

**Type of Program MD**

Provide safety on County highways to promote effective emergency service response and promote economic development within Tompkins County and the State of NY. Safe roadways contribute not only to economic life, but contributes to social life within the County, adding to the overall quality of life.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 780,000 | 936,000 |
| Revenues | 0 | 0 |
| Net Local | 780,000 | 936,000 |
| FTE | (Included in Maintenance of Roads FTE's.) | (Included in Maintenance of Roads FTE's.) |

## Traffic Control

**Type of Program MD**

Provide safety on County highways.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 269,287 | 280,565 |
| Revenues | 1,000 | 1,000 |
| Net Local | 268,287 | 279,565 |
| FTE | 1 | 1 |

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# Human Rights Commission

The Human Rights Commission is charged with filing complaints and conducting investigations of discrimination under federal, state, and local law within Tompkins County, as well as conducting educational advocacy regarding human rights law, affirmative action, diversity initiatives, and discrimination. The Commission is also charged with implementation and monitoring equal opportunity and affirmative action contract compliance program. The Commission offers telephone or in-office consultation regarding questions of rights, disputes, and alleged violations of anti-discrimination laws which provide protection in the areas of employment, housing, credit, public accommodation, and public non-sectarian educational institutions. The Commission investigators attempt to conciliate disputes on the local level and to assist complainants in filing formal complaints with state or federal agencies.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 155,767 | 126,611 | 188,346 | 188,819 | 0 | 0 | 188,819 |
| Premium Pay | 12,101 | 8,919 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 80,577 | 71,133 | 110,393 | 107,438 | 0 | 0 | 107,438 |
| Other Supplies | 7,051 | 5,542 | 8,200 | 5,933 | 0 | 0 | 5,933 |
| Travel Training | 9,102 | 3,529 | 3,000 | 3,000 | 0 | 0 | 3,000 |
| Professional Services | 490 | 113 | 0 | 0 | 0 | 0 | 0 |
| All Other Contr. Svcs | 774 | 844 | 844 | 844 | 0 | 0 | 844 |
| Program Expense | 1,495 | 776 | 2,000 | 4,500 | 0 | 0 | 4,500 |
| Utilities | 1,954 | 1,929 | 2,400 | 2,400 | 0 | 0 | 2,400 |
| Rent | 0 | 216 | 0 | 0 | 0 | 0 | 0 |
| Other | 2,362 | 1,503 | 2,004 | 1,350 | 0 | 0 | 1,350 |
| **Total Expenditures** | **271,673** | **221,115** | **317,187** | **314,284** | **0** | **0** | **314,284** |
| **Revenues** | | | | | | | |
| Other Revenues | 500 | 85 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **500** | **-85** | **0** | **0** | **0** | **0** | **0** |
| **Department Net Local** | **271,173** | **221,030** | **317,187** | **314,284** | **0** | **0** | **314,284** |

# Human Rights Commission

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Paralegal Aide | 1.00 | 0.50 | 0.50 | 2.00 | 2.00 | 0.00 | 0.00 | 2.00 |
| Receptionist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Senior Paralegal Aide | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | **4.00** | **3.50** | **3.50** | **4.00** | **4.00** | **0.00** | **0.00** | **4.00** |

# Human Rights Commission

8040 - HUMAN RIGHTS

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 155,767 | 126,611 | 188,346 | 188,819 | 0 | 0 | 188,819 |
| Premium Pay | 12,101 | 8,919 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 80,577 | 71,133 | 110,393 | 107,438 | 0 | 0 | 107,438 |
| Other Supplies | 7,051 | 5,542 | 8,200 | 5,933 | 0 | 0 | 5,933 |
| Travel Training | 9,102 | 3,529 | 3,000 | 3,000 | 0 | 0 | 3,000 |
| Professional Services | 490 | 113 | 0 | 0 | 0 | 0 | 0 |
| All Other Contr. Svcs | 774 | 844 | 844 | 844 | 0 | 0 | 844 |
| Program Expense | 1,495 | 776 | 2,000 | 4,500 | 0 | 0 | 4,500 |
| Utilities | 1,954 | 1,929 | 2,400 | 2,400 | 0 | 0 | 2,400 |
| Rent | 0 | 216 | 0 | 0 | 0 | 0 | 0 |
| Other | 2,362 | 1,503 | 2,004 | 1,350 | 0 | 0 | 1,350 |
| **Total Expenditures** | **271,673** | **221,115** | **317,187** | **314,284** | **0** | **0** | **314,284** |
| **Revenues** | | | | | | | |
| Other Revenues | 500 | 85 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **500** | **85** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **271,173** | **221,030** | **317,187** | **314,284** | **0** | **0** | **314,284** |

# Human Rights Commission

## Program Summary

### Human/Civil Rights Compliance and Enforcement Program

**Type of Program DM**

Discrimination Complaints: The Commission is an enforcement agency charged with filing complaints, conducting investigations and alternative dispute resolution involving violations under federal, state, and local anti-discrimination laws within Tompkins County and surrounding counties. The subject-matter jurisdiction includes employment, housing, credit, public accommodation, and public non-sectarian educational institutions. The service is available to constituents who reside or work within Tompkins County.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 311,687 | 314,284 |
| Revenues | 0 | 0 |
| Net Local | 311,687 | 314,284 |
| FTE | 4 | 4 |

# Information Technology Services

Tompkins County Information Technology Services provides County departments with technical resources, infrastructure, and staff to assist individual departments and broader county efforts in the implementation and ongoing support of technology solutions and systems related to governmental missions, programs, and policy. The department is organized into five units which include: Administration, Telecommunications/Application Support, Network Systems Support, Geographic Information Systems (GIS), and ITS Public Safety Support . Primary responsibilities include the management of core computer networking systems, mobile devices, telephone services, numerous software applications, and departmental/organizational IT projects.

The GIS Unit provides for the development, maintenance, and distribution of geographic data sets and cartographic mapping products, including support of related software, applications, Internet-based mapping services, and tax mapping.

The IT Public Safety Support program is designed to meet the advancing technology requirements for local law enforcement agencies and the dispatch center. The project also is intended to bridge gaps between local and New York State law enforcement databases to retrieve and analyze information useful to improve emergency response functions and the protection of local citizens.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 545,186 | 588,867 | 686,428 | 670,659 | 0 | 0 | 670,659 |
| Overtime | 782 | 1,559 | 2,000 | 3,000 | 0 | 0 | 3,000 |
| Premium Pay | 6,618 | 3,642 | 3,375 | 3,975 | 0 | 0 | 3,975 |
| Fringe Benefits | 265,242 | 315,505 | 418,031 | 385,574 | 0 | 0 | 385,574 |
| Other Capital Equip | 23,470 | 42,565 | 19,200 | 18,218 | 0 | 0 | 18,218 |
| Vehicle Fuel and Maint | 406 | 330 | 900 | 900 | 0 | 0 | 900 |
| Other Supplies | 1,229 | 589 | 1,300 | 750 | 0 | 0 | 750 |
| Travel Training | 6,734 | 3,864 | 11,000 | 10,000 | 0 | 0 | 10,000 |
| Professional Services | 160 | 115,178 | 45,400 | 20,008 | 0 | 0 | 20,008 |
| All Other Contr. Svcs | 119,209 | 145,407 | 171,506 | 203,394 | 0 | 0 | 203,394 |
| Utilities | 28,718 | 24,571 | 31,660 | 36,200 | 0 | 0 | 36,200 |
| Other | 101 | 797 | 350 | 345 | 0 | 0 | 345 |
| **Total Expenditures** | **997,855** | **1,242,874** | **1,391,150** | **1,353,023** | **0** | **0** | **1,353,023** |
| **Revenues** | | | | | | | |
| Other Revenues | 63,146 | 51,989 | 36,945 | 51,090 | 0 | 0 | 51,090 |
| Interfund Transf & Rev | 1,384 | 55 | 3,900 | 7,880 | 0 | 0 | 7,880 |
| **Total Revenues** | **64,530** | **-52,044** | **40,845** | **58,970** | **0** | **0** | **58,970** |
| **Department Net Local** | **933,325** | **1,190,830** | **1,350,305** | **1,294,053** | **0** | **0** | **1,294,053** |

# Information Technology Services

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Administrative/Computer Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Deputy Director | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Financial Systems Administrator | 1.00 | 1.00 | 1.00 | 0.50 | 0.50 | 0.00 | 0.00 | 0.50 |
| GIS Project Leader | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| GIS Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Microcomputer Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Network/Systems Administrator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Programmer/Analyst | 1.00 | 1.00 | 0.50 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Project Assistant | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Public Safety Systems Administrator | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Systems Analyst | 1.00 | 0.00 | 0.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Telecommunications Program Administrato | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| | **10.00** | **9.00** | **9.50** | **11.50** | **10.50** | **0.00** | **0.00** | **10.50** |

# Information Technology Services

1680 - INFORMAT. TECH. SERVICES

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 444,795 | 489,506 | 517,376 | 491,656 | 0 | 0 | 491,656 |
| Overtime | 711 | 1,393 | 1,000 | 2,000 | 0 | 0 | 2,000 |
| Premium Pay | 6,218 | 3,242 | 2,575 | 2,675 | 0 | 0 | 2,675 |
| Fringe Benefits | 216,828 | 262,457 | 317,139 | 282,412 | 0 | 0 | 282,412 |
| Other Capital Equip | 22,822 | 41,365 | 18,800 | 18,218 | 0 | 0 | 18,218 |
| Vehicle Fuel and Maint | 406 | 330 | 900 | 900 | 0 | 0 | 900 |
| Other Supplies | 721 | 530 | 900 | 600 | 0 | 0 | 600 |
| Travel Training | 3,814 | 1,255 | 6,000 | 6,000 | 0 | 0 | 6,000 |
| Professional Services | 160 | 115,178 | 45,400 | 20,008 | 0 | 0 | 20,008 |
| All Other Contr. Svcs | 107,887 | 132,689 | 159,564 | 190,244 | 0 | 0 | 190,244 |
| Utilities | 28,381 | 24,354 | 31,000 | 36,200 | 0 | 0 | 36,200 |
| Other | 71 | 797 | 200 | 345 | 0 | 0 | 345 |
| **Total Expenditures** | **832,814** | **1,073,096** | **1,100,854** | **1,051,258** | **0** | **0** | **1,051,258** |
| **Revenues** | | | | | | | |
| Other Revenues | 45,632 | 44,347 | 29,445 | 43,590 | 0 | 0 | 43,590 |
| Interfund Transf & Rev | 1,384 | 55 | 3,900 | 7,880 | 0 | 0 | 7,880 |
| **Total Revenues** | **47,016** | **44,402** | **33,345** | **51,470** | **0** | **0** | **51,470** |
| **Budgeting Unit Net Local** | **785,798** | **1,028,694** | **1,067,509** | **999,788** | **0** | **0** | **999,788** |

# Information Technology Services

1683 - GIS

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 100,391 | 99,361 | 86,083 | 105,603 | 0 | 0 | 105,603 |
| Overtime | 71 | 166 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 400 | 400 | 400 | 850 | 0 | 0 | 850 |
| Fringe Benefits | 48,414 | 53,048 | 51,371 | 60,572 | 0 | 0 | 60,572 |
| Other Capital Equip | 601 | 1,200 | 400 | 0 | 0 | 0 | 0 |
| Other Supplies | 455 | 59 | 400 | 150 | 0 | 0 | 150 |
| Travel Training | 1,090 | 1,058 | 3,000 | 2,000 | 0 | 0 | 2,000 |
| All Other Contr. Svcs | 7,897 | 10,093 | 11,942 | 13,150 | 0 | 0 | 13,150 |
| Utilities | 337 | 217 | 300 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **159,656** | **165,602** | **153,896** | **182,325** | **0** | **0** | **182,325** |
| **Revenues** | | | | | | | |
| Other Revenues | 17,514 | 7,642 | 7,500 | 7,500 | 0 | 0 | 7,500 |
| **Total Revenues** | **17,514** | **7,642** | **7,500** | **7,500** | **0** | **0** | **7,500** |
| **Budgeting Unit Net Local** | **142,142** | **157,960** | **146,396** | **174,825** | **0** | **0** | **174,825** |

# Information Technology Services

1685 - ITS PUBLIC SAFETY SUPPORT

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 0 | 0 | 82,969 | 73,400 | 0 | 0 | 73,400 |
| Overtime | 0 | 0 | 1,000 | 1,000 | 0 | 0 | 1,000 |
| Premium Pay | 0 | 0 | 400 | 450 | 0 | 0 | 450 |
| Fringe Benefits | 0 | 0 | 49,521 | 42,590 | 0 | 0 | 42,590 |
| Other Capital Equip | 47 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Supplies | 53 | 0 | 0 | 0 | 0 | 0 | 0 |
| Travel Training | 1,830 | 1,551 | 2,000 | 2,000 | 0 | 0 | 2,000 |
| All Other Contr. Svcs | 3,425 | 2,625 | 0 | 0 | 0 | 0 | 0 |
| Utilities | 0 | 0 | 360 | 0 | 0 | 0 | 0 |
| Other | 30 | 0 | 150 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **5,385** | **4,176** | **136,400** | **119,440** | **0** | **0** | **119,440** |
| **Budgeting Unit Net Local** | **5,385** | **4,176** | **136,400** | **119,440** | **0** | **0** | **119,440** |

# Information Technology Services

## Program Summary

### Application Planning, Implementation & Support

**Type of Program MD**

Related ITS services are responsible for the direction, coordination and project management of work involving most County-hosted software applications, including the integration of computer systems, software and hardware necessary to deploy and manage these critical functions. In addition, ongoing daily efforts necessary to support, provide customization, and coordinate with software vendors comprise a large percentage of efforts for over 35 applications. This inventory continues to increase with an average of two new or upgrade projects each year based on local government and NYS agency requirements. ITS provides additional services related to business process analysis, grant writing, development of Request for Proposals, interdepartmental data system integration efforts and custom report and data analysis requests.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 260,746 | 312,970 |
| Revenues | 0 | 0 |
| Net Local | 260,746 | 312,970 |
| FTE | 2.35 | 2.5 |

### Email/Web/Internet

**Type of Program DD**

Tompkins County Departments rely on Electronic Mail (E-mail) as a primary form of communication and information exchange to improve their current business practices including remote email access, calendaring, and integration with other Tompkins County supported applications. ITS assists in the support and migration of an extensive new web site (Tompkinscountyny.gov) which provides public information about County services, activities, and the local community. This Internet gateway is also designed to support the advancement of numerous Electronic-Government interactive applications serving specific populations to access public information and services. In addition, Internet Service Provider (ISP) contracts are managed to maintain these critical functions. Web services has the potential to promote our County to prospective newcomers and visitors, educate the public on complex issues, and increase public input to elected officials. ITS also supports numerous network devices and systems which filter and monitor SPAM, County employee Internet activity, and secure remote access to critical County and NYS supported systems.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 50,031 | 62,600 |
| Revenues | 0 | 0 |
| Net Local | 50,031 | 62,600 |
| FTE | .30 | .30 |

## ITS Admin/Help Desk

**Type of Program DD**

Planning, directing, and coordinating the work procedures and projects of information technologies programs and services as they relate to County functions and Departments. Functions include the management and oversight of the work orders, the development and enforcement of County IT policy, internal personnel support, project and contract management, communnications and financial management for the department.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 118,695 | 185,088 |
| Revenues | 0 | 0 |
| Net Local | 118,695 | 185,088 |
| FTE | 1 | 1.4 |

## Network/PC Support

**Type of Program DM**

Provide planning, design, implementation, and maintenance functions for the County network that supports access and IT systems for all 19 County facilities and responds to daily work orders and network management needs. Installation and maintenance of network equipment, hardware and software related telecommunications, networking, system integration, and data management implemented by the County. Activities include response to daily IT work orders, and the troubleshooting and correction of networking, system backup, and application technical problems. Responsible for the direction, coordination, and project management of all activities related to the County's Wide Area Network (WAN), network integration with NYS Office of Technology and other local agencies, and maintenance of primary hardware and operating systems software. Daily work includes a variety of network hardware and software monitoring and analysis to implement appropriate configuration changes.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 321,357 | 308,505 |
| Revenues | 8,000 | 1,682 |
| Net Local | 313,357 | 306,823 |
| FTE | 3.0 | 2.35 |

## Public Safety Support

**Type of Program DM**

Today's professional and proactive law enforcement services require dedicated and integrated technology resources and support. This program serves as a multi-agency collaborative model for future data and technology shared service initiatives that can be applied throughout Tompkins County and promotes the establishment of standardized data management and reporting tools. The continued support of this program will sanction the firm foundation of collaboration toward better service, efficiency, and continued technology and information sharing throughout Tompkins County for public safety safety agencies. This includes coordination of Records Management Systems for local law enforcement agencies, the department of Emergency Response/Dispatch Center and the District Attorney's office resulting from the recently initiated Computer Aided Dispatch and Mobile Data project.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 135,437 | 126,962 |
| Revenues | 0 | 0 |
| Net Local | 135,437 | 126,962 |
| FTE | 1.25 | 1.15 |

## Tax Mapping/Geographic Information Systems (GIS)

**Type of Program MD**

GIS provides for the development, maintenance, implementation, and distribution of geographic data and mapping applications. The GIS Division also assists in the NYS mandated tax mapping program for the Assessment Department and provides direct support for the integration of the Computer Aided Dispatch mapping system and related address data. Systems are comprised of aerial photography, geographic spatial data, computing and software systems and web based mapping services. Primary tasks include coordination with acquisition and development of data, project design, spatial data processing functions, and mapping products as well as responding to daily work orders, public inquiries, and data requests. GIS has recently deployed an Enterprise Address Management System (EAMS) designed to allow all Tompkins County municipalities the ability to manage their respective address details from a centralized and web based application.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 178,003 | 191,220 |
| Revenues | 7,500 | 8,410 |
| Net Local | 178,003 | 182,810 |
| FTE | .95 | 1.95 |

## Telecommunications Support

**Type of Program DD**

Programming and support services for the design, development, enhancement, and purchase of telecommunication systems, services, and contracts for all County facilities. Coordination and response to work orders involving County telephone systems and management of contracts and the monthly departmental distribution of costs associated with telephone usage. In addition, the County wide imoplementation of the Voice Over IP (VOIP) telephone system, orginally installed in conjunction with the Public Health capital project, will be completed for all additional County owned facilities based on the recently approved 2013 Captial Project Plant.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 100,299 | 165,678 |
| Revenues | 38,800 | 48,878 |
| Net Local | 61,499 | 116,800 |
| FTE | .65 | .85 |

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# Insurance Reserve

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Fringe Benefits | 129,841 | 41,175 | 0 | 0 | 0 | 0 | 0 |
| Professional Services | 0 | 126 | 0 | 0 | 0 | 0 | 0 |
| Program Expense | 463,909 | 427,449 | 320,000 | 320,000 | 0 | 0 | 320,000 |
| Other | 214,342 | 204,516 | 243,000 | 243,000 | 0 | 0 | 243,000 |
| **Total Expenditures** | **808,092** | **673,266** | **563,000** | **563,000** | **0** | **0** | **563,000** |
| **Revenues** | | | | | | | |
| Other Revenues | 16,403 | 17,835 | 14,882 | 15,328 | 0 | 0 | 15,328 |
| Interfund Transf & Rev | 449,841 | 364,598 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **466,244** | **-382,433** | **14,882** | **15,328** | **0** | **0** | **15,328** |
| **Department Net Local** | **341,848** | **290,833** | **548,118** | **547,672** | **0** | **0** | **547,672** |

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# Insurance Reserve

1930 - JUDGMENTS & CLAIMS

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Professional Services | 0 | 126 | 0 | 0 | 0 | 0 | 0 |
| Program Expense | 143,909 | 107,449 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **143,909** | **107,575** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **143,909** | **107,575** | **0** | **0** | **0** | **0** | **0** |

# Insurance Reserve

9051 - UNEMPLOYMENT INS CO

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Fringe Benefits | 129,841 | 41,175 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **129,841** | **41,175** | **0** | **0** | **0** | **0** | **0** |
| **Revenues** | | | | | | | |
| Interfund Transf & Rev | 129,841 | 44,598 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **129,841** | **44,598** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **0** | **-3,423** | **0** | **0** | **0** | **0** | **0** |

# Insurance Reserve

9904 - SELF INSURANCE RESERVE

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 320,000 | 320,000 | 320,000 | 320,000 | 0 | 0 | 320,000 |
| Other | 214,342 | 204,516 | 243,000 | 243,000 | 0 | 0 | 243,000 |
| **Total Expenditures** | **534,342** | **524,516** | **563,000** | **563,000** | **0** | **0** | **563,000** |
| **Revenues** | | | | | | | |
| Other Revenues | 14,028 | 16,138 | 14,882 | 15,328 | 0 | 0 | 15,328 |
| **Total Revenues** | **14,028** | **16,138** | **14,882** | **15,328** | **0** | **0** | **15,328** |
| **Budgeting Unit Net Local** | **520,314** | **508,378** | **548,118** | **547,672** | **0** | **0** | **547,672** |

# Insurance Reserve

9997 - UNALLOCATED

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Revenues** | | | | | | | |
| Other Revenues | 2,375 | 1,697 | 0 | 0 | 0 | 0 | 0 |
| Interfund Transf & Rev | 320,000 | 320,000 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **322,375** | **321,697** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **-322,375** | **-321,697** | **0** | **0** | **0** | **0** | **0** |

# InterFund Distribution

This is the General Fund distribution to Workforce Development, County Highway, and various supplemental and fringe benefit accounts

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Fringe Benefits | 371,492 | 16,116,226 | -215,052 | 501,528 | 0 | 0 | 501,528 |
| Professional Services | 220 | 0 | 0 | 0 | 0 | 0 | 0 |
| Program Expense | 4,331,140 | 4,253,155 | 4,648,324 | 4,659,226 | 0 | 0 | 4,659,226 |
| Other Finance | 0 | 1,500 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **4,702,852** | **20,370,881** | **4,433,272** | **5,160,754** | **0** | **0** | **5,160,754** |
| **Revenues** | | | | | | | |
| Local Revenues | 809,096 | 17,143,293 | 300,000 | 300,000 | 0 | 0 | 300,000 |
| Other Revenues | 534,576 | 394,726 | 0 | 0 | 0 | 0 | 0 |
| Interfund Transf & Rev | 0 | 160,856 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **1,343,672** | **-17,698,875** | **300,000** | **300,000** | **0** | **0** | **300,000** |
| **Department Net Local** | **3,359,180** | **2,672,006** | **4,133,272** | **4,860,754** | **0** | **0** | **4,860,754** |

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# InterFund Distribution

9089 - SUPPLEMENTAL BENEFITS

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Fringe Benefits | 83,713 | 71,278 | 0 | 0 | 0 | 0 | 0 |
| Professional Services | 220 | 0 | 0 | 0 | 0 | 0 | 0 |
| Program Expense | 18,363 | 28,690 | 0 | 0 | 0 | 0 | 0 |
| Other Finance | 0 | 1,500 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **102,296** | **101,468** | **0** | **0** | **0** | **0** | **0** |
| **Revenues** | | | | | | | |
| Local Revenues | 96,693 | 50,000 | 0 | 0 | 0 | 0 | 0 |
| Other Revenues | 6,707 | 1,250 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **103,400** | **51,250** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **-1,104** | **50,218** | **0** | **0** | **0** | **0** | **0** |

# InterFund Distribution

9101 - GENERAL FUND FRINGE

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Fringe Benefits | 287,779 | 16,044,948 | -215,052 | 501,528 | 0 | 0 | 501,528 |
| **Total Expenditures** | **287,779** | **16,044,948** | **-215,052** | **501,528** | **0** | **0** | **501,528** |
| **Revenues** | | | | | | | |
| Local Revenues | 411,720 | 16,785,780 | 0 | 0 | 0 | 0 | 0 |
| Other Revenues | 527,869 | 393,476 | 0 | 0 | 0 | 0 | 0 |
| Interfund Transf & Rev | 0 | 160,856 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **939,589** | **17,340,112** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **-651,810** | **-1,295,164** | **-215,052** | **501,528** | **0** | **0** | **501,528** |

# InterFund Distribution

9502 - CONTRIBUTION TO COMM DEV

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 132,594 | 101,836 | 124,764 | 125,571 | 0 | 0 | 125,571 |
| **Total Expenditures** | **132,594** | **101,836** | **124,764** | **125,571** | **0** | **0** | **125,571** |
| **Budgeting Unit Net Local** | **132,594** | **101,836** | **124,764** | **125,571** | **0** | **0** | **125,571** |

# InterFund Distribution

9522 - CONTRIBUTION TO D FUND

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 4,180,183 | 4,122,629 | 4,523,560 | 4,533,655 | 0 | 0 | 4,533,655 |
| **Total Expenditures** | **4,180,183** | **4,122,629** | **4,523,560** | **4,533,655** | **0** | **0** | **4,533,655** |
| **Revenues** | | | | | | | |
| Local Revenues | 300,683 | 307,513 | 300,000 | 300,000 | 0 | 0 | 300,000 |
| **Total Revenues** | **300,683** | **307,513** | **300,000** | **300,000** | **0** | **0** | **300,000** |
| **Budgeting Unit Net Local** | **3,879,500** | **3,815,116** | **4,223,560** | **4,233,655** | **0** | **0** | **4,233,655** |

# Ithaca-Tompkins County Transportation Council

The Ithaca-Tompkins County Transportation Council (ITCTC) is the Metropolitan Planning Organization (MPO) for Tompkins County. The ITCTC is charged with facilitating county-wide transportation planning and is responsible for working jointly and cooperatively with all transportation related agencies in Tompkins County, to promote comprehensive inter modal transportation planning; and providing transportation related information and analyses. The ITCTC is responsible for preparing and updating the Transportation Improvement Plan, a five year program of federally funded transportation projects; and the Transportation Long Range Plan, a county-wide plan with a 20 year horizon. Tompkins County is the host organization for the ITCTC, which is wholly federally funded.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 204,257 | 204,386 | 206,336 | 189,068 | 0 | 0 | 189,068 |
| Premium Pay | 890 | 4,641 | 1,606 | 1,476 | 0 | 0 | 1,476 |
| Fringe Benefits | 98,471 | 111,048 | 120,694 | 108,420 | 0 | 0 | 108,420 |
| Other Capital Equip | 914 | 2,917 | 7,500 | 12,000 | 0 | 0 | 12,000 |
| Other Supplies | 1,790 | 1,288 | 11,250 | 11,150 | 0 | 0 | 11,150 |
| Travel Training | 2,916 | 2,131 | 5,000 | 7,000 | 0 | 0 | 7,000 |
| Professional Services | 1,875 | 1,875 | 5,000 | 8,000 | 0 | 0 | 8,000 |
| All Other Contr. Svcs | 2,431 | 984 | 5,750 | 5,750 | 0 | 0 | 5,750 |
| Program Expense | 34,300 | 0 | 5,400 | 5,400 | 0 | 0 | 5,400 |
| Utilities | 2,265 | 1,611 | 4,000 | 6,000 | 0 | 0 | 6,000 |
| Rent | 150 | 70 | 750 | 750 | 0 | 0 | 750 |
| Other | 4,637 | 2,981 | 10,074 | 14,500 | 0 | 0 | 14,500 |
| **Total Expenditures** | **354,896** | **333,932** | **383,360** | **369,514** | **0** | **0** | **369,514** |
| **Revenues** | | | | | | | |
| Federal Aid | 325,588 | 335,236 | 377,960 | 364,114 | 0 | 0 | 364,114 |
| State Aid | 32,400 | 0 | 5,400 | 5,400 | 0 | 0 | 5,400 |
| **Total Revenues** | **357,988** | **-335,236** | **383,360** | **369,514** | **0** | **0** | **369,514** |
| **Department Net Local** | **-3,092** | **-1,304** | **0** | **0** | **0** | **0** | **0** |

# Ithaca-Tompkins County Transportation Council

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Planning Analyst | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Transportation Analyst | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Transportation Planning Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| | **4.00** | **4.00** | **4.00** | **4.00** | **4.00** | **0.00** | **0.00** | **4.00** |

# Ithaca-Tompkins County Transportation Council

8665 - 14/15 FHWA

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | | | | 189,068 | 0 | 0 | 189,068 |
| Premium Pay | | | | 1,476 | 0 | 0 | 1,476 |
| Fringe Benefits | | | | 108,420 | 0 | 0 | 108,420 |
| Other Capital Equip | | | | 12,000 | 0 | 0 | 12,000 |
| Other Supplies | | | | 11,150 | 0 | 0 | 11,150 |
| Travel Training | | | | 7,000 | 0 | 0 | 7,000 |
| Professional Services | | | | 8,000 | 0 | 0 | 8,000 |
| All Other Contr. Svcs | | | | 5,750 | 0 | 0 | 5,750 |
| Program Expense | | | | 5,400 | 0 | 0 | 5,400 |
| Utilities | | | | 6,000 | 0 | 0 | 6,000 |
| Rent | | | | 750 | 0 | 0 | 750 |
| Other | | | | 14,500 | 0 | 0 | 14,500 |
| **Total Expenditures** | | | | **369,514** | **0** | **0** | **369,514** |
| **Revenues** | | | | | | | |
| Federal Aid | | | | 364,114 | 0 | 0 | 364,114 |
| State Aid | | | | 5,400 | 0 | 0 | 5,400 |
| **Total Revenues** | | | | **369,514** | **0** | **0** | **369,514** |
| **Budgeting Unit Net Local** | | | | **0** | **0** | **0** | **0** |

# Ithaca-Tompkins County Transportation Council

8668 - FHWA 11/12

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 142,477 | 48,229 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 805 | 760 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 68,776 | 26,601 | 0 | 0 | 0 | 0 | 0 |
| Other Supplies | 0 | 38 | 0 | 0 | 0 | 0 | 0 |
| Travel Training | 397 | 51 | 0 | 0 | 0 | 0 | 0 |
| All Other Contr. Svcs | 2,138 | 198 | 0 | 0 | 0 | 0 | 0 |
| Utilities | 1,022 | 283 | 0 | 0 | 0 | 0 | 0 |
| Rent | 150 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other | 110 | 620 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **215,875** | **76,780** | **0** | **0** | **0** | **0** | **0** |
| **Revenues** | | | | | | | |
| Federal Aid | 216,554 | 81,261 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **216,554** | **81,261** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **-679** | **-4,481** | **0** | **0** | **0** | **0** | **0** |

# Ithaca-Tompkins County Transportation Council

8669 - FTA 11/13

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 16,017 | 5,884 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 45 | 101 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 7,710 | 3,249 | 0 | 0 | 0 | 0 | 0 |
| Other Capital Equip | 0 | 282 | 0 | 0 | 0 | 0 | 0 |
| Other Supplies | 200 | 0 | 6,066 | 0 | 0 | 0 | 0 |
| Travel Training | 0 | 11 | 0 | 0 | 0 | 0 | 0 |
| Other | 551 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **24,523** | **9,527** | **6,066** | **0** | **0** | **0** | **0** |
| **Revenues** | | | | | | | |
| Federal Aid | 25,068 | 10,853 | 6,066 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **25,068** | **10,853** | **6,066** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **-545** | **-1,326** | **0** | **0** | **0** | **0** | **0** |

# Ithaca-Tompkins County Transportation Council

8670 - 10/11 FHWA

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 41,038 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 19,698 | 0 | 0 | 0 | 0 | 0 | 0 |
| Travel Training | 65 | 0 | 0 | 0 | 0 | 0 | 0 |
| All Other Contr. Svcs | 293 | 0 | 0 | 0 | 0 | 0 | 0 |
| Program Expense | 1,900 | 0 | 0 | 0 | 0 | 0 | 0 |
| Utilities | 92 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other | 440 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **63,526** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Revenues** | | | | | | | |
| Federal Aid | 65,239 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **65,239** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **-1,713** | **0** | **0** | **0** | **0** | **0** | **0** |

# Ithaca-Tompkins County Transportation Council

8671 - FTA 10/11

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 4,725 | 0 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 40 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 2,287 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Capital Equip | 41 | 2,442 | 0 | 0 | 0 | 0 | 0 |
| Other Supplies | 0 | 0 | 800 | 0 | 0 | 0 | 0 |
| Travel Training | 194 | 37 | 2,000 | 0 | 0 | 0 | 0 |
| Professional Services | 0 | 375 | 0 | 0 | 0 | 0 | 0 |
| Utilities | 0 | 418 | 550 | 0 | 0 | 0 | 0 |
| Other | 772 | 205 | 1,327 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **8,059** | **3,477** | **4,677** | **0** | **0** | **0** | **0** |
| **Revenues** | | | | | | | |
| Federal Aid | 8,263 | 3,323 | 4,677 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **8,263** | **3,323** | **4,677** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **-204** | **154** | **0** | **0** | **0** | **0** | **0** |

# Ithaca-Tompkins County Transportation Council

8673 - FHWA 13/14

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 0 | 0 | 148,099 | 0 | 0 | 0 | 0 |
| Premium Pay | 0 | 0 | 1,606 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 0 | 0 | 84,746 | 0 | 0 | 0 | 0 |
| Other Capital Equip | 0 | 0 | 5,700 | 0 | 0 | 0 | 0 |
| Other Supplies | 0 | 0 | 2,801 | 0 | 0 | 0 | 0 |
| Travel Training | 0 | 0 | 1,500 | 0 | 0 | 0 | 0 |
| Professional Services | 0 | 0 | 3,300 | 0 | 0 | 0 | 0 |
| All Other Contr. Svcs | 0 | 0 | 1,711 | 0 | 0 | 0 | 0 |
| Utilities | 0 | 0 | 2,569 | 0 | 0 | 0 | 0 |
| Rent | 0 | 0 | 300 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 5,250 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **0** | **0** | **257,582** | **0** | **0** | **0** | **0** |
| **Revenues** | | | | | | | |
| Federal Aid | 0 | 0 | 257,583 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **0** | **0** | **257,583** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **0** | **0** | **-1** | **0** | **0** | **0** | **0** |

# Ithaca-Tompkins County Transportation Council

8674 - FTA 12/13

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 0 | 17,764 | 5,144 | 0 | 0 | 0 | 0 |
| Premium Pay | 0 | 173 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 0 | 9,740 | 3,055 | 0 | 0 | 0 | 0 |
| Other Capital Equip | 0 | 0 | 1,800 | 0 | 0 | 0 | 0 |
| Other Supplies | 0 | 0 | 500 | 0 | 0 | 0 | 0 |
| Travel Training | 0 | 0 | 750 | 0 | 0 | 0 | 0 |
| Professional Services | 0 | 0 | 500 | 0 | 0 | 0 | 0 |
| All Other Contr. Svcs | 0 | 0 | 700 | 0 | 0 | 0 | 0 |
| Utilities | 0 | 0 | 300 | 0 | 0 | 0 | 0 |
| Rent | 0 | 0 | 200 | 0 | 0 | 0 | 0 |
| Other | 0 | 61 | 1,350 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **0** | **27,738** | **14,299** | **0** | **0** | **0** | **0** |
| **Revenues** | | | | | | | |
| Federal Aid | 0 | 27,738 | 14,299 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **0** | **27,738** | **14,299** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |

# Ithaca-Tompkins County Transportation Council

8675 - FHWA 12/13

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 0 | 132,509 | 53,093 | 0 | 0 | 0 | 0 |
| Premium Pay | 0 | 3,607 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 0 | 71,458 | 32,893 | 0 | 0 | 0 | 0 |
| Other Supplies | 0 | 0 | 1,083 | 0 | 0 | 0 | 0 |
| Travel Training | 0 | 0 | 750 | 0 | 0 | 0 | 0 |
| Professional Services | 0 | 0 | 1,200 | 0 | 0 | 0 | 0 |
| All Other Contr. Svcs | 0 | 786 | 3,339 | 0 | 0 | 0 | 0 |
| Utilities | 51 | 299 | 581 | 0 | 0 | 0 | 0 |
| Rent | 0 | 0 | 250 | 0 | 0 | 0 | 0 |
| Other | 0 | 502 | 2,147 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **51** | **209,161** | **95,336** | **0** | **0** | **0** | **0** |
| **Revenues** | | | | | | | |
| Federal Aid | 0 | 204,841 | 95,335 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **0** | **204,841** | **95,335** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **51** | **4,320** | **1** | **0** | **0** | **0** | **0** |

# Ithaca-Tompkins County Transportation Council

8677 - FTA 08/09

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Other Supplies | 1,186 | 0 | 0 | 0 | 0 | 0 | 0 |
| Travel Training | 2,260 | 0 | 0 | 0 | 0 | 0 | 0 |
| Professional Services | 1,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| Utilities | 595 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other | 931 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **5,972** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Revenues** | | | | | | | |
| Federal Aid | 5,973 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **5,973** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **-1** | **0** | **0** | **0** | **0** | **0** | **0** |

# Ithaca-Tompkins County Transportation Council

8679 - Rideshare

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 32,400 | 0 | 5,400 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **32,400** | **0** | **5,400** | **0** | **0** | **0** | **0** |
| **Revenues** | | | | | | | |
| State Aid | 32,400 | 0 | 5,400 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **32,400** | **0** | **5,400** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |

# Ithaca-Tompkins County Transportation Council

8682 - FTA 09/10

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Other Capital Equip | 873 | 193 | 0 | 0 | 0 | 0 | 0 |
| Other Supplies | 404 | 1,250 | 0 | 0 | 0 | 0 | 0 |
| Travel Training | 0 | 2,032 | 0 | 0 | 0 | 0 | 0 |
| Professional Services | 875 | 1,500 | 0 | 0 | 0 | 0 | 0 |
| Utilities | 505 | 611 | 0 | 0 | 0 | 0 | 0 |
| Rent | 0 | 70 | 0 | 0 | 0 | 0 | 0 |
| Other | 1,833 | 1,593 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **4,490** | **7,249** | **0** | **0** | **0** | **0** | **0** |
| **Revenues** | | | | | | | |
| Federal Aid | 4,491 | 7,220 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **4,491** | **7,220** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **-1** | **29** | **0** | **0** | **0** | **0** | **0** |

# Ithaca-Tompkins County Transportation Council

## Program Summary

### Data Management

**Type of Program MD**

To implement data collections, analysis and maintenance activities that are of a continuous and technical nature.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 68,723 | 66,241 |
| Revenues | 68,723 | 66,241 |
| Net Local | 0 | 0 |
| FTE | .85 | .85 |

### Implementation Planning and Programming

**Type of Program MD**

To provide technical support to specific transportation planning and capital projects.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 138,018 | 133,033 |
| Revenues | 138,018 | 133,033 |
| Net Local | 0 | 0 |
| FTE | 1.4 | 1.4 |

## Plan Appraisal

**Type of Program MD**

To implement activities that support the monitoring, revision, implementation and update of the 2030 Long Range Transportation Plan (LRTP) and its goals, objectives, and other recommended actions.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 55,839 | 53,822 |
| Revenues | 55,839 | 53,822 |
| Net Local | 0 | 0 |
| FTE | .55 | .55 |

## Program Coordination

**Type of Program MD**

Facilitate the administrative tasks and financing associated with the general operation of the ITCTC/MPO

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 120,779 | 116,417 |
| Revenues | 120,779 | 116,417 |
| Net Local | 0 | 0 |
| FTE | 1.2 | 1.2 |

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# Legislature

The mission of the Tompkins County Legislature is to collectively meet the needs of residents and communities and to realize the Legislature's articulated vision, that is: County government will perform those functions not provided by individuals, the private sector, other levels of government, or the not-for-profit sector. County activities will be designed to protect and enhance the lives of the diverse residents and communities in ways that are compassionate, ethical, and creative within the limits of what residents financially support. The 15 members of the County Legislature are elected every four years from 15 legislative districts of approximately equal population size.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 464,295 | 465,374 | 468,090 | 457,666 | 0 | 0 | 457,666 |
| Premium Pay | 1,100 | 3,686 | 1,500 | 1,500 | 0 | 0 | 1,500 |
| Fringe Benefits | 223,390 | 252,757 | 278,937 | 261,266 | 0 | 0 | 261,266 |
| Other Capital Equip | 1,630 | 5,599 | 500 | 500 | 0 | 0 | 500 |
| Other Supplies | 3,998 | 4,119 | 4,437 | 6,250 | 0 | 0 | 6,250 |
| Travel Training | 3,912 | 2,525 | 4,000 | 5,000 | 0 | 0 | 5,000 |
| Professional Services | 15,060 | 16,000 | 18,000 | 18,000 | 0 | 0 | 18,000 |
| All Other Contr. Svcs | 976 | 1,160 | 0 | 1,500 | 0 | 0 | 1,500 |
| Program Expense | 500 | 325 | 0 | 0 | 0 | 0 | 0 |
| Utilities | 549 | 508 | 1,500 | 1,500 | 0 | 0 | 1,500 |
| Other | 21,099 | 20,613 | 22,498 | 24,511 | 0 | 0 | 24,511 |
| **Total Expenditures** | **736,509** | **772,666** | **799,462** | **777,693** | **0** | **0** | **777,693** |
| **Revenues** | | | | | | | |
| **Total Revenues** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Department Net Local** | **736,509** | **772,666** | **799,462** | **777,693** | **0** | **0** | **777,693** |

# Legislature

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Chief Deputy Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Clerk of the Legislature | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Deputy Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Legislator | 15.00 | 15.00 | 15.00 | 15.00 | 14.00 | 0.00 | 0.00 | 14.00 |
| | **18.00** | **18.00** | **18.00** | **18.00** | **17.00** | **0.00** | **0.00** | **17.00** |

# Legislature

1010 - LEGISLATURE

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 289,933 | 289,447 | 289,850 | 276,588 | 0 | 0 | 276,588 |
| Fringe Benefits | 139,168 | 157,170 | 172,171 | 157,379 | 0 | 0 | 157,379 |
| Other Supplies | 668 | 528 | 0 | 500 | 0 | 0 | 500 |
| Travel Training | 3,912 | 2,525 | 4,000 | 5,000 | 0 | 0 | 5,000 |
| Program Expense | 500 | 325 | 0 | 0 | 0 | 0 | 0 |
| Utilities | 0 | 4 | 0 | 0 | 0 | 0 | 0 |
| Other | 10,226 | 9,219 | 10,230 | 11,445 | 0 | 0 | 11,445 |
| **Total Expenditures** | **444,407** | **459,218** | **476,251** | **450,912** | **0** | **0** | **450,912** |
| **Budgeting Unit Net Local** | **444,407** | **459,218** | **476,251** | **450,912** | **0** | **0** | **450,912** |

# Legislature

1040 - CLERK, LEGISLATURE

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 174,362 | 175,927 | 178,240 | 181,078 | 0 | 0 | 181,078 |
| Premium Pay | 1,100 | 3,686 | 1,500 | 1,500 | 0 | 0 | 1,500 |
| Fringe Benefits | 84,222 | 95,587 | 106,766 | 103,887 | 0 | 0 | 103,887 |
| Other Capital Equip | 1,630 | 5,599 | 500 | 500 | 0 | 0 | 500 |
| Other Supplies | 3,330 | 3,591 | 4,437 | 5,750 | 0 | 0 | 5,750 |
| Professional Services | 15,060 | 16,000 | 18,000 | 18,000 | 0 | 0 | 18,000 |
| All Other Contr. Svcs | 976 | 1,160 | 0 | 1,500 | 0 | 0 | 1,500 |
| Utilities | 549 | 504 | 1,500 | 1,500 | 0 | 0 | 1,500 |
| Other | 1,524 | 1,765 | 2,350 | 2,850 | 0 | 0 | 2,850 |
| **Total Expenditures** | **282,753** | **303,819** | **313,293** | **316,565** | **0** | **0** | **316,565** |
| **Budgeting Unit Net Local** | **282,753** | **303,819** | **313,293** | **316,565** | **0** | **0** | **316,565** |

# Legislature

1920 - MUNICIPAL DUES

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Other | 9,349 | 9,629 | 9,918 | 10,216 | 0 | 0 | 10,216 |
| **Total Expenditures** | **9,349** | **9,629** | **9,918** | **10,216** | **0** | **0** | **10,216** |
| **Budgeting Unit Net Local** | **9,349** | **9,629** | **9,918** | **10,216** | **0** | **0** | **10,216** |

# Legislature

## Program Summary

### Tompkins County Legislature/Clerk

**Type of Program MD**

The County Legislature is the Elective Governing body of the County and adopts an annual budget, local laws, resolutions, policies, and makes decisions to meet the needs of County residents and communities. The Clerk processes and certifies the actions of the Legislature and and performs the day-to-day administrative duties related to activities of the Legislature.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 779,462 | 777,693 |
| Revenues | 0 | 0 |
| Net Local | 779,462 | 777,693 |
| FTE | 3 | 3 |

# Memorial Celebrations

This budget item supports activities such as Flag Day and Veterans Day memorial celebrations.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 3,748 | 6,008 | 4,450 | 4,428 | 0 | 0 | 4,428 |
| **Total Expenditures** | **3,748** | **6,008** | **4,450** | **4,428** | **0** | **0** | **4,428** |
| **Revenues** | | | | | | | |
| **Total Revenues** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Department Net Local** | **3,748** | **6,008** | **4,450** | **4,428** | **0** | **0** | **4,428** |

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# Memorial Celebrations

7550 - CELEBRATIONS

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 3,748 | 6,008 | 4,450 | 4,428 | 0 | 0 | 4,428 |
| **Total Expenditures** | **3,748** | **6,008** | **4,450** | **4,428** | **0** | **0** | **4,428** |
| **Budgeting Unit Net Local** | **3,748** | **6,008** | **4,450** | **4,428** | **0** | **0** | **4,428** |

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# Mental Health Department

The Tompkins County Mental Health Department provides assessment, counseling, individual and group therapies, medication management, treatment, case management and crisis services to adults, children, and families with mental health challenges. All Tompkins County residents can receive these services regardless of ability to pay, based on a sliding fee scale. The department also provides court-ordered evaluations for family court; services to drug courts; and evaluates, provides or monitors mental health services for jail inmates. To provide these services it utilizes psychiatrists (MDs), psychiatric social workers, nurse practitioners, nurses, and other service providers. The Mental Health Department also sets policy for a comprehensive system of community-based preventative, rehabilitative, and treatment services for individuals and families affected by mental illness, chemical use disorders, and mental retardation/developmental disabilities. To accomplish this, the department administers state aid to mental health professionals and not-for-profit agencies with whom it contracts to provide a full array of additional mental health programs including advocacy, education, respite, 24-hour crisis counseling, outreach, referral, training, case management, employment, housing, alcohol and substance abuse services, and homeless services. In addition, the department contracts for a full range of services to individuals affected by mental retardation/developmental disabilities. These services include recreation mainstreaming, employment, speech therapy, occupational therapy, physical therapy, and counseling.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 3,396,112 | 3,405,146 | 3,740,306 | 3,871,259 | 0 | 0 | 3,871,259 |
| Overtime | 49 | 0 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 77,364 | 67,942 | 19,600 | 17,850 | 0 | 0 | 17,850 |
| Fringe Benefits | 1,667,294 | 1,845,915 | 2,227,667 | 2,212,903 | 0 | 0 | 2,212,903 |
| Automotive Equipment | 0 | 0 | 0 | 0 | 44,100 | 44,100 | 44,100 |
| Other Capital Equip | 13,921 | 47,158 | 9,000 | 6,000 | 25,720 | 25,720 | 31,720 |
| Vehicle Fuel and Maint | 15,231 | 18,569 | 16,000 | 12,300 | 0 | 0 | 12,300 |
| Other Supplies | 36,340 | 31,615 | 29,800 | 27,900 | 0 | 0 | 27,900 |
| Travel Training | 3,668 | 3,736 | 2,950 | 7,650 | 0 | 0 | 7,650 |
| Professional Services | 208,591 | 240,912 | 223,426 | 205,080 | 0 | 0 | 205,080 |
| Mandate - Other | 68,208 | 28,798 | 80,000 | 80,000 | 0 | 0 | 80,000 |
| All Other Contr. Svcs | 2,590 | 2,825 | 1,800 | 2,800 | 0 | 0 | 2,800 |
| Program Expense | 4,119,845 | 4,134,103 | 4,209,634 | 4,223,439 | 0 | 0 | 4,223,439 |
| Utilities | 23,300 | 22,335 | 20,480 | 25,850 | 0 | 0 | 25,850 |
| Other | 68,853 | 66,150 | 67,020 | 69,920 | 0 | 0 | 69,920 |
| **Total Expenditures** | **9,701,366** | **9,915,204** | **10,647,683** | **10,762,951** | **69,820** | **69,820** | **10,832,771** |
| **Revenues** | | | | | | | |
| Federal Aid | 1,471,304 | 1,496,665 | 1,181,327 | 1,310,300 | 0 | 0 | 1,310,300 |
| State Aid | 3,176,565 | 3,183,512 | 3,501,166 | 3,385,257 | 0 | 0 | 3,385,257 |
| Local Revenues | 3,138,083 | 3,292,601 | 3,586,456 | 3,891,200 | 0 | 0 | 3,891,200 |
| Other Revenues | 136,911 | 245,657 | 376,528 | 292,566 | 0 | 0 | 292,566 |
| **Total Revenues** | **7,922,863** | **-8,218,435** | **8,645,477** | **8,879,323** | **0** | **0** | **8,879,323** |
| **Department Net Local** | **1,778,503** | **1,696,769** | **2,002,206** | **1,883,628** | **69,820** | **69,820** | **1,953,448** |

# Mental Health Department

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Administrative and Support Staff | 12.50 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Administrative Assistant | 0.00 | 3.00 | 2.70 | 4.70 | 4.70 | 0.00 | 0.00 | 4.70 |
| Administrative Coordinator | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Case Aide | 5.50 | 4.86 | 3.86 | 4.86 | 4.86 | 0.00 | 0.00 | 4.86 |
| Casework Assistant | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Caseworker | 12.50 | 12.00 | 11.00 | 11.00 | 9.00 | 0.00 | 0.00 | 9.00 |
| Clerk | 0.00 | 0.50 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Clinic Supervisor | 4.00 | 3.00 | 3.00 | 3.00 | 2.80 | 0.00 | 0.00 | 2.80 |
| Commissioner | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Community Mental Health Nurse | 7.00 | 7.00 | 7.00 | 7.00 | 8.80 | 0.00 | 0.00 | 8.80 |
| Continuing Treatment Specialist | 2.71 | 2.71 | 2.71 | 2.70 | 2.70 | 0.00 | 0.00 | 2.70 |
| Deputy Commissioner | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Dual Recovery Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Fiscal Coordinator | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Forensic Counselor | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | 0.00 | 2.00 |
| Medical Director/ MH | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Nurse Practitioner | 2.00 | 2.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Principal Account Clerk | 0.00 | 2.00 | 2.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Program Director CSS | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Psychiatric Social Worker | 11.00 | 12.00 | 11.50 | 12.50 | 14.00 | 0.00 | 0.00 | 14.00 |
| Psychiatrist | 1.60 | 1.60 | 1.60 | 1.60 | 1.60 | 0.00 | 0.00 | 1.60 |
| Secretary | 0.00 | 1.00 | 0.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Senior Typist | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Sr. Account Clerk/Typist | 0.00 | 1.00 | 2.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Supervising Psychologist | 0.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Systems Analyst | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| | **65.81** | **65.67** | **61.37** | **62.36** | **63.46** | **0.00** | **0.00** | **63.46** |

# Mental Health Department

4310 - M.H. ADMINISTRATION

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 725,791 | 752,844 | 908,514 | 950,414 | 0 | 0 | 950,414 |
| Overtime | 49 | 0 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 34,958 | 15,428 | 4,350 | 4,400 | 0 | 0 | 4,400 |
| Fringe Benefits | 365,184 | 407,541 | 542,241 | 543,289 | 0 | 0 | 543,289 |
| Other Capital Equip | 11,353 | 46,487 | 4,400 | 2,400 | 25,720 | 25,720 | 28,120 |
| Vehicle Fuel and Maint | 51 | 196 | 200 | 200 | 0 | 0 | 200 |
| Other Supplies | 12,915 | 9,981 | 6,900 | 6,900 | 0 | 0 | 6,900 |
| Travel Training | 560 | 2,249 | 600 | 600 | 0 | 0 | 600 |
| Professional Services | 23,511 | 68,822 | 58,850 | 63,100 | 0 | 0 | 63,100 |
| All Other Contr. Svcs | -1,073,606 | -1,025,837 | -1,026,902 | -1,026,902 | 0 | 0 | -1,026,902 |
| Program Expense | 145 | 867 | 0 | 500 | 0 | 0 | 500 |
| Utilities | 9,170 | 9,414 | 7,500 | 7,500 | 0 | 0 | 7,500 |
| Other | 6,848 | 7,650 | 6,800 | 6,800 | 0 | 0 | 6,800 |
| **Total Expenditures** | **116,929** | **295,642** | **513,453** | **559,201** | **25,720** | **25,720** | **584,921** |
| **Revenues** | | | | | | | |
| Federal Aid | 286,808 | 375,077 | 365,310 | 488,563 | 0 | 0 | 488,563 |
| State Aid | 173,142 | 208,989 | 196,254 | 196,254 | 0 | 0 | 196,254 |
| **Total Revenues** | **459,950** | **584,066** | **561,564** | **684,817** | **0** | **0** | **684,817** |
| **Budgeting Unit Net Local** | **-343,021** | **-288,424** | **-48,111** | **-125,616** | **25,720** | **25,720** | **-99,896** |

# Mental Health Department

4311 - MENTAL HEALTH CLINIC

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 1,919,655 | 1,857,138 | 2,026,534 | 2,278,547 | 0 | 0 | 2,278,547 |
| Premium Pay | 19,255 | 40,195 | 8,550 | 7,800 | 0 | 0 | 7,800 |
| Fringe Benefits | 930,678 | 1,008,880 | 1,208,840 | 1,300,931 | 0 | 0 | 1,300,931 |
| Other Capital Equip | 1,866 | 128 | 2,200 | 1,200 | 0 | 0 | 1,200 |
| Vehicle Fuel and Maint | 8,512 | 8,711 | 5,300 | 1,800 | 0 | 0 | 1,800 |
| Other Supplies | 18,586 | 16,682 | 18,000 | 16,300 | 0 | 0 | 16,300 |
| Travel Training | 2,896 | 875 | 1,800 | 6,000 | 0 | 0 | 6,000 |
| Professional Services | 185,080 | 172,090 | 164,176 | 141,780 | 0 | 0 | 141,780 |
| All Other Contr. Svcs | 791,738 | 764,235 | 764,275 | 813,187 | 0 | 0 | 813,187 |
| Program Expense | 12,566 | 5,286 | 5,400 | 6,400 | 0 | 0 | 6,400 |
| Utilities | 13,050 | 12,161 | 12,000 | 12,000 | 0 | 0 | 12,000 |
| Other | 53,917 | 50,260 | 50,998 | 54,198 | 0 | 0 | 54,198 |
| **Total Expenditures** | **3,957,799** | **3,936,641** | **4,268,073** | **4,640,143** | **0** | **0** | **4,640,143** |
| **Revenues** | | | | | | | |
| Federal Aid | 17,764 | 17,762 | 17,764 | 17,764 | 0 | 0 | 17,764 |
| State Aid | 392,457 | 272,402 | 302,125 | 319,197 | 0 | 0 | 319,197 |
| Local Revenues | 2,147,465 | 2,331,231 | 2,394,878 | 3,082,249 | 0 | 0 | 3,082,249 |
| Other Revenues | -40,686 | 3,958 | 100,000 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **2,517,000** | **2,625,353** | **2,814,767** | **3,419,210** | **0** | **0** | **3,419,210** |
| **Budgeting Unit Net Local** | **1,440,799** | **1,311,288** | **1,453,306** | **1,220,933** | **0** | **0** | **1,220,933** |

# Mental Health Department

4312 - SKY LIGHT CLUB

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 271,682 | 288,179 | 293,212 | 162,568 | 0 | 0 | 162,568 |
| Premium Pay | 16,078 | 7,919 | 2,300 | 1,950 | 0 | 0 | 1,950 |
| Fringe Benefits | 138,125 | 157,353 | 175,534 | 93,611 | 0 | 0 | 93,611 |
| Other Capital Equip | 702 | 543 | 1,200 | 1,200 | 0 | 0 | 1,200 |
| Vehicle Fuel and Maint | 1,069 | 396 | 1,100 | 900 | 0 | 0 | 900 |
| Other Supplies | 4,839 | 4,952 | 4,500 | 4,000 | 0 | 0 | 4,000 |
| Travel Training | 0 | 30 | 50 | 50 | 0 | 0 | 50 |
| Professional Services | 0 | 0 | 400 | 200 | 0 | 0 | 200 |
| All Other Contr. Svcs | 103,876 | 96,837 | 96,837 | 42,726 | 0 | 0 | 42,726 |
| Program Expense | 90 | 380 | 400 | 900 | 0 | 0 | 900 |
| Utilities | 360 | 380 | 500 | 500 | 0 | 0 | 500 |
| Other | 8,088 | 8,240 | 9,222 | 8,922 | 0 | 0 | 8,922 |
| **Total Expenditures** | **544,909** | **565,209** | **585,255** | **317,527** | **0** | **0** | **317,527** |
| **Revenues** | | | | | | | |
| Local Revenues | 356,509 | 305,970 | 422,897 | 167,999 | 0 | 0 | 167,999 |
| Other Revenues | 0 | 171 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **356,509** | **306,141** | **422,897** | **167,999** | **0** | **0** | **167,999** |
| **Budgeting Unit Net Local** | **188,400** | **259,068** | **162,358** | **149,528** | **0** | **0** | **149,528** |

# Mental Health Department

4314 - CLIENT FISCAL MGMT.

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 7,869 | 7,896 | 19,246 | 9,815 | 0 | 0 | 9,815 |
| Fringe Benefits | 3,777 | 4,461 | 5,716 | 5,585 | 0 | 0 | 5,585 |
| All Other Contr. Svcs | 3,234 | 1,848 | 1,848 | 1,848 | 0 | 0 | 1,848 |
| **Total Expenditures** | **14,880** | **14,205** | **26,810** | **17,248** | **0** | **0** | **17,248** |
| **Revenues** | | | | | | | |
| State Aid | 11,449 | 11,441 | 11,441 | 11,441 | 0 | 0 | 11,441 |
| **Total Revenues** | **11,449** | **11,441** | **11,441** | **11,441** | **0** | **0** | **11,441** |
| **Budgeting Unit Net Local** | **3,431** | **2,764** | **15,369** | **5,807** | **0** | **0** | **5,807** |

# Mental Health Department

4316 - INTENSIVE CASE MGMT.

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 238,096 | 250,163 | 243,865 | 49,032 | 0 | 0 | 49,032 |
| Premium Pay | 5,623 | 2,400 | 2,400 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 116,985 | 134,370 | 146,281 | 27,899 | 0 | 0 | 27,899 |
| Vehicle Fuel and Maint | 3,404 | 4,065 | 4,800 | 1,300 | 0 | 0 | 1,300 |
| Travel Training | 32 | 187 | 0 | 0 | 0 | 0 | 0 |
| All Other Contr. Svcs | 86,157 | 78,661 | 78,661 | 18,804 | 0 | 0 | 18,804 |
| Program Expense | 0 | 334 | 0 | 0 | 0 | 0 | 0 |
| Utilities | 360 | 190 | 240 | 650 | 0 | 0 | 650 |
| **Total Expenditures** | **450,657** | **470,370** | **476,247** | **97,685** | **0** | **0** | **97,685** |
| **Revenues** | | | | | | | |
| State Aid | 29,769 | 48,366 | 29,760 | 5,952 | 0 | 0 | 5,952 |
| Local Revenues | 287,449 | 295,729 | 337,826 | 55,735 | 0 | 0 | 55,735 |
| **Total Revenues** | **317,218** | **344,095** | **367,586** | **61,687** | **0** | **0** | **61,687** |
| **Budgeting Unit Net Local** | **133,439** | **126,275** | **108,661** | **35,998** | **0** | **0** | **35,998** |

# Mental Health Department

4318 - I.C.M. CHILDREN'S NEEDS

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 29,320 | 26,204 | 28,702 | 28,702 | 0 | 0 | 28,702 |
| **Total Expenditures** | **29,320** | **26,204** | **28,702** | **28,702** | **0** | **0** | **28,702** |
| **Revenues** | | | | | | | |
| State Aid | 28,704 | 38,628 | 28,702 | 28,702 | 0 | 0 | 28,702 |
| **Total Revenues** | **28,704** | **38,628** | **28,702** | **28,702** | **0** | **0** | **28,702** |
| **Budgeting Unit Net Local** | **616** | **-12,424** | **0** | **0** | **0** | **0** | **0** |

# Mental Health Department

4319 - I.C.M. ADULT'S NEEDS

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 40,601 | 41,155 | 48,480 | 78,780 | 0 | 0 | 78,780 |
| **Total Expenditures** | **40,601** | **41,155** | **48,480** | **78,780** | **0** | **0** | **78,780** |
| **Revenues** | | | | | | | |
| State Aid | 48,480 | 64,088 | 48,480 | 78,780 | 0 | 0 | 78,780 |
| **Total Revenues** | **48,480** | **64,088** | **48,480** | **78,780** | **0** | **0** | **78,780** |
| **Budgeting Unit Net Local** | **-7,879** | **-22,933** | **0** | **0** | **0** | **0** | **0** |

# Mental Health Department

4323 - BOCES

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 105,291 | 105,291 | 105,291 | 105,291 | 0 | 0 | 105,291 |
| **Total Expenditures** | **105,291** | **105,291** | **105,291** | **105,291** | **0** | **0** | **105,291** |
| **Revenues** | | | | | | | |
| Federal Aid | 105,291 | 105,291 | 0 | 0 | 0 | 0 | 0 |
| State Aid | 0 | 0 | 105,291 | 105,291 | 0 | 0 | 105,291 |
| **Total Revenues** | **105,291** | **105,291** | **105,291** | **105,291** | **0** | **0** | **105,291** |
| **Budgeting Unit Net Local** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |

# Mental Health Department

4324 - MENTAL HEALTH ASSOC.

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 384,064 | 380,405 | 380,407 | 380,407 | 0 | 0 | 380,407 |
| **Total Expenditures** | **384,064** | **380,405** | **380,407** | **380,407** | **0** | **0** | **380,407** |
| **Revenues** | | | | | | | |
| State Aid | 384,064 | 380,405 | 380,407 | 380,407 | 0 | 0 | 380,407 |
| **Total Revenues** | **384,064** | **380,405** | **380,407** | **380,407** | **0** | **0** | **380,407** |
| **Budgeting Unit Net Local** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |

# Mental Health Department

4325 - ALCOHOLISM COUNCIL

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 450,253 | 418,568 | 368,683 | 368,683 | 0 | 0 | 368,683 |
| **Total Expenditures** | **450,253** | **418,568** | **368,683** | **368,683** | **0** | **0** | **368,683** |
| **Revenues** | | | | | | | |
| Federal Aid | 152,128 | 148,112 | 0 | 0 | 0 | 0 | 0 |
| State Aid | 240,345 | 212,676 | 310,903 | 310,903 | 0 | 0 | 310,903 |
| **Total Revenues** | **392,473** | **360,788** | **310,903** | **310,903** | **0** | **0** | **310,903** |
| **Budgeting Unit Net Local** | **57,780** | **57,780** | **57,780** | **57,780** | **0** | **0** | **57,780** |

# Mental Health Department

4326 - ITHACA YOUTH BUREAU

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 136,334 | 136,334 | 136,334 | 136,334 | 0 | 0 | 136,334 |
| **Total Expenditures** | **136,334** | **136,334** | **136,334** | **136,334** | **0** | **0** | **136,334** |
| **Revenues** | | | | | | | |
| Local Revenues | 88,673 | 88,673 | 88,673 | 88,673 | 0 | 0 | 88,673 |
| **Total Revenues** | **88,673** | **88,673** | **88,673** | **88,673** | **0** | **0** | **88,673** |
| **Budgeting Unit Net Local** | **47,661** | **47,661** | **47,661** | **47,661** | **0** | **0** | **47,661** |

# Mental Health Department

4327 - SUICIDE PREVENTION

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 175,958 | 173,309 | 173,309 | 173,309 | 0 | 0 | 173,309 |
| **Total Expenditures** | **175,958** | **173,309** | **173,309** | **173,309** | **0** | **0** | **173,309** |
| **Revenues** | | | | | | | |
| State Aid | 162,384 | 159,735 | 159,735 | 159,735 | 0 | 0 | 159,735 |
| **Total Revenues** | **162,384** | **159,735** | **159,735** | **159,735** | **0** | **0** | **159,735** |
| **Budgeting Unit Net Local** | **13,574** | **13,574** | **13,574** | **13,574** | **0** | **0** | **13,574** |

# Mental Health Department

4328 - EMERGENCY COMM. SHELTER

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 65,198 | 64,032 | 64,033 | 64,033 | 0 | 0 | 64,033 |
| **Total Expenditures** | **65,198** | **64,032** | **64,033** | **64,033** | **0** | **0** | **64,033** |
| **Revenues** | | | | | | | |
| Federal Aid | 17,764 | 17,762 | 17,764 | 17,764 | 0 | 0 | 17,764 |
| State Aid | 47,434 | 46,270 | 46,269 | 46,269 | 0 | 0 | 46,269 |
| **Total Revenues** | **65,198** | **64,032** | **64,033** | **64,033** | **0** | **0** | **64,033** |
| **Budgeting Unit Net Local** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |

# Mental Health Department

4329 - CHALLENGE INDUSTRIES

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 684,004 | 607,607 | 607,607 | 607,607 | 0 | 0 | 607,607 |
| **Total Expenditures** | **684,004** | **607,607** | **607,607** | **607,607** | **0** | **0** | **607,607** |
| **Revenues** | | | | | | | |
| State Aid | 625,005 | 548,608 | 548,608 | 548,608 | 0 | 0 | 548,608 |
| **Total Revenues** | **625,005** | **548,608** | **548,608** | **548,608** | **0** | **0** | **548,608** |
| **Budgeting Unit Net Local** | **58,999** | **58,999** | **58,999** | **58,999** | **0** | **0** | **58,999** |

# Mental Health Department

4330 - HEALTH HOMES

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 0 | 0 | 0 | 420,883 | 0 | 0 | 420,883 |
| Premium Pay | 0 | 0 | 0 | 3,700 | 0 | 0 | 3,700 |
| Fringe Benefits | 0 | 0 | 0 | 241,588 | 0 | 0 | 241,588 |
| Automotive Equipment | 0 | 0 | 0 | 0 | 44,100 | 44,100 | 44,100 |
| Other Capital Equip | 0 | 0 | 0 | 1,200 | 0 | 0 | 1,200 |
| Vehicle Fuel and Maint | 0 | 0 | 0 | 8,100 | 0 | 0 | 8,100 |
| Other Supplies | 0 | 0 | 0 | 700 | 0 | 0 | 700 |
| Travel Training | 0 | 0 | 0 | 1,000 | 0 | 0 | 1,000 |
| All Other Contr. Svcs | 0 | 0 | 0 | 153,137 | 0 | 0 | 153,137 |
| Program Expense | 22,974 | 0 | 0 | 0 | 0 | 0 | 0 |
| Utilities | 0 | 0 | 0 | 5,200 | 0 | 0 | 5,200 |
| **Total Expenditures** | **22,974** | **0** | **0** | **835,508** | **44,100** | **44,100** | **879,608** |
| **Revenues** | | | | | | | |
| Local Revenues | 0 | 0 | 0 | 496,544 | 0 | 0 | 496,544 |
| **Total Revenues** | **0** | **0** | **0** | **496,544** | **0** | **0** | **496,544** |
| **Budgeting Unit Net Local** | **22,974** | **0** | **0** | **338,964** | **44,100** | **44,100** | **383,064** |

# Mental Health Department

4331 - ALPHA HOUSE

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 957,854 | 988,637 | 942,438 | 948,158 | 0 | 0 | 948,158 |
| **Total Expenditures** | **957,854** | **988,637** | **942,438** | **948,158** | **0** | **0** | **948,158** |
| **Revenues** | | | | | | | |
| Federal Aid | 891,549 | 832,661 | 780,489 | 786,209 | 0 | 0 | 786,209 |
| State Aid | 66,305 | 155,976 | 161,949 | 161,949 | 0 | 0 | 161,949 |
| **Total Revenues** | **957,854** | **988,637** | **942,438** | **948,158** | **0** | **0** | **948,158** |
| **Budgeting Unit Net Local** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |

# Mental Health Department

4332 - ADULT SUPPORTIVE HOUSING

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 672,123 | 739,741 | 876,463 | 866,510 | 0 | 0 | 866,510 |
| **Total Expenditures** | **672,123** | **739,741** | **876,463** | **866,510** | **0** | **0** | **866,510** |
| **Revenues** | | | | | | | |
| State Aid | 672,123 | 739,741 | 876,463 | 866,510 | 0 | 0 | 866,510 |
| **Total Revenues** | **672,123** | **739,741** | **876,463** | **866,510** | **0** | **0** | **866,510** |
| **Budgeting Unit Net Local** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |

# Mental Health Department

4333 - FAMILY & CHILDREN'S SVC.

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 160,388 | 160,389 | 160,389 | 160,389 | 0 | 0 | 160,389 |
| **Total Expenditures** | **160,388** | **160,389** | **160,389** | **160,389** | **0** | **0** | **160,389** |
| **Revenues** | | | | | | | |
| State Aid | 160,388 | 160,389 | 160,389 | 160,389 | 0 | 0 | 160,389 |
| **Total Revenues** | **160,388** | **160,389** | **160,389** | **160,389** | **0** | **0** | **160,389** |
| **Budgeting Unit Net Local** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |

# Mental Health Department

4335 - SUPPORTIVE CASE MGMT

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 233,019 | 248,926 | 248,935 | 0 | 0 | 0 | 0 |
| Premium Pay | 1,450 | 2,000 | 2,000 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 112,545 | 133,310 | 149,055 | 0 | 0 | 0 | 0 |
| Other Capital Equip | 0 | 0 | 1,200 | 0 | 0 | 0 | 0 |
| Vehicle Fuel and Maint | 2,195 | 5,201 | 4,600 | 0 | 0 | 0 | 0 |
| Other Supplies | 0 | 0 | 400 | 0 | 0 | 0 | 0 |
| Travel Training | 180 | 395 | 500 | 0 | 0 | 0 | 0 |
| All Other Contr. Svcs | 91,191 | 87,081 | 87,081 | 0 | 0 | 0 | 0 |
| Program Expense | 40,085 | 23,319 | 30,300 | 0 | 0 | 0 | 0 |
| Utilities | 360 | 190 | 240 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **481,025** | **500,422** | **524,311** | **0** | **0** | **0** | **0** |
| **Revenues** | | | | | | | |
| State Aid | 129,516 | 125,928 | 129,520 | 0 | 0 | 0 | 0 |
| Local Revenues | 257,987 | 270,998 | 342,182 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **387,503** | **396,926** | **471,702** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **93,522** | **103,496** | **52,609** | **0** | **0** | **0** | **0** |

# Mental Health Department

4336 - CATHOLIC CHARITY

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 5,000 | 4,870 | 4,870 | 4,870 | 0 | 0 | 4,870 |
| **Total Expenditures** | **5,000** | **4,870** | **4,870** | **4,870** | **0** | **0** | **4,870** |
| **Revenues** | | | | | | | |
| State Aid | 5,000 | 4,870 | 4,870 | 4,870 | 0 | 0 | 4,870 |
| **Total Revenues** | **5,000** | **4,870** | **4,870** | **4,870** | **0** | **0** | **4,870** |
| **Budgeting Unit Net Local** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |

# Mental Health Department

4390 - PSYCHIATRIC EXPENSE

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Mandate - Other | 68,208 | 28,798 | 80,000 | 80,000 | 0 | 0 | 80,000 |
| **Total Expenditures** | **68,208** | **28,798** | **80,000** | **80,000** | **0** | **0** | **80,000** |
| **Budgeting Unit Net Local** | **68,208** | **28,798** | **80,000** | **80,000** | **0** | **0** | **80,000** |

# Mental Health Department

6301 - FRANZISKA RACKER CENTER

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 177,597 | 257,375 | 276,528 | 292,566 | 0 | 0 | 292,566 |
| **Total Expenditures** | **177,597** | **257,375** | **276,528** | **292,566** | **0** | **0** | **292,566** |
| **Revenues** | | | | | | | |
| State Aid | 0 | 5,000 | 0 | 0 | 0 | 0 | 0 |
| Other Revenues | 177,597 | 241,528 | 276,528 | 292,566 | 0 | 0 | 292,566 |
| **Total Revenues** | **177,597** | **246,528** | **276,528** | **292,566** | **0** | **0** | **292,566** |
| **Budgeting Unit Net Local** | **0** | **10,847** | **0** | **0** | **0** | **0** | **0** |

# Mental Health Department

## Over Target Request(s)

OTR# 38

**Priority 1** Upgrade of Department Fleet of Cars. The Department is requesting funding to replace 3 cars that are older, with high mileage and/or high usage.

**Reason for request** Due to the changes in the Behavioral Health Care system, our Case Managers will need to increase their overall caseloads, which will increase the amount of time they will be traveling to meet with clients and/or to transport clients to medically necessary appointments. The Mental Health Services Department currently has an aging fleet of cars with no State or Federal reimbursement to replace them. Out of the 12 vehicles currently in use, four (4) are 2001 models, three (3) are 2003 models, one (1) is a 2005 model, two (2) are 2007 models, and one (1) each of 2008 and 2009 models. This means that 58% of our fleet of cars are 10 years or older. The mileage and condition of the cars vary as some cars are easier to transport clients in than others. Because the distances traveled are often around the Ithaca community the overall wear and tear on the mechanics and interior can be greater than other cars with higher mileage.

**Effect if not funded** If not funded the effect will be a higher probability of increased costs for maintenance and repairs of the current cars. Based on a cost/benefit analysis, some of the necessary repairs may not be completed due to the age and overall condition of the vehicle. This could leave the Department short of vehicles necessary to provide the services of the Department.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 4330 | 52231 | VEHICLES | 44,100 | One-Time | 44,100 | One-Time |
| | | | **44,100** | | **44,100** | |

OTR# 39

**Priority 2** With the increased emphasis on technology within the Behavioral Health Care system, it is important for the Mental Health Services Department to provide up to date computer workstations, and/or laptops to staff in order for them to efficiently complete their work in a timely manner.

**Reason for request** In recent years the Mental Health Services Department has prioritized monies spent for technology on upgrading the computer infrastructure of the Department. The electronic health record server was upgraded, signature pads for client signatures were purchased, and switches were replaced. Money has not been ear marked for replacement of older computer hardware. 72% of our computers are 5 years or older.

The Department is looking to develop a longer term business plan that will allow for the ongoing replacement and upgrading of older computers in order to provide staff with the tools they need to successfully accomplish their individual job responsibilities. In addition, the Privacy and Security rule is requiring increased ability to maintain and monitor the security of protected health information at the point it is created, stored, transmitted and/or received. This necessitates ability to encrypt computers, lap-tops, e-mail, and other mobile devices. Workstations (20): $10,000

Flat screen Monitors (5) $ 1,000

Laptops (4) $ 4,600

Total $15,600

**Effect if not funded** If the technology does not keep pace with the requirements of the demands of the Behavioral Health Case system, the agency could be audited as out of compliance with Federal and State standards for the security and privacy of protected health information. In addition, older computers may be slower and more likely to crash. Staff may not be able to complete their job responsibilities in an efficient manner.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 4310 | 52206 | COMPUTER EQUIPMENT | 15,600 | One-Time | 15,600 | One-Time |
| | | | **15,600** | | **15,600** | |

OTR# 40

**Priority 3** Upgrade of the Administration Board Room and Conference Room furniture.

**Reason for request** The Department is requesting funding to replace furniture that is over 20 years old and in poor shape for both the Administrative Board Room and the Administrative Conference room, each of which is used almost daily for meetings with staff, clients, and/or community members.

The Mental Health Services Department moved into its new building on East Green Street at the end of 1991. At that time the Board Room was beautifully furnished with a high quality set of tables that can be used individually or combined into one large table, and coordinating chairs. Twenty two years later, and after significant use, the chairs have reached the end of their functionality. They cannot be raised and lowered making it difficult for individuals to work comfortably at the table, and a few of the chairs have been removed from service due to questionable safety issues. After numerous repairs over the years there is nothing more that can be done to fix any problems that arise.

The work table in the Administrative Conference room was brought to the new building from a former Clinic site, making this table at least 30 years old. It too, is no longer repairable due to the age and condition of the basic fittings. A number of the chairs in this room were recently removed for disposal due to their poor condition and inability to be adequately cleaned or repaired.

The Mental Health Services Department is a public agency and should be able to provide meeting space for staff, clients, and community members that is welcoming, comfortable and adequately furnished. Board Room Chairs (20 X $350) $ 7,000
Conference Room Table $ 600
Conference Room Chairs (12 X $210) $ 2,520
Total $10,120

**Effect if not funded** If not funded the overall condition of the furniture will continue to deteriorate which could ultimately result in safety issues.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 4310 | 52214 | OFFICE FURNISHINGS | 10,120 | One-Time | 10,120 | One-Time |
| | | | **10,120** | | **10,120** | |
| | | **Mental Health Department Total** | **69,820** | | **69,820** | |

# Mental Health Department

## Program Summary

### Challenge Industries - Transitional Employment Placement (TEP)

**Type of Program DD**

Objective is to strengthen the individual's record and work skills toward the goal of achieving assisted or unassisted competitive employment at or above the minimum wage paid by the competitive sector employer. TEP's provide time-limited employment and on the job training in one or more integrated employment settings.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 131,116 | 131,116 |
| Revenues | 129,880 | 129,880 |
| Net Local | 1,236 | 1,236 |
| FTE | 2.5 | 2.5 |

### Forensics

**Type of Program MD**

The Forensic Program is the formal link between the mental health system and the criminal justice system providing services to the Tompkins County Public Safety Building, Tompkins County Courts including local city, town, and village Courts, Tompkins County Probation Department, DSS, NYS Parole, Alternatives to Incarceration, and specialized Felony and City Drug Treatment Courts, Integrated Domestic Violence and Sexual Offense courts. Services include screening and consultation, risk assessments, psychological testing, psychiatric examination, comprehensive bio-psycho-social evaluations and treatment recommendations, including medication monitoring. Individual and group treatment modalities are utilized for our clients. The specialized sexual offender treatment program and domestic violence re-education program provided are recognized by the Courts and Probation as the approved programs in Tompkins County. Expert testimony to the Court system and community education are additional services provided.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 391,919 | 435,491 |
| Revenues | 165,373 | 204,223 |
| Net Local | 226,546 | 231,268 |
| FTE | 2.3 | 2.3 |

## Psychiatric Expense

**Type of Program MM**

Mandated payment for expenditures associated with certain Psychiatric Services for County Residents including transport (ambulance) and specific types of psychiatric hospitalizations for which the County is required to reimburse NYS.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 80,000 | 80,000 |
| Revenues | 0 | 0 |
| Net Local | 80,000 | 80,000 |
| FTE | 0 | 0 |

## TC Mental Health - Administration

**Type of Program MD**

This includes all support services for all clinic programs, case management, continuing day treatment, single point of entry, children's services, emergency services, jail services, forensic services, and the Local Government Unit for Mental Hygiene in Tompkins County. Included are all general support staff, front desk staff, billing staff, in house personnel and IT staff, records staff, management, and fiscal staff.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 155,675 | 240,898 |
| Revenues | 416,905 | 555,778 |
| Net Local | -261,230 | -314,880 |
| FTE | 12.5 | 12.5 |

## TC Mental Health - Alcohol and Drug Council - Chemical Dependency Prevention

**Type of Program DD**

Services including education and training.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 152,128 | 152,128 |
| Revenues | 152,128 | 152,128 |
| Net Local | 0 | 0 |
| FTE | 2 | 2 |

## TC Mental Health - Alcohol and Drug Council - Outpatient Chemical Dependency Treatment Clinic

**Type of Program DD**

Ameliorate the effects of substance use disorders for Tompkins County.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 216,555 | 216,555 |
| Revenues | 158,775 | 158,775 |
| Net Local | 57,780 | 57,780 |
| FTE | 6.26 | 6.26 |

## TC Mental Health - American Red Cross, Tompkins County Chapter - Homeless Services Program

**Type of Program DD**

Programs that serve the Homeless Population affected by mental illness including shelter, case management, prevention, and outreach services.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 64,033 | 64,033 |
| Revenues | 64,033 | 64,033 |
| Net Local | 0 | 0 |
| FTE | 1 | 1 |

## TC Mental Health - Catholic Charities

**Type of Program MD**

Parent Advocacy for Single Point of Accountability (SPOA) (involving parents in decision making replacement services).

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 4,870 | 4,870 |
| Revenues | 4,870 | 4,870 |
| Net Local | 0 | 0 |
| FTE | .25 | .25 |

## TC Mental Health - Cayuga Addiction Recovery Services - Recovery Services Outpatient Program

**Type of Program MD**

Medically Supervised Outpatient Clinic Services. Ameliorate the effects of substance use disorders for Tompkins County residents.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 161,949 | 172,235 |
| Revenues | 161,949 | 164,390 |
| Net Local | 0 | 7,845 |
| FTE | 14.26 | 14.26 |

## TC Mental Health - Cayuga Addiction Recovery Services - Residential Rehabilitation for Addiction Recover

**Type of Program DM**

Recovery Services - Intensive Residential Services

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 780,489 | 786,209 |
| Revenues | 780,489 | 786,209 |
| Net Local | 0 | 0 |
| FTE | | |

## TC Mental Health - Challenge Industries - Assisted Competitive Employment

**Type of Program DD**

Assist individuals in choosing, finding, and maintaining satisfying jobs in the competitive employment market at minimum wage or higher; also to provide individuals with job related skills training as well as long-term supervision and support services, both at the work site and off-site.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 83,422 | 83,422 |
| Revenues | 75,844 | 75,844 |
| Net Local | 7,578 | 7,578 |
| FTE | 1.5 | 1.5 |

## TC Mental Health - Challenge Industries - Ongoing Integrated Supported Employment Services

**Type of Program MD**

For individuals with significant psychiatric issues this service provides ongoing job maintenance services after a job placement is secured, including job coaching, employer consultation, and other relevant supports needed to assist in maintaining a job in the community.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 117,539 | 117,539 |
| Revenues | 116,188 | 116,188 |
| Net Local | 1,351 | 1,351 |
| FTE | 2.5 | 2.5 |

## TC Mental Health - Challenge Industries - Sheltered Workshop

**Type of Program DM**

The objective is to provide vocational assessment, training, paid work, and life learning activities in a supportive and non-integrated environment for individuals with severe and persistent mental illness.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 274,068 | 274,068 |
| Revenues | 225,234 | 225,234 |
| Net Local | 48,834 | 48,834 |
| FTE | 17 | 17 |

## TC Mental Health - Emergency Outreach Services

**Type of Program MD**

Emergency Outreach Service (EOS) - To evaluate, engage, and provide appropriate referral to mental health services, including hospital referral when necessary, for individuals who are having an acute psychiatric crisis at home or in the community. Emergency outreach is provided during business hours to individuals and families who have questions about, or have identified, mental health needs that have become a crisis. Emergency outreach also provides ongoing consultation to local law enforcement agencies, assisting them in resolving mental health problems that come to their attention. Consultation will also be provided to other government agencies, local business, and members of the community. Tompkins County Mental Health also has specially trained staff that provide on-site expert consultation as part of a regional Critical Incident Negotiation Team (CINT).

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 169,413 | 188,248 |
| Revenues | 70,283 | 86,794 |
| Net Local | 99,130 | 101,454 |
| FTE | 1.3 | 1.3 |

## TC Mental Health - Family and Childrens of Ithaca - Crisis Stabilization

**Type of Program MD**

Services include initial assessment and crisis stabilization as well as identification of strengths and difficulties for the child and family. Treatment, referral, and collaboration with other service providers as well as psychotherapy.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 37,993 | 37,993 |
| Revenues | 37,993 | 37,993 |
| Net Local | 0 | 0 |
| FTE | 2.1 | 2.1 |

## TC Mental Health - Family and Childrens of Ithaca - Respite Care and Caregiver Counseling for Older Adul

**Type of Program DD**

Respite services are offered by trained staff in the client's place of residence providing supervision and assistance to care receivers with medical needs or dementia allowing informal caregivers (family) time away from caregiving responsibilities. Purpose is to offer a dual-benefit service, which provides cognitively enriching social interaction with care-receivers and relief for families caring for an older adult or an individual with a disability. Caregiver Counseling offers supportive counseling, ongoing education, communication strategies, along with a continuum of care option through the Family and Children's Service mental health clinic. Respite and Caregiver Counseling functions to stabilize caregiver challenges while allowing an opportunity for older adults to continue aging-in-place.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 99,923 | 99,923 |
| Revenues | 99,923 | 99,923 |
| Net Local | 0 | 0 |
| FTE | 3 | 3 |

## TC Mental Health - Family and Childrens of Ithaca - Zero to Five Project

**Type of Program DD**

Advocacy and Support Services for Zero to Five Project offers comprehensive mental health services to families with children ages birth through five. Can involve serious trauma, disruption in home environment, and serious emotional and behavioral problems as well as involement with court systems due to neglect, abuse, and custody and visitation issues.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 22,473 | 22,473 |
| Revenues | 22,473 | 22,473 |
| Net Local | 0 | 0 |
| FTE | 1.5 | 1.5 |

## TC Mental Health - Health Homes

**Type of Program MD**

The Health Home model is a new concept in New York State and the concept is to provide coordinated services to the mentally ill, those with chronic illnesses and those with substance abuse issues. The case management staff at the Mental Health Department is well versed and trained in the provision of service to those with Mental Illness (who oftentimes suffer from chronic illness as well) so it will be a natural transition to provide care management services to those identified through the Health Home model.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 524,311 | 835,508 |
| Revenues | 471,702 | 496,544 |
| Net Local | 52,609 | 338,964 |
| FTE | 5 | 8 |

## TC Mental Health - Intensive Case Management (ICM) for Children

**Type of Program MD**

Intensive case management is the highest level of mental health case management that is utilized for clients with the most complex needs. Each Case Worker has no more than 12 clients, many who are at risk of hospitalization, homelessness, and other issues as a result of the complexity of their mental illness and related challenges. This program provides linkages, coordination, supportive counseling, coordinates re-payees services, and utilization of wrap around funds for client needs. Note that case management services are now referred to as Care Coordination and fall under the Health Home model. The Children's ICM program provides services to children identified through the SPOA process. Difficulties in school, home, foster care and involvement in the juvenile justice system are common problems. The majority of ICM clients have a primary diagnosis of some form of schizophrenia, severe mood/personality, or Bi-Polar disorder.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 570,255 | 205,168 |
| Revenues | 422,897 | 169,169 |
| Net Local | 114,407 | 35,999 |
| FTE | 5 | 1 |

## TC Mental Health - Ithaca Youth Bureau - Recreation Support Services

**Type of Program DM**

Creation of therapeutic leisure and recreational activities for residents of the County with pronounced developmental disabilities and/or psychiatric illness.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 136,334 | 136,334 |
| Revenues | 88,673 | 88,673 |
| Net Local | 47,661 | 47,661 |
| FTE | 1.75 | 1.75 |

## TC Mental Health - Lakeview Mental Health Services - Supported Housing Community Services

**Type of Program DM**

Includes all services provided to residents of supported housing programs including rental assistance, help in locating and securing housing, and in accessing supports. Financial assistance with furnishings, utility deposits, assistance with resolving roommate or landlord issues, linking residents to community support system of case management, chemical dependency services, mental health, and general health supports.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 219,085 | 219,085 |
| Revenues | 219,085 | 219,085 |
| Net Local | 0 | 0 |
| FTE | 1.5 | 1.5 |

## TC Mental Health - Lakeview Mental Health Services - Supported Single Room Occupancy (SRO)

**Type of Program DM**

Providing a single-room occupancy residence which provides long term or permanent housing in a setting where residents can access the support services they require to live successfully in the community. Front desk coverage is provided 24 hours per day. Mental health service supports are provided either by SRO staff or non-residential service providers in accordance with a service plan developed jointly by the provider and resident.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 657,379 | 647,425 |
| Revenues | 657,379 | 647,425 |
| Net Local | 0 | 0 |
| FTE | 14.5 | 14.5 |

## TC Mental Health - Local Government Unit (LGU) for Mental Hygiene Services

**Type of Program MD**

The Local Government Unit (named in statute) is the part of Tompkins County Government mandated to ensure the provision of Mental Hygiene Services. It consists of the Commissioner's Office (Director of Community Services), associated staff, the Tompkins Community Mental Health Services Board and Sub-Committees for Mental Health, Mental Retardation/Developmental Disabilities, and Alcohol/Substance Use Disorders. In addition to ensuring that there is a system of comprehensive care, the Tompkins County Commissioner must have a system to provide involuntary hospitalizations and transports under sections 9.45 and 9.37 of Mental Hygiene Law. The TC Commissioner must directly ensure that an Assisted Outpatient Program exists per section 9.60 of Mental Hygiene law, that there are Single Points of Accountability/Access for children and adult services and to produce and submit an annual mental hygiene plan to the NYS Office of Mental Health (OMH), Office of Alcoholism and Substance Abuse (OASAS), and the Office of Mental Rerdation and Developmental Disabilities.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 302,886 | 323,382 |
| Revenues | 144,659 | 139,624 |
| Net Local | 158,227 | 183,758 |
| FTE | 4.7 | 4.7 |

## TC Mental Health - Mental Health Association - Advocacy and Support Services

**Type of Program DD**

Community Education and Information and Referral Services: integrating and formatting current and up to date resources to make available to the public and as a clearinghouse for professional practitioners and human service workers seeking resources. Providing education and anti-stigma information to the community regarding mental health challenges.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 139,456 | 139,456 |
| Revenues | 139,456 | 139,456 |
| Net Local | 0 | 0 |
| FTE | 3.7 | 3.7 |

## TC Mental Health - Mental Health Association - Family Support Services (Children and Family)

**Type of Program DM**

Family support programs provide an array of services to support and empower families with children and adolescents having serious emotional disturbances. This program is to reduce family stress and enhance each family's ability to care for their child.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 106,768 | 106,768 |
| Revenues | 106,768 | 106,768 |
| Net Local | 0 | 0 |
| FTE | 2 | 2 |

## TC Mental Health - Mental Health Association - Psychosocial Club

**Type of Program DD**

Assist individuals disabled by mental illess to develop or reestablish a sense of self-esteem and group affilitation, and to promote their recovery from mental illness and their reintegration into a meaningful role in community life through the provision of two or more of the following: consumer self-help and empowerment interventions; community living; academic; vocational and/or social leisure time rehabilitiation, training, and support services.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 123,226 | 123,226 |
| Revenues | 123,226 | 123,226 |
| Net Local | 0 | 0 |
| FTE | 0 | 0 |

## TC Mental Health - Mental Health Association - Respite Program

**Type of Program MD**

Temporary services provided by trained staff in the client's place of residence. Custodial care for a disabled person in order that primary care givers may have relief from care responsibilities. Purpose is to provide relief, allow situations to stabilize, and prevent hospitalizations and/or longer term out of home placements.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 10,896 | 10,896 |
| Revenues | 10,896 | 10,896 |
| Net Local | 0 | 0 |
| FTE | .5 | .5 |

## TC Mental Health – Racker Center/TST BOCES Possibilities Classroom Program

**Type of Program DM**

Tompkins County Mental Health Department, in conjunction with the Franziska Racker Center, provides qualified personnel to assist BOCES in providing services to children of its component school districts in relation to the Day Treatment Services Program operated by BOCES and its Lighthouse Program.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 241,528 | 247,566 |
| Revenues | 241,528 | 247,566 |
| Net Local | 0 | 0 |
| FTE | 3.25 | 3.25 |

## TC Mental Health - Single Point of Accountability (SPOA) Contract with the Racker Center

**Type of Program MD**

SPOA for Youth is a process that helps the LGU obtain the correct level of services for children and adolescents and is a component of a new initiative in 2012 called Solutions for Youth and Families. It helps to coordinate the provision of community based services, on a child by child basis, to avoid higher levels of out of home placement. Multiple agencies participate in weekly child specific meetings to allocated specific resources to children and families. This project is evolving and is establishing a more comprehensive view of screening and recognizing early symptons of mental illness as well as working to establish a broader, preventive model to serve those children and youth who are experiencing problems in school, home and in the community.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 35,000 | 45,000 |
| Revenues | 35,000 | 45,000 |
| Net Local | 0 | 0 |
| FTE | | |

## TC Mental Health - Sky Light Continuing Day Treatment (CDT)

**Type of Program DM**

This program's goal is to provide a safe and rehabilitative 5 day a week, half day long program for persons with severe and chronic mental health disabilities. It is a licensed program by NYS Office of Mental Health for adults (18 and older). To be eligible for services, a person must have a diagnosable mental illness and a severe dysfunction due to a mental illness. Specific services include: assessment and treatment planning, medication therapy and education, case management, health screening and referral, rehabilitative readiness development, psychiatric rehabilitative readiness determination and referral, symptom management, supportive skills training, vocational readiness, activity and verbal therapy, crisis intervention, clinical support services, and discharge planning.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 585,255 | 317,527 |
| Revenues | 422,897 | 167,999 |
| Net Local | 162,358 | 149,528 |
| FTE | 5.9 | 5.9 |

## TC Mental Health - Suicide Prevention and Crisis Service - After Trauma Support Services

**Type of Program DD**

Provide after trauma postventions which are a specific type of intervention/educational process for persons who recently have undergone a traumatic experience with the goal of reducing the likelihood of developing post traumatic stress disorder and other issues. We provide up to 3 individual or group sessions, often followed by referrals to other resources or counseling, as well as a support group for persons who have lost a loved one to suicide.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 59,110 | 59,110 |
| Revenues | 59,110 | 59,110 |
| Net Local | 0 | 0 |
| FTE | .7 | .7 |

## TC Mental Health - Suicide Prevention and Crisis Service - Community Education

**Type of Program DD**

Education is the first line of suicide prevention. Programs are provided to school groups and other community groups, focusing on suicide prevention (help seeking, identification of suicidal thinking, and available resources). Some interactive theatre and other education programs focus on earlier risk factors such as bullying, depression, and self esteem.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 20,113 | 20,113 |
| Revenues | 20,113 | 20,113 |
| Net Local | 0 | 0 |
| FTE | 1.5 | 1.5 |

## TC Mental Health - Suicide Prevention and Crisis Service -24-hour Telephone Crisis Service

**Type of Program MD**

Prevention of suicides and violence through direct support to community by providing a 24 hour crisis line.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 94,023 | 94,023 |
| Revenues | 80,449 | 80,449 |
| Net Local | 13,574 | 13,574 |
| FTE | 5.3 | 5.3 |

## TC Mental Health - TST BOCES

**Type of Program DM**

Education and Training for Youth (re: Drug and Alcohol Abuse).

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 105,291 | 105,291 |
| Revenues | 105,291 | 105,291 |
| Net Local | 0 | 0 |
| FTE | 1.8 | 1.8 |

## TC Mental Health Clinic - Adult Services

**Type of Program MD**

This program's goals is to ameliorate the effect of a wide range of mental illnesses that affect individuals and families. This program is designed to provide and oversee clinical services to adults with acute psychiatric problems, intense situational issues that may affect psychological wellness, effects of trauma and abuse and other issues. Clinic treatment revolves around a specific treatment plan with goals and objectives, developed in collaboration with the treatment team and the client. Treatment may include psychopharmacology, psychotherapy, and/or case management. Therapy approach will be determined by diagnosis, severity of impairment, and client response. The Adult program works to a greater extent with individuals whose illness can be managed over a shorter period of time, who can benefit from medication management without other care management services and who may need longer term care but do not have illnesses such as schizophrenia.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 730,565 | 811,677 |
| Revenues | 563,318 | 695,653 |
| Net Local | 167,147 | 116,024 |
| FTE | 4.15 | 4.15 |

## TC Mental Health Clinic - Assessment Program

**Type of Program MD**

The program functions as a Single Entry Point to all Tompkins County Mental Health Clinical Services and provides comprehensive, timely, quality mental health assessments, crisis intervention, psychotherapy, consultations, and referrals to appropriate programs. The professional staff provides assessment, planning, implementation, and evaluation of care towards: diagnosis and treatment, teaching and consultation, client advocacy and coordination, and management of care and services. At the initial phone contact, when a client reports mental health problems, an appointment for the initial assessment is arranged. After a comprehensive assessment, the evaluation is presented to the Treatment Team at the Assignment Meeting where representatives from all programs are present. Each client is assigned to a primary therapist and/or a psychiatrist. Other recommendations may include referrals to community agencies including coordination of housing services (such as Lakeview, Cayuga Addiction Recovery Services, Alcohol/Drug Council, and the Advocacy Center).

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 366,795 | 407,574 |
| Revenues | 158,225 | 195,396 |
| Net Local | 208,570 | 212,178 |
| FTE | 3 | 4 |

## TC Mental Health Clinic - Children and Youth

**Type of Program MD**

Provides care and treatment for children, adolescents, and their families to ameliorate the impact of multiple types of mental health challenges. The Children and Youth Program is a NYS licensed outpatient treatment program and designated a Clinic Plus program for Children and Families. Services include psychiatric evaluation/assessment, psychological evaluation, social/family/home evaluation, behavior evaluation, medical assessments, and alcohol and substance abuse screening. In addition this program works closely with school districts to provide onsite services and is part of a Public Health Screening initiative that provides free screenings to families regarding social/emotional concerns. Also provided are services to Tompkins County Family Court in the form of mandated evaluations and treatment of children and their families referred by the Court.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 503,112 | 597,938 |
| Revenues | 481,772 | 514,680 |
| Net Local | 121,340 | 83,258 |
| FTE | 4 | 4 |

## TC Mental Health Clinic - Co-occuring Treatment Program

**Type of Program MD**

Help ameliorate mental health challenges for clients of the Cayuga Addiction Recovery Services Residential Facility by providing Integrated Mental Health Care along with Substance Use Disorder Treatment. Mental Health care is provided by the staff of the TC MH Clinic.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 155,002 | 175,714 |
| Revenues | 133,118 | 164,390 |
| Net Local | 21,884 | 11,324 |
| FTE | 1.08 | 1.08 |

## TC Mental Health Clinic - Intensive Outpatient Program (IOP)

**Type of Program MD**

The Intensive Oupatient Program is a highly structured program in which people participate three days per week, three hours per day. The Program provides services for those who have problems which might likely lead to in-patient admission, and people being discharged from in-patient treatment who need an intensive outpatient program. It is based on the Evidenced Based Dialectical Behioral Therpy model. Candidates for IDPT typically need more structure and support than the Mental Health Clinic can provide and need to start services quickly (two to three days or less), and are not good candidates for traditional Continuing Day Treatment (their problems are severe and acute, with major periods of low functioning mixed with periods of higher functioning and higher potential for restoration of function in a time span of eight - sixteen weeks).

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 140,380 | 155,987 |
| Revenues | 88,539 | 109,339 |
| Net Local | 51,841 | 46,648 |
| FTE | 1.5 | 1.5 |

## TC Mental Health Clinic - Outpatient

**Type of Program MD**

This program is designed to assist and help individuals and families in the community with the most severe psychiatric conditions such as schizophrenia, severe bi-polar disorder, major depression and severe personality disorders. This program is designed to provide and oversee clinical services to adults with acute psychiatric problems and/or with recurrent acute episodes of disability in the context of chronic psychiatric conditions. All of these conditions cause a high frequency of suicide attempts, substance dependence, psychiatric hosptalizations, inability to work, and loss of parental rights. This program's purpose is to enhance patients' strengths to improve functioning and decrease adverse events in this highly vulnerable population. Clinic treatment revolves around a specific treatment plan with goals and objectives, developed in collaboration with the treatment team and the client. Treatment may include psychopharmacology, psychotherapy, and/or case management. Therapy approach will be determined by diagnosis, severity of impairment, and client response.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 1,683,766 | 1,870,982 |
| Revenues | 1,173,139 | 1,448,736 |
| Net Local | 510,627 | 422,246 |
| FTE | 12.67 | 12.67 |

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# Personnel Department

The Personnel Department administers the Civil Service Program for all County departments, BOCES, Tompkins Cortland Community College, Towns and Villages, and area school districts including recruitment, testing, and notification functions. Serves as the lead for diversity initiatives including recruitment, retention, employee orientation, and training. The department administers the County's benefits program, which encompasses health insurance, workers' compensation, disability, flexible benefits, deferred compensation, and retirement programs. The Personnel Department operations also include contract negotiations, disciplinary, grievance, and arbitration issues and actions.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 378,771 | 411,285 | 390,741 | 404,704 | 39,131 | 15,656 | 420,360 |
| Premium Pay | 1,450 | 2,850 | 2,900 | 2,950 | 0 | 0 | 2,950 |
| Fringe Benefits | 182,506 | 219,594 | 233,823 | 231,955 | 22,158 | 8,909 | 240,864 |
| Other Capital Equip | 7,355 | 1,394 | 1,750 | 1,750 | 0 | 0 | 1,750 |
| Other Supplies | 4,601 | 4,721 | 8,032 | 8,031 | 0 | 0 | 8,031 |
| Travel Training | 2,500 | 1,452 | 70,000 | 82,000 | 0 | 0 | 82,000 |
| Professional Services | 64,152 | 77,490 | 76,000 | 48,700 | 0 | 0 | 48,700 |
| All Other Contr. Svcs | 976 | 1,065 | 0 | 1,200 | 0 | 0 | 1,200 |
| Program Expense | 11,190 | 10,136 | 13,500 | 13,500 | 0 | 0 | 13,500 |
| Utilities | 862 | 797 | 1,500 | 1,500 | 0 | 0 | 1,500 |
| Rent | 890 | 0 | 500 | 500 | 0 | 0 | 500 |
| Other | 4,200 | 3,914 | 5,500 | 5,500 | 0 | 0 | 5,500 |
| **Total Expenditures** | **659,453** | **734,698** | **804,246** | **802,290** | **61,289** | **24,565** | **826,855** |
| **Revenues** | | | | | | | |
| **Total Revenues** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Department Net Local** | **659,453** | **734,698** | **804,246** | **802,290** | **61,289** | **24,565** | **826,855** |

# Personnel Department

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Administrative Services Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Commissioner of Personnel | 1.00 | 0.77 | 0.77 | 0.77 | 0.77 | 0.00 | 0.00 | 0.77 |
| Deputy Commissioner of Personnel | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Employee Benefits Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Personnel Assistant | 3.00 | 3.00 | 2.00 | 3.00 | 3.00 | 1.00 | 0.50 | 3.50 |
| Secretary | 0.00 | 0.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | **7.00** | **6.77** | **6.77** | **6.77** | **6.77** | **1.00** | **0.50** | **7.27** |

# Personnel Department

1430 - PERSONNEL

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 378,771 | 411,285 | 390,741 | 404,704 | 39,131 | 15,656 | 420,360 |
| Premium Pay | 1,450 | 2,850 | 2,900 | 2,950 | 0 | 0 | 2,950 |
| Fringe Benefits | 182,506 | 219,594 | 233,823 | 231,955 | 22,158 | 8,909 | 240,864 |
| Other Capital Equip | 7,355 | 1,394 | 1,750 | 1,750 | 0 | 0 | 1,750 |
| Other Supplies | 4,601 | 4,721 | 8,032 | 8,031 | 0 | 0 | 8,031 |
| Travel Training | 1,560 | 1,452 | 70,000 | 82,000 | 0 | 0 | 82,000 |
| Professional Services | 33,166 | 77,490 | 76,000 | 48,700 | 0 | 0 | 48,700 |
| All Other Contr. Svcs | 976 | 1,065 | 0 | 1,200 | 0 | 0 | 1,200 |
| Program Expense | 11,190 | 10,136 | 13,500 | 13,500 | 0 | 0 | 13,500 |
| Utilities | 862 | 797 | 1,500 | 1,500 | 0 | 0 | 1,500 |
| Rent | 890 | 0 | 500 | 500 | 0 | 0 | 500 |
| Other | 4,200 | 3,914 | 5,500 | 5,500 | 0 | 0 | 5,500 |
| **Total Expenditures** | **627,527** | **734,698** | **804,246** | **802,290** | **61,289** | **24,565** | **826,855** |
| **Budgeting Unit Net Local** | **627,527** | **734,698** | **804,246** | **802,290** | **61,289** | **24,565** | **826,855** |

# Personnel Department

1987 - INSERVICE TRAINING

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Travel Training | 940 | 0 | 0 | 0 | 0 | 0 | 0 |
| Professional Services | 30,986 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **31,926** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **31,926** | **0** | **0** | **0** | **0** | **0** | **0** |

# Personnel Department

## Over Target Request(s)

OTR# 41

**Priority 1** Partial Funding for a Personnel Assistant position

**Reason for request** The data input to the current payroll system is much more time consuming than in the past, because of both the program itself and the number of people being processed through it. Personnel's workload has increased dramatically with the civil service tracking requirements for additional positions in the towns, villages, school districts, special districts, community college, and libraries. In addition, the data input for health insurance into the payroll system is now input by Personnel staff whereas in the past it was a input by the Payroll office staff. Newly implemented Corporate Compliance requirement for all County employees is maintained by Personnal staff.

**Effect if not funded** Personnel will not be able to maintain the high level of the required civil service tracking, exceptional customer service, application processing, exam administration, health benefits administration and other services we currently provide to Tompkins County residents, employees and other customers.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 1430 | 51000333 | PERSONNEL ASST | 39,131 | Target | 15,656 | Target |
| 1430 | 58800 | FRINGES | 22,158 | Target | 8,909 | Target |
| | | | **61,289** | | **24,565** | |
| | | **Personnel Department Total** | **61,289** | | **24,565** | |

# Personnel Department

## Program Summary

### Civil Service Administration

**Type of Program MM**

Payroll Certification, Employee Tracking (Roster Cards), Position Control, Examinations, Application Processing, discipline/grievance/arbitration issues and actions, labor relations/contract negotiations, and diversity initiatives.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 532,916 | 557,568 |
| Revenues | 0 | 0 |
| Net Local | 532,916 | 557,568 |
| FTE | 5.75 | 5.77 |

### Employee Benefit Administration

**Type of Program DM**

Health Insurance, Worker's Compensation, Disability, Flex Benefits, and Retirement.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 111,892 | 116,342 |
| Revenues | 0 | 0 |
| Net Local | 111,892 | 116,342 |
| FTE | 1 | 1 |

## Training

**Type of Program DD**

To provide a centralized training program for Tompkins County.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 60,438 | 128,380 |
| Revenues | 0 | 0 |
| Net Local | 60,438 | 128,380 |
| FTE | .25 | .25 |

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# Planning Department

The Department is charged by the County Charter with preparing a comprehensive plan for the development of the county; collecting and distributing data and information on the County's population, land use, housing, environment, and community facilities; preparing planning studies and analyses; and acting as a resource for county agencies and communities seeking funding from sources other than County government. The Department's focus is on implementing the Tompkins County Comprehensive Plan, the Comprehensive Plan's priority action plan, and related strategies in the areas of housing, energy, conservation, development, and tourism.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 510,203 | 465,671 | 513,278 | 458,529 | 14,851 | 14,851 | 473,380 |
| Overtime | 0 | 332 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 1,723 | 3,364 | 2,800 | 2,350 | 0 | 0 | 2,350 |
| Fringe Benefits | 245,726 | 248,948 | 306,550 | 262,240 | 4,470 | 4,470 | 266,710 |
| Other Capital Equip | 2,636 | 9,560 | 5,721 | 3,000 | 0 | 0 | 3,000 |
| Vehicle Fuel and Maint | 981 | 648 | 2,950 | 2,950 | 0 | 0 | 2,950 |
| Other Supplies | 6,183 | 4,636 | 5,100 | 5,900 | 0 | 0 | 5,900 |
| Travel Training | 3,598 | 1,817 | 5,781 | 7,712 | 0 | 0 | 7,712 |
| Professional Services | 86,808 | 1,047,162 | 49,350 | 35,250 | 10,000 | 10,000 | 45,250 |
| All Other Contr. Svcs | 5,199 | 3,243 | 6,300 | 6,300 | 0 | 0 | 6,300 |
| Program Expense | 101,948 | 168,450 | 304,326 | 259,678 | 62,000 | 62,000 | 321,678 |
| Utilities | 962 | 889 | 1,275 | 1,275 | 0 | 0 | 1,275 |
| Rent | 0 | 25 | 75 | 195 | 0 | 0 | 195 |
| Other | 6,583 | 5,976 | 5,820 | 6,065 | 0 | 0 | 6,065 |
| Applied Rollover | 0 | 0 | -48,246 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **972,550** | **1,960,721** | **1,161,080** | **1,051,444** | **91,321** | **91,321** | **1,142,765** |
| **Revenues** | | | | | | | |
| Federal Aid | 56,480 | 114,849 | 198,895 | 163,819 | 0 | 0 | 163,819 |
| State Aid | 27,854 | 1,053,851 | 53,100 | 59,800 | 0 | 0 | 59,800 |
| Local Revenues | 0 | 0 | 0 | 23,053 | 0 | 0 | 23,053 |
| Other Revenues | 93,556 | 46,593 | 19,000 | 19,000 | 0 | 0 | 19,000 |
| Interfund Transf & Rev | 2,705 | 27,687 | 119,435 | 12,665 | 0 | 0 | 12,665 |
| **Total Revenues** | **180,595** | **-1,242,980** | **390,430** | **278,337** | **0** | **0** | **278,337** |
| **Department Net Local** | **791,955** | **717,741** | **770,650** | **773,107** | **91,321** | **91,321** | **864,428** |

# Planning Department

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Administrative Assistant | 0.00 | 0.00 | 0.00 | 0.00 | 0.50 | 0.00 | 0.00 | 0.50 |
| Commissioner | 0.50 | 0.94 | 0.94 | 0.94 | 0.94 | 0.06 | 0.06 | 1.00 |
| Deputy Commissioner of Planning | 1.00 | 0.94 | 0.94 | 0.94 | 0.94 | 0.06 | 0.06 | 1.00 |
| GIS Analyst | 0.88 | 0.88 | 0.88 | 0.88 | 0.88 | 0.00 | 0.00 | 0.88 |
| Planner | 0.00 | 0.88 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Principal Account Clerk/Typist | 1.00 | 0.88 | 0.94 | 0.94 | 0.88 | 0.00 | 0.00 | 0.88 |
| Principal Planner | 1.00 | 0.94 | 0.94 | 0.94 | 1.00 | 0.00 | 0.00 | 1.00 |
| Project Assistant | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Secretary | 1.00 | 1.00 | 0.94 | 0.94 | 0.00 | 0.00 | 0.00 | 0.00 |
| Senior Planner | 2.75 | 3.56 | 3.21 | 3.31 | 2.94 | 0.06 | 0.06 | 3.00 |
| | **8.13** | **10.00** | **8.78** | **8.87** | **8.06** | **0.19** | **0.18** | **8.24** |

# Planning Department

8020 - COMMUNITY PLANNING

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 478,671 | 465,671 | 513,278 | 458,529 | 14,851 | 14,851 | 473,380 |
| Overtime | 0 | 332 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 1,723 | 3,364 | 2,800 | 2,350 | 0 | 0 | 2,350 |
| Fringe Benefits | 230,590 | 248,948 | 306,550 | 262,240 | 4,470 | 4,470 | 266,710 |
| Other Capital Equip | 2,636 | 9,560 | 5,381 | 2,360 | 0 | 0 | 2,360 |
| Vehicle Fuel and Maint | 981 | 648 | 2,950 | 2,950 | 0 | 0 | 2,950 |
| Other Supplies | 6,183 | 4,613 | 4,250 | 5,110 | 0 | 0 | 5,110 |
| Travel Training | 2,387 | 345 | 2,812 | 2,723 | 0 | 0 | 2,723 |
| Professional Services | 31,538 | 0 | 19,100 | 10,000 | 10,000 | 10,000 | 20,000 |
| All Other Contr. Svcs | 5,199 | 3,243 | 6,300 | 6,300 | 0 | 0 | 6,300 |
| Program Expense | 4,400 | 100 | 2,600 | 19,948 | 20,000 | 20,000 | 39,948 |
| Utilities | 962 | 889 | 1,275 | 1,275 | 0 | 0 | 1,275 |
| Rent | 0 | 25 | 25 | 25 | 0 | 0 | 25 |
| Other | 5,083 | 4,476 | 4,155 | 4,400 | 0 | 0 | 4,400 |
| Applied Rollover | 0 | 0 | -3,246 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **770,353** | **742,214** | **868,230** | **778,210** | **49,321** | **49,321** | **827,531** |
| **Revenues** | | | | | | | |
| State Aid | 0 | 79,500 | 28,100 | 19,800 | 0 | 0 | 19,800 |
| Local Revenues | 0 | 0 | 0 | 23,053 | 0 | 0 | 23,053 |
| Other Revenues | 61,556 | 35,799 | 4,000 | 4,000 | 0 | 0 | 4,000 |
| Interfund Transf & Rev | 2,705 | 27,687 | 117,230 | 10,000 | 0 | 0 | 10,000 |
| **Total Revenues** | **64,261** | **142,986** | **149,330** | **56,853** | **0** | **0** | **56,853** |
| **Budgeting Unit Net Local** | **706,092** | **599,228** | **718,900** | **721,357** | **49,321** | **49,321** | **770,678** |

# Planning Department

8022 - TOURISM PLANNING AND PROGRAM DEVELOPM

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Other Capital Equip | 0 | 0 | 340 | 640 | 0 | 0 | 640 |
| Other Supplies | 0 | 23 | 850 | 790 | 0 | 0 | 790 |
| Travel Training | 0 | 177 | 800 | 900 | 0 | 0 | 900 |
| Rent | 0 | 0 | 50 | 170 | 0 | 0 | 170 |
| Other | 0 | 0 | 165 | 165 | 0 | 0 | 165 |
| **Total Expenditures** | **0** | **200** | **2,205** | **2,665** | **0** | **0** | **2,665** |
| **Revenues** | | | | | | | |
| Other Revenues | 0 | 200 | 0 | 0 | 0 | 0 | 0 |
| Interfund Transf & Rev | 0 | 0 | 2,205 | 2,665 | 0 | 0 | 2,665 |
| **Total Revenues** | **0** | **200** | **2,205** | **2,665** | **0** | **0** | **2,665** |
| **Budgeting Unit Net Local** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |

# Planning Department

8027 - GOVERNMENT PLANNING

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 31,532 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 15,136 | 0 | 0 | 0 | 0 | 0 | 0 |
| Travel Training | 1,211 | 1,295 | 2,169 | 4,089 | 0 | 0 | 4,089 |
| Professional Services | 55,270 | 1,047,162 | 30,250 | 25,250 | 0 | 0 | 25,250 |
| Program Expense | 97,548 | 168,350 | 286,726 | 224,730 | 42,000 | 42,000 | 266,730 |
| Other | 1,500 | 1,500 | 1,500 | 1,500 | 0 | 0 | 1,500 |
| Applied Rollover | 0 | 0 | -45,000 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **202,197** | **1,218,307** | **275,645** | **255,569** | **42,000** | **42,000** | **297,569** |
| **Revenues** | | | | | | | |
| Federal Aid | 56,480 | 114,849 | 198,895 | 163,819 | 0 | 0 | 163,819 |
| State Aid | 27,854 | 974,351 | 25,000 | 40,000 | 0 | 0 | 40,000 |
| Other Revenues | 32,000 | 5,000 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **116,334** | **1,094,200** | **223,895** | **203,819** | **0** | **0** | **203,819** |
| **Budgeting Unit Net Local** | **85,863** | **124,107** | **51,750** | **51,750** | **42,000** | **42,000** | **93,750** |

# Planning Department

8710 - COUNTY FORESTRY

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 0 | 0 | 15,000 | 15,000 | 0 | 0 | 15,000 |
| **Total Expenditures** | **0** | **0** | **15,000** | **15,000** | **0** | **0** | **15,000** |
| **Revenues** | | | | | | | |
| Other Revenues | 0 | 5,594 | 15,000 | 15,000 | 0 | 0 | 15,000 |
| **Total Revenues** | **0** | **5,594** | **15,000** | **15,000** | **0** | **0** | **15,000** |
| **Budgeting Unit Net Local** | **0** | **-5,594** | **0** | **0** | **0** | **0** | **0** |

# Planning Department

## Over Target Request(s)

OTR# 42

**Priority 1** Bring all planners back to 40 hours per week.

**Reason for request** Over the years, the Department has steadily decreased the number of FTE professional planners on staff available to work on the full range of planning programs. Since 2004, this number has fallen from 6.12 to 4.875, a 20% reduction in ten years. This request would partially restore this loss, resulting in 5.125 professional planners on staff not dedicated to a single program.

**Effect if not funded** As the number of planners in the office has decreased over the years, the Department has been less able to pursue a number of activities, including providing additional assistance to agencies seeking grant funds from federal and state sources; providing support to county administration, other county departments and the legislature on emerging issues; and providing a significant amount of staff support to local municipalities updating their comprehensive plans and related land use regulations.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 8020 | 51000097 | COMM PLAN COMM SUS | 6,763 | Target | 6,763 | Target |
| 8020 | 51000283 | DEP COMM PLANNING | 4,618 | Target | 4,618 | Target |
| 8020 | 51000609 | SR.PLANNER | 3,470 | Target | 3,470 | Target |
| 8020 | 58800 | FRINGES | 4,470 | Target | 4,470 | Target |
| | | | **19,321** | | **19,321** | |

OTR# 43

**Priority 2** Update the 2004 Tompkins County Comprehensive Plan

**Reason for request** The Tompkins County Comprehensive Plan was adopted in 2004 and was amended with an additional element (Energy and Greenhouse Gas Emissions) in 2008. The Plan provides that within five years an evaluation of the success and effectiveness of plan implementation would be conducted and that "at ten year intervals a more complete review of the Plan's principles, policies and underlying analysis will also be undertaken." The five year assessment occurred in 2009 and in early 2013, the Department determined that the Plan did need to be updated to reflect changing conditions in the County. In particular, the impacts of the economic recession on underlying assumptions needs to be assessed, the threat of gas drilling needs to be addressed in the plan, and emerging issues such as sustainability, climate change adaptation and community resiliency should be considered. Elements that could not be addressed in the original plan due to resource constraints will also be considered for addition to an updated plan and a review of recent local and regional plans will be conducted to identify synergies and opportunities for collaboration.

**Effect if not funded** The requested funds would be used to cover the cost of an aggressive public outreach effort, any required consultant assistance that may be needed to analyze issues and trends in the county, and the cost of printing the updated plan. Without this additional funding, a more limited review of the comprehensive plan could be conducted but resources would likely be inadequate to appropriately address new topic areas.x

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 8020 | 54400 | PROGRAM EXPENSE | 20,000 | One-Time | 20,000 | One-Time |
| 8020 | 54442 | PROFESSIONAL SERVICES | 10,000 | One-Time | 10,000 | One-Time |
| | | | **30,000** | | **30,000** | |

OTR# 44

**Priority 3** Energy Program Matching Fund

**Reason for request** The Energy Program Matching Fund was originally established as a two-year program in 2011 using Planning Department rollover funds with $30,000 for each of the two years.

**Effect if not funded** The matching funds have been used for multiple projects to implement the County's Energy Strategy, including (1) hiring interns to work on the Energy Road Map and on the Sustainability Center, (2) providing matching funds for grants, (3) hiring a consultant to complete a USEPA Brownfield grant application, and (4) helping to fund a feasibility study for a combined heat and power system on West Hill. Potential use of the funds in 2014 include expanding the Solarize program county-wide, hiring experts to review and truth-check the energy road map assumptions and calculations and exploring the feasibility of creating a PACE Commercial program..

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 8027 | 54400 | PROGRAM EXPENSE | 20,000 | One-Time | 20,000 | One-Time |
| | | | **20,000** | | **20,000** | |

OTR# 45

**Priority 4** DOT Site Feasibility Study

**Reason for request** Tompkins County has worked for over 15 years to try to facilitate the move of the NYS DOT maintenance facility from the waterfront in the City of Ithaca to allow redevelopment of the site for more appropriate water-related or enhanced land uses that could contribute to the local economy. Although in 2006 DOT publicly committed to moving the facility within 5 to 7 years no action has been taken to date. It appears that some funding from outside of DOT will be required to facilitate this move. To justify such a funding request it will be necessary to have firm estimates of the cost of the move, the redevelopment potential of the site and financing mechanisms that could make the move feasible. There is an opportunity through the State's CFA process to request funding for up to 50% of the cost of a feasibility study. The City of Ithaca has tentatively agreed to provide $22,000 in cash match and in-kind match. This OTR would allow the County to provide the other half of the required cash match for the grant.

**Effect if not funded** If the feasibility study grant is approved and the local match is not available we would have to refuse the grant. This would likely delay by many years the opportunity to move the DOT facility.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 8027 | 54400 | PROGRAM EXPENSE | 22,000 | One-Time | 22,000 | One-Time |
| | | | **22,000** | | **22,000** | |
| | | **Planning Department Total** | **91,321** | | **91,321** | |

# Planning Department

## Program Summary

### Affordable Housing

**Type of Program DM**

Promote the implementation of the Tompkins County Housing Strategy (2007) by providing professional planning support, pursuing and administering grants, and coordinating programs and projects.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 70,879 | 67,478 |
| Revenues | 15,000 | 10,000 |
| Net Local | 55,879 | 57,478 |
| FTE | .6 | .7 |

### Community Sustainability

**Type of Program DD**

Pursue the triple goals of economic vitality, environmental quality, and social equity by supporting community sustainability efforts and leading the County's internal sustainability program.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 91,379 | 64,153 |
| Revenues | 25,567 | 0 |
| Net Local | 65,812 | 64,153 |
| FTE | 1 | .5 |

## Comprehensive Planning

**Type of Program DM**

Promote the implementation of the Tompkins County Comprehensive Plan (2004. Amended 2008) by providing professional planning support, pursuing and administering grants, and coordinating programs and projects.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 198,874 | 242,903 |
| Revenues | 0 | 0 |
| Net Local | 198,874 | 242,903 |
| FTE | 1.7 | 1.7 |

## County Government Planning

**Type of Program MD**

Provide professional planning services to the County as an organization including issue research and analysis, pursuing grant opportunities, and managing projects.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 232,738 | 275,285 |
| Revenues | 148,100 | 164,300 |
| Net Local | 84,638 | 110,985 |
| FTE | 1 | 1.0 |

## Development Focus Areas

**Type of Program DD**

Promote the implementation of the Tompkins County Development Focus Areas Strategy (draft pending, 2012) by providing professional planning support, pursuing and administering grants, and coordinating programs and projects.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 76,200 | 22,686 |
| Revenues | 0 | 0 |
| Net Local | 76,200 | 22,686 |
| FTE | .4 | .2 |

## Energy and Greenhouse Gas Emissions

**Type of Program DD**

Promote the implementation of the Tompkins County 2020 Energy Strategy (2010) by providing professional planning support, pursuing and administering grants, and coordinating programs and projects.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 226,741 | 126,986 |
| Revenues | 110,895 | 75,819 |
| Net Local | 115,846 | 51,167 |
| FTE | .7 | .7 |

## Natural Resources Conservation

**Type of Program DD**

Promote the implementation of the Tompkins County Conservation Plan, Parts I (2007) and II (2010), and the Tompkins County Conservation Strategy (draft pending, 2012) by providing professional planning support, pursuing and administering grants, and coordinating programs and projects.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 116,864 | 117,767 |
| Revenues | 0 | 0 |
| Net Local | 116,864 | 117,767 |
| FTE | .9 | .9 |

## Support Activities

**Type of Program DD**

Undertake activities that support a variety of program areas within the Department and in the county as a whole, including administration of the Environmental Management Council, Planning Advisory Board, and Water Resources Council; maintaining data and maps on population, land use, housing, environment, community facilities, and infrastructure; and providing information to the public, municipalities, and other departments.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 91,336 | 134,186 |
| Revenues | 11,000 | 2,000 |
| Net Local | 80,336 | 132,186 |
| FTE | 1 | 1.1 |

## Tourism Planning and Management

**Type of Program DD**

Promote the implementation of the Tompkins County Strategic Tourism Plan (2012) by providing professional planning support, pursuing and administering grants, and coordinating programs and projects.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 104,435 | 101,943 |
| Revenues | 104,435 | 101,943 |
| Net Local | 0 | 0 |
| FTE | 1.2 | 1.2 |

# Probation and Community Justice Department

The Department of Probation and Community Justice provides the following mandatory services, stipulated within the Executive Law, as follows: (1) Intake, defined as a service for Family Court cases, designed to resolve problems on a voluntary basis and refer only those matters that require Court intervention; (2) Investigations, defined as a service whereby Probation Officers look into the legal and social background of persons who have been convicted of crimes, or of those charged with violations of articles within the Family Court Act, or of persons interested in finalizing a private adoption, in order to offer a recommendation to the Court with regard to sentence or disposition; (3) Supervision, defined as the monitoring of individuals sentenced to or placed on Probation, for the purpose of guaranteeing their compliance with specific Court-ordered conditions. The Probation Department also offers discretionary services including a wide range of alternative programs, designed to function together as a system of graduated sanctions. The services include differential supervision, community service, specialized caseloads, electronic monitoring, drug courts, and day reporting. Additionally, probation officers conduct drug testing and monitor compliance. When probationers fail to comply with their conditions of Probation, officers are charged with the responsibility of reporting to the courts and, if necessary, filing a Violation of Probation. Additionally, clients who perform well while under supervision are recommended for early, honorable discharge from Probation.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 2,004,237 | 1,998,738 | 1,946,449 | 1,986,890 | 0 | 0 | 1,986,890 |
| Overtime | 0 | 252 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 17,478 | 28,789 | 10,875 | 10,100 | 0 | 0 | 10,100 |
| Fringe Benefits | 970,424 | 1,076,835 | 1,162,650 | 1,136,287 | 0 | 0 | 1,136,287 |
| Automotive Equipment | 0 | 28,947 | 0 | 0 | 0 | 0 | 0 |
| Other Capital Equip | 21,800 | 16,764 | 10,720 | 10,500 | 0 | 0 | 10,500 |
| Vehicle Fuel and Maint | 5,287 | 5,160 | 6,500 | 6,400 | 0 | 0 | 6,400 |
| Other Supplies | 11,418 | 15,033 | 13,325 | 14,300 | 0 | 0 | 14,300 |
| Travel Training | 5,198 | 3,502 | 10,180 | 3,400 | 6,000 | 6,000 | 9,400 |
| Professional Services | 63,514 | 56,186 | 77,840 | 68,570 | 0 | 0 | 68,570 |
| All Other Contr. Svcs | 13,721 | 10,884 | 9,918 | 2,200 | 0 | 0 | 2,200 |
| Program Expense | 429 | 986 | 1,218 | 1,692 | 0 | 0 | 1,692 |
| Utilities | 10,428 | 10,091 | 13,500 | 13,300 | 0 | 0 | 13,300 |
| Other | 20,009 | 19,674 | 23,500 | 21,250 | 0 | 0 | 21,250 |
| Applied Rollover | 0 | 0 | -7,870 | 0 | -6,000 | 0 | 0 |
| **Total Expenditures** | **3,143,943** | **3,271,841** | **3,278,805** | **3,274,889** | **0** | **6,000** | **3,280,889** |
| **Revenues** | | | | | | | |
| State Aid | 357,234 | 265,317 | 339,589 | 339,589 | 0 | 0 | 339,589 |
| Local Revenues | 42,918 | 36,805 | 30,800 | 36,300 | 0 | 0 | 36,300 |
| Other Revenues | 315,126 | 241,735 | 310,529 | 303,593 | 0 | 0 | 303,593 |
| **Total Revenues** | **715,278** | **-543,857** | **680,918** | **679,482** | **0** | **0** | **679,482** |
| **Department Net Local** | **2,428,665** | **2,727,984** | **2,597,887** | **2,595,407** | **0** | **6,000** | **2,601,407** |

# Probation and Community Justice Department

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Administrative Assistant-Level 3 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Administrative Services Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Deputy Probation Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Microcomputer Specialist | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Probation Administrator | 1.00 | 1.00 | 1.00 | 0.54 | 0.54 | 0.00 | 0.00 | 0.54 |
| Probation Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Probation Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Probation Officer | 12.00 | 12.00 | 13.00 | 12.00 | 12.00 | 0.00 | 0.00 | 12.00 |
| Probation Supervisor | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 0.00 | 0.00 | 3.00 |
| Registered Professional Nurse | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Security Officer | 1.50 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Senior Account Clerk/Typist | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Senior Probation Officer | 8.00 | 8.00 | 6.00 | 6.00 | 6.00 | 0.00 | 0.00 | 6.00 |
| Senior Typist | 0.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Support Staff | 2.60 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Systems Analyst | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Work Project Supervisor | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | 0.00 | 2.00 |
| Workforce Development Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| | **37.10** | **36.00** | **35.00** | **33.54** | **33.54** | **0.00** | **0.00** | **33.54** |

# Probation and Community Justice Department

3140 - PLNG. & COORD. (PROBAT.)

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 173,265 | 167,635 | 150,670 | 153,089 | 0 | 0 | 153,089 |
| Premium Pay | 0 | 1,325 | 1,075 | 1,075 | 0 | 0 | 1,075 |
| Fringe Benefits | 83,167 | 89,820 | 90,137 | 87,719 | 0 | 0 | 87,719 |
| Program Expense | 0 | 0 | 54 | 142 | 0 | 0 | 142 |
| **Total Expenditures** | **256,432** | **258,780** | **241,936** | **242,025** | **0** | **0** | **242,025** |
| **Revenues** | | | | | | | |
| State Aid | 25,522 | 19,127 | 21,245 | 22,032 | 0 | 0 | 22,032 |
| Other Revenues | 35,704 | 37,707 | 38,857 | 39,005 | 0 | 0 | 39,005 |
| **Total Revenues** | **61,226** | **56,834** | **60,102** | **61,037** | **0** | **0** | **61,037** |
| **Budgeting Unit Net Local** | **195,206** | **201,946** | **181,834** | **180,988** | **0** | **0** | **180,988** |

# Probation and Community Justice Department

3141 - ALTERNATIVES TO INCARC.

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 533,479 | 506,140 | 513,587 | 524,278 | 0 | 0 | 524,278 |
| Premium Pay | 2,821 | 4,498 | 3,810 | 3,830 | 0 | 0 | 3,830 |
| Fringe Benefits | 257,425 | 272,797 | 307,333 | 300,493 | 0 | 0 | 300,493 |
| Automotive Equipment | 0 | 28,947 | 0 | 0 | 0 | 0 | 0 |
| Other Capital Equip | 4,539 | 3,312 | 2,320 | 2,100 | 0 | 0 | 2,100 |
| Vehicle Fuel and Maint | 5,287 | 5,160 | 6,500 | 6,400 | 0 | 0 | 6,400 |
| Other Supplies | 1,562 | 2,168 | 1,875 | 2,040 | 0 | 0 | 2,040 |
| Travel Training | 1,114 | 674 | 2,280 | 750 | 1,500 | 1,500 | 2,250 |
| Professional Services | 24,402 | 20,546 | 35,600 | 26,330 | 0 | 0 | 26,330 |
| All Other Contr. Svcs | 85 | 85 | 300 | 200 | 0 | 0 | 200 |
| Program Expense | 13 | 150 | 174 | 250 | 0 | 0 | 250 |
| Utilities | 3,223 | 3,440 | 4,000 | 3,450 | 0 | 0 | 3,450 |
| Other | 6,645 | 6,353 | 8,150 | 6,650 | 0 | 0 | 6,650 |
| Applied Rollover | 0 | 0 | -7,870 | 0 | -1,500 | 0 | 0 |
| **Total Expenditures** | **840,595** | **854,270** | **878,059** | **876,771** | **0** | **1,500** | **878,271** |
| **Revenues** | | | | | | | |
| State Aid | 108,892 | 73,112 | 93,846 | 96,106 | 0 | 0 | 96,106 |
| Local Revenues | 942 | 658 | 760 | 760 | 0 | 0 | 760 |
| Other Revenues | 583 | 4,306 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **110,417** | **78,076** | **94,606** | **96,866** | **0** | **0** | **96,866** |
| **Budgeting Unit Net Local** | **730,178** | **776,194** | **783,453** | **779,905** | **0** | **1,500** | **781,405** |

# Probation and Community Justice Department

3142 - PROBATION INTAKE/INVESTIG

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 1,201,628 | 1,228,030 | 1,180,241 | 1,205,532 | 0 | 0 | 1,205,532 |
| Premium Pay | 14,657 | 21,856 | 5,315 | 4,520 | 0 | 0 | 4,520 |
| Fringe Benefits | 583,817 | 662,212 | 704,220 | 688,520 | 0 | 0 | 688,520 |
| Other Capital Equip | 16,978 | 13,452 | 8,400 | 8,400 | 0 | 0 | 8,400 |
| Other Supplies | 5,123 | 8,005 | 6,500 | 8,160 | 0 | 0 | 8,160 |
| Travel Training | 4,020 | 2,695 | 7,500 | 2,250 | 4,500 | 4,500 | 6,750 |
| Professional Services | 16,331 | 14,470 | 17,280 | 17,280 | 0 | 0 | 17,280 |
| All Other Contr. Svcs | 340 | 340 | 1,200 | 800 | 0 | 0 | 800 |
| Program Expense | 416 | 836 | 697 | 1,000 | 0 | 0 | 1,000 |
| Utilities | 6,408 | 5,893 | 8,000 | 8,050 | 0 | 0 | 8,050 |
| Other | 13,323 | 13,321 | 15,150 | 14,400 | 0 | 0 | 14,400 |
| **Total Expenditures** | **1,863,041** | **1,971,110** | **1,954,503** | **1,958,912** | **0** | **4,500** | **1,963,412** |
| **Revenues** | | | | | | | |
| State Aid | 207,535 | 160,955 | 207,324 | 203,559 | 0 | 0 | 203,559 |
| Local Revenues | 40,955 | 35,416 | 30,040 | 35,540 | 0 | 0 | 35,540 |
| Other Revenues | 263,839 | 184,722 | 263,554 | 264,588 | 0 | 0 | 264,588 |
| **Total Revenues** | **512,329** | **381,093** | **500,918** | **503,687** | **0** | **0** | **503,687** |
| **Budgeting Unit Net Local** | **1,350,712** | **1,590,017** | **1,453,585** | **1,455,225** | **0** | **4,500** | **1,459,725** |

# Probation and Community Justice Department

3160 - ATI INITIATIVES

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 95,865 | 96,933 | 101,951 | 103,991 | 0 | 0 | 103,991 |
| Overtime | 0 | 252 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 0 | 1,110 | 675 | 675 | 0 | 0 | 675 |
| Fringe Benefits | 46,015 | 52,006 | 60,960 | 59,555 | 0 | 0 | 59,555 |
| Other Capital Equip | 283 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Supplies | 3,869 | 3,286 | 3,950 | 4,100 | 0 | 0 | 4,100 |
| Travel Training | 64 | 133 | 400 | 400 | 0 | 0 | 400 |
| Professional Services | 22,781 | 21,170 | 24,960 | 24,960 | 0 | 0 | 24,960 |
| All Other Contr. Svcs | 932 | 932 | 1,300 | 1,200 | 0 | 0 | 1,200 |
| Program Expense | 0 | 0 | 293 | 300 | 0 | 0 | 300 |
| Utilities | 797 | 758 | 1,500 | 1,800 | 0 | 0 | 1,800 |
| Other | 41 | 0 | 200 | 200 | 0 | 0 | 200 |
| **Total Expenditures** | **170,647** | **176,580** | **196,189** | **197,181** | **0** | **0** | **197,181** |
| **Revenues** | | | | | | | |
| State Aid | 15,285 | 12,123 | 17,174 | 17,892 | 0 | 0 | 17,892 |
| Local Revenues | 1,021 | 731 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **16,306** | **12,854** | **17,174** | **17,892** | **0** | **0** | **17,892** |
| **Budgeting Unit Net Local** | **154,341** | **163,726** | **179,015** | **179,289** | **0** | **0** | **179,289** |

# Probation and Community Justice Department

3989 - PLNG. & COORD. (CRM.JST.)

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Other Supplies | 782 | 1,574 | 1,000 | 0 | 0 | 0 | 0 |
| All Other Contr. Svcs | 9,998 | 9,527 | 7,118 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **10,780** | **11,101** | **8,118** | **0** | **0** | **0** | **0** |
| **Revenues** | | | | | | | |
| Other Revenues | 15,000 | 15,000 | 8,118 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **15,000** | **15,000** | **8,118** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **-4,220** | **-3,899** | **0** | **0** | **0** | **0** | **0** |

# Probation and Community Justice Department

3990 - DRUG CT SUPPORT GRNT

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Other Supplies | 82 | 0 | 0 | 0 | 0 | 0 | 0 |
| All Other Contr. Svcs | 2,366 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **2,448** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **2,448** | **0** | **0** | **0** | **0** | **0** | **0** |

# Probation and Community Justice Department

## Over Target Request(s)

OTR# 46

**Priority 1** Travel/Training

**Reason for request** Probation Officers are required by OPCA to complete 21 hours of training annually and a newly hired Probation Officer must complete three weeks of Probation Fundamentals in Albany. Staff is reimbursed their mileage to and from said training. This budget line also covers registration costs as well as any hotel expenses incurred as a result of the training. The entire OTR is proposed to be offset by our 2012 Certified Rollover funds.

**Effect if not funded** The department would be out of compliance with OPCA rules should staff fail to meet the 21 hour annual requirement. While efforts are made to find free local training and for staff to car pool and share hotel rooms when feasible, it is not always possible and funds are necessary to pay for these travel expenses and training registration fees.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 3141 | 54412 | TRAVEL/TRAINING | 1,500 | Target | 1,500 | Target |
| 3142 | 54412 | TRAVEL/TRAINING | 4,500 | Target | 4,500 | Target |
| 3142 | 54999 | ROLLOVER | -4,500 | One-Time | 0 | One-Time |
| 3141 | 54999 | ROLLOVER | -1,500 | One-Time | 0 | One-Time |
| | | | **0** | | **6,000** | |
| | | **Probation and Community Justice Department Total** | **0** | | **6,000** | |

# Probation and Community Justice Department

## Program Summary

### Community Service (ATI)

**Type of Program DM**

Community Service programming is consistent with the principles of restorative justice: provides a means to offer services of value to the community, enables offenders/youth to better understand how actions impact the victim/community, holds offenders/youth accountable for their behavior and teaches pro-social behavior. Relieves over crowding in the jail, assists non profit organizations who have limited resources and who rely on the program as it saves them thousands of dollars yearly, gives back to the community, provides DSS with work placement for public assistance recipients as required by state mandates.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 161,925 | 162,513 |
| Revenues | 52,138 | 53,033 |
| Net Local | 109,787 | 109,480 |
| FTE | 2.00 | 2.00 |

### Core Mandated Services

**Type of Program MM**

Requirement by law to provide the services of Intake (Family Court- JD and PINS), Investigations (Family and Criminal Courts) and Supervision (Family and Criminal Courts). These mandated services promote public safety and community protection, reduce recidivism, rehabilitate the offender, provide victim services, divert youth from entering the Family Court system, prevent placement of youth in foster and residential care, and strengthen families.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 2,599,190 | 2,601,202 |
| Revenues | 556,345 | 560,939 |
| Net Local | 2,042,845 | 2,040,263 |
| FTE | 26.46 | 26.45 |

## Day Reporting (ATI)

**Type of Program DD**

Structured half day program that provides an alternative to incarceration option for the courts. Benefits include increased community based supervision in an educational class format, GED preparation, employment services, referrals to services and enhanced family functioning. Participants are encouraged to take personal responsibility for their actions, repair the harm caused to their victims, their families and their communities, and develop skills to enable them to become more productive members of the community.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 196,189 | 196,558 |
| Revenues | 17,174 | 17,686 |
| Net Local | 179,015 | 178,871 |
| FTE | 2 | 2 |

## Drug Courts-Enhanced (ATI)

**Type of Program DM**

Alternative to Incarceration program for high risk chemically addicted felony and misdemeanor offenders that provides intensive case management by Probation Officers along with judicial oversight that includes incentives and sanctions. The Team approach to the program is holistic in nature and addresses all the needs of the offender in order to break the cycle of addiction and criminal behavior (fewer crimes being committed and more productive member of the community).

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 119,362 | 119,729 |
| Revenues | 12,505 | 12,818 |
| Net Local | 106,857 | 106,911 |
| FTE | 1.11 | 1.11 |

## Greatest Risk Supervision Program -ATI program (formerly Intensive Supervision Program or ISP)

**Type of Program DM**

Provide sentencing alternatives for greatest risk offenders who would otherwise be incarcerated, ensure public safety through restrictive supervision and monitoring, hold defendants accountable, promote law abiding behavior through reduced caseload sizes and intensive and effective case management.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 107,173 | 107,870 |
| Revenues | 25,494 | 25,642 |
| Net Local | 81,679 | 82,228 |
| FTE | 1 | 1 |

## Juvenile Intensive Supervision Program-Enhanced (JISP)

**Type of Program DM**

Provide Family Court with a dispositional alternative for adjudicated high risk juvenile population who might otherwise be placed in DSS custody or detention, ensure public safety through restrictive supervision and monitoring, hold respondents accountable, promote pro-social/law-abiding behavior through effective case management, and strengthen families.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 39,225 | 39,188 |
| Revenues | 4,105 | 4,202 |
| Net Local | 35,120 | 34,986 |
| FTE | .37 | .37 |

## Pre-Trial Release (PTR)

**Type of Program DM**

Facilitate judicial release decisions by providing the courts with standardized information about a defendant's risk of flight; facilitate release of defendants who would otherwise be incarcerated for want of resources; reduce unnecessary incarceration and associated costs; maximize court appearance rates of defendants released to PTR program under our supervision.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 47,623 | 47,829 |
| Revenues | 5,039 | 5,161 |
| Net Local | 42,584 | 42,668 |
| FTE | 0.6 | 0.6 |

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# Sheriff's Office

The Tompkins County Sheriff's Office in collaboration with surrounding community agencies, is an active participant in building and strengthening community partnerships that progressively foster the public safety interests of the County's residents and visitors. The Sheriff's Office team continually strives to inspire the confidence and respect of the community it serves, through all-inclusive leadership and accountability. The Sheriff's Office encourages innovative concepts that promote development in new directions, focus on achieving exceptional service to the public, and continually aim to be a model of excellence in the area of law enforcement.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 2,607,080 | 2,599,595 | 2,510,652 | 2,650,228 | 0 | 0 | 2,650,228 |
| Overtime | 119,889 | 90,196 | 322,260 | 341,223 | 0 | 0 | 341,223 |
| Premium Pay | 134,195 | 170,517 | 99,340 | 107,652 | 0 | 0 | 107,652 |
| Fringe Benefits | 1,373,360 | 1,548,319 | 1,741,757 | 1,763,389 | 0 | 0 | 1,763,389 |
| Automotive Equipment | 80,784 | 279,700 | 84,000 | 90,000 | 0 | 0 | 90,000 |
| Other Capital Equip | 75,273 | 77,494 | 156,340 | 9,950 | 0 | 0 | 9,950 |
| Vehicle Fuel and Maint | 204,285 | 185,250 | 166,500 | 166,500 | 0 | 0 | 166,500 |
| Other Supplies | 115,636 | 60,735 | 91,622 | 79,436 | 0 | 0 | 79,436 |
| Travel Training | 12,413 | 11,805 | 13,500 | 13,500 | 0 | 0 | 13,500 |
| Professional Services | 1,766 | 11,744 | 3,904 | 3,904 | 0 | 0 | 3,904 |
| All Other Contr. Svcs | 10,958 | 19,445 | 15,680 | 18,006 | 0 | 0 | 18,006 |
| Program Expense | 7,913 | 0 | 10,000 | 0 | 0 | 0 | 0 |
| Maintenance | 878 | 1,244 | 1,500 | 1,500 | 0 | 0 | 1,500 |
| Utilities | 16,012 | 24,361 | 26,500 | 26,500 | 0 | 0 | 26,500 |
| Other | 11,363 | 8,875 | 9,900 | 9,900 | 0 | 0 | 9,900 |
| **Total Expenditures** | **4,771,805** | **5,089,280** | **5,253,455** | **5,281,688** | **0** | **0** | **5,281,688** |
| **Revenues** | | | | | | | |
| Federal Aid | 39,172 | 114,787 | 0 | 0 | 0 | 0 | 0 |
| State Aid | 19,372 | 3,204 | 174,390 | 20,000 | 0 | 0 | 20,000 |
| Local Revenues | 148,167 | 134,942 | 140,000 | 140,000 | 0 | 0 | 140,000 |
| Other Revenues | 110,883 | 123,419 | 105,686 | 87,500 | 0 | 0 | 87,500 |
| Interfund Transf & Rev | 245,963 | 261,988 | 260,000 | 260,000 | 0 | 0 | 260,000 |
| **Total Revenues** | **563,557** | **-638,340** | **680,076** | **507,500** | **0** | **0** | **507,500** |
| **Department Net Local** | **4,208,248** | **4,450,940** | **4,573,379** | **4,774,188** | **0** | **0** | **4,774,188** |

# Sheriff's Office

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Account/Permit Clerk | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | 0.00 | 2.00 |
| Captain | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Executive Assistant to the Sheriff | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Investigator | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 0.00 | 0.00 | 4.00 |
| Road Patrol Deputy | 26.00 | 26.00 | 26.00 | 26.00 | 26.00 | 0.00 | 0.00 | 26.00 |
| Secretary | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Senior Investigator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Sergeant | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 | 0.00 | 0.00 | 7.00 |
| Sheriff | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Sheriff's Clerk | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | **44.00** | **43.00** | **43.00** | **44.00** | **44.00** | **0.00** | **0.00** | **44.00** |

# Sheriff's Office

3110 - CIVIL

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 335,882 | 322,321 | 374,833 | 390,729 | 0 | 0 | 390,729 |
| Overtime | 1,471 | 700 | 5,260 | 5,570 | 0 | 0 | 5,570 |
| Premium Pay | 14,105 | 8,524 | 3,140 | 3,350 | 0 | 0 | 3,350 |
| Fringe Benefits | 168,700 | 176,048 | 227,640 | 227,400 | 0 | 0 | 227,400 |
| Vehicle Fuel and Maint | 4,200 | 1,000 | 2,000 | 2,000 | 0 | 0 | 2,000 |
| Other Supplies | 12,329 | 8,876 | 11,670 | 11,670 | 0 | 0 | 11,670 |
| Travel Training | 4,219 | 3,923 | 4,000 | 4,000 | 0 | 0 | 4,000 |
| Professional Services | 792 | 869 | 3,079 | 3,079 | 0 | 0 | 3,079 |
| All Other Contr. Svcs | 8,351 | 11,940 | 9,280 | 9,280 | 0 | 0 | 9,280 |
| Utilities | 1,256 | 2,846 | 2,500 | 2,500 | 0 | 0 | 2,500 |
| Other | 8,996 | 7,840 | 8,800 | 8,800 | 0 | 0 | 8,800 |
| **Total Expenditures** | **560,301** | **544,887** | **652,202** | **668,378** | **0** | **0** | **668,378** |
| **Revenues** | | | | | | | |
| Local Revenues | 148,167 | 134,942 | 140,000 | 140,000 | 0 | 0 | 140,000 |
| Other Revenues | 3,216 | 3,330 | 2,500 | 2,500 | 0 | 0 | 2,500 |
| **Total Revenues** | **151,383** | **138,272** | **142,500** | **142,500** | **0** | **0** | **142,500** |
| **Budgeting Unit Net Local** | **408,918** | **406,615** | **509,702** | **525,878** | **0** | **0** | **525,878** |

# Sheriff's Office

3113 - LAW ENFORCEMENT

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 2,271,198 | 2,277,274 | 2,135,819 | 2,259,499 | 0 | 0 | 2,259,499 |
| Overtime | 118,418 | 89,496 | 317,000 | 335,653 | 0 | 0 | 335,653 |
| Premium Pay | 120,090 | 161,993 | 96,200 | 104,302 | 0 | 0 | 104,302 |
| Fringe Benefits | 1,204,660 | 1,372,271 | 1,514,117 | 1,535,989 | 0 | 0 | 1,535,989 |
| Automotive Equipment | 80,784 | 279,700 | 84,000 | 90,000 | 0 | 0 | 90,000 |
| Other Capital Equip | 75,273 | 77,494 | 156,340 | 9,950 | 0 | 0 | 9,950 |
| Vehicle Fuel and Maint | 200,085 | 184,250 | 164,500 | 164,500 | 0 | 0 | 164,500 |
| Other Supplies | 103,307 | 51,859 | 79,952 | 67,766 | 0 | 0 | 67,766 |
| Travel Training | 8,194 | 7,882 | 9,500 | 9,500 | 0 | 0 | 9,500 |
| Professional Services | 974 | 10,875 | 825 | 825 | 0 | 0 | 825 |
| All Other Contr. Svcs | 2,607 | 7,505 | 6,400 | 8,726 | 0 | 0 | 8,726 |
| Program Expense | 7,913 | 0 | 10,000 | 0 | 0 | 0 | 0 |
| Maintenance | 878 | 1,244 | 1,500 | 1,500 | 0 | 0 | 1,500 |
| Utilities | 14,756 | 21,515 | 24,000 | 24,000 | 0 | 0 | 24,000 |
| Other | 2,367 | 1,035 | 1,100 | 1,100 | 0 | 0 | 1,100 |
| **Total Expenditures** | **4,211,504** | **4,544,393** | **4,601,253** | **4,613,310** | **0** | **0** | **4,613,310** |
| **Revenues** | | | | | | | |
| Federal Aid | 39,172 | 114,787 | 0 | 0 | 0 | 0 | 0 |
| State Aid | 19,372 | 3,204 | 174,390 | 20,000 | 0 | 0 | 20,000 |
| Other Revenues | 107,667 | 120,089 | 103,186 | 85,000 | 0 | 0 | 85,000 |
| Interfund Transf & Rev | 245,963 | 261,988 | 260,000 | 260,000 | 0 | 0 | 260,000 |
| **Total Revenues** | **412,174** | **500,068** | **537,576** | **365,000** | **0** | **0** | **365,000** |
| **Budgeting Unit Net Local** | **3,799,330** | **4,044,325** | **4,063,677** | **4,248,310** | **0** | **0** | **4,248,310** |

# Sheriff's Office

## Program Summary

### Civil/Records Division

**Type of Program MD**

The civil/records division handles a multitude of work for the Sheriff's Office including the complete processing of civil papers, service of subpoenas, orders of protection and other court papers that need to be served. It also processes pistol permits, Sheriff's ID's, and provides clerical assistance for all divisions of the Sheriff's Office including filing and records management for Civil and Law enforcement divisions and creating internal reports for management and administration. This division also is part of the administrative component agency wide.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 575,207 | 668,378 |
| Revenues | 142,500 | 142,500 |
| Net Local | 432,707 | 525,878 |
| FTE | 5.0 | 6.0 |

### Law Enforcement

**Type of Program DM**

To keep the peace; respond to emergency calls and all calls from the public; investigate crime at all levels; and provide law enforcement awareness education and enforcement. The program involves interacting with the community to provide a high level of public safety for all.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 4,372,677 | 4,613,310 |
| Revenues | 365,000 | 365,000 |
| Net Local | 4,007,677 | 4,248,310 |
| FTE | 37 | 38 |

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# Sheriff's Office - Jail

It is the responsibility of the Corrections Division of the Tompkins County Sheriff's Office to provide a safe and secure environment for inmates committed to the custody of the Sheriff, as well as for inmates, staff, and visitors.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 2,204,167 | 2,333,939 | 2,185,627 | 2,224,292 | 0 | 0 | 2,224,292 |
| Overtime | 80,470 | 72,670 | 183,200 | 183,200 | 0 | 0 | 183,200 |
| Premium Pay | 87,802 | 149,281 | 38,500 | 38,600 | 0 | 0 | 38,600 |
| Fringe Benefits | 1,138,770 | 1,350,954 | 1,429,952 | 1,391,826 | 0 | 0 | 1,391,826 |
| Automotive Equipment | 0 | 27,000 | 0 | 0 | 0 | 0 | 0 |
| Other Capital Equip | 22,215 | 15,991 | 13,000 | 13,000 | 0 | 0 | 13,000 |
| Vehicle Fuel and Maint | 50,211 | 60,120 | 70,811 | 70,811 | 0 | 0 | 70,811 |
| Other Supplies | 290,034 | 225,603 | 255,000 | 255,000 | 0 | 0 | 255,000 |
| Travel Training | 3,630 | 7,090 | 6,195 | 7,200 | 0 | 0 | 7,200 |
| Professional Services | 10,497 | 13,932 | 4,000 | 4,000 | 0 | 0 | 4,000 |
| Mandate - Other | 363,811 | 452,559 | 325,000 | 325,000 | 0 | 0 | 325,000 |
| All Other Contr. Svcs | 7,556 | 13,380 | 15,000 | 15,000 | 0 | 0 | 15,000 |
| Maintenance | 5,147 | 7,608 | 6,000 | 6,000 | 0 | 0 | 6,000 |
| Utilities | 3,217 | 6,499 | 6,900 | 6,900 | 0 | 0 | 6,900 |
| Other | 17,943 | 11,780 | 12,700 | 12,700 | 0 | 0 | 12,700 |
| **Total Expenditures** | **4,285,470** | **4,748,406** | **4,551,885** | **4,553,529** | **0** | **0** | **4,553,529** |
| **Revenues** | | | | | | | |
| Federal Aid | 5,825 | 4,837 | 0 | 0 | 0 | 0 | 0 |
| State Aid | 19,471 | 6,753 | 4,000 | 4,000 | 0 | 0 | 4,000 |
| Other Revenues | 49,195 | 43,061 | 25,000 | 25,000 | 0 | 0 | 25,000 |
| **Total Revenues** | **74,491** | **-54,651** | **29,000** | **29,000** | **0** | **0** | **29,000** |
| **Department Net Local** | **4,210,979** | **4,693,755** | **4,522,885** | **4,524,529** | **0** | **0** | **4,524,529** |

# Sheriff's Office - Jail

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Chief Corrections Officer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Cook (Jail) | 1.50 | 1.50 | 1.40 | 1.40 | 1.40 | 0.00 | 0.00 | 1.40 |
| Corrections Corporal | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Corrections Lieutenant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Corrections Officers | 33.00 | 33.00 | 33.00 | 33.00 | 33.00 | 0.00 | 0.00 | 33.00 |
| Jail Nurse | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Sergeant | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 0.00 | 0.00 | 5.00 |
| Undersheriff | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| | **44.50** | **44.50** | **44.40** | **44.40** | **44.40** | **0.00** | **0.00** | **44.40** |

# Sheriff's Office - Jail

3150 - CORRECTIONS

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 2,204,167 | 2,333,939 | 2,185,627 | 2,224,292 | 0 | 0 | 2,224,292 |
| Overtime | 80,470 | 72,670 | 183,200 | 183,200 | 0 | 0 | 183,200 |
| Premium Pay | 87,802 | 149,281 | 38,500 | 38,600 | 0 | 0 | 38,600 |
| Fringe Benefits | 1,138,770 | 1,350,954 | 1,429,952 | 1,391,826 | 0 | 0 | 1,391,826 |
| Automotive Equipment | 0 | 27,000 | 0 | 0 | 0 | 0 | 0 |
| Other Capital Equip | 22,215 | 15,991 | 13,000 | 13,000 | 0 | 0 | 13,000 |
| Vehicle Fuel and Maint | 50,211 | 60,120 | 70,811 | 70,811 | 0 | 0 | 70,811 |
| Other Supplies | 290,034 | 225,603 | 255,000 | 255,000 | 0 | 0 | 255,000 |
| Travel Training | 3,630 | 7,090 | 6,195 | 7,200 | 0 | 0 | 7,200 |
| Professional Services | 10,497 | 13,932 | 4,000 | 4,000 | 0 | 0 | 4,000 |
| All Other Contr. Svcs | 7,556 | 13,380 | 15,000 | 15,000 | 0 | 0 | 15,000 |
| Maintenance | 5,147 | 7,608 | 6,000 | 6,000 | 0 | 0 | 6,000 |
| Utilities | 3,217 | 6,499 | 6,900 | 6,900 | 0 | 0 | 6,900 |
| Other | 17,943 | 11,780 | 12,700 | 12,700 | 0 | 0 | 12,700 |
| **Total Expenditures** | **3,921,659** | **4,295,847** | **4,226,885** | **4,228,529** | **0** | **0** | **4,228,529** |
| **Revenues** | | | | | | | |
| Federal Aid | 5,825 | 4,837 | 0 | 0 | 0 | 0 | 0 |
| State Aid | 19,471 | 6,753 | 4,000 | 4,000 | 0 | 0 | 4,000 |
| Other Revenues | 48,583 | 42,976 | 25,000 | 25,000 | 0 | 0 | 25,000 |
| **Total Revenues** | **73,879** | **54,566** | **29,000** | **29,000** | **0** | **0** | **29,000** |
| **Budgeting Unit Net Local** | **3,847,780** | **4,241,281** | **4,197,885** | **4,199,529** | **0** | **0** | **4,199,529** |

# Sheriff's Office - Jail

3151 - MEDICAL AND BOARDING

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Mandate - Other | 363,811 | 452,559 | 325,000 | 325,000 | 0 | 0 | 325,000 |
| **Total Expenditures** | **363,811** | **452,559** | **325,000** | **325,000** | **0** | **0** | **325,000** |
| **Revenues** | | | | | | | |
| Other Revenues | 612 | 85 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **612** | **85** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **363,199** | **452,474** | **325,000** | **325,000** | **0** | **0** | **325,000** |

# Sheriff's Office - Jail

## Program Summary

### Corrections

**Type of Program MD**

The Corrections Division of the Sheriff's Office, also known as the Tompkins County Jail, is responsible for the safe and secure detainment of all person remanded to the Custody of the Sheriff. Our task is to safely and humanely detain all persons as instructed by the courts. The New York State Commission of Corrections oversees the operation and ensures compliance with minimum standards they set fourth. Corrections has had several cycle evaluations from the Commission and almost every one has resulted in compliance with Commission standards. The few times this has not happened, any issues noted have been rectified within 30 days of their inspection and report.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 4,226,885 | 4,228,529 |
| Revenues | 29,000 | 29,000 |
| Net Local | 4,197,885 | 4,199,529 |
| FTE | 44.4 | 44.4 |

### Corrections - Medical and Boardout

**Type of Program MD**

This program consists of funding to pay for medical treatment and boarding cost of inmates. The program funds a contract doctor, pharmacy services and other medical providers such as Planned Parenthood and Cayuga Medical Center in order to ensure our responsibility of keeping persons detained in a safe manner.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 325,000 | 325,000 |
| Revenues | 0 | 0 |
| Net Local | 325,000 | 325,000 |
| FTE | | |

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# Social Services Department

The Department of Social Services (DSS) provides benefits and services to sustain families and individuals in need. This is accomplished by meeting eligible recipients' basic needs for food, clothing, and shelter, and helping them to become self-sufficient through employment services, training, day care, paternity establishment and enforcement of child support, and other programs.

DSS also provides services to at-risk families, children, and adults, and both administers and subsidizes foster care and adoptions.

Lastly, DSS administers mandated Medicaid access to health care.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 8,091,054 | 8,292,903 | 8,367,013 | 8,571,367 | 0 | 0 | 8,571,367 |
| Overtime | 29 | 0 | 64,612 | 65,904 | 0 | 0 | 65,904 |
| Premium Pay | 149,097 | 236,841 | 50,125 | 46,475 | 0 | 0 | 46,475 |
| Fringe Benefits | 3,947,047 | 4,523,620 | 4,925,628 | 4,937,304 | 0 | 0 | 4,937,304 |
| Automotive Equipment | 48,948 | 51,565 | 80,000 | 81,000 | 0 | 0 | 81,000 |
| Other Capital Equip | 38,226 | 37,721 | 54,620 | 85,842 | 0 | 0 | 85,842 |
| Vehicle Fuel and Maint | 31,028 | 29,039 | 34,470 | 33,010 | 0 | 0 | 33,010 |
| Other Supplies | 89,979 | 93,961 | 84,869 | 82,800 | 0 | 0 | 82,800 |
| Travel Training | 18,556 | 13,165 | 80,285 | 81,500 | 0 | 0 | 81,500 |
| Professional Services | 782,963 | 784,103 | 792,686 | 687,038 | 0 | 0 | 687,038 |
| Mandate - Child Care | 6,289,434 | 7,934,411 | 7,119,387 | 8,346,592 | 0 | 0 | 8,346,592 |
| Mandate - Medicaid | 11,199,934 | 12,157,498 | 12,678,420 | 12,527,828 | 0 | 0 | 12,527,828 |
| All Other Contr. Svcs | 34,463 | 40,959 | 36,967 | 42,835 | 0 | 0 | 42,835 |
| Program Expense | 13,212,658 | 12,694,789 | 12,856,434 | 13,160,827 | 0 | 0 | 13,160,827 |
| Maintenance | 7,430 | 6,888 | 59,629 | 20,000 | 0 | 0 | 20,000 |
| Utilities | 64,983 | 61,337 | 66,000 | 68,000 | 0 | 0 | 68,000 |
| Other | 125,836 | 133,693 | 129,251 | 136,989 | 0 | 0 | 136,989 |
| Applied Rollover | 0 | 0 | -48,206 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **44,131,665** | **47,092,493** | **47,432,190** | **48,975,311** | **0** | **0** | **48,975,311** |
| **Revenues** | | | | | | | |
| Federal Aid | 13,509,144 | 17,631,897 | 14,075,977 | 14,299,165 | 0 | 0 | 14,299,165 |
| State Aid | 8,856,038 | 7,722,639 | 10,115,046 | 11,010,211 | 0 | 0 | 11,010,211 |
| Local Revenues | 2,348,048 | 2,126,000 | 1,468,220 | 2,282,930 | 0 | 0 | 2,282,930 |
| Other Revenues | 25,591 | 51,999 | 5,000 | 92,889 | 0 | 0 | 92,889 |
| **Total Revenues** | **24,738,821** | **-27,532,535** | **25,664,243** | **27,685,195** | **0** | **0** | **27,685,195** |
| **Department Net Local** | **19,392,844** | **19,559,958** | **21,767,947** | **21,290,116** | **0** | **0** | **21,290,116** |

# Social Services Department

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Account Clerk/Typist | 4.00 | 4.00 | 3.00 | 3.00 | 2.00 | 0.00 | 0.00 | 2.00 |
| Accounting Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Administrative Assistant | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 0.00 | 0.00 | 3.00 |
| Administrative Assistant - Level 2 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Administrative Assistant - Level 4 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Case Aide | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 0.00 | 0.00 | 3.00 |
| Case Supervisor "A" | 1.00 | 1.00 | 1.00 | 0.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Case Supervisor "B" | 7.00 | 7.00 | 6.00 | 6.00 | 7.00 | 0.00 | 0.00 | 7.00 |
| Casework Assistant | 2.00 | 2.00 | 3.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Caseworker | 18.00 | 18.00 | 18.00 | 19.00 | 19.00 | 0.00 | 0.00 | 19.00 |
| Clerk | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Commissioner | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Coordinator of Child Support Enforcement | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Data Entry Machine Operator | 2.00 | 2.00 | 2.00 | 2.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Director of Administrative Services | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Director of Services | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Division Coordinator | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 0.00 | 0.00 | 4.00 |
| Division Coordinator Trainee | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Facilities and Security Manager | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Financial Investigator | 7.00 | 8.00 | 8.00 | 8.00 | 8.00 | 0.00 | 0.00 | 8.00 |
| Information Aide | 0.00 | 0.00 | 0.00 | 2.00 | 4.70 | 0.00 | 0.00 | 4.70 |
| Keyboard Specialist | 13.00 | 12.00 | 11.00 | 10.00 | 8.00 | 0.00 | 0.00 | 8.00 |
| Legal Unit Administrator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Life Skills Coordinator | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Long Term Care Coordinator | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Long Term Care Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Long Term Care/Adult Protective Svcs Coor. | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Managed Care Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Microcomputer Specialist | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | 0.00 | 2.00 |
| Mobility Program Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Paralegal Aide | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Principal Account Clerk/Typist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Principal Social Welfare Examiner | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.00 | 0.00 | 0.50 |
| Program Development Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Project Assistant | 0.00 | 0.00 | 1.00 | 1.44 | 0.29 | 0.00 | 0.00 | 0.29 |
| Receptionist | 7.00 | 7.00 | 7.00 | 8.00 | 8.00 | 0.00 | 0.00 | 8.00 |
| Registered Professional Nurse | 6.00 | 6.00 | 6.00 | 6.00 | 5.00 | 0.00 | 0.00 | 5.00 |
| Secretary | 3.00 | 3.00 | 3.00 | 3.00 | 2.00 | 0.00 | 0.00 | 2.00 |
| Security Officer | 1.00 | 1.00 | 2.00 | 2.00 | 3.40 | 0.00 | 0.00 | 3.40 |
| Senior Account Clerk/Typist | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | 0.00 | 2.00 |
| Senior Caseworker | 19.00 | 20.00 | 19.00 | 19.00 | 18.00 | 0.00 | 0.00 | 18.00 |
| Senior Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Senior Data Entry Operator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Senior Financial Investigator | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | 0.00 | 2.00 |
| Senior Social Welfare Examiner | 19.00 | 18.00 | 19.00 | 18.00 | 19.00 | 0.00 | 0.00 | 19.00 |
| Senior Typist | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Social Services Attorney | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 0.00 | 0.00 | 3.00 |
| Social Welfare Examiner | 40.00 | 40.00 | 41.00 | 42.00 | 43.00 | 0.00 | 0.00 | 43.00 |
| Staff Development and Quality Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Substance Abuse Evaluator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Supervised Visitation Program Coordinator | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Systems Analyst | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Transportation Specialist | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Welfare Investigator | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Youth and Family Services Coordinator | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | **190.50** | **187.50** | **186.50** | **186.94** | **187.89** | **0.00** | **0.00** | **187.89** |

# Social Services Department

6010 - PLNG. & COORD. (DSS)

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 8,091,054 | 8,292,903 | 8,367,013 | 8,571,367 | 0 | 0 | 8,571,367 |
| Overtime | 29 | 0 | 64,612 | 65,904 | 0 | 0 | 65,904 |
| Premium Pay | 149,097 | 236,841 | 50,125 | 46,475 | 0 | 0 | 46,475 |
| Fringe Benefits | 3,947,047 | 4,523,620 | 4,925,628 | 4,937,304 | 0 | 0 | 4,937,304 |
| Automotive Equipment | 48,948 | 51,565 | 80,000 | 81,000 | 0 | 0 | 81,000 |
| Other Capital Equip | 38,226 | 37,721 | 54,620 | 85,842 | 0 | 0 | 85,842 |
| Vehicle Fuel and Maint | 31,028 | 29,039 | 34,470 | 33,010 | 0 | 0 | 33,010 |
| Other Supplies | 89,979 | 93,961 | 84,869 | 82,800 | 0 | 0 | 82,800 |
| Travel Training | 18,556 | 13,165 | 80,285 | 81,500 | 0 | 0 | 81,500 |
| Professional Services | 782,963 | 784,103 | 792,686 | 687,038 | 0 | 0 | 687,038 |
| All Other Contr. Svcs | 34,463 | 40,959 | 36,967 | 42,835 | 0 | 0 | 42,835 |
| Program Expense | 636,058 | 603,122 | 533,693 | 1,131,362 | 0 | 0 | 1,131,362 |
| Maintenance | 7,430 | 6,888 | 59,629 | 20,000 | 0 | 0 | 20,000 |
| Utilities | 64,983 | 61,337 | 66,000 | 68,000 | 0 | 0 | 68,000 |
| Other | 125,836 | 133,693 | 129,251 | 136,989 | 0 | 0 | 136,989 |
| Applied Rollover | 0 | 0 | -48,206 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **14,065,697** | **14,908,917** | **15,311,642** | **16,071,426** | **0** | **0** | **16,071,426** |
| **Revenues** | | | | | | | |
| Federal Aid | 7,430,923 | 9,868,128 | 6,908,597 | 6,872,094 | 0 | 0 | 6,872,094 |
| State Aid | 3,335,818 | 2,703,345 | 4,633,444 | 4,895,964 | 0 | 0 | 4,895,964 |
| Local Revenues | 227,035 | 191,449 | 253,382 | 266,378 | 0 | 0 | 266,378 |
| Other Revenues | 517 | 12,296 | 5,000 | 108,531 | 0 | 0 | 108,531 |
| **Total Revenues** | **10,994,293** | **12,775,218** | **11,800,423** | **12,142,967** | **0** | **0** | **12,142,967** |
| **Budgeting Unit Net Local** | **3,071,404** | **2,133,699** | **3,511,219** | **3,928,459** | **0** | **0** | **3,928,459** |

# Social Services Department

6055 - DAYCARE

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Mandate - Econ Sec | 2,022,581 | 2,165,405 | 2,059,790 | 2,121,583 | 0 | 0 | 2,121,583 |
| **Total Expenditures** | **2,022,581** | **2,165,405** | **2,059,790** | **2,121,583** | **0** | **0** | **2,121,583** |
| **Revenues** | | | | | | | |
| Federal Aid | 0 | 0 | 119,338 | 275,060 | 0 | 0 | 275,060 |
| State Aid | 1,912,907 | 2,094,667 | 1,740,988 | 1,780,428 | 0 | 0 | 1,780,428 |
| Local Revenues | 1,165 | 1,635 | 0 | 10,985 | 0 | 0 | 10,985 |
| Other Revenues | 674 | 4,378 | 0 | -15,642 | 0 | 0 | -15,642 |
| **Total Revenues** | **1,914,746** | **2,100,680** | **1,860,326** | **2,050,831** | **0** | **0** | **2,050,831** |
| **Budgeting Unit Net Local** | **107,835** | **64,725** | **199,464** | **70,752** | **0** | **0** | **70,752** |

# Social Services Department

6070 - PURCHASE OF SERVICES

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 1,558,656 | 1,751,587 | 2,090,323 | 1,571,072 | 0 | 0 | 1,571,072 |
| **Total Expenditures** | **1,558,656** | **1,751,587** | **2,090,323** | **1,571,072** | **0** | **0** | **1,571,072** |
| **Revenues** | | | | | | | |
| Federal Aid | 78,523 | 1,736,679 | 920,816 | 294,407 | 0 | 0 | 294,407 |
| State Aid | 942,111 | -8,764 | 564,384 | 813,236 | 0 | 0 | 813,236 |
| Local Revenues | 9,715 | 1,500 | 10,000 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **1,030,349** | **1,729,415** | **1,495,200** | **1,107,643** | **0** | **0** | **1,107,643** |
| **Budgeting Unit Net Local** | **528,307** | **22,172** | **595,123** | **463,429** | **0** | **0** | **463,429** |

# Social Services Department

6100 - MEDICAID

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Mandate - Medicaid | 10,939,825 | 11,937,419 | 12,392,420 | 12,276,824 | 0 | 0 | 12,276,824 |
| **Total Expenditures** | **10,939,825** | **11,937,419** | **12,392,420** | **12,276,824** | **0** | **0** | **12,276,824** |
| **Revenues** | | | | | | | |
| Federal Aid | 456,288 | 0 | 0 | 470,620 | 0 | 0 | 470,620 |
| **Total Revenues** | **456,288** | **0** | **0** | **470,620** | **0** | **0** | **470,620** |
| **Budgeting Unit Net Local** | **10,483,537** | **11,937,419** | **12,392,420** | **11,806,204** | **0** | **0** | **11,806,204** |

# Social Services Department

6101 - MEDICAL ASSISTANCE

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Mandate - Medicaid | 260,109 | 220,079 | 286,000 | 251,004 | 0 | 0 | 251,004 |
| **Total Expenditures** | **260,109** | **220,079** | **286,000** | **251,004** | **0** | **0** | **251,004** |
| **Revenues** | | | | | | | |
| Federal Aid | -200,893 | -219,140 | -262,140 | -230,528 | 0 | 0 | -230,528 |
| State Aid | -251,950 | -274,257 | -251,860 | -212,796 | 0 | 0 | -212,796 |
| Local Revenues | 777,992 | 796,082 | 800,000 | 694,328 | 0 | 0 | 694,328 |
| **Total Revenues** | **325,149** | **302,685** | **286,000** | **251,004** | **0** | **0** | **251,004** |
| **Budgeting Unit Net Local** | **-65,040** | **-82,606** | **0** | **0** | **0** | **0** | **0** |

# Social Services Department

6106 - SPEC. NEEDS ADULT FAM.

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Mandate - Child Care | 0 | 0 | 2,000 | 2,000 | 0 | 0 | 2,000 |
| **Total Expenditures** | **0** | **0** | **2,000** | **2,000** | **0** | **0** | **2,000** |
| **Revenues** | | | | | | | |
| State Aid | 0 | 0 | 2,000 | 2,000 | 0 | 0 | 2,000 |
| **Total Revenues** | **0** | **0** | **2,000** | **2,000** | **0** | **0** | **2,000** |
| **Budgeting Unit Net Local** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |

# Social Services Department

6109 - FAMILY ASSISTANCE

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Mandate - Econ Sec | 5,545,117 | 4,595,048 | 4,704,155 | 4,227,010 | 0 | 0 | 4,227,010 |
| **Total Expenditures** | **5,545,117** | **4,595,048** | **4,704,155** | **4,227,010** | **0** | **0** | **4,227,010** |
| **Revenues** | | | | | | | |
| Federal Aid | 3,435,198 | 3,489,613 | 3,979,376 | 4,016,053 | 0 | 0 | 4,016,053 |
| State Aid | 8,393 | 1,490 | 247,385 | 1,650 | 0 | 0 | 1,650 |
| Local Revenues | 622,522 | 573,556 | 0 | 205,400 | 0 | 0 | 205,400 |
| Other Revenues | 6,268 | 7,695 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **4,072,381** | **4,072,354** | **4,226,761** | **4,223,103** | **0** | **0** | **4,223,103** |
| **Budgeting Unit Net Local** | **1,472,736** | **522,694** | **477,394** | **3,907** | **0** | **0** | **3,907** |

# Social Services Department

6119 - CHILD CARE

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Mandate - Child Care | 5,890,288 | 7,356,413 | 6,470,343 | 7,604,592 | 0 | 0 | 7,604,592 |
| **Total Expenditures** | **5,890,288** | **7,356,413** | **6,470,343** | **7,604,592** | **0** | **0** | **7,604,592** |
| **Revenues** | | | | | | | |
| Federal Aid | 2,326,817 | 2,740,946 | 2,407,258 | 2,562,250 | 0 | 0 | 2,562,250 |
| State Aid | 1,943,777 | 2,100,977 | 1,986,549 | 2,309,039 | 0 | 0 | 2,309,039 |
| Local Revenues | 150,262 | 202,484 | 265,497 | 622,075 | 0 | 0 | 622,075 |
| Other Revenues | 2,532 | 887 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **4,423,388** | **5,045,294** | **4,659,304** | **5,493,364** | **0** | **0** | **5,493,364** |
| **Budgeting Unit Net Local** | **1,466,900** | **2,311,119** | **1,811,039** | **2,111,228** | **0** | **0** | **2,111,228** |

# Social Services Department

6123 - DELINQUENT CARE

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Mandate - Child Care | 254,574 | 494,175 | 367,044 | 600,000 | 0 | 0 | 600,000 |
| **Total Expenditures** | **254,574** | **494,175** | **367,044** | **600,000** | **0** | **0** | **600,000** |
| **Revenues** | | | | | | | |
| Federal Aid | 6,182 | 3,385 | 0 | 0 | 0 | 0 | 0 |
| State Aid | 49,504 | 130,046 | 172,824 | 326,001 | 0 | 0 | 326,001 |
| Local Revenues | 11,846 | 4,254 | 14,341 | 20,000 | 0 | 0 | 20,000 |
| Other Revenues | 200 | 530 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **67,732** | **138,215** | **187,165** | **346,001** | **0** | **0** | **346,001** |
| **Budgeting Unit Net Local** | **186,842** | **355,960** | **179,879** | **253,999** | **0** | **0** | **253,999** |

# Social Services Department

6129 - STATE TRAINING SCHOOLS

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Mandate - Child Care | 144,572 | 83,823 | 280,000 | 140,000 | 0 | 0 | 140,000 |
| **Total Expenditures** | **144,572** | **83,823** | **280,000** | **140,000** | **0** | **0** | **140,000** |
| **Budgeting Unit Net Local** | **144,572** | **83,823** | **280,000** | **140,000** | **0** | **0** | **140,000** |

# Social Services Department

6140 - SAFETY NET

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Mandate - Econ Sec | 3,228,476 | 3,357,278 | 3,202,920 | 3,859,492 | 0 | 0 | 3,859,492 |
| **Total Expenditures** | **3,228,476** | **3,357,278** | **3,202,920** | **3,859,492** | **0** | **0** | **3,859,492** |
| **Revenues** | | | | | | | |
| Federal Aid | 78,663 | 91,402 | 102,732 | 99,209 | 0 | 0 | 99,209 |
| State Aid | 812,751 | 871,832 | 899,055 | 978,715 | 0 | 0 | 978,715 |
| Local Revenues | 424,501 | 279,245 | 0 | 385,404 | 0 | 0 | 385,404 |
| Other Revenues | 10,924 | 22,920 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **1,326,839** | **1,265,399** | **1,001,787** | **1,463,328** | **0** | **0** | **1,463,328** |
| **Budgeting Unit Net Local** | **1,901,637** | **2,091,879** | **2,201,133** | **2,396,164** | **0** | **0** | **2,396,164** |

# Social Services Department

6141 - FUEL CRISIS ASSIST. STATE

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Mandate - Econ Sec | 15,782 | 14,137 | 25,000 | 15,000 | 0 | 0 | 15,000 |
| **Total Expenditures** | **15,782** | **14,137** | **25,000** | **15,000** | **0** | **0** | **15,000** |
| **Revenues** | | | | | | | |
| Federal Aid | -102,557 | -79,116 | -100,000 | -60,000 | 0 | 0 | -60,000 |
| Local Revenues | 122,469 | 74,480 | 125,000 | 75,000 | 0 | 0 | 75,000 |
| Other Revenues | 3,910 | 3,293 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **23,822** | **-1,343** | **25,000** | **15,000** | **0** | **0** | **15,000** |
| **Budgeting Unit Net Local** | **-8,040** | **15,480** | **0** | **0** | **0** | **0** | **0** |

# Social Services Department

6142 - EMERG. AID TO ADULTS

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Mandate - Econ Sec | 205,988 | 208,212 | 240,553 | 235,308 | 0 | 0 | 235,308 |
| **Total Expenditures** | **205,988** | **208,212** | **240,553** | **235,308** | **0** | **0** | **235,308** |
| **Revenues** | | | | | | | |
| State Aid | 102,727 | 103,303 | 120,277 | 115,974 | 0 | 0 | 115,974 |
| Local Revenues | 541 | 1,315 | 0 | 3,360 | 0 | 0 | 3,360 |
| Other Revenues | 566 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **103,834** | **104,618** | **120,277** | **119,334** | **0** | **0** | **119,334** |
| **Budgeting Unit Net Local** | **102,154** | **103,594** | **120,276** | **115,974** | **0** | **0** | **115,974** |

# Social Services Department

## Program Summary

### Child Support Services

**Type of Program MM**

By regulation DSS must have a single unit that is responsible for all child support activities including location of absent parents; establish paternity for children born out of wedlock; establish support obligations by agreement or by petitioning the Family Court to order child and spousal support from absent parents; collect and disperse child support payments; enforce delinquent support orders; exercise discretion in establishing paternity and support obligations where such may be detrimental to the best interest of the child. DSS is also required to pursue medical support by obtaining court ordered health insurance coverage and reimbursement for medical expenses not covered by health insurance.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 1,000,887 | 986,269 |
| Revenues | 879,680 | 882,158 |
| Net Local | 121,207 | 104,111 |
| FTE | 13.62 | 11.72 |

### Day Care Subsidy Programs

**Type of Program MD**

The Day Care Unit oversees the provision of benefits for subsidized Child Care Services to a wide range of families receiving other DSS services and supports as well as for families transitioning from public assistance. As 1997 welfare reform has made job seeking and work the goal for most persons who receive public assistance benefits, welfare reform also included means for providing supportive services such as Day Care that enable low-income parents to obtain and maintain work. New York State provides Day Care subsidies under a number of programs including Temporary Assistance-Employment, Low-Income, and Transitional. In addition, families involved with children services can receive subsidies through Child Protective Services, Preventive Services and Foster Care programs. The Day Care Unit processes all applications and re-certifications for Day Care Subsidies and determines eligibility for all of these programs. Once a parent is determined to be eligible, the Day Care Unit processes bills and required documentation for payment of Day Care providers.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 2,199,855 | 2,218,613 |
| Revenues | 2,000,391 | 2,194,671 |
| Net Local | 199,464 | 23,942 |
| FTE | 0 | 3.68 |

## Employment Services

**Type of Program MD**

The Employment Division provides case management and monitoring of individuals and families engagement in work activities that are required as part of their eligibility for receiving temporary assistance. This requirement was part of the 1997 welfare reform and the Federal PRWORA which has a primary focus of making job seeking and work the goal for most persons who receive public assistance benefits. As a result a set percentage of persons receiving benefits are expected to be engaged in eligible employment activities (work participation rate). The Employment Unit provides referrals for clients to eligible work activities that include education, training, work experience and support for job search. The Employment Unit then also monitors engagement in these activities to ensure that participation requirements are met. The Employment Unit also makes referrals for supportive and transitional services such as transportation and child care that enable persons to maintain employment when they have exited temporary assistance

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 1,039,374 | 986,802 |
| Revenues | 706,569 | 737,462 |
| Net Local | 332,805 | 249,340 |
| FTE | 14.31 | 13.27 |

## Home Energy Assistance Program (HEAP) Benefits

**Type of Program MM**

The HEAP unit oversees the processing of applications and disbursement of benefits for the payment of utilities for low-income individuals during winter months. HEAP was established as a response to the drastic escalation of costs for heat and energy products during the mid to late 1970's. HEAP is currently treated as a regular program and provides benefits on a first-come first-served basis (up to the level of federal support) and is a part of the regular claim and settlement process. Categorical eligibility has been established for recipients of FA, SNA and SSI as well as certain Food Stamp households. Non-Public Assistance households apply separately. Eligibility is based on the income of the entire household. There is no resource (asset) test for the regular non-emergency component of this program.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 466,810 | 264,605 |
| Revenues | 280,613 | 273,614 |
| Net Local | 186,197 | -9,009 |
| FTE | 6.79 | 3.76 |

## Medicaid

**Type of Program MD**

Medicaid is a federal-state program intended to help people with limited income obtain medical and related health care. People generally become eligible for Medicaid because they are low income. Eligibility is based on an applicant's income relative to the Federal Poverty Level. In some cases, available resources are included in eligibility determinations. If an individual is eligible for Temporary Assistance they are usually eligible for Medicaid because the Temporary Assistance income and resource levels are below the Medicaid levels. Individuals who do not qualify for Temporary Assistance but whose income falls below income thresholds set by federal standard, may be eligible for Medicaid coverage.
Once an individual is eligible for benefits the county must make a local share payment toward the cost of providing medical coverage.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 16,394,792 | 15,868,368 |
| Revenues | 4,090,205 | 3,991,540 |
| Net Local | 12,304,587 | 11,876,828 |
| FTE | 47.68 | 44.47 |

## Services to Adults, Children, and Families

**Type of Program MD**

Services for adults, chilren and families include child protective services, foster care, Adult Protective Services, DV services, Long Term Care services, services for juvenile delinquents and persons in need of supervision, adoption services, and residential placement services. These services are mandated by the state to ensure that our community's most vulnerable children and adults are safe from harm. The Department of Social Services is responsible for developing a children, families, and adults services plan every five years. Within the plan we must articulate what services we will fund to prevent foster care and services we will provide for families with children in foster care. We must also describe what services we will offer or fund to assist teenage youth who are at risk of placement. This Division works with many agencies in the community to develop effective approaches to enhance the welfare of children and vulnerable adults, and seniors.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 17,617,360 | 18,853,349 |
| Revenues | 12,417,506 | 13,542,951 |
| Net Local | 5,199,854 | 5,310,398 |
| FTE | 72.1 | 77.08 |

## SNAP (Supplemental Nutrition Assistance Program) aka 'Food Stamps'

**Type of Program MD**

The Food Stamp program is a Federal (U.S. Department of Agriculture) program that is mandated, the way the program is administered is discretionary. The program provides food support to low-income working families, the elderly and the disabled to increase their ability to purchase food. . About 80 percent of the people who receive food stamps are not receiving Temporary Assistance. Adults between the ages of 18 and 50 who don't have children, in most cases, work 20 hours per week or meet other work requirements in order to be eligible to receive food stamps. To receive Food Stamp benefits, a household must qualify under eligibility rules set by the federal government. Households must meet eligibility requirements and provide proof of their statements about household circumstances. For most households, eligibility to receive benefits is based on household size, income and some household expenses. Food Stamps are issued as monthly electronic benefits that can be used like and EBT card at authorized retail food stores.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 1,875,114 | 2,006,274 |
| Revenues | 985,990 | 1,103,816 |
| Net Local | 889,124 | 902,458 |
| FTE | 22.4 | 24.87 |

## Temporary Assistance (TA)

**Type of Program MD**

Temporary Assistance (TA) includes Program Administration, Family Assistance (FA), Emergency Assistance to Families (EAF). Safety Net, Emergency Assistance to Needy Families with Children, Emergency Assistance for Adults, Interim Assistance Program, In-jail substance abuse Evaluations, Solutions to End Homelessness. Initial Interviews for assistance should be within seven working days after DSS receives an application. A determination of eligibility should be made within 30 days of DSS receiving an application for Family Assistance and 45 days for Safety Net Assistance. Applicants do not need to be eligible for ongoing Temporary Assistance in order to receive Emergency Assistance.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 7,241,231 | 7,791,031 |
| Revenues | 4,725,956 | 4,958,983 |
| Net Local | 2,515,275 | 2,832,048 |
| FTE | 11.3 | 9.04 |

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# Solid Waste Management Division

The mission of the Solid Waste Management Division is to manage the solid waste of Tompkins County in a manner that is environmentally sound, cost-effective, socially responsible, and safe. This is accomplished through coordinated administrative, operational, and educational projects in waste reduction, reuse, recycling, composting, and disposal.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 681,199 | 676,779 | 685,096 | 698,797 | 0 | 0 | 698,797 |
| Overtime | 528 | 308 | 1,500 | 1,500 | 0 | 0 | 1,500 |
| Premium Pay | 8,844 | 7,740 | 3,650 | 3,650 | 0 | 0 | 3,650 |
| Fringe Benefits | 345,017 | 378,416 | 410,005 | 400,544 | 0 | 0 | 400,544 |
| Other Capital Equip | 25,877 | 23,207 | 66,635 | 144,468 | 0 | 0 | 144,468 |
| Highway Materials | 1,597 | 1,580 | 1,690 | 4,540 | 0 | 0 | 4,540 |
| Vehicle Fuel and Maint | 3,872 | 4,793 | 5,895 | 5,688 | 0 | 0 | 5,688 |
| Other Supplies | 84,350 | 138,015 | 216,023 | 156,153 | 0 | 0 | 156,153 |
| Travel Training | 4,819 | 9,546 | 12,550 | 11,150 | 0 | 0 | 11,150 |
| Professional Services | 3,319,107 | 3,378,140 | 3,770,830 | 3,747,925 | 0 | 0 | 3,747,925 |
| All Other Contr. Svcs | 86,916 | 61,445 | 62,341 | 94,034 | 0 | 0 | 94,034 |
| Program Expense | 1,040 | 1,377 | 34,250 | 1,400 | 0 | 0 | 1,400 |
| Maintenance | 21,379 | 37,712 | 47,915 | 45,446 | 0 | 0 | 45,446 |
| Utilities | 25,673 | 20,946 | 22,116 | 23,120 | 0 | 0 | 23,120 |
| Rent | 35,630 | 35,008 | 35,008 | 35,008 | 0 | 0 | 35,008 |
| Other | 21,680 | 45,874 | 55,992 | 58,971 | 0 | 0 | 58,971 |
| Other Finance | 1,098,313 | 1,219,794 | 922,736 | 910,525 | 0 | 0 | 910,525 |
| **Total Expenditures** | **5,765,841** | **6,040,680** | **6,354,232** | **6,342,919** | **0** | **0** | **6,342,919** |
| **Revenues** | | | | | | | |
| Federal Aid | 48,104 | 0 | 0 | 0 | 0 | 0 | 0 |
| State Aid | 368,447 | 0 | 108,000 | 175,000 | 0 | 0 | 175,000 |
| Local Revenues | 0 | 0 | 368,770 | 212,361 | 0 | 0 | 212,361 |
| Other Revenues | 5,995,003 | 5,451,512 | 5,877,462 | 5,955,558 | 0 | 0 | 5,955,558 |
| **Total Revenues** | **6,411,554** | **-5,451,512** | **6,354,232** | **6,342,919** | **0** | **0** | **6,342,919** |
| **Department Net Local** | **-645,713** | **589,168** | **0** | **0** | **0** | **0** | **0** |

# Solid Waste Management Division

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Administrative Assistant | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Assistant Recycling Specialist | 1.00 | 1.00 | 2.00 | 3.00 | 3.00 | 0.00 | 0.00 | 3.00 |
| Assistant Solid Waste Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Communication & Administrative Coordin | 1.00 | 1.00 | 0.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Communications Assistant | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Principal Account Clerk/Typist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Recycling Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Secretary | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Senior Account Clerk/Typist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Senior Typist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Senior Weigh Scale Operator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Solid Waste Assistant | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Solid Waste Enforcement Officer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Solid Waste Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Waste Reduction & Recycling Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Weigh Scale Operator | 1.00 | 0.50 | 0.50 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| | **15.00** | **14.50** | **14.50** | **15.00** | **15.00** | **0.00** | **0.00** | **15.00** |

# Solid Waste Management Division

8160 - SOLID WASTE DISPOSAL

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 141,393 | 132,742 | 121,259 | 132,541 | 0 | 0 | 132,541 |
| Overtime | 268 | 157 | 1,500 | 1,500 | 0 | 0 | 1,500 |
| Premium Pay | 2,277 | 1,997 | 900 | 900 | 0 | 0 | 900 |
| Fringe Benefits | 0 | 0 | 73,453 | 76,781 | 0 | 0 | 76,781 |
| Other Capital Equip | 1,994 | 1,684 | 350 | 350 | 0 | 0 | 350 |
| Highway Materials | 850 | 1,076 | 890 | 1,040 | 0 | 0 | 1,040 |
| Vehicle Fuel and Maint | 406 | 1,577 | 2,130 | 2,430 | 0 | 0 | 2,430 |
| Other Supplies | 6,023 | 4,104 | 7,990 | 6,200 | 0 | 0 | 6,200 |
| Professional Services | 1,265,940 | 1,151,281 | 1,447,589 | 1,427,103 | 0 | 0 | 1,427,103 |
| All Other Contr. Svcs | 4,363 | 6,825 | 6,450 | 37,725 | 0 | 0 | 37,725 |
| Program Expense | 0 | 0 | 32,700 | 0 | 0 | 0 | 0 |
| Maintenance | 10,270 | 17,217 | 23,815 | 21,896 | 0 | 0 | 21,896 |
| Rent | 17,294 | 17,294 | 0 | 0 | 0 | 0 | 0 |
| Other | 5,753 | 10,199 | 13,603 | 14,268 | 0 | 0 | 14,268 |
| Other Finance | 206,755 | 283,886 | 225,601 | 271,795 | 0 | 0 | 271,795 |
| **Total Expenditures** | **1,663,586** | **1,630,039** | **1,958,230** | **1,994,529** | **0** | **0** | **1,994,529** |
| **Revenues** | | | | | | | |
| Other Revenues | 2,178,039 | 1,707,414 | 1,958,230 | 2,000,062 | 0 | 0 | 2,000,062 |
| **Total Revenues** | **2,178,039** | **1,707,414** | **1,958,230** | **2,000,062** | **0** | **0** | **2,000,062** |
| **Budgeting Unit Net Local** | **-514,453** | **-77,375** | **0** | **-5,533** | **0** | **0** | **-5,533** |

# Solid Waste Management Division

8163 - RECYCLING

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 175,258 | 185,434 | 196,780 | 211,768 | 0 | 0 | 211,768 |
| Overtime | 29 | 68 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 362 | 612 | 450 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 2,913 | 3,225 | 117,155 | 120,496 | 0 | 0 | 120,496 |
| Other Capital Equip | 849 | 4,228 | 34,345 | 89,358 | 0 | 0 | 89,358 |
| Vehicle Fuel and Maint | 967 | 923 | 1,535 | 1,323 | 0 | 0 | 1,323 |
| Other Supplies | 63,408 | 120,188 | 172,783 | 127,502 | 0 | 0 | 127,502 |
| Travel Training | 3,813 | 6,268 | 9,050 | 8,175 | 0 | 0 | 8,175 |
| Professional Services | 718,443 | 898,408 | 862,249 | 835,113 | 0 | 0 | 835,113 |
| Rent | 622 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other | 4,525 | 23,260 | 15,375 | 28,914 | 0 | 0 | 28,914 |
| Other Finance | 397,704 | 438,471 | 325,178 | 271,796 | 0 | 0 | 271,796 |
| **Total Expenditures** | **1,368,893** | **1,681,085** | **1,734,900** | **1,694,445** | **0** | **0** | **1,694,445** |
| **Revenues** | | | | | | | |
| State Aid | 326,594 | 0 | 40,000 | 76,100 | 0 | 0 | 76,100 |
| Local Revenues | 0 | 0 | 368,770 | 212,361 | 0 | 0 | 212,361 |
| Other Revenues | 1,585,684 | 1,681,693 | 1,326,130 | 1,385,803 | 0 | 0 | 1,385,803 |
| **Total Revenues** | **1,912,278** | **1,681,693** | **1,734,900** | **1,674,264** | **0** | **0** | **1,674,264** |
| **Budgeting Unit Net Local** | **-543,385** | **-608** | **0** | **20,181** | **0** | **0** | **20,181** |

# Solid Waste Management Division

8164 - SOLID WASTE RECY. & COLL.

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 39,385 | 33,114 | 29,280 | 8,848 | 0 | 0 | 8,848 |
| Premium Pay | 103 | 100 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 0 | 0 | 17,392 | 5,035 | 0 | 0 | 5,035 |
| Other Capital Equip | 13,279 | 3,391 | 14,300 | 42,910 | 0 | 0 | 42,910 |
| Other Supplies | 5,242 | 8,732 | 20,500 | 9,690 | 0 | 0 | 9,690 |
| Professional Services | 903,783 | 917,132 | 998,904 | 1,090,581 | 0 | 0 | 1,090,581 |
| Other | 900 | 5,371 | 11,710 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **962,692** | **967,840** | **1,092,086** | **1,157,064** | **0** | **0** | **1,157,064** |
| **Revenues** | | | | | | | |
| State Aid | 0 | 0 | 9,000 | 13,000 | 0 | 0 | 13,000 |
| Other Revenues | 869,493 | 689,850 | 1,083,086 | 1,144,426 | 0 | 0 | 1,144,426 |
| **Total Revenues** | **869,493** | **689,850** | **1,092,086** | **1,157,426** | **0** | **0** | **1,157,426** |
| **Budgeting Unit Net Local** | **93,199** | **277,990** | **0** | **-362** | **0** | **0** | **-362** |

# Solid Waste Management Division

8165 - SOLID WASTE REDUCTION

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 81,236 | 83,396 | 75,349 | 80,178 | 0 | 0 | 80,178 |
| Overtime | 0 | 22 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 262 | 138 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 0 | 0 | 44,757 | 45,621 | 0 | 0 | 45,621 |
| Other Capital Equip | 0 | 576 | 5,300 | 5,750 | 0 | 0 | 5,750 |
| Vehicle Fuel and Maint | 926 | 454 | 450 | 390 | 0 | 0 | 390 |
| Other Supplies | 3,217 | 1,580 | 8,700 | 7,411 | 0 | 0 | 7,411 |
| Travel Training | 12 | 1,748 | 1,250 | 725 | 0 | 0 | 725 |
| Professional Services | 187,713 | 244,888 | 217,900 | 187,325 | 0 | 0 | 187,325 |
| Other | 1,441 | 1,295 | 4,000 | 3,520 | 0 | 0 | 3,520 |
| **Total Expenditures** | **274,807** | **334,097** | **357,706** | **330,920** | **0** | **0** | **330,920** |
| **Revenues** | | | | | | | |
| Federal Aid | 48,104 | 0 | 0 | 0 | 0 | 0 | 0 |
| State Aid | 0 | 0 | 39,000 | 48,400 | 0 | 0 | 48,400 |
| Other Revenues | 344,355 | 213,832 | 318,706 | 285,808 | 0 | 0 | 285,808 |
| **Total Revenues** | **392,459** | **213,832** | **357,706** | **334,208** | **0** | **0** | **334,208** |
| **Budgeting Unit Net Local** | **-117,652** | **120,265** | **0** | **-3,288** | **0** | **0** | **-3,288** |

# Solid Waste Management Division

8166 - OLD LANDFILLS &FACILITIES

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 45,740 | 39,656 | 59,479 | 47,758 | 0 | 0 | 47,758 |
| Premium Pay | 2,997 | 375 | 900 | 900 | 0 | 0 | 900 |
| Fringe Benefits | 0 | 0 | 35,865 | 27,686 | 0 | 0 | 27,686 |
| Highway Materials | 747 | 504 | 800 | 3,500 | 0 | 0 | 3,500 |
| Vehicle Fuel and Maint | 789 | 1,045 | 875 | 760 | 0 | 0 | 760 |
| Other Supplies | 6 | 0 | 0 | 0 | 0 | 0 | 0 |
| Travel Training | 0 | 0 | 250 | 250 | 0 | 0 | 250 |
| Professional Services | 164,042 | 84,035 | 138,688 | 121,183 | 0 | 0 | 121,183 |
| Utilities | 193 | 244 | 450 | 900 | 0 | 0 | 900 |
| Other | 0 | 414 | 1,258 | 2,058 | 0 | 0 | 2,058 |
| Other Finance | 493,854 | 446,358 | 335,149 | 330,642 | 0 | 0 | 330,642 |
| **Total Expenditures** | **708,368** | **572,631** | **573,714** | **535,637** | **0** | **0** | **535,637** |
| **Revenues** | | | | | | | |
| Other Revenues | 553,469 | 473,961 | 573,714 | 537,632 | 0 | 0 | 537,632 |
| **Total Revenues** | **553,469** | **473,961** | **573,714** | **537,632** | **0** | **0** | **537,632** |
| **Budgeting Unit Net Local** | **154,899** | **98,670** | **0** | **-1,995** | **0** | **0** | **-1,995** |

# Solid Waste Management Division

8168 - SOLID WASTE ADMIN

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 176,925 | 179,742 | 192,429 | 194,049 | 0 | 0 | 194,049 |
| Overtime | 231 | 61 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 1,344 | 4,268 | 950 | 1,400 | 0 | 0 | 1,400 |
| Fringe Benefits | 0 | 0 | 114,867 | 111,210 | 0 | 0 | 111,210 |
| Other Capital Equip | 9,755 | 13,328 | 12,340 | 6,100 | 0 | 0 | 6,100 |
| Vehicle Fuel and Maint | 784 | 794 | 905 | 785 | 0 | 0 | 785 |
| Other Supplies | 4,118 | 3,329 | 4,650 | 3,900 | 0 | 0 | 3,900 |
| Travel Training | 199 | 663 | 500 | 500 | 0 | 0 | 500 |
| Professional Services | 6,400 | 0 | 8,700 | 0 | 0 | 0 | 0 |
| All Other Contr. Svcs | 80,654 | 53,639 | 54,542 | 55,437 | 0 | 0 | 55,437 |
| Program Expense | 1,040 | 1,377 | 1,550 | 1,400 | 0 | 0 | 1,400 |
| Maintenance | 11,109 | 20,445 | 23,100 | 21,800 | 0 | 0 | 21,800 |
| Utilities | 21,868 | 18,706 | 17,596 | 18,650 | 0 | 0 | 18,650 |
| Rent | 17,294 | 17,294 | 34,588 | 34,588 | 0 | 0 | 34,588 |
| Other | 8,948 | 5,235 | 9,130 | 9,285 | 0 | 0 | 9,285 |
| Other Finance | 0 | 51,079 | 36,808 | 36,292 | 0 | 0 | 36,292 |
| **Total Expenditures** | **340,669** | **369,960** | **512,655** | **495,396** | **0** | **0** | **495,396** |
| **Revenues** | | | | | | | |
| Other Revenues | 462,185 | 589,314 | 512,655 | 503,410 | 0 | 0 | 503,410 |
| **Total Revenues** | **462,185** | **589,314** | **512,655** | **503,410** | **0** | **0** | **503,410** |
| **Budgeting Unit Net Local** | **-121,516** | **-219,354** | **0** | **-8,014** | **0** | **0** | **-8,014** |

# Solid Waste Management Division

8169 - HOUSEHOLD HAZARDOUS WASTE

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 21,262 | 22,695 | 10,520 | 23,655 | 0 | 0 | 23,655 |
| Premium Pay | 1,499 | 250 | 450 | 450 | 0 | 0 | 450 |
| Fringe Benefits | 0 | 0 | 6,516 | 13,715 | 0 | 0 | 13,715 |
| Other Supplies | 2,336 | 82 | 1,400 | 1,450 | 0 | 0 | 1,450 |
| Travel Training | 795 | 867 | 1,500 | 1,500 | 0 | 0 | 1,500 |
| Professional Services | 72,786 | 82,396 | 96,800 | 86,620 | 0 | 0 | 86,620 |
| All Other Contr. Svcs | 1,899 | 981 | 1,349 | 872 | 0 | 0 | 872 |
| Maintenance | 0 | 50 | 1,000 | 1,750 | 0 | 0 | 1,750 |
| Utilities | 3,612 | 1,996 | 4,070 | 3,570 | 0 | 0 | 3,570 |
| Rent | 420 | 420 | 420 | 420 | 0 | 0 | 420 |
| Other | 113 | 100 | 916 | 926 | 0 | 0 | 926 |
| **Total Expenditures** | **104,722** | **109,837** | **124,941** | **134,928** | **0** | **0** | **134,928** |
| **Revenues** | | | | | | | |
| State Aid | 41,853 | 0 | 20,000 | 37,500 | 0 | 0 | 37,500 |
| Other Revenues | 1,778 | 95,448 | 104,941 | 98,417 | 0 | 0 | 98,417 |
| **Total Revenues** | **43,631** | **95,448** | **124,941** | **135,917** | **0** | **0** | **135,917** |
| **Budgeting Unit Net Local** | **61,091** | **14,389** | **0** | **-989** | **0** | **0** | **-989** |

# Solid Waste Management Division

9102 - SOLID WASTE FRING

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Fringe Benefits | 342,104 | 375,191 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **342,104** | **375,191** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **342,104** | **375,191** | **0** | **0** | **0** | **0** | **0** |

# Solid Waste Management Division

## Program Summary

### Administration

**Type of Program DM**

Provides assistance to implement Division programs. Provides customer service for program users (both in person and over the phone). Handles dissemination of Division policies and procedures.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 512,655 | 495,396 |
| Revenues | 512,655 | 495,396 |
| Net Local | 0 | 0 |
| FTE | 4.00 | 4.00 |

### Household Hazardous Waste Management

**Type of Program DM**

Provide safe, environmentally sound and cost effective management of household and CESQG generated hazardous waste.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 124,941 | 134,928 |
| Revenues | 124,941 | 134,928 |
| Net Local | 0 | 0 |
| FTE | .25 | .5 |

## Old Landfills and Facilities

**Type of Program MM**

Monitor and maintain closed landfill in compliance with applicable federal and state regulations. Ensure compliance with closure requirements through regular inspections and sampling.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 573,714 | 535,637 |
| Revenues | 573,714 | 535,637 |
| Net Local | 0 | 0 |
| FTE | 1 | .75 |

## Recycling

**Type of Program MD**

Provide a local facility to process and market recyclable materials collected through the curbside and drop off programs including educational information, direct assistance, and community support for recycling and composting. Provide a program to comply with all applicable Federal, State and local laws for the management of recycling and support an overall goal of 75% waste reduction by 2016.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 1,734,900 | 1,694,445 |
| Revenues | 1,734,900 | 1,694,445 |
| Net Local | 0 | 0 |
| FTE | 4.25 | 4.5 |

## Recycling Collection

**Type of Program DD**

Provide for convenient, cost-effective residential recycling opportunities through curbside collection and a public drop-off area at the Recycling and Solid Waste Center. To enforce all applicable Federal, State, and local laws for mandatory recycling.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 1,092,086 | 1,157,064 |
| Revenues | 1,092,086 | 1,157,064 |
| Net Local | 0 | 0 |
| FTE | .75 | .25 |

## Solid Waste Disposal

**Type of Program DM**

Provide a safe, environmentally-sound and cost effective strategy to landfill the non-recoverable waste generated in Tompkins County. Provide a program to enforce all applicable Federal, State and Local laws for the management of solid waste.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 1,958,230 | 1,994,529 |
| Revenues | 1,958,230 | 1,994,529 |
| Net Local | 0 | 0 |
| FTE | 3 | 3.25 |

## Waste Reduction

**Type of Program DD**

Reduce both the volume and toxicity of the waste stream by providing waste reduction, reuse and green purchasing programs and education to businesses, schools, municipalities and residents. To support the County in achieving an overall goal of 75% waste reduction by 2016.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 357,706 | 330,920 |
| Revenues | 357,706 | 330,920 |
| Net Local | 0 | 0 |
| FTE | 1.75 | 1.75 |

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# Tourism Promotion & Community Arts Partnership

Hotel room occupancy tax (established by Local Law No. 4 of 1989) is used to strengthen Tompkins County's tourism products and marketing to insure a healthy tourism industry in Tompkins County. The Convention and Visitors Bureau is supported by these funds, and other initiatives are also financed by this program to encourage the development of, and out-of-county marketing for, attractions, events, and activities that will increase stay-over visitors in Tompkins County. The room tax fund balance is a result of tourism program revenues exceeding expenditures in prior years. Hotel room occupancy taxes are used for the enhancement of the general economy of Tompkins County though promotion of tourism, particularly through support of the Convention and Visitors Bureau.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 0 | 46,848 | 47,785 | 48,582 | 0 | 0 | 48,582 |
| Fringe Benefits | 0 | 25,438 | 28,384 | 27,643 | 0 | 0 | 27,643 |
| Other Supplies | 35 | 0 | 0 | 0 | 0 | 0 | 0 |
| Travel Training | 0 | 0 | 1,665 | 0 | 0 | 0 | 0 |
| All Other Contr. Svcs | 48,778 | 35,473 | 78,213 | 0 | 0 | 0 | 0 |
| Program Expense | 137,620 | 94,801 | 70,800 | 71,850 | 0 | 0 | 71,850 |
| Other | 1,764,965 | 1,730,426 | 1,776,063 | 1,736,227 | 0 | 0 | 1,736,227 |
| **Total Expenditures** | **1,951,398** | **1,932,986** | **2,002,910** | **1,884,302** | **0** | **0** | **1,884,302** |
| **Revenues** | | | | | | | |
| Local Revenues | 1,778,386 | 2,090,223 | 2,002,910 | 1,884,302 | 0 | 0 | 1,884,302 |
| Other Revenues | 1,590 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **1,779,976** | **-2,090,223** | **2,002,910** | **1,884,302** | **0** | **0** | **1,884,302** |
| **Department Net Local** | **171,422** | **-157,237** | **0** | **0** | **0** | **0** | **0** |

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# Tourism Promotion & Community Arts Partnership

6475 - ROOM TAX

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 0 | 46,848 | 47,785 | 48,582 | 0 | 0 | 48,582 |
| Fringe Benefits | 0 | 25,438 | 28,384 | 27,643 | 0 | 0 | 27,643 |
| Other Supplies | 35 | 0 | 0 | 0 | 0 | 0 | 0 |
| Travel Training | 0 | 0 | 1,665 | 0 | 0 | 0 | 0 |
| All Other Contr. Svcs | 48,778 | 35,473 | 78,213 | 0 | 0 | 0 | 0 |
| Program Expense | 137,620 | 94,801 | 70,800 | 71,850 | 0 | 0 | 71,850 |
| Other | 1,764,965 | 1,730,426 | 1,776,063 | 1,736,227 | 0 | 0 | 1,736,227 |
| **Total Expenditures** | **1,951,398** | **1,932,986** | **2,002,910** | **1,884,302** | **0** | **0** | **1,884,302** |
| **Revenues** | | | | | | | |
| Local Revenues | 1,778,386 | 2,090,223 | 2,002,910 | 1,884,302 | 0 | 0 | 1,884,302 |
| Other Revenues | 1,590 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **1,779,976** | **2,090,223** | **2,002,910** | **1,884,302** | **0** | **0** | **1,884,302** |
| **Budgeting Unit Net Local** | **171,422** | **-157,237** | **0** | **0** | **0** | **0** | **0** |

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# Transportation Planning

Transportation Planning oversees Federal and State Grant and County Mobility Management.
Grant management includes developing proposals, reporting and monitoring sub-recipients' compliance with Federal and State regulations. The unit manages $20.9 million portfolio of Federal Transit Administration (FTA) grants and New York State Transit Operating Assistance program. Additional responsibilities include: assisting ITCTC to develop the Transportation Improvement Plan (TIP) and State TIP and consulting with ITCTC, TCAT, GADABOUT, and other agencies on public transportation projects.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 63,321 | 67,303 | 66,080 | 67,402 | 0 | 0 | 67,402 |
| Premium Pay | 550 | 550 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 30,658 | 36,035 | 39,252 | 38,352 | 0 | 0 | 38,352 |
| Automotive Equipment | 0 | 45,984 | 0 | 0 | 0 | 0 | 0 |
| Other Capital Equip | 375 | 128 | 400 | 650 | 0 | 0 | 650 |
| Other Supplies | 1,734 | 997 | 5,700 | 5,175 | 0 | 0 | 5,175 |
| Travel Training | 2,562 | 2,756 | 4,000 | 4,000 | 0 | 0 | 4,000 |
| All Other Contr. Svcs | 390,985 | 325,195 | 475,706 | 642,081 | 0 | 0 | 642,081 |
| Program Expense | 13,637 | 7,503 | 34,992 | 23,500 | 0 | 0 | 23,500 |
| Other | 3,302 | 1,046 | 6,575 | 6,825 | 0 | 0 | 6,825 |
| **Total Expenditures** | **507,124** | **487,497** | **632,705** | **787,985** | **0** | **0** | **787,985** |
| **Revenues** | | | | | | | |
| Federal Aid | 417,834 | 46,787 | 526,650 | 612,213 | 0 | 0 | 612,213 |
| State Aid | 47,073 | 206,158 | 10,506 | 51,989 | 0 | 0 | 51,989 |
| Local Revenues | 0 | 0 | 8,500 | 5,000 | 0 | 0 | 5,000 |
| Other Revenues | 2,502 | 13,367 | 1,200 | 32,500 | 0 | 0 | 32,500 |
| **Total Revenues** | **467,409** | **-266,312** | **546,856** | **701,702** | **0** | **0** | **701,702** |
| **Department Net Local** | **39,715** | **221,185** | **85,849** | **86,283** | **0** | **0** | **86,283** |

# Transportation Planning

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Chief Transportation Planner | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| | **1.00** | **1.00** | **1.00** | **1.00** | **1.00** | **0.00** | **0.00** | **1.00** |

# Transportation Planning

5631 - TRANSPORTATION SERVICES

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 63,321 | 67,303 | 66,080 | 67,402 | 0 | 0 | 67,402 |
| Premium Pay | 550 | 550 | 0 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 30,658 | 36,035 | 39,252 | 38,352 | 0 | 0 | 38,352 |
| Automotive Equipment | 0 | 45,984 | 0 | 0 | 0 | 0 | 0 |
| Other Capital Equip | 375 | 128 | 400 | 650 | 0 | 0 | 650 |
| Other Supplies | 1,734 | 997 | 5,700 | 5,175 | 0 | 0 | 5,175 |
| Travel Training | 2,562 | 2,756 | 4,000 | 4,000 | 0 | 0 | 4,000 |
| All Other Contr. Svcs | 390,985 | 325,195 | 475,706 | 642,081 | 0 | 0 | 642,081 |
| Program Expense | 13,637 | 7,503 | 34,992 | 23,500 | 0 | 0 | 23,500 |
| Other | 3,302 | 1,046 | 6,575 | 6,825 | 0 | 0 | 6,825 |
| **Total Expenditures** | **507,124** | **487,497** | **632,705** | **787,985** | **0** | **0** | **787,985** |
| **Revenues** | | | | | | | |
| Federal Aid | 417,834 | 46,787 | 526,650 | 612,213 | 0 | 0 | 612,213 |
| State Aid | 47,073 | 206,158 | 10,506 | 51,989 | 0 | 0 | 51,989 |
| Local Revenues | 0 | 0 | 8,500 | 5,000 | 0 | 0 | 5,000 |
| Other Revenues | 2,502 | 13,367 | 1,200 | 32,500 | 0 | 0 | 32,500 |
| **Total Revenues** | **467,409** | **266,312** | **546,856** | **701,702** | **0** | **0** | **701,702** |
| **Budgeting Unit Net Local** | **39,715** | **221,185** | **85,849** | **86,283** | **0** | **0** | **86,283** |

# Transportation Planning

## Program Summary

### Transportation Planning

**Type of Program DM**

Transportation Planning oversees Federal and State Grant and County Mobility Management.
Grant management includes developing proposals, reporting and monitoring sub-recipients' compliance with Federal and State regulations. The unit manages $20.9 million portfolio of Federal Transit Administration (FTA) grants and New York State Transit Operating Assistance program. Additional responsibilities include: assisting ITCTC to develop the Transportation Improvement Plan (TIP) and State TIP and consulting with ITCTC, TCAT, GADABOUT, and other agencies on public transportation projects.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 632,705 | 787,985 |
| Revenues | 546,856 | 701,702 |
| Net Local | 85,849 | 86,283 |
| FTE | 1 | 1 |

# Unallocated Revenues

Unallocated Revenues include: Sales Tax, Interest Income, Rent on County owned properties, Payments in Lieu of Tax, Interest & Penalties on delinquent taxes, and other non-departmental revenue

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| **Total Expenditures** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Revenues** | | | | | | | |
| State Aid | 87,002 | 95,427 | 110,000 | 95,500 | 0 | 0 | 95,500 |
| Local Revenues | 73,861,968 | 77,854,444 | 77,960,977 | 34,397,128 | 0 | 0 | 34,397,128 |
| Other Revenues | 1,025,378 | 1,118,869 | 1,025,000 | 1,025,000 | 0 | 0 | 1,025,000 |
| Interfund Transf & Rev | 125,992 | 125,992 | 125,992 | 125,992 | 0 | 0 | 125,992 |
| **Total Revenues** | **75,100,340** | **-79,194,732** | **79,221,969** | **35,643,620** | **0** | **0** | **35,643,620** |
| **Department Net Local** | **-75,100,340** | **-79,194,732** | **-79,221,969** | **-35,643,620** | **0** | **0** | **-35,643,620** |

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# Unallocated Revenues

9999 - UNALLOCATED REVENUE

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Revenues** | | | | | | | |
| State Aid | 87,002 | 95,427 | 110,000 | 95,500 | 0 | 0 | 95,500 |
| Local Revenues | 73,861,968 | 77,854,444 | 77,960,977 | 34,397,128 | 0 | 0 | 34,397,128 |
| Other Revenues | 1,025,378 | 1,118,869 | 1,025,000 | 1,025,000 | 0 | 0 | 1,025,000 |
| Interfund Transf & Rev | 125,992 | 125,992 | 125,992 | 125,992 | 0 | 0 | 125,992 |
| **Total Revenues** | **75,100,340** | **79,194,732** | **79,221,969** | **35,643,620** | **0** | **0** | **35,643,620** |
| **Budgeting Unit Net Local** | **-75,100,340** | **-79,194,732** | **-79,221,969** | **-35,643,620** | **0** | **0** | **-35,643,620** |

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# Weights and Measures

The mission of Weights and Measures is to uphold the relevant state Agriculture and Market laws that protect and serve consumers as well as business owners. This is done through the inspection, testing and certification of all commercially used weighing and measuring devices (e.g., scales, gasoline pumps, fuel oil dispensers) in the County. Devices not in compliance are either ordered out of service for repair or condemned. Weights and Measures also inspects packaged commodities for accurate weight, measure, or numerical count, and responds to consumer complaints and questions. Fees are assessed for device testing and are used to offset the cost of operating the program. This is a state-mandated program.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 49,519 | 51,217 | 50,858 | 51,714 | 0 | 0 | 51,714 |
| Premium Pay | 450 | 450 | 450 | 450 | 0 | 0 | 450 |
| Fringe Benefits | 23,985 | 27,433 | 30,477 | 29,681 | 0 | 0 | 29,681 |
| Other Capital Equip | 362 | 0 | 0 | 0 | 0 | 0 | 0 |
| Vehicle Fuel and Maint | 1,505 | 1,913 | 2,600 | 2,500 | 0 | 0 | 2,500 |
| Other Supplies | 144 | 389 | 251 | 385 | 0 | 0 | 385 |
| Travel Training | 45 | 493 | 535 | 600 | 0 | 0 | 600 |
| All Other Contr. Svcs | 150 | 150 | 150 | 150 | 0 | 0 | 150 |
| Program Expense | 1,421 | 517 | 700 | 700 | 0 | 0 | 700 |
| Utilities | 510 | 510 | 800 | 1,000 | 0 | 0 | 1,000 |
| Other | 103 | 109 | 125 | 125 | 0 | 0 | 125 |
| **Total Expenditures** | **78,194** | **83,181** | **86,946** | **87,305** | **0** | **0** | **87,305** |
| **Revenues** | | | | | | | |
| Local Revenues | 23,355 | 24,334 | 22,300 | 22,400 | 0 | 0 | 22,400 |
| **Total Revenues** | **23,355** | **-24,334** | **22,300** | **22,400** | **0** | **0** | **22,400** |
| **Department Net Local** | **54,839** | **58,847** | **64,646** | **64,905** | **0** | **0** | **64,905** |

# Weights and Measures

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| | **1.00** | **1.00** | **1.00** | **1.00** | **1.00** | **0.00** | **0.00** | **1.00** |

# Weights and Measures

3630 - WEIGHTS & MEASURES

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 49,519 | 51,217 | 50,858 | 51,714 | 0 | 0 | 51,714 |
| Premium Pay | 450 | 450 | 450 | 450 | 0 | 0 | 450 |
| Fringe Benefits | 23,985 | 27,433 | 30,477 | 29,681 | 0 | 0 | 29,681 |
| Other Capital Equip | 362 | 0 | 0 | 0 | 0 | 0 | 0 |
| Vehicle Fuel and Maint | 1,505 | 1,913 | 2,600 | 2,500 | 0 | 0 | 2,500 |
| Other Supplies | 144 | 389 | 251 | 385 | 0 | 0 | 385 |
| Travel Training | 45 | 493 | 535 | 600 | 0 | 0 | 600 |
| All Other Contr. Svcs | 150 | 150 | 150 | 150 | 0 | 0 | 150 |
| Program Expense | 1,421 | 517 | 700 | 700 | 0 | 0 | 700 |
| Utilities | 510 | 510 | 800 | 1,000 | 0 | 0 | 1,000 |
| Other | 103 | 109 | 125 | 125 | 0 | 0 | 125 |
| **Total Expenditures** | **78,194** | **83,181** | **86,946** | **87,305** | **0** | **0** | **87,305** |
| **Revenues** | | | | | | | |
| Local Revenues | 23,355 | 24,334 | 22,300 | 22,400 | 0 | 0 | 22,400 |
| **Total Revenues** | **23,355** | **24,334** | **22,300** | **22,400** | **0** | **0** | **22,400** |
| **Budgeting Unit Net Local** | **54,839** | **58,847** | **64,646** | **64,905** | **0** | **0** | **64,905** |

# Weights and Measures

## Program Summary

### Weights and Measures

**Type of Program MD**

Weights & Measures mission is to uphold the pertaining State Ag. and Markets Laws that protect and serve consumers as well as business owners. This is done through the inspection, testing and certification of all commercially used weighing and measuring devices (e.g., different size scales from jewelry and pharmacy up to a train scale, gasoline pumps, fuel oil trucks, linear measuring devices, bulk milk tanks, timed devices like air pumps and vacuums,) in the county. Weights and Measures also inspects packaged commodities for accurate weight, measure, or numerical count, and respond to consumer's complaints and questions. I am trying to make Tompkins County a safer county for consumers and businesses to conduct trade.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 86,946 | 87,305 |
| Revenues | 22,300 | 22,400 |
| Net Local | 64,646 | 64,905 |
| FTE | 1 | 1 |

# Workforce Investment Board

The Workforce Investment Board enhances the productivity and competitiveness of Tompkins County by developing and coordinating employment and training resources that meet employer workforce needs and faciltate employment and development opportunities for individuals. Key to these efforts, is a continuous contact with the business community. This is done in partnership with economic development to ensure that workforce priorities are aligned with economic development strategies in a manner that is responsive to current needs and future demand.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 107,385 | 109,897 | 109,343 | 111,083 | 0 | 0 | 111,083 |
| Overtime | 20 | 0 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 0 | 425 | 500 | 900 | 0 | 0 | 900 |
| Fringe Benefits | 0 | 0 | 65,247 | 63,718 | 0 | 0 | 63,718 |
| Other Capital Equip | 2,998 | 5,352 | 1,000 | 0 | 0 | 0 | 0 |
| Other Supplies | 1,622 | 848 | 3,250 | 1,150 | 0 | 0 | 1,150 |
| Travel Training | 1,839 | 5,346 | 5,000 | 5,500 | 0 | 0 | 5,500 |
| All Other Contr. Svcs | 219,063 | 325,175 | 328,902 | 174,792 | 0 | 0 | 174,792 |
| Program Expense | 3,177 | 17,354 | 1,000 | 2,864 | 0 | 0 | 2,864 |
| Utilities | 2,061 | 2,109 | 2,260 | 2,600 | 0 | 0 | 2,600 |
| Rent | 8,471 | 8,705 | 10,915 | 12,270 | 0 | 0 | 12,270 |
| Other | 3,370 | 2,814 | 4,688 | 5,900 | 0 | 0 | 5,900 |
| **Total Expenditures** | **350,006** | **478,025** | **532,105** | **380,777** | **0** | **0** | **380,777** |
| **Revenues** | | | | | | | |
| Federal Aid | 231,193 | 295,097 | 276,923 | 307,521 | 0 | 0 | 307,521 |
| State Aid | 99,179 | 184,273 | 181,901 | 0 | 0 | 0 | 0 |
| Other Revenues | 3,911 | 3,000 | 3,000 | 3,000 | 0 | 0 | 3,000 |
| Interfund Transf & Rev | 0 | 63,742 | 70,281 | 70,256 | 0 | 0 | 70,256 |
| **Total Revenues** | **334,283** | **-546,112** | **532,105** | **380,777** | **0** | **0** | **380,777** |
| **Department Net Local** | **15,723** | **-68,087** | **0** | **0** | **0** | **0** | **0** |

# Workforce Investment Board

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Administrative Coordinator | 0.85 | 0.85 | 0.85 | 0.85 | 0.85 | 0.00 | 0.00 | 0.85 |
| Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| | **1.85** | **1.85** | **1.85** | **1.85** | **1.85** | **0.00** | **0.00** | **1.85** |

# Workforce Investment Board

6290 - EMPLOYMENT & TRAINING

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 107,385 | 109,897 | 109,343 | 111,083 | 0 | 0 | 111,083 |
| Overtime | 20 | 0 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 0 | 425 | 500 | 900 | 0 | 0 | 900 |
| Fringe Benefits | 0 | 0 | 65,247 | 63,718 | 0 | 0 | 63,718 |
| Other Capital Equip | 2,998 | 5,352 | 1,000 | 0 | 0 | 0 | 0 |
| Other Supplies | 1,622 | 848 | 3,250 | 1,150 | 0 | 0 | 1,150 |
| Travel Training | 1,839 | 5,346 | 5,000 | 5,500 | 0 | 0 | 5,500 |
| All Other Contr. Svcs | 219,063 | 325,175 | 328,902 | 174,792 | 0 | 0 | 174,792 |
| Program Expense | 3,177 | 17,354 | 1,000 | 2,864 | 0 | 0 | 2,864 |
| Utilities | 2,061 | 2,109 | 2,260 | 2,600 | 0 | 0 | 2,600 |
| Rent | 8,471 | 8,705 | 10,915 | 12,270 | 0 | 0 | 12,270 |
| Other | 3,370 | 2,814 | 4,688 | 5,900 | 0 | 0 | 5,900 |
| **Total Expenditures** | **350,006** | **478,025** | **532,105** | **380,777** | **0** | **0** | **380,777** |
| **Revenues** | | | | | | | |
| Federal Aid | 231,193 | 295,097 | 276,923 | 307,521 | 0 | 0 | 307,521 |
| State Aid | 99,179 | 184,273 | 181,901 | 0 | 0 | 0 | 0 |
| Other Revenues | 3,911 | 3,000 | 3,000 | 3,000 | 0 | 0 | 3,000 |
| Interfund Transf & Rev | 0 | 63,742 | 70,281 | 70,256 | 0 | 0 | 70,256 |
| **Total Revenues** | **334,283** | **546,112** | **532,105** | **380,777** | **0** | **0** | **380,777** |
| **Budgeting Unit Net Local** | **15,723** | **-68,087** | **0** | **0** | **0** | **0** | **0** |

# Workforce Investment Board

## Program Summary

### Tompkins Workforce Investment Board

**Type of Program MD**

Administer federal Workforce Investment Act and other Funds in a locally planned and controlled manner, provide both short and long term planning for a qualified, skilled workforce so that companies can grow and expand and build workers capacity to pursue vocationally and economically rewarding work.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 532,105 | 380,777 |
| Revenues | 461,824 | 310,521 |
| Net Local | 70,281 | 70,256 |
| FTE | 1.85 | 1.85 |

# Workforce One-Stop Career Center

The Office of Employment and Training provides Workforce Investment Act Title IB Programs that offer employment services for Adults, Dislocated Workers and Youth. Employment services may include job development, job readiness, employment assessment, one-on-one employment counseling and training. New regulations state there are no income eligibility guidelines, however, intensive and training services are priority based, as determined by the local Workforce Investment Board. In addition, workforce development services are provided to area businesses to assist them with obtaining, retaining, and training employees to meet the needs of their business.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 442,777 | 453,744 | 446,322 | 463,469 | 0 | 0 | 463,469 |
| Overtime | 4 | 24 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 6,623 | 1,325 | 1,325 | 1,375 | 0 | 0 | 1,375 |
| Fringe Benefits | 209,479 | 233,337 | 184,808 | 181,483 | 0 | 0 | 181,483 |
| Other Capital Equip | 0 | 84 | 1,000 | 1,000 | 0 | 0 | 1,000 |
| Other Supplies | 2,421 | 1,444 | 1,900 | 9,873 | 0 | 0 | 9,873 |
| Travel Training | 1,150 | 2,084 | 3,000 | 3,000 | 0 | 0 | 3,000 |
| All Other Contr. Svcs | 6,495 | 2,367 | 2,125 | 2,358 | 0 | 0 | 2,358 |
| Program Expense | 241,046 | 218,091 | 184,190 | 278,225 | 0 | 0 | 278,225 |
| Utilities | 2,426 | 3,712 | 1,800 | 3,800 | 0 | 0 | 3,800 |
| Rent | 15,941 | 16,175 | 15,723 | 15,723 | 0 | 0 | 15,723 |
| Other | 3,164 | 2,979 | 3,470 | 3,970 | 0 | 0 | 3,970 |
| **Total Expenditures** | **931,526** | **935,366** | **845,663** | **964,276** | **0** | **0** | **964,276** |
| **Revenues** | | | | | | | |
| Federal Aid | 718,051 | 617,834 | 614,280 | 731,161 | 0 | 0 | 731,161 |
| State Aid | 94,598 | 147,568 | 149,900 | 150,800 | 0 | 0 | 150,800 |
| Other Revenues | 27,000 | 27,000 | 27,000 | 27,000 | 0 | 0 | 27,000 |
| Interfund Transf & Rev | 132,594 | 38,094 | 54,483 | 55,315 | 0 | 0 | 55,315 |
| **Total Revenues** | **972,243** | **-830,496** | **845,663** | **964,276** | **0** | **0** | **964,276** |
| **Department Net Local** | **-40,717** | **104,870** | **0** | **0** | **0** | **0** | **0** |

# Workforce One-Stop Career Center

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Administrative Coordinator | 0.15 | 0.15 | 0.15 | 0.15 | 0.15 | 0.00 | 0.00 | 0.15 |
| Employment and Training Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Employment and Training Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Workforce Development Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Workforce Development Specialist | 2.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Workforce Transition Specialist | 3.00 | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | 0.00 | 2.00 |
| | **8.15** | **6.15** | **6.15** | **6.15** | **6.15** | **0.00** | **0.00** | **6.15** |

# Workforce One-Stop Career Center

6292 - EMPLOYMENT & TRAINING

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 442,777 | 453,744 | 446,322 | 463,469 | 0 | 0 | 463,469 |
| Overtime | 4 | 24 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 6,623 | 1,325 | 1,325 | 1,375 | 0 | 0 | 1,375 |
| Fringe Benefits | 0 | 0 | 184,808 | 181,483 | 0 | 0 | 181,483 |
| Other Capital Equip | 0 | 84 | 1,000 | 1,000 | 0 | 0 | 1,000 |
| Other Supplies | 2,421 | 1,444 | 1,900 | 9,873 | 0 | 0 | 9,873 |
| Travel Training | 1,150 | 2,084 | 3,000 | 3,000 | 0 | 0 | 3,000 |
| All Other Contr. Svcs | 6,495 | 2,367 | 2,125 | 2,358 | 0 | 0 | 2,358 |
| Program Expense | 241,046 | 218,091 | 184,190 | 278,225 | 0 | 0 | 278,225 |
| Utilities | 2,426 | 3,712 | 1,800 | 3,800 | 0 | 0 | 3,800 |
| Rent | 15,941 | 16,175 | 15,723 | 15,723 | 0 | 0 | 15,723 |
| Other | 3,164 | 2,979 | 3,470 | 3,970 | 0 | 0 | 3,970 |
| **Total Expenditures** | **722,047** | **702,029** | **845,663** | **964,276** | **0** | **0** | **964,276** |
| **Revenues** | | | | | | | |
| Federal Aid | 718,051 | 617,834 | 614,280 | 731,161 | 0 | 0 | 731,161 |
| State Aid | 94,598 | 147,568 | 149,900 | 150,800 | 0 | 0 | 150,800 |
| Other Revenues | 27,000 | 27,000 | 27,000 | 27,000 | 0 | 0 | 27,000 |
| Interfund Transf & Rev | 132,594 | 38,094 | 54,483 | 55,315 | 0 | 0 | 55,315 |
| **Total Revenues** | **972,243** | **830,496** | **845,663** | **964,276** | **0** | **0** | **964,276** |
| **Budgeting Unit Net Local** | **-250,196** | **-128,467** | **0** | **0** | **0** | **0** | **0** |

# Workforce One-Stop Career Center

9106 - CD FRINGE

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Fringe Benefits | 209,479 | 233,337 | 0 | 0 | 0 | 0 | 0 |
| **Total Expenditures** | **209,479** | **233,337** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **209,479** | **233,337** | **0** | **0** | **0** | **0** | **0** |

# Workforce One-Stop Career Center

## Program Summary

### Tompkins Workforce New York - Administrative Services

**Type of Program MD**

Tompkins Workforce New York Career Center is a One-Stop comprehensive system approach for accessing employment related services for businesses, job seekers, and workers in Tompkins County. This area provides administrative support for all Tompkins Workforce New York collaborative programs and agencies, overall communication and coordination, oversight of all WIA contracts, coordination of non-WIA funding opportunities and projects, grant writing, production of metrics and performance reports, attendance at local and community-wide meetings, and fiscal oversight and reports.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 108,086 | 98,212 |
| Revenues | 53,603 | 42,897 |
| Net Local | 54,483 | 55,315 |
| FTE | 1.35 | 1.35 |

### Tompkins Workforce New York - Business Services

**Type of Program MD**

Tompkins Workforce New York Career Center is a One-Stop comprehensive system approach for accessing employment related services for businesses, job seekers and workers in Tompkins County. "Business Services" provide and assist local employers in meeting current and future workforce needs (see specifics below).

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 61,203 | 62,626 |
| Revenues | 61,203 | 62,626 |
| Net Local | 0 | 0 |
| FTE | .7 | .7 |

## Tompkins Workforce New York - Job Seeker Services

**Type of Program MD**

Tompkins Workforce New York Career Center is a One-Stop comprehensive system approach for accessing employment related services for businesses, job seekers, and workers in Tompkins County. " Job Seeker Services" provide Tompkins County job seekers, unemployed and under-employed individuals with the information, resources and tools needed for a successful work search (see specifics below).

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 321,156 | 331,534 |
| Revenues | 321,156 | 331,534 |
| Net Local | 0 | 0 |
| FTE | 4.1 | 4.1 |

## Tompkins Workforce New York - Training Services

**Type of Program MD**

Tompkins Workforce New York Career Center is a One-Stop comprehensive system approach for accessing employment related services for businesses, job seekers, and workers in Tompkins County. "Training Services" include providing information, resources, assessments, assistance, case management and funding for education, training courses or certificates to upgrade skills and enhance employability. A universal population of Tompkins County is served however some funding streams have priority or eligibility requirements; veterans, individuals with disabilities, 55+ populations, low income families, displaced workers, students,refugees, at risk youths, and individuals impacted by closings.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 355,218 | 321,905 |
| Revenues | 355,218 | 321,905 |
| Net Local | 0 | 0 |
| FTE | 0 | 0 |

# Youth Services Department

The Tompkins County Youth Services Department (TCYS) was created to promote youth development and reduce delinquency and other risk behaviors among youth aged 0-20. It is our mission to invest time, resources, and funding in communities to enable all youth to thrive in school, work, and life. The staff of TCYS is committed to creating, facilitating, and shaping desirable future realities for and with youth. It is our vision that staff along with collaborative partners, accomplish all work in alignment with our core values of empowerment, fairness, innovation, integrity, organization, and stewardship.

The Tompkins County Charter and NYS Executive Law charge the Department with assessing youth needs, recommending effective prevention and risk reduction programs to the Legislature, monitoring the performance of funded programs, coordination of public and private youth programs, and assisting local municipalities to assess and address their local youth needs.

The department's resources are contracted out to support prevention, intervention, and recreation programs run by not-for-profit agencies and municipalities that provide over 40 programs serving over 8,000 youth per year.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 282,351 | 267,799 | 293,518 | 299,250 | 0 | 0 | 299,250 |
| Overtime | 13 | 0 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 0 | 1,900 | 1,650 | 1,450 | 0 | 0 | 1,450 |
| Fringe Benefits | 135,535 | 143,081 | 175,330 | 171,098 | 0 | 0 | 171,098 |
| Other Capital Equip | 0 | 0 | 8,400 | 0 | 0 | 0 | 0 |
| Other Supplies | 6,651 | 4,866 | 8,173 | 7,505 | 0 | 0 | 7,505 |
| Travel Training | 7,640 | 6,075 | 17,925 | 17,120 | 0 | 0 | 17,120 |
| Professional Services | 26,475 | 34,811 | 60,225 | 50,739 | 4,769 | 0 | 50,739 |
| All Other Contr. Svcs | 807 | 880 | 880 | 880 | 0 | 0 | 880 |
| Program Expense | 728,925 | 675,040 | 651,955 | 628,440 | 96,385 | 40,217 | 668,657 |
| Utilities | 631 | 552 | 700 | 700 | 0 | 0 | 700 |
| Rent | 0 | 50 | 0 | 0 | 0 | 0 | 0 |
| Other | 8,982 | 10,920 | 10,325 | 11,802 | 0 | 0 | 11,802 |
| Applied Rollover | 0 | 0 | -27,209 | 0 | -20,044 | 0 | 0 |
| Other Finance | 180,139 | 193,280 | 193,629 | 193,629 | 0 | 0 | 193,629 |
| **Total Expenditures** | **1,378,149** | **1,339,254** | **1,395,501** | **1,382,613** | **81,110** | **40,217** | **1,422,830** |
| **Revenues** | | | | | | | |
| Federal Aid | 125,000 | 125,000 | 192,509 | 200,000 | 0 | 0 | 200,000 |
| State Aid | 173,098 | 127,447 | 127,447 | 109,090 | 0 | 0 | 109,090 |
| Local Revenues | 180,139 | 193,280 | 193,629 | 193,629 | 0 | 0 | 193,629 |
| Other Revenues | 8,214 | 3,831 | 15,000 | 19,750 | 0 | 0 | 19,750 |
| **Total Revenues** | **486,451** | **-449,558** | **528,585** | **522,469** | **0** | **0** | **522,469** |
| **Department Net Local** | **891,698** | **889,696** | **866,916** | **860,144** | **81,110** | **40,217** | **900,361** |

# Youth Service Department

## Full-Time Equivalents

| | 2010 Budget | 2011 Budget | 2012 Budget | 2013 Budget | 2014 Target | OTR req | OTR rec | 2014 Total Rec |
|---|---|---|---|---|---|---|---|---|
| Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Coordinator of Community Youth Services | 2.00 | 2.00 | 2.00 | 1.25 | 1.00 | 0.00 | 0.00 | 1.00 |
| Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Planner | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 |
| Program Management Specialist | 1.00 | 1.00 | 0.50 | 1.00 | 2.00 | 0.00 | 0.00 | 2.00 |
| | **6.00** | **6.00** | **5.50** | **5.25** | **6.00** | **0.00** | **0.00** | **6.00** |

# Youth Services Department

7020 - YOUTH BUREAU

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Salary and Wages | 282,351 | 267,799 | 293,518 | 299,250 | 0 | 0 | 299,250 |
| Overtime | 13 | 0 | 0 | 0 | 0 | 0 | 0 |
| Premium Pay | 0 | 1,900 | 1,650 | 1,450 | 0 | 0 | 1,450 |
| Fringe Benefits | 135,535 | 143,081 | 175,330 | 171,098 | 0 | 0 | 171,098 |
| Other Capital Equip | 0 | 0 | 8,400 | 0 | 0 | 0 | 0 |
| Other Supplies | 6,651 | 4,866 | 8,173 | 7,505 | 0 | 0 | 7,505 |
| Travel Training | 7,640 | 6,075 | 17,925 | 17,120 | 0 | 0 | 17,120 |
| Professional Services | 26,475 | 34,811 | 60,225 | 50,739 | 4,769 | 0 | 50,739 |
| All Other Contr. Svcs | 807 | 880 | 880 | 880 | 0 | 0 | 880 |
| Program Expense | 5,706 | 2,897 | 2,080 | 1,937 | 0 | 0 | 1,937 |
| Utilities | 631 | 552 | 700 | 700 | 0 | 0 | 700 |
| Rent | 0 | 50 | 0 | 0 | 0 | 0 | 0 |
| Other | 8,982 | 10,920 | 10,325 | 11,802 | 0 | 0 | 11,802 |
| Applied Rollover | 0 | 0 | -25,225 | 0 | -4,769 | 0 | 0 |
| **Total Expenditures** | **474,791** | **473,831** | **553,981** | **562,481** | **0** | **0** | **562,481** |
| **Revenues** | | | | | | | |
| Federal Aid | 125,000 | 125,000 | 192,509 | 200,000 | 0 | 0 | 200,000 |
| State Aid | 32,921 | 21,392 | 21,392 | 21,682 | 0 | 0 | 21,682 |
| Other Revenues | 8,214 | 3,831 | 15,000 | 19,750 | 0 | 0 | 19,750 |
| **Total Revenues** | **166,135** | **150,223** | **228,901** | **241,432** | **0** | **0** | **241,432** |
| **Budgeting Unit Net Local** | **308,656** | **323,608** | **325,080** | **321,049** | **0** | **0** | **321,049** |

# Youth Services Department

7022 - YOUTH PROGRAMS

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 487,427 | 439,691 | 422,507 | 413,612 | 51,668 | 0 | 413,612 |
| Applied Rollover | 0 | 0 | 0 | 0 | -10,775 | 0 | 0 |
| Other Finance | 180,139 | 193,280 | 193,629 | 193,629 | 0 | 0 | 193,629 |
| **Total Expenditures** | **667,566** | **632,971** | **616,136** | **607,241** | **40,893** | **0** | **607,241** |
| **Revenues** | | | | | | | |
| State Aid | 114,215 | 84,743 | 84,743 | 66,096 | 0 | 0 | 66,096 |
| Local Revenues | 180,139 | 193,280 | 193,629 | 193,629 | 0 | 0 | 193,629 |
| **Total Revenues** | **294,354** | **278,023** | **278,372** | **259,725** | **0** | **0** | **259,725** |
| **Budgeting Unit Net Local** | **373,212** | **354,948** | **337,764** | **347,516** | **40,893** | **0** | **347,516** |

# Youth Services Department

7023 - YOUTH PROGRAMS SDPP

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 56,886 | 49,344 | 49,344 | 56,802 | 0 | 0 | 56,802 |
| **Total Expenditures** | **56,886** | **49,344** | **49,344** | **56,802** | **0** | **0** | **56,802** |
| **Revenues** | | | | | | | |
| State Aid | 26,112 | 21,312 | 21,312 | 21,312 | 0 | 0 | 21,312 |
| **Total Revenues** | **26,112** | **21,312** | **21,312** | **21,312** | **0** | **0** | **21,312** |
| **Budgeting Unit Net Local** | **30,774** | **28,032** | **28,032** | **35,490** | **0** | **0** | **35,490** |

# Youth Services Department

7026 - MUNICIPAL YOUTH SERVICES

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 178,906 | 183,108 | 178,024 | 156,089 | 44,717 | 40,217 | 196,306 |
| Applied Rollover | 0 | 0 | -1,984 | 0 | -4,500 | 0 | 0 |
| **Total Expenditures** | **178,906** | **183,108** | **176,040** | **156,089** | **40,217** | **40,217** | **196,306** |
| **Budgeting Unit Net Local** | **178,906** | **183,108** | **176,040** | **156,089** | **40,217** | **40,217** | **196,306** |

# Youth Services Department

7028 - CITY YOUTH BUREAU

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Revenues** | | | | | | | |
| State Aid | -150 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **-150** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **150** | **0** | **0** | **0** | **0** | **0** | **0** |

# Youth Services Department

## Over Target Request(s)

OTR# 53

**Priority 1** The use of rollover will allow for the continuation of departmental offerings including partial sustainability of the county-wide youth development survey, transportation for youth through the Municipal Youth Services System and agency funding to the Advocacy Center Youth Services - sexual abuse and domestic violence programming.

**Reason for request** Currently, the federally funded Drug Free Communities Program grant provides departmental support for the bi-annual youth survey conducted in all school districts (grades 6-12) in TC. This ten year grant will end in fall of 2014 leaving us without funding to conduct the 2014 survey. The use of rollover funding will support a portion of the survey ($4,769, approx. ¼ of cost). We are also in the process of securing additional funding from the school districts and other agencies which use this valuable survey data.

Transportation for program activities continues to be a concern for our rural youth. As our major program provider for the Municipal Youth Services System, $4,500 of this rollover OTR will allow for crucial repairs and maintenance on Cornell Cooperative Extension of Tompkins County's Rural Youth Services vans.

Following the 2012 State of Tompkins County Youth report, the Resource Allocation Committee released a new grant application package in April 2013. Thirteen programs responded with requests of over $700,000. The committee recommended the allocation of resources based on proposal quality, prioritized community needs and strengths, availability throughout the county, total county allocations, number of youth served and scope of service. Based on these qualifications the Youth Services Board recommended rollover funding of $10,775 to support the Advocacy Center Youth Services Program to allow for further diversification of programmatic funding.

**Effect if not funded** Without this OTR to support the Youth Development Survey, it would either be much more limited in scope or not happen at all in 2014. With the loss of this survey or changes in implementation, the analysis of current trends would no longer be available to the Youth Services Department or others. This data allows us and other agencies to keep abreast of and secure additional resources to meet the community needs.

Transportation was cited as a major barrier for young people to receive the services and support that are important to positive youth development within our State of Youth report. Without this OTR the maintenance of the Rural Youth Services vans may not be completed or other alternatives may be implored thus further reducing transportation for youth.

The Advocacy Center has provided youth services programming to the youth of Tompkins County for over thirty years. If this request is not met the Advocacy Center Youth Services Program will not be funded through the County Youth Services Department for 2014 and there'd be a reduction in overall services by the agency; the only services of their kind within Tompkins County.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 7026 | 54400 | PROGRAM EXPENSE | 4,500 | One-Time | 0 | One-Time |
| 7022 | 54400 | PROGRAM EXPENSE | 10,775 | One-Time | 0 | One-Time |
| 7020 | 54442 | PROFESSIONAL SERVICES | 4,769 | One-Time | 0 | One-Time |
| 7022 | 54999 | ROLLOVER | -10,775 | One-Time | 0 | One-Time |
| 7020 | 54999 | ROLLOVER | -4,769 | One-Time | 0 | One-Time |
| 7026 | 54999 | ROLLOVER | -4,500 | One-Time | 0 | One-Time |
| | | | **0** | | **0** | |

OTR# 54

**Priority 2** This OTR asks for one-time funding to assist in the development and execuation of the programmatic expansion of the Cornell Cooperative Extension 4-H Urban Outreach Program.

**Reason for request** As a result of the new priorities set by the Youth Services Board based on the 2012 State of Youth Assessment and the release of a new funding application, agencies were able to explore the possibility of programmatic changes that may allow for further positive youth development outcomes. The open application resulted in a proposal by the 4-H Urban Outreach program to expand current offerings to encompass more City and Town of Ithaca youth in programming, particularly youth residing at West Village, Maple Hill, Chestnut Hill and Cedar Creek apartments. This OTR will allow the program one-year to pilot this expansion at LACS as they further define their new model taking into consideration funding sources, program sustainability and the new programmatic operations with having more eligible participants.

**Effect if not funded** If this OTR is not funded the program will continue to operate at current levels with target funding supporting some of the program operations. Without the OTR the expansion will not be possible for 2014 and program staff will still continue to explore alternative ways to expand in the future. The OTR would serve as a way to pilot the program so that outcomes can be increased as program staff look at more sustainable funding including a potential fee structure, other municipal contributions or long-term grant funding while continuing to hone their programmatic structure.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 7022 | 54400 | PROGRAM EXPENSE | 20,000 | One-Time | 0 | One-Time |
| | | | **20,000** | | **0** | |

OTR# 55

**Priority 3** The programming of the Municipal Youth Services is largely provided by the Rural Youth Services program of Cornell Cooperative Extension. At this time the program managers salaries are below the Living Wage standards set forth by Alternatives Federal Credit Union. This over target request will bring the salaries to Living Wage Salaries.

**Reason for request** With funding reductions to the Municipal Youth Services System over the past several years budget allocations have focused on sustaining programming and program managers have seen minimal salary increases (slight increases were provided by town and village contributions in 2013). As a result of this program managers salaries are currently below the living wage and are relatively low compared to other positions providing similar services with similar requirements. The low salary offering ($25,000 starting salary for 40/hrs week) has also been a noted reason for staff turnover within the Rural Youth Services program. This OTR looks to increase salaries to a more competitive level.

**Effect if not funded** Without this OTR the program managers will continue to recieve a salary below the living wage.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 7026 | 54400 | PROGRAM EXPENSE | 10,217 | Target | 10,217 | Target |
| | | | **10,217** | | **10,217** | |

OTR# 56

**Priority 4** Throughout the past several years, services provided through the Municipal Youth Services System have faced substantial reductions. As a result of the reductions the Youth Services Department has conducted a considerable amount of research and planning with various stakeholder groups to find efficiencies within the system while looking to sustain and expand the collaborations. This OTR is a result of that process and is a way to maintain the current offerings while providing a platform for collaboration among municipalities, schools, and private businesses and diversification of funding. The OTR will most directly impact the municipalities of the Inner Ring and meet a need from the needs assessment to expand career readiness opportunities for youth.

**Reason for request** This OTR is the result of many studies and stakeholder conversations conducted internally and externally in regards to the Municipal Youth Service System. As a result of these consultations the Inner Ring Municipalities (Town of Caroline, Danby, Enfield, and Ithaca and Villages of Cayuga Heights and Lansing) were identified as an area for systemic improvement due to the majority of youth from all six municipalities attending the Ithaca City School District. When looking at ways to increase collaborations among theses municipalities it was identified that a key ingredient shared across the board is career preparation for youth, a need also largely identified in the State of Youth report. This OTR allows the six municipalities to collaborate on the provision of career readiness training across all municipalities in a good faith effort to increase collaboration among all youth development programs of the MYSS. Additionally, this OTR will allow for the reinstatement of youth employment salaries for youth of the Inner Ring (up to 100 hours per youth) on a municipal matching basis.

**Effect if not funded** Without this OTR the Municipal Youth Services System will continue to face challenges in each of the municipalities. This OTR allows a way to pilot shared collaboration around youth development within one of the areas identified by the smart work process and through stakeholder meetings, while meeting a need identified through the needs assessment process. Without funding, the system will continue to struggle and the municipal silos and inequities for youth will continue to grow particulary in the more rural areas.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 7026 | 54400 | PROGRAM EXPENSE | 30,000 | Target | 30,000 | One-Time |
| | | | **30,000** | | **30,000** | |

OTR# 57

**Priority 5** Utilizing the data and research provided through the 2012 State of Tompkins County Youth report the Youth Services Board prioritized the recommendations of the scarce resources to continue to support a continuum of care for youth. This OTR asks for additional funding to assist in the continuation of meeting youth development needs through funding county-wide mentoring services provided by the One-to-One Big Brothers Big Sisters program as a complement to the other programming being offered via agency contracts of the Youth Services Department.

**Reason for request** Following the release of the 2012 State of Tompkins County Youth report a new funding cycle has been established for our agency programming. As a result of the new priorities set by the Youth Services Board the Resource Allocation Committee reviewed thirteen programs requesting over $700,000. Upon careful review the Youth Services Board recommended the allocation of resources based on quality of the proposal, prioritized community needs and strengths, availability of programming throughout the County, total Tompkins County allocations, number of youth served and scope of service.
The Youth Services Board believes that mentoring provided by the One-to-One Big Brothers Big Sister program is an essential element of positive youth development. Through funding this Over Target Request the continued ability to provide mentoring services throughout Tompkins County will be possible.

**Effect if not funded** If this OTR is not funded the One-to-One Big Brothers Big Sisters Program will continue the care and operations of current county-wide matches through their match duration however no new county-wide matches would occur in 2014. Target County funding will continue to support the City matches and existing county-wide matches.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 7022 | 54400 | PROGRAM EXPENSE | 20,893 | Target | 0 | Target |
| | | | **20,893** | | **0** | |
| | | **Youth Services Department Total** | **81,110** | | **40,217** | |

# Youth Services Department

## Program Summary

### Advocacy Center of Tompkins County – Youth Services

**Type of Program DM**

The Advocacy Center provides 24 hour individual support for approximately 307 young people and their families who have been victims of sexual abuse, exposed to domestic violence, and/or victims of child maltreatment or dating violence.

The Advocacy Center Youth Services meets the County goals of: encouraging and supporting programs that deliver needed services, serve vulnerable populations, strengthens families and communities, and enhancing the quality of life.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 10,000 | 10,775 |
| Revenues | 0 | 0 |
| Net Local | 10,000 | 10,775 |
| FTE | 0 County/2.5 Agency | 0 County/2.5 Agency |

### Bridges for Youth and Families

**Type of Program MD**

Bridges for Youth and Families is a New York State Office of Children and Family Services (OCFS) approved runaway program and is designated an Interim Families program. The target population is anyone under 21 who is either runaway, homeless or at risk of becoming either runaway or homeless. The NYS Runaway and Homeless Youth Act allows the program to place youth in a state certified Host Home for up to 30 days while a stable living situation is being developed. Sixty-eight youth received services in 2011.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 58,001 | 51,255 |
| Revenues | 15,626 | 15,869 |
| Net Local | 42,375 | 35,386 |
| FTE | 0 County/3.34 Agency | 0 County/3.34 Agency |

## CCETC 4-H Urban Outreach Program

**Type of Program DD**

The mission of the 4-H Urban Outreach Program is to take the 4-H Youth Development model and make it accessible to all audiences in our community. By providing daily after school and summer programming for low income residents within the City and Town of Ithaca the program empowers youth and adults by creating opportunities that build academic and life skills through experiential learning.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 11,631 | 20,000 |
| Revenues | 0 | 0 |
| Net Local | 11,631 | 20,000 |
| FTE | 0 County/0.75 Agency | 0 County/1.5 Agency FTE |

## Child Development Council's Teen Pregnancy & Parenting Program (TP3)

**Type of Program DM**

TP3 serves pregnant and parenting teens. This population has been targeted to respond to the challenges young parents often endure. Many are not only facing the challenge of being a young parent, but many times encounter the disadvantages of gaining opportunities or services due to rural isolation or being low income. Many of the participants are single parents, they sometimes have a history of abuse by parents and/or their partners or may not have completed their education. TP3 has enrolled clients who were pregnant as young as age 11 and can serve youth until they turn 21.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 31,437 | 38,895 |
| Revenues | 3,405 | 3,405 |
| Net Local | 28,032 | 35,490 |
| FTE | 0 County/2.84 Agency | 0 County/2.84 Agency |

## Intermunicipal Recreation Partnership

**Type of Program DM**

In 1995, ten municipalities and Tompkins County created this inter-municipal Recreation Partnership to resolve the structural mismatch of school and municipal boundaries to allow youth to participate in recreational programs, regardless of residence or background. By collaborating and pooling resources, the partnership offers a wider and more affordable array of recreational programs than any single local government could offer on its own.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 236,978 | 241,419 |
| Revenues | 177,733 | 181,290 |
| Net Local | 59,245 | 60,129 |
| FTE | 0 County/2.75 Agency | 0 County/2.75 Agency |

## Ithaca Youth Bureau - Youth Employment Service

**Type of Program DD**

The mission of the Youth Employment Service (YES) is to connect teens to employers and the community through job opportunities, guidance, and support. The County funded component is designed to help youth aged 14-20 countywide to navigate the world of work, make connections, and learn how to succeed in the workplace.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 47,514 | 53,900 |
| Revenues | 17,080 | 12,914 |
| Net Local | 30,434 | 40,986 |
| FTE | 0 County/.608 Agency | 0 County/3.57 Agency |

## Ithaca Youth Bureau- One to One Big Brother/Big Sister

**Type of Program DD**

The purpose of the program is to match young people ages 6-14 who need a positive adult in their lives with screened and trained volunteers who spend regular time with youth. This program serves youth and their families in a continuum of mentorship services, with the principal service being a one to one match between a child and a Big Brother or a Big Sister. In 2011, 170 youth were served through Big Brothers/Big Sisters.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 50,000 | 36,507 |
| Revenues | 25,000 | 10,000 |
| Net Local | 25,000 | 26,507 |
| FTE | 0 County/0.85 Agency | 0 County/3.57 Agency FTE |

## Ithaca Youth Bureau- Recreation Support Services

**Type of Program DM**

Recreation Support Service (RSS) was created to assist individuals with disabilities have access to quality recreation. Annually over 150 youth ages 2-20 with diagnosed disabilities including developmental (including the autism spectrum), physical, emotional, psychiatric and learning disabilities that prohibit him/her from successfully participating in community recreation programs without assistance were are served.. RSS offers quality programs with continual contact with parents, teachers, care providers and participants about their progress and help youth build self esteem and confidence. Services are provided through programs such as aquatics, outdoor adventure, arts and crafts, summer camp and sports inclusion, teen fitness, and social activities.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 261,529 | 280,846 |
| Revenues | 193,629 | 193,629 |
| Net Local | 67,900 | 87,217 |
| FTE | 0 County/3.5 Agency | 0 County/4.0 Agency FTE |

## Learning Web Youth Outreach Program

**Type of Program DM**

Participation in Youth Outreach breaks the cycle of homelessness by building skills and increasing the number of young people who grow into healthy, productive and contributing members of our community. Youth Outreach participants achieve outcomes including securing and maintaining stable housing, avoiding eviction, completing their education, decrease substance use and criminal activity, and meet their personal financial responsibilities by increasing their employment skills and securing jobs.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 80,345 | 86,640 |
| Revenues | 17,778 | 18,054 |
| Net Local | 62,567 | 68,586 |
| FTE | 0 County/3.6 Agency | 0 County/2.5 Agency FTE |

## Learning Web Community and Career Apprenticeship Program (CCEAP)

**Type of Program DD**

CCEAP participants understand and value the relationship between education and future employment and increase their connection with school, motivating the majority to graduate from high school; Connect with positive, caring adults through the Web's model of mentor-apprenticeship matches; CCEAP is flexible and individualized offering opportunities to youth with a broad range of skill levels and challenges.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 94,723 | 96,000 |
| Revenues | 27,166 | 27,166 |
| Net Local | 67,557 | 68,834 |
| FTE | 0 County/1.5 Agency | 0 County/1.5 Agency |

## Municipal Youth Services System – MYSS

**Type of Program MD**

NYS Executive Law and the County Charter require Tompkins County Youth Services Department to help municipalities identify and address local youth needs. MYSS was created in 1989 to enable rural and underserved city youth to have local access to youth development and prevention programming, therefore reducing the need for more costly services. Over 3,000 are served annually.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 166,340 | 156,089 |
| Revenues | 0 | 0 |
| Net Local | 166,340 | 156,089 |
| FTE | 0 County/7 Agency | 0 County/7 Agency |

## Planning & Coordination

**Type of Program MD**

It is the mission of the Tompkins County Youth Services Department (TCYSD) to invest time, resources and funding in communities to enable all youth to thrive in school, work, and life.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 471,472 | 551,706 |
| Revenues | 146,392 | 241,432 |
| Net Local | 325,080 | 310,274 |
| FTE | 5.25 County til June '12, then down to 5.0 | 6 |

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# Youth Services Department - Recreation Partnership

The Intermunicipal Recreation Partnership, comprised of ten municipalities and Tompkins County, enables 90% of the County's youth to be eligible to participate in a wide array of year-round recreation programs at discounted prices. With eleven municipal partners, it is one of the largest and most successful collaborations of its kind in the United States.

The Recreation Partnership jointly plans, funds, and oversees a set of 30+ programs that no single community could afford to offer on its own. The Partnership is cost-effective by avoiding duplication of some programs and by centralizing others to achieve economies of scale. The Partnership provides the primary source of public recreation for some municipalities and it offers speciality camps, sports and non-competitive arts and culture programs that complement the local recreation programs of other communities. In 2010, the Partnership documented total registrations of 6,409 and served over 3,688 different young people from all municipalities in Tompkins County. In hard economic times, families rely more heavily on public recreation programs.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 236,978 | 236,978 | 241,720 | 241,419 | 3,913 | 3,913 | 245,332 |
| **Total Expenditures** | **236,978** | **236,978** | **241,720** | **241,419** | **3,913** | **3,913** | **245,332** |
| **Revenues** | | | | | | | |
| Other Revenues | 177,733 | 177,735 | 181,290 | 181,290 | 2,709 | 2,709 | 183,999 |
| **Total Revenues** | **177,733** | **-177,735** | **181,290** | **181,290** | **2,709** | **2,709** | **183,999** |
| **Department Net Local** | **59,245** | **59,243** | **60,430** | **60,129** | **1,204** | **1,204** | **61,333** |

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# Youth Services Department - Recreation Partnership

7021 - RECREATION PARTNERSHIP

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 236,978 | 236,978 | 241,720 | 241,419 | 3,913 | 3,913 | 245,332 |
| **Total Expenditures** | **236,978** | **236,978** | **241,720** | **241,419** | **3,913** | **3,913** | **245,332** |
| **Revenues** | | | | | | | |
| Other Revenues | 177,733 | 177,735 | 181,290 | 181,290 | 2,709 | 2,709 | 183,999 |
| **Total Revenues** | **177,733** | **177,735** | **181,290** | **181,290** | **2,709** | **2,709** | **183,999** |
| **Budgeting Unit Net Local** | **59,245** | **59,243** | **60,430** | **60,129** | **1,204** | **1,204** | **61,333** |

# Youth Services Department - Recreation Partnership

## Over Target Request(s)

OTR# 58

**Priority 1** The recently renewed Recreation Partnership agreement provides a commitment from the County as a keystone supporter of the inter-municipal Recreation Partnership. This OTR will allow for the reinstatement of the reduced funding per the target budget requirement and a slight increase (3%) in funding to the partnership.

**Reason for request** Although a slight increase was provided in 2013, the costs associated with maintaining the Recreation Partnership programming has also increased. The Recreation Partnership board has recommended a modest 3% increase for 2014 across all municipalities. This increase would allow for sustained programming through the Recreation Partnership.

**Effect if not funded** Due to the economies of scale and the commitment of the County to the other municipalities of the Recreation Partnership if this OTR is not funded the result would be the cancellation of recreation services for youth. The loss of public recreation programs will exacerbate the future financial and social stresses on families in Tompkins County which depend on high quality, affordable recreation programming.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 7021 | 42797 | OTHER LOCAL GOVT CONTRIBU | -2,709 | Target | -2,709 | Target |
| 7021 | 54400 | PROGRAM EXPENSE | 3,913 | Target | 3,913 | Target |
| | | | **1,204** | | **1,204** | |
| **Youth Services Department - Recreation Partnership Total** | | | **1,204** | | **1,204** | |

# Animal Control - SPCA

SPCA of Tompkins County Cat Spay/Neuter/Vaccination Program

The SPCA of Tompkins County was founded in 1902 to protect companion animals. We are a no-kill shelter dedicated to preventing animal cruelty and overpopulation. We promote responsible pet stewardship by providing education, counseling and training to nurture and enhance the human-animal bond. Our mission-based programs include adoption services, humane education and support for Tompkins County residents and their animals in need. The SPCA of Tompkins County is an open-admission, no-kill shelter; we do not refuse animals in need because of age, medical condition, species or breed. No-kill means that the SPCA is committed to placing every animal who is healthy, treatable or manageable in medical and behavioral terms. However, this does not imply that we have unlimited capacity or resources. Every summer the shelter experiences an overwhelming influx of cats, many of whom are unplanned, unwanted newborn kittens. Even with the ability to place over 100 kittens in foster care at a time, the SPCA cannot meet the demand of incoming cats. Furthermore, housing hundreds of cats in cages at the shelter is not a humane, sustainable or financially feasible way to solve the problem.

The solution to cat overpopulation is a comprehensive spay/neuter program to prevent the birth of thousands of kittens each year.

The SPCA's Cat Spay/Neuter/Vaccination Program is a community collaboration between the SPCA, Tompkins County and its residents. This critical prevention program provides sterilization and New York State required rabies vaccination to two populations of cats in our community: feral or free-roaming cats and cats belonging to low income/income-qualified Tompkins County residents. Free-roaming cats are trapped by community members and transported to the SPCA for surgery. During surgery the cats are also vaccinated and ear tipped so that they can be identified as already altered. Income-qualified cat owners complete a program application and upon approval may sign up for the SPCA's weekly Spay/Neuter Clinic held every Tuesday and one weekend a month. In 2008, this program provided surgery and vaccinations for 1,030 cats, thereby preventing thousands of unwanted, unvaccinated kittens from flooding the community. From January through June, 2009, nearly 600 cats have been altered and rabies vaccinated due to Tompkins County's partnership in this program.

By working together, the SPCA, Tompkins County and its residents can continue this community-wide approach to the growing problem of cat overpopulation, and protect itself against the spread of rabies. The Cat Spay/Neuter/Vaccination Program's $100,000 budget is funded in nearly equal thirds by each partner.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 33,356 | 33,356 | 33,356 | 33,356 | 0 | 0 | 33,356 |
| **Total Expenditures** | **33,356** | **33,356** | **33,356** | **33,356** | **0** | **0** | **33,356** |
| **Department Net Local** | **33,356** | **33,356** | **33,356** | **33,356** | **0** | **0** | **33,356** |

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# Animal Control - SPCA

3520 - ANIMAL CONTROL

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 33,356 | 33,356 | 33,356 | 33,356 | 0 | 0 | 33,356 |
| **Total Expenditures** | **33,356** | **33,356** | **33,356** | **33,356** | **0** | **0** | **33,356** |
| **Budgeting Unit Net Local** | **33,356** | **33,356** | **33,356** | **33,356** | **0** | **0** | **33,356** |

# Animal Control - SPCA

## Program Summary

### Cat Spay/Neuter/Vaccination Program

**Type of Program MD**

The SPCA's Cat Spay/Neuter/Vaccination Program is a community collaboration between the SPCA, Tompkins County and its residents. This critical prevention program provides sterilization and New York State required rabies vaccination to two populations of cats in our community: feral or free-roaming cats and cats belonging to low income/income-qualified Tompkins County residents. Free-roaming cats are trapped by community members and transported to the SPCA for surgery. During surgery the cats are also vaccinated and ear tipped so that they can be identified as already altered. Income-qualified cat owners complete a program application and upon approval sign up for one of the SPCA's weekly Spay/Neuter Clinics.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 97,528 | 106,851 |
| Revenues | 64,172 | 69,848 |
| Net Local | 33,356 | 33,356 |
| FTE | 1 | 1 |

# Cooperative Extension

Cornell Cooperative Extension of Tompkins County is a unique education resource that equips citizens to improve their lives and communities. Cooperative Extension's mission to strengthen youth, adults, families, and communities is achieved through learning partnerships with citizens, businesses, organizations, and governmental agencies that put knowledge to work. Cornell Cooperative Extension of Tompkins County is part of a statewide and national network that extends the research of the land grant universities to local residents. Local funding leverages state and federal support as well as other grants and volunteer resources.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 680,445 | 642,418 | 653,918 | 611,918 | 61,700 | 52,589 | 664,507 |
| **Total Expenditures** | **680,445** | **642,418** | **653,918** | **611,918** | **61,700** | **52,589** | **664,507** |
| **Department Net Local** | **680,445** | **642,418** | **653,918** | **611,918** | **61,700** | **52,589** | **664,507** |

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# Cooperative Extension

2981 - COOPERATIVE EXTENSION

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 680,445 | 642,418 | 653,918 | 611,918 | 61,700 | 52,589 | 664,507 |
| **Total Expenditures** | **680,445** | **642,418** | **653,918** | **611,918** | **61,700** | **52,589** | **664,507** |
| **Budgeting Unit Net Local** | **680,445** | **642,418** | **653,918** | **611,918** | **61,700** | **52,589** | **664,507** |

# Cooperative Extension

## Over Target Request(s)

OTR# 06

**Priority 1** Cost of living adjustment for staff. This request would partially restore the effective pay cut that staff have taken over the past 4 years.

**Reason for request** Since 2009 staff have received one (2%)adjustment for the cost of living and no other across-the-board salary increases. Meanwhile during that same period the cost of living, based on the consumer price index, has risen 8.3% through June 2013, and the continued economic pressures on county households results in increased workloads for staff.

**Effect if not funded** An increase in staff turnover, resulting in a significant reduction in productivity. Our staff are among the most productive of all Cooperative Extension staff statewide: bringing in the most grant and contract money per capita, having the highest efficiency ratings for all administrative functions working with a much larger number of county residents per Full Time Equivalent than any other association in the state. In part their productivity results from their longevity.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 2981 | 54400 | PROGRAM EXPENSE | 18,300 | Target | 9,189 | Target |
| | | | **18,300** | | **9,189** | |

OTR# 07

**Priority 2** To pay a portion of Tompkins County's share of the cost for the Cooperative Extension system's regional Shared Business Network.

**Reason for request** The Cooperative Extension system mandated the development of regional Shared Business Networks, which were to be supported through federal funds for the first three years. The funds that were promised for 2014 were reduced by 60% and this request covers a portion of the cost of Tompkins County's share. The amount requested is significantly less than we originally were going to have to request: as a result of our association taking on the leadership of the Network we have been able to exert much greater influence on cost-cutting, promotion of more efficient practices and the adoption of tools and processes that reduce the time needed for most administrative tasks.

**Effect if not funded** We are mandated to have this regional network. We will not have the funds available to pay for this mandate in 2014, and so if this request is not granted we will have to reduce staff by at least 1/2 of a Full Tme Equivalent to pay our share of the network's cost. The reduction of half of an FTE would be in addition to the 1 FTE that we already cut in 2013 to cover some of the costs of the Shared Business Network. That cut has already stretched Administrative staff to the point where further cuts are simply not possible without causing many well-trained staff to leave the association. This 1/2 FTE reduction will have to come from program staff ranks.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 2981 | 54400 | PROGRAM EXPENSE | 18,900 | One-Time | 18,900 | One-Time |
| | | | **18,900** | | **18,900** | |

OTR# 08

**Priority 3** To pay for the continued development of a staff productivity website for our association. This site will allows for automated and self-paced/self-managed orientations by new staff, reduce the costs for ensuring and documenting compliance with NY and federal regulations,and reduce the cost for staff training while providing staff with more appropriate and specific training. Improvements include on-line processing of employee expense reimbursements and other improvements that will ultimately reduce time needed for admin-related staff by over 1 FTE/year.

**Reason for request** Cooperative Extension-Tompkins has developed a website that saves significant amounts of administrative staff time in dealing with state and federal compliance requirements, and performance management and improvement. The site also has the potential to save large amounts of time in processing expense claims and other administrative functions. Continued development of the site will allow CCE to continue its long-term trajectory of reducing administrative costs relative to program costs and relative to the number of people it serves in the county, even as the costs for compliance and documentation of compliance increase at rapid rates. The OTR is needed to pay the one-time, upfront costs of developing the site since the association does not have the revenue coming in that can pay those costs.

**Effect if not funded** The association will continue to pay the costs for manually performing many tasks that it could carry out at much lower cost via this website; and will also continue to pay the increasing costs for the ever-increasing demands for compliance reporting.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 2981 | 54400 | PROGRAM EXPENSE | 24,500 | One-Time | 24,500 | One-Time |
| | | | **24,500** | | **24,500** | |
| | | **Cooperative Extension Total** | **61,700** | | **52,589** | |

# Cooperative Extension

## Program Summary

### 4H Youth Development

**Type of Program DD**

Promote development of life skills in youth ages 5-21.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 1,198,000 | 1,220,000 |
| Revenues | 1,097,000 | 1,124,000 |
| Net Local | 101,000 | 96,000 |
| FTE | 25.5 + 30,000 vol hrs = add'l 15 FTE | 26 FTE + 34,000 H of volunteer= 17 FTE |

### Commercial Agriculture

**Type of Program MD**

Increase profitability and sustainability of 588 Tompkins County farm enterprises that own one-third of the land in Tompkins County.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 312,000 | 332,000 |
| Revenues | 244,800 | 268,000 |
| Net Local | 67,200 | 64,000 |
| FTE | 3.25 + 64 volunteers; part of a regional team with 5 ag specialists who serve TC | 3.5 FTE +64 volunteers (part of a regional team with 5 Ag specialists serving TC |

## Commercial and Home Horticulture

**Type of Program DD**

Support Commercial Horticulture Economic Sector through Enterprise Support and Consumer Education; enhance value of local residential and commercial property.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 143,000 | 150,000 |
| Revenues | 102,800 | 105,000 |
| Net Local | 40,200 | 45,000 |
| FTE | 2.75 + 368 volunteers; part of a regional network | 3.75 FTE +368 vol; part of a regional network |

## Community Beautification and Citizen Pruners

**Type of Program DD**

Enhance aesthetic appeal of Tompkins County to promote tourism and improve quality of life of Tompkins County residents.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 123,000 | 128,000 |
| Revenues | 123,000 | 128,000 |
| Net Local | 0 | 0 |
| FTE | 1.7 + 97 volunteers 1,870 vol. hrs. | 1.8 FTE + 75 volunteers; 1600 hours of volunteer time |

## Community Development

**Type of Program DD**

Support leadership and community development around targeted priority issues.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 232,000 | 240,000 |
| Revenues | 190,000 | 198,000 |
| Net Local | 42,000 | 42,000 |
| FTE | 3.5 + 2,150 vol. hrs. | 3.75 FTE + 2000 volunteer hours |

## Consumer Education (Consumer Decision-Making and Protection, Food Safety, Lead/Radon Education, )

**Type of Program DD**

Develop smart consumers as last line of defense against numerous health and home hazards and to promote the development of strong local businesses.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 67,000 | 68,000 |
| Revenues | 51,000 | 48,000 |
| Net Local | 16,000 | 20,000 |
| FTE | 1 + 650 vol. hrs. | 1+ 700 hours of volunteer time |

## Energy Efficiency and Renewable Energy

**Type of Program DD**

Develop local energy efficiency and renewable energy economic sector; Reduce energy usage; Increase local renewable energy production.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 450,000 | 275,000 |
| Revenues | 387,000 | 225,000 |
| Net Local | 63,000 | 50,000 |
| FTE | 9.75 + 800 volunteers | 5.25 FTE + 550 volunteers |

## Financial Management Education (Education on Consumer Credit, Household Financial Mgt, Bankruptcy-re

**Type of Program DD**

Develop financialliteracy for all residents of county.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 76,000 | 50,000 |
| Revenues | 50,000 | 35,000 |
| Net Local | 26,000 | 15,000 |
| FTE | 1.2 + 400 vol. hrs. | 1 FTE + 200 vol hrs |

## Governance/Administration/Facilities

**Type of Program MD**

Govern, manage, and house Cornell Cooperative Extension of Tompkins County (CCETC).

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 560,000 | 602,000 |
| Revenues | 373,182 | 419,082 |
| Net Local | 186,818 | 182,918 |
| FTE | 9 + 1,730 vol. hrs. | 10 FTE + 1915 vol hours |

## Green Building

**Type of Program DD**

Develop green building economic sector through enterprise support and consumer education.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 50,500 | 55,000 |
| Revenues | 44,500 | 47,000 |
| Net Local | 6,000 | 8,000 |
| FTE | .75 | .75 FTE + 450 vol hrs |

## Local Foods Program

**Type of Program DD**

Expand the variety, production, profitability, availability, access, appreciation and consumption of local foods.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 483,000 | 509,000 |
| Revenues | 439,800 | 474,000 |
| Net Local | 43,200 | 35,000 |
| FTE | 8.5 | 8.0 FTE + 425 vol hours |

## Nutrition Education

**Type of Program DD**

Improve health and wellbeing of low-income households through improved nutritional intake.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 421,000 | 405,000 |
| Revenues | 410,000 | 395,000 |
| Net Local | 11,000 | 10,000 |
| FTE | 6 | 5.5 FTE |

## Parenting Education and Family Support

**Type of Program MD**

Improve parents' knowledge and skills in raising children particularly for households in stressed conditions.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 165,000 | 195,000 |
| Revenues | 141,000 | 171,000 |
| Net Local | 24,000 | 24,000 |
| FTE | 3.5 | 3.75 FTE +415 vol/intern hours |

## Residential and Commercial Composting

**Type of Program DD**

Reduce household and business costs for waste disposal; Reduce overall waste stream and support County's waste reduction effort.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 94,000 | 99,000 |
| Revenues | 87,000 | 89,000 |
| Net Local | 7,000 | 10,000 |
| FTE | 1.6 + 1,500 vol. hrs. | 1.6 + 1,500 vol. hrs. |

## Way2Go

**Type of Program DD**

Increase access to and use of affordable and sustainable transportation options.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 173,000 | 210,000 |
| Revenues | 164,000 | 200,000 |
| Net Local | 9,000 | 10,000 |
| FTE | 2.75 | 2.75 FTE + 300 vol/intern hours |

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# History Center in Tompkins County

The History Center in Tompkins County (THC) is the leading provider of historical services in Tompkins County. THC, serving as a public trust for Tompkins County, preserves in perpetuity and provides ongoing access to the archives, artifacts, and stories that have shaped the history of Tompkins County. THC delivers a diverse array of practical and educational programs and services to Tompkins County residents. THC is a unique resource that supports cultural and economic development through strong partnerships with public and private organizations throughout the County. Virtually 100% of THC's holdings relate specifically to the development of Tompkins County - its people, organizations, businesses, government, educational and cultural assets, and communities. Providing safe and accessible housing for the County's historic collections is a commitment that the County must make to the public. To fulfill that commitment, The History Center provides the service to the County that upholds that public trust.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 93,401 | 96,171 | 99,026 | 99,026 | 11,521 | 1,485 | 100,511 |
| **Total Expenditures** | **93,401** | **96,171** | **99,026** | **99,026** | **11,521** | **1,485** | **100,511** |
| **Department Net Local** | **93,401** | **96,171** | **99,026** | **99,026** | **11,521** | **1,485** | **100,511** |

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# History Center in Tompkins County

7510 - THE HISTORY CENTER

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 93,401 | 96,171 | 99,026 | 99,026 | 11,521 | 1,485 | 100,511 |
| **Total Expenditures** | **93,401** | **96,171** | **99,026** | **99,026** | **11,521** | **1,485** | **100,511** |
| **Budgeting Unit Net Local** | **93,401** | **96,171** | **99,026** | **99,026** | **11,521** | **1,485** | **100,511** |

# History Center in Tompkins County

## Over Target Request(s)

OTR# 23

**Priority 1** The History Center's OTR request of $1,485 (1.5% over the recommended amount of $99,026) is to cover occupancy costs not already supported by Tompkins County.

**Reason for request** Our current occupancy costs total approximately $105,000 annually, which includes rent and utilities. We expect an increase of 2-3% in rent in January, 2014, as per our rental agreement. This OTR request will help us continue to direct resources toward public services, educational programming, and curation of our archival and object collections.
The History Center's occupancy costs have increased each year, and current county support does not fully cover occupancy costs. This OTR request will ensure that other financial resources are directed toward mission-related initiatives.

**Effect if not funded** The History Center will utilize funds to cover occupancy costs that would otherwise be supporting its mission-related initiatives, including a diverse range of public and school programs, a research library serving patrons from all corners of the county, and the care and curation of a unique archival and object collection that interprets the rich history of Tompkins County.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 7510 | 54400 | PROGRAM EXPENSE | 1,485 | Target | 1,485 | Target |
| | | | **1,485** | | **1,485** | |

OTR# 24

**Priority 2** The History Center's OTR request of $10,036 will support 25% of the staff-time of the Director of Archives & Research Services ($8,364 in wages plus $1,672 in fringe costs), enabling this position to become full-time.

**Reason for request** This will allow The History Center to make significant headway into its archival backlog, which includes processing new archival donations accessed into the collection as well as providing improved management of existing archival collections.
The History Center has been collecting archival donations from members of the community for generations. Current part-time staffing has not been able to keep pace with archival donations, with some loss of intellectual control over the collection. We seek support to address this backlog.

**Effect if not funded** With an impending lease expiration at the close of 2017, and the consequent possiblity of a relocation, we are concerned that we will not adequately address the archival backlog that has grown in recent years. We remain committed to providing archival care and curation to the community, and believe that focusing a trained, experienced archivist on to the backlog will help us maintain this commitment. If the OTR is not funded, our ability to address this backlog will continue to be compromised, and may eventually lead to a decline in archival donations from members of the community.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 7510 | 54400 | PROGRAM EXPENSE | 10,036 | One-Time | 0 | One-Time |
| | | | **10,036** | | **0** | |
| | | **History Center in Tompkins County Total** | **11,521** | | **1,485** | |

# History Center in Tompkins County

## Program Summary

### The History Center in Tompkins County (THC)

**Type of Program DM**

(THC) helps people use the tools of history to understand the past, gain perspective on the present, and play an informed role in shaping the future.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 99,026 | 99,026 |
| Revenues | 0 | 0 |
| Net Local | 99,026 | 99,026 |
| FTE | 3.5 | 3.5 |

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# Human Services Coalition of Tompkins County

The Human Services Coalition of Tompkins County, Inc. (HSC) is a private not-for-profit corporation focusing on the efficient, effective planning and delivery of health and human service programs. The three programs of the Coalition, Human Service Planning, Health Planning Council and Information and Referral (2-1-1 Tompkins) work together to enhance consumer access to services, to facilitate cooperation among service providers, and to advise community funders. The Human Services Coalition provides technical assistance and advocacy to and for Tompkins County agencies, funders and policy-makers.

The Human Services Coalition consists of the following programs:

Human Service Planning (HSP) provides oversight and coordination of County and City funding for community human service agencies and makes recommendations for action. It encourages collaboration and coordination among service providers to develop a well-organized delivery system. HSP documents gaps in services and works to identify resources both in the community and outside of the community to fill those gaps. The program also provides technical and organizational support and training for provider organizations to help ensure a strong, efficient service delivery system in Tompkins County. It convenes the HSC Workshop Series, Homeless & Housing Task Force, the Continuum of Care, and monthly Human Services Forums.

The Health Planning Council (HPC) strengthens services and networks to improve the health of Tompkins County residents. The program identifies gaps in the service network and seeks funds to improve services. The HPC leads the Tompkins Health Network which facilitates the integration of components into a functioning, cost-effective system.

2-1-1/ Information and Referral Services (2-1-1/ I&R) operates at the hub of the Tompkins County services network to promote effective service delivery and efficient allocation of community resources 24 hours a day, seven days a week, 365 days a year. These services include a central telephone information service providing consumers with community information and referrals to service providers appropriate to their situation. The information technology component of the service is the only comprehensive data base of community information for Tompkins County. 2-1-1/ I&R also offers a chat service at <211tompkins.org>; maintains the "Tompkins County Services Directory" on the Web at <211tompkins.org>, and publishes the "Tompkins County Community Services Guide," "Resources for Working Families," and "Unemployed? Local Resources For You."

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Professional Services | 74,311 | 88,515 | 90,285 | 90,285 | 11,354 | 11,354 | 101,639 |
| Program Expense | 291,630 | 271,223 | 276,047 | 246,047 | 38,690 | 33,690 | 279,737 |
| **Total Expenditures** | **365,941** | **359,738** | **366,332** | **336,332** | **50,044** | **45,044** | **381,376** |
| **Department Net Local** | **365,941** | **359,738** | **366,332** | **336,332** | **50,044** | **45,044** | **381,376** |

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# Human Services Coalition of Tompkins County

4080 - HEALTH PLANNING COUNCIL

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 69,994 | 64,535 | 65,825 | 65,825 | 987 | 987 | 66,812 |
| **Total Expenditures** | **69,994** | **64,535** | **65,825** | **65,825** | **987** | **987** | **66,812** |
| **Budgeting Unit Net Local** | **69,994** | **64,535** | **65,825** | **65,825** | **987** | **987** | **66,812** |

# Human Services Coalition of Tompkins County

6308 - HUMAN SERVICE PLANNING

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 221,636 | 206,688 | 210,222 | 180,222 | 37,703 | 32,703 | 212,925 |
| **Total Expenditures** | **221,636** | **206,688** | **210,222** | **180,222** | **37,703** | **32,703** | **212,925** |
| **Budgeting Unit Net Local** | **221,636** | **206,688** | **210,222** | **180,222** | **37,703** | **32,703** | **212,925** |

# Human Services Coalition of Tompkins County

6311 - HSC INFO. & REFERRAL

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Professional Services | 74,311 | 88,515 | 90,285 | 90,285 | 11,354 | 11,354 | 101,639 |
| **Total Expenditures** | **74,311** | **88,515** | **90,285** | **90,285** | **11,354** | **11,354** | **101,639** |
| **Budgeting Unit Net Local** | **74,311** | **88,515** | **90,285** | **90,285** | **11,354** | **11,354** | **101,639** |

# Human Services Coalition of Tompkins County

## Over Target Request(s)

OTR# 25

**Priority 1** To help maintain HSC's operations.

**Reason for request** HSC's operating expenses increased 4% from 2012 to 2013.

**Effect if not funded** Some essential everyday operating expenses will need to be reduced.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 4080 | 54400 | PROGRAM EXPENSE | 987 | Target | 987 | Target |
| 6308 | 54400 | PROGRAM EXPENSE | 2,703 | Target | 2,703 | Target |
| 6311 | 54442 | PROFESSIONAL SERVICES | 1,354 | Target | 1,354 | Target |
| | | | **5,044** | | **5,044** | |

OTR# 26

**Priority 2** To fund the staff that develop and execute the HSC Workshops which provide capacity building training to non-profit staff, board and volunteers.

**Reason for request** Along with attendee fees, these funds comprise the core support that allows HSP to provide a wide array of trainings in response to agency needs. Since the inception of the workshops, the number of offerings, attendees and requests for technical assistance has expanded greatly. This past year we provided 40 workshops for 700 participants. Since the inception of the workshops in 2007, HSP has provided training to 323 separate organizations. In addition, the funding has allowed us to expand our technical assistance to nonprofits. In March of this year we began offering in-house, short-term support for nonprofit boards. We have already worked with 18 separate boards. We are now in the process of setting up affinity groups for workers who perform identical functions in different agencies so that they can learn from, and support each other's work.
We have received this $30,000 as one-time funding for the past seven years. We keep the fees for the workshops at a price that is affordable for the nonprofits. The fees from the workshops pay for the supplies, trainers and part of the staff cost. This funding also covers the Support Specialist time working individually with boards and Chief Executives.

**Effect if not funded** Reduction or elimination of our workshop training series and technical assistance if the Support Specialist position is not funded.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 6308 | 54400 | PROGRAM EXPENSE | 30,000 | Target | 30,000 | Target |
| | | | **30,000** | | **30,000** | |

OTR# 27

**Priority 3** Maintenance of effort to support continuing operations.

**Reason for request** Decrease in local funding, no increase in funding from the state, expiration of some grant funding and increasing difficulty in finding volunteers.
Number of requests for 2-1-1 assistance are growing each year (9,554 in 2011, 11,014 in 2012 and the first 6 months of 2013 have seen 7,389 requests for help and information, a 22% increase over the same period in 2012). 2-1-1 is becoming more involved in county-wide efforts, e.g. coordination transportation initiatives, and emergency efforts, which take the Call Center Manager out of the office more often. 2-1-1 management staff has been reduced by one position which eliminated a full time person in the call center. To meet the needs of the community, there must be adequate call center coverage.

**Effect if not funded** Decrease in hours and ability to meet community needs. We are currently looking for contracts to help support the program.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 6311 | 54442 | PROFESSIONAL SERVICES | 10,000 | Target | 10,000 | Target |
| | | | **10,000** | | **10,000** | |

OTR# 28

**Priority 4** We are requesting $5,000 in County funding to match identical private and City (IURA) funding to support the administrative efforts of our local Continuum of Care (CoC).

**Reason for request** A well functioning CoC is a requirement for obtaining HUD homeless housing funds. HSP has been the lead agency for the Ithaca/Tompkins CoC for twenty years. The current CoC membership includes over 40 providers, government, and individuals dedicated to ending homelessness. Currently, over $200,000 in competitive federal funding comes into the community each year to support Chartwell House, Lakeview Mental Health and TCAction's apartments for pregnant and parenting young adults. Over the past few years HUD administrative requirements have increased considerably. To this point there has been no administrative funding to support the grantwriting, monthly meetings, and reporting that is required. The Human Services Coalition (along with the Department of Social Services which has kept and compiled the data and sent in quarterly numbers), has done all of the administrative services but can no longer keep up with the requirements with existing staff. In this past year's funding application, HUD agreed to allow CoC's to apply for a small amount of administrative funding ($10,000). Our request for $5,000 in County funds is to support a portion of the $25,000 ($5,000 from the County, $10,000 from HUD, $5,000 from the City IURA, $5,000 from a private local foundatin) to hire a part-time person to do grant writing, committee support (including the Homeless and Housing Task force, which is part of the CoC structure) reporting and other tasks to support this important Group.

**Effect if not funded** We will not be able to meet the requirements and we would be in danger of losing funding for these valuable programs and our ability to bring down more funding as a well functioning CoC is a requirement to apply for funding.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 6308 | 54400 | PROGRAM EXPENSE | 5,000 | Target | 0 | Target |
| | | | **5,000** | | **0** | |
| | | **Human Services Coalition of Tompkins County Total** | **50,044** | | **45,044** | |

# Human Services Coalition of Tompkins County

## Program Summary

### 2-1-1/Information and Referral

**Type of Program MD**

Provides comprehensive community information and referral services to those who live and work in Tompkins County. 2-1-1 Tompkins is recognized as the primary source for help finding services and information to address issues of daily living. In addition to comprehensive information and referral services, the Program provides follow-up and advocacy services, quality assurance customer service surveys 2-3 times per year, community services presentations and call center and database development services for the not-for–profit network. All 2-1-1 Tompkins services are free to individuals, confidential and solely focused on the needs of the consumer.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 224,452 | 279,521 |
| Revenues | 135,937 | 189,236 |
| Net Local | 88,515 | 90,285 |
| FTE | 2.5 | 2.79 |

### Health Planning Council

**Type of Program DD**

To improve the health of Tompkins County residents by increasing access to quality health care, improving the coordination of health services, and promoting a healthy community.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 551,119 | 551,119 |
| Revenues | 485,294 | 485,294 |
| Net Local | 65,825 | 65,825 |
| FTE | 5 | 5.32 |

## Human Services Planning (HSP)

**Type of Program DD**

Human Services Planning strengthens the service delivery system in Tompkins County by providing skill building workshops and technical assistance that improve the performance of our areas agencies, by providing networking opportunities for sharing information and ideas that assure the best use of community resources, and by coordinating agency response to community needs. HSP encourages cooperation among providers to develop a well-organized service delivery system, facilitate collaborations, and avoid duplication of services.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 380,930 | 337,175 |
| Revenues | 147,805 | 126,953 |
| Net Local | 206,688 | 210,222 |
| FTE | 3.78 | 3.66 |

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# Human Services Coalition - Community Agencies

The Human Services Coalition of Tompkins County, Inc. (HSC) is a private non-profit corporation focusing on efficient, effective planning and delivery of human service programs. The programs of the Coalition work together to enhance consumer access to services, to identify service needs, and to promote sharing of information. HSC provides technical assistance and advocacy to and for Tompkins County organizations, funders and policy makers; recommends and coordinates County funding to community human service agencies that provide or enhance services the County does not offer.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 943,061 | 933,195 | 1,003,529 | 969,537 | 76,488 | 49,543 | 1,019,080 |
| **Total Expenditures** | **943,061** | **933,195** | **1,003,529** | **969,537** | **76,488** | **49,543** | **1,019,080** |
| **Revenues** | | | | | | | |
| Local Revenues | 320,365 | 333,744 | 342,680 | 344,362 | 0 | 0 | 344,362 |
| **Total Revenues** | **320,365** | **-333,744** | **342,680** | **344,362** | **0** | **0** | **344,362** |
| **Department Net Local** | **622,696** | **599,451** | **660,849** | **625,175** | **76,488** | **49,543** | **674,718** |

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# Human Services Coalition - Community Agencies

6305 - BASIC SUBSISTENCE

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 761,904 | 766,132 | 805,180 | 771,188 | 73,513 | 46,568 | 817,756 |
| **Total Expenditures** | **761,904** | **766,132** | **805,180** | **771,188** | **73,513** | **46,568** | **817,756** |
| **Revenues** | | | | | | | |
| Local Revenues | 312,997 | 326,068 | 334,798 | 336,442 | 0 | 0 | 336,442 |
| **Total Revenues** | **312,997** | **326,068** | **334,798** | **336,442** | **0** | **0** | **336,442** |
| **Budgeting Unit Net Local** | **448,907** | **440,064** | **470,382** | **434,746** | **73,513** | **46,568** | **481,314** |

# Human Services Coalition - Community Agencies

6315 - OAR CORE SVCS.

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 181,157 | 167,063 | 198,349 | 198,349 | 2,975 | 2,975 | 201,324 |
| **Total Expenditures** | **181,157** | **167,063** | **198,349** | **198,349** | **2,975** | **2,975** | **201,324** |
| **Revenues** | | | | | | | |
| Local Revenues | 7,368 | 7,676 | 7,882 | 7,920 | 0 | 0 | 7,920 |
| **Total Revenues** | **7,368** | **7,676** | **7,882** | **7,920** | **0** | **0** | **7,920** |
| **Budgeting Unit Net Local** | **173,789** | **159,387** | **190,467** | **190,429** | **2,975** | **2,975** | **193,404** |

# Human Services Coalition - Community Agencies

## Over Target Request(s)

OTR# 29

**Priority 1** To help maintain agency operations: Better Housing for Tompkins County, Catholic Charities, Downtown Ithaca Children's Center, Food Distribution Network, Multicultural Resource Center, Southside Community Center, and Tompkins Learning Partners.

**Reason for request** Operating expenses increased from 2012 to 2013.

**Effect if not funded** Some essential everyday operating expenses will need to be reduced.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 6305 | 54400 | PROGRAM EXPENSE | 11,568 | Target | 11,568 | Target |
| | | | **11,568** | | **11,568** | |

OTR# 30

**Priority 2** To help maintain OAR agency operations.

**Reason for request** Operating expenses, including caseload, increased 2012 to 2013.

**Effect if not funded** Some essential everyday operating expenses will need to be reduced.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 6315 | 54400 | PROGRAM EXPENSE | 2,975 | Target | 2,975 | Target |
| | | | **2,975** | | **2,975** | |

OTR# 31

**Priority 3** To move Neighborhood Legal Services funding to target a portion of their one-time funding that was allocated for 2013.

**Reason for request** Neighborhood Legal Services provides legal assistance for low income residents around denial of benefits, evictions, and foreclosures. This funding will help cover staffing costs. Although NLS's recent funding cuts were not as dire as expected, this increase will help with continuation of their services at the current level.

**Effect if not funded** If not granted, NLS will have less capacity to serve clients.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 6305 | 54400 | PROGRAM EXPENSE | 6,206 | Target | 0 | Target |
| | | | **6,206** | | **0** | |

OTR# 32

**Priority 4** After a long time coming, Southside Community Center has become certified as an afterschool program. Additional target funding will assist Southside in its effort to maintain its stronger programs.

**Reason for request** Additional programming at the Center has resulted in higher costs in operations.

**Effect if not funded** If not granted, Southside will have less capacity to serve clients.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 6305 | 54400 | PROGRAM EXPENSE | 3,239 | Target | 0 | Target |
| | | | **3,239** | | **0** | |

OTR# 33

**Priority 5** In addition to the recent certification granted to Southside's Afterschool Program, plans are underway at Southside to expand existing programming to reach more county-wide residents. HSC's citizen Review Committee would like to see Southside identify and concentrate on a few strong programs. They would also like to see the Board do some strategic planning that develops a long term vision for Southside that is not director dependent. The Committee would like to see them come up with a solid benefit plan for all employees, and to increase their volunteer base.This one-time funding would be contingent on seeing some of the above being carried out.

**Reason for request** Southside's vision to go forward with a sustainable plan for improved programming.

**Effect if not funded** Southside would have difficulty in strengthening their programs.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 6305 | 54400 | PROGRAM EXPENSE | 15,000 | One-Time | 0 | One-Time |
| | | | **15,000** | | **0** | |

OTR# 34

**Priority 6** To increase the number of people served by the Samaritan Center in 2014. At the same time, the agency will work on improving its data collection. The Review Committee suggests that the $7,500 in one-time funding be made contingent on establishing a baseline figure and evidence that they are keeping clear, unduplicated numbers.

**Reason for request** Increasing demand for services that can't be met with existing funding.

**Effect if not funded** Fewer people would be served.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 6305 | 54400 | PROGRAM EXPENSE | 7,500 | One-Time | 0 | One-Time |
| | | | **7,500** | | **0** | |

OTR# 35

**Priority 7** To increase the amount of food available to pantries and meal sites so that more residents of Tompkins County without adequate food security can be fed. Even a one-time infusion of additional funding would help offset instability in other funding sources.

**Reason for request** The cost of food has risen, some other food resources have diminished while the number of people in need of food has increased.

**Effect if not funded** The pantries and feeding sites will do the best they can with what is available to them.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 6305 | 54400 | PROGRAM EXPENSE | 5,000 | One-Time | 0 | One-Time |
| | | | **5,000** | | **0** | |

OTR# 36

**Priority 8** Maintaining subsidies for AmeriCorps positions with Neighborhood Legal Services ($10,000 recurring request).

**Reason for request** It costs about $5,000 per Americorps member to cover fringes, including health insurance and a small supplement to their living stipend.

**Effect if not funded** Reduction in number of Americorps slots would reduce the ability to handle intakes, conduct outreach and education, and otherwise support ongoing legal work for low-income residents of Tompkins County.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 6305 | 54400 | PROGRAM EXPENSE | 10,000 | Multi-Year | 10,000 | Target |
| | | | **10,000** | | **10,000** | |

OTR# 37

**Priority 9** Human Services Coalition Agency Reserve Fund

**Reason for request** In the course of any given budget year, the Human Service Coalition is often confronted with unforeseen, mission-critical, urgent, and often non-reoccurring, financial requests from member agencies that warrant funding. This OTR will provide the coalition with the fiscal capacity to respond rapidly to such needs, utilizing the Human Services Coalition Board of Directors' inclusive funding review process.

**Effect if not funded** In the case of an unexpected, urgent funding need, the Human Services Coalition and an affected member agency would need to go through the county's full contingency account funding request process to obtain the necessary resources. This process may not allow the time-sensitive, immediate needs of the coalition's affected member organization to be adequately addressed.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 6305 | 54400 | PROGRAM EXPENSE | 15,000 | One-Time | 25,000 | One-Time |
| | | | **15,000** | | **25,000** | |
| | | **Human Services Coalition - Community Agencies Total** | **76,488** | | **49,543** | |

# Human Services Coalition - Community Agencies

## Program Summary

### Advocacy Center of Tompkins County

**Type of Program MD**

The mission of the Advocacy Center is to prevent and reduce sexual and domestic abuse through supportive services and education in our community. The mission is achieved through: adult and youth services for victims of sexual assault and child sexual abuse; services for adult and youth victims of domestic violence; and Community-wide education around doemstic violence, sexual assault and child sexual abuse.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 854,815 | 887,719 |
| Revenues | 803,956 | 837,860 |
| Net Local | 50,859 | 50,859 |
| FTE | 14 | 13 |

### Alternatives Impact's VITA program

**Type of Program DD**

The purpose of the Alternatives Impact is to promote economic advancement for low-income households and underserved communities.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 68,701 | 52,036 |
| Revenues | 47,671 | 34,120 |
| Net Local | 13,916 | 17,916 |
| FTE | 1.1 | 1.1 |

## Better Housing for Tompkins County, Inc.

**Type of Program DD**

Recognizing that people deserve to live with dignity, Better Housing for Tompkins County, Inc. is dedicated to increasing the sustainable, secure and affordable housing options for rural residents though construction, education, and advocacy.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 99,901 | 102,167 |
| Revenues | 38,306 | 52,500 |
| Net Local | 46,392 | 46,392 |
| FTE | 1.62 | 1.62 |

## Cancer Resource Center of the Finger Lakes

**Type of Program DD**

The mission of the Cancer Resource Center of the Finger Lakes is to create and sustain a community of support for people living with and affected by cancer. In a phrase, they exist so that "no one has to face cancer alone."

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 359,718 | 385,512 |
| Revenues | 326,718 | 386,100 |
| Net Local | 29,695 | 29,695 |
| FTE | 3.75 | 3.75 |

## Catholic Charities of Tompkins Tioga – Tompkins County Samaritan Center/Immigrant Services

**Type of Program DD**

Samaritan Center Programs: The Samaritan Center provides urgent, short-term assistance to low-income families and individuals in immediate financial crisis, helping hundreds of individuals and households with one-time assistance to avoid disruption of gas and /or electric service, keep their car on the road to maintain employment or get to school, purchase prescription medications, and stay in their homes when threatened with homelessness.

Immigrant Services Programs: Immigrant Services Program (ISP) provides comprehensive services for low-income immigrants residing in Tompkins County in order to better facilitate their integration into our community.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 328,559 | 266,452 |
| Revenues | 264,000 | 184,699 |
| Net Local | 68,000 | 68,000 |
| FTE | 3.86 | 2.38 |

## Community Dispute Resolution Center

**Type of Program MD**

CDRC's mission is to foster constructive responses to conflict through mediation, conflict education, and training services.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 179,305 | 157,503 |
| Revenues | 135,226 | 112,103 |
| Net Local | 44,079 | 44,079 |
| FTE | 3 | 3 |

## Downtown Ithaca Children's Center

**Type of Program DD**

The Downtown Ithaca Children's Center (DICC) provides a multicultural, child-centered environment dedicated to the empowerment of children and families. The mission of DICC is to provide high quality, safe, full-time, short-term, and emergency child care to Tompkins County area children ages six weeks to five years. This service is accessible to people from all economic situations with efforts focused on serving low-to- moderate income families from our community.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 838,000 | 798,538 |
| Revenues | 723,962 | 684,500 |
| Net Local | 114,038 | 114,038 |
| FTE | 23.7 | 22.3 |

## Food Distribution Network, Tompkins County (including Loaves and Fishes)

**Type of Program DD**

The network's mission continues to strive to reduce and eliminate hunger and food insecurity within the borders of Tompkins County by providing quality, nutritious food to meet this mission.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | | 0 |
| Revenues | | 0 |
| Net Local | 40,187 | 40,187 |
| FTE | 0 | 0 |

## Ithaca Health Alliance (for Ithaca Free Clinic)

**Type of Program DD**

The mission of the Ithaca Health Alliance is to facilitate access to health care for all, with a focus on the needs of un- and underinsured New York State residents. The Alliance strives to provide access to health care based on need, not on the ability to pay. The Ithaca Free Clinic (IFC), which opened in 2006, is a program of the Ithaca Health Alliance.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 218,959 | 140,770 |
| Revenues | 208,838 | 140,518 |
| Net Local | 15,920 | 20,000 |
| FTE | 3 | 3 |

## Legal Assistance of Western New York, Inc.

**Type of Program DD**

LawNY focuses on issues essential to low-income residents' abilities to secure decent, affordable housing, to obtain adequate food and health care, and to maintain a subsistence income sufficient to preserve shelter, nutrition, and health. LawNY provides housing advocacy and homelessness prevention services and facilitates access to the justice system in a variety of administrative agency and court proceedings.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 985,782 | 1,195,692 |
| Revenues | 942,949 | 1,175,619 |
| Net Local | 42,833 | 63,383 |
| FTE | 4.4 FTE regular employees, 4.0 FTE AmeriCorps members | 5.0 FTE regular employees, 4.5 FTE AmeriCorps members |

## Multicultural Resource Center

**Type of Program DD**

Multicultural Resource Center (MRC) creates dialogue around diversity issues in Tompkins County by facilitating community leadership and empowering residents to embrace our community's ethnic and cultural diversity.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 78,949 | 106,008 |
| Revenues | 45,544 | 61,660 |
| Net Local | 43,300 | 44,520 |
| FTE | 1.75 | 1.75 |

## Opportunities, Alternatives and Resources (OAR) of Tompkins County

**Type of Program DD**

Opportunities, Alternatives, and Resources, formerly known as Offender Aid and Restoration, advocates for the rights and welfare of incarcerated and formerly incarcerated community members and their families in Tompkins County.

OAR provides programming to constructively help restore and maintain clients' inclusion in the community and helps clients navigate their needs within the jail, maintain their households and relationships while incarcerated, and plan for release, and beyond.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 284,182 | 236,349 |
| Revenues | 52,182 | 38,000 |
| Net Local | 232,000 | 198,349 |
| FTE | 3.8 | 3.8 |

## Southside Community Center

**Type of Program DD**

The Southside Community Center continues to be the heart of the Southside neighborhood and the Black community of the greater Ithaca area. The Center also provides services to families who live beyond the Southside of Ithaca. Southside Community Center serves the Greater Ithaca /Tompkins County Community. The community served has traditionally dealt with various issues and challenges including disproportionate hardships in education, employment, housing, income, medical access, basic nutrition, and health. The Center is an active place that provides cultural pride, activities, and community space for engagement.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 336,906 | 340,156 |
| Revenues | 327,946 | 340,120 |
| Net Local | 8,960 | 8,980 |
| FTE | 6.95 | 6.95 |

## Tompkins County Senior Citizens' Council, Inc. DBA: Lifelong

**Type of Program DM**

Lifelong's mission is to enhance the lives of older adults in Tompkins County. This mission is achieved through health and wellness programming including exercise classes, art and social activities, lifelong learning, life planning counseling and volunteer activities that provide meaningful civic engagement for volunteers and a positive impact for the community.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 498,968 | 493,136 |
| Revenues | 337,956 | 381,508 |
| Net Local | 63,768 | 62,768 |
| FTE | 7.45 | 7.33 |

## Tompkins Learning Partners

**Type of Program DD**

The mission of TLP is to help adults and incarcerated youth who live or work in Tompkins County meet their personal goals, by improving their ability to read, write, and speak English, and to use math and computers. Students achieve these goals by working together with professionally trained and supported volunteer tutors.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 222,591 | 232,853 |
| Revenues | 134,073 | 145,335 |
| Net Local | 87,518 | 87,518 |
| FTE | 3.99 | 3.99 |

## Women's Opportunity Center – CORE program (Employment and Training Program)

**Type of Program DD**

The mission of the Women's Opportunity Center (WOC) is to lead low income women to the pathway out of poverty by providing them with individualized career counseling, guidance and training, which will enable them to secure employment and be able to provide for their families.

WOC is committed to pursuing the mission by working one-on-one with all participants, providing them with access to a comprehensive job readiness program. WOC provides individualized career counseling, training opportunities to learn computer skills and opportunities to get work experience at the Retail Boutique to become work-ready, building their self-confidence and assisting them in removing their barriers to employment by providing scholarships, guidance, and referrals to other non-profit agencies as needed.

The Women's Opportunity Center (WOC) in Tompkins County was founded as a volunteer, grassroots, community-based organization that assists women in transition in becoming job-ready and guides them toward economic independence. Now the Center's mission is to offer comprehensive career development services to women who fall under the 200% Federal poverty guidelines to become job-ready. The Center assists them in developing their career path and helps them find employment..

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 383,386 | 370,144 |
| Revenues | 321,922 | 310,680 |
| Net Local | 61,464 | 59,464 |
| FTE | 7 FTE –DHP<br>5.5 Bridge | 4 - 1 FTE and 2 -<br>.5FTE |

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# Outside Colleges

This state-mandated budget item subsidizes tuition charges for Tompkins County residents attending community colleges outside Tompkins County.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Mandate - Other | 277,217 | 323,616 | 300,000 | 300,000 | 0 | 0 | 300,000 |
| **Total Expenditures** | **277,217** | **323,616** | **300,000** | **300,000** | **0** | **0** | **300,000** |
| **Revenues** | | | | | | | |
| Other Revenues | 284 | 109 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **284** | **-109** | **0** | **0** | **0** | **0** | **0** |
| **Department Net Local** | **276,933** | **323,507** | **300,000** | **300,000** | **0** | **0** | **300,000** |

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# Outside Colleges

2490 - COMM.COLL.O'SIDE COUNTY

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Mandate - Other | 277,217 | 323,616 | 300,000 | 300,000 | 0 | 0 | 300,000 |
| **Total Expenditures** | **277,217** | **323,616** | **300,000** | **300,000** | **0** | **0** | **300,000** |
| **Revenues** | | | | | | | |
| Other Revenues | 284 | 109 | 0 | 0 | 0 | 0 | 0 |
| **Total Revenues** | **284** | **109** | **0** | **0** | **0** | **0** | **0** |
| **Budgeting Unit Net Local** | **276,933** | **323,507** | **300,000** | **300,000** | **0** | **0** | **300,000** |

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# Rural Library Services

This funding supports the Finger Lakes Library System and 5 local libraries. They include the Groton Public Library, Southworth Library of Dryden, Newfield Public Library, Ulysses Philomathic Library of Trumansburg, and the Lansing Community Library. These libraries work successfully as collaborative entities though they maintain their unique identities and serve their unique communities. They work very closely together, and through their joint efforts, bring more to the citizens of the county than they might as individual entities.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 153,429 | 151,678 | 154,728 | 154,728 | 2,321 | 2,321 | 157,049 |
| **Total Expenditures** | **153,429** | **151,678** | **154,728** | **154,728** | **2,321** | **2,321** | **157,049** |
| **Department Net Local** | **153,429** | **151,678** | **154,728** | **154,728** | **2,321** | **2,321** | **157,049** |

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# Rural Library Services

7410 - LIBRARIES

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 153,429 | 151,678 | 154,728 | 154,728 | 2,321 | 2,321 | 157,049 |
| **Total Expenditures** | **153,429** | **151,678** | **154,728** | **154,728** | **2,321** | **2,321** | **157,049** |
| **Budgeting Unit Net Local** | **153,429** | **151,678** | **154,728** | **154,728** | **2,321** | **2,321** | **157,049** |

# Rural Library Services

## Over Target Request(s)

OTR# 47

**Priority 1** Each net local for the 5 rural libraries and the Finger Lakes Library System will be increased by 1.5% so the revenue will be evenly distributed. The increase equates to a total of $2104 for the Rural Libraries ($420.80 each) and $217 for the Finger Lakes Library System.

**Reason for request** Expenses are growing for libraries. We must absorb the increased cost of utilities, books, and the new costs associated with ebooks. In addition, we have increased usage and an increase in service demands of a increasingly digital community.

**Effect if not funded** Rural libraries struggle to provide the same services and the same level of services to a population that relies on libraries for their computer access, community meeting space, homework help, summer reading grade level retention, literacy skills, job seeking support and more. Libraries cannot operate in this digital environment without increased funding especially with the federal request that libraries now become the resource center for questions about new health care insurance initiatives.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 7410 | 54400 | PROGRAM EXPENSE | 2,321 | Target | 2,321 | Target |
| | | | **2,321** | | **2,321** | |
| | | **Rural Library Services Total** | **2,321** | | **2,321** | |

# Rural Library Services

## Program Summary

### Finger Lakes Library System

**Type of Program DD**

To expand and support library services for all residents of Tompkins County.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 1,665,397 | 1,687,530 |
| Revenues | 1,631,188 | 1,638,808 |
| Net Local | 14,178 | 14,478 |
| FTE | 17.29 | 16.29 |

### Groton Public Library

**Type of Program DM**

Information access for all residents of Tompkins County.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 202,959 | 202,959 |
| Revenues | 163,359 | 163,359 |
| Net Local | 27,500 | 27,500 |
| FTE | 3.6 | 3.6 |

## Lansing Library

**Type of Program DD**

Provide Public Library Services.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 132,809 | 132,809 |
| Revenues | 105,309 | 105,309 |
| Net Local | 27,500 | 27,500 |
| FTE | 2.5 | 2.5 |

## Newfield Public Library

**Type of Program DD**

The library provides equal access to a comprehensive collection of material and services to meet the informational and recreational needs of the community.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 96,930 | 96,930 |
| Revenues | 69,430 | 69,430 |
| Net Local | 27,500 | 27,500 |
| FTE | 2.29 | 2.29 |

## Southworth Library (Dryden)

**Type of Program DD**

Our mission is to serve the greater Dryden area with free materials to read and view for educational and recreational use and as an informational resource. Our services are available to all, regardless of income level or educational background. We also provide additional services to help educate and assist our residents with their information needs, computer assistance, and are able to provide materials that they may be unable to retrieve for themselves through Interlibrary Services.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 160,939 | 160,939 |
| Revenues | 133,439 | 133,439 |
| Net Local | 27,500 | 27,500 |
| FTE | 1 FT, 4 PT | 1 FT, 4 PT |

## Ulysses Philomathic Library

**Type of Program DD**

To serve the educational, communication, and recreational needs of the town of Ulysses.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 246,000 | 246,000 |
| Revenues | 218,500 | 218,500 |
| Net Local | 27,500 | 27,500 |
| FTE | 3 | 3 |

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# Soil & Water Conservation District

The mission of the Tompkins County Soil and Water Conservation District is to assist citizens and units of local government in making sound decisions concerning the management of soil, water, and related natural resources. The District is governed by a Board of Directors and is operated by six full-time staff members including a District Manager, Secretary/ Treasurer, Grazing Technician, Resource Conservation Specialist, Education Coordinator and a Conservation Technician. The District staff provides technical assistance to the residents of Tompkins County in the areas of soil, water, and other natural resource conservation issues.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 165,038 | 111,346 | 132,036 | 117,036 | 15,000 | 15,000 | 132,036 |
| Rent | 34,492 | 15,018 | 36,097 | 36,097 | 0 | 0 | 36,097 |
| **Total Expenditures** | **199,530** | **126,364** | **168,133** | **153,133** | **15,000** | **15,000** | **168,133** |
| **Department Net Local** | **199,530** | **126,364** | **168,133** | **153,133** | **15,000** | **15,000** | **168,133** |

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# Soil & Water Conservation District

8730 - SOIL & WATER CONSERVATION

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Program Expense | 165,038 | 111,346 | 132,036 | 117,036 | 15,000 | 15,000 | 132,036 |
| Rent | 34,492 | 15,018 | 36,097 | 36,097 | 0 | 0 | 36,097 |
| **Total Expenditures** | **199,530** | **126,364** | **168,133** | **153,133** | **15,000** | **15,000** | **168,133** |
| **Budgeting Unit Net Local** | **199,530** | **126,364** | **168,133** | **153,133** | **15,000** | **15,000** | **168,133** |

# Soil & Water Conservation District

## Over Target Request(s)

OTR# 48

**Priority 1** Purpose: Assist and strengthen the District's Agriculture Program.

**Reason for request** District's agriculture program staff has been reduced by 1 FTE as well as an annual increase in staff costs – salary, health insurance, NYS retirement.

The economic impact of agriculture to the county is $60.2M.

Grants are an important component of the district's agriculture program.

Implement and manage five (5) agriculture nonpoint source grants totaling $961,210 by August 2014, protecting water quality in various watersheds.

Prepare grant request for proposal (rfp) applications for NYS Agriculture and Markets agriculture grants program. Quality applications are time consuming and require good data collection to be successful for protecting water quality for drinking water and recreation.

Limited district staff to maintain and expand agriculture program delivery. (1.25 FTE)

District earns 67% of its agriculture program costs through the state Agricultural Environmental Management (AEM) program.

**Effect if not funded** Limited staff will reduce the ability of the district to implement existing grants or apply for new grants. In addition, being able to respond to requests from new agricultural producer will be limited.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 8730 | 54400 | PROGRAM EXPENSE | 15,000 | Target | 15,000 | Target |
| | | | **15,000** | | **15,000** | |
| | | **Soil & Water Conservation District Total** | **15,000** | | **15,000** | |

# Soil & Water Conservation District

## Program Summary

### Agriculture

**Type of Program DD**

To work with local agricultural producers to maintain, improve, promote and protect the quality of soil and water resources of Tompkins county through the implementation of best management practices.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 0 | 152,750 |
| Revenues | 0 | 123,000 |
| Net Local | 0 | 29,750 |
| FTE | 2 | 2 |

### Water Quality, Stormwater & Invasive Species

**Type of Program MD**

To work with public and private sectors to maintain, improve and protect the surface and groundwater resources of Tompkins County

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 0 | 123,400 |
| Revenues | 0 | 54,000 |
| Net Local | 0 | 69,400 |
| FTE | 1.5 | 1.5 |

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# Tompkins Community Action

Tompkins Community Action (TCAction) is a private, not-for-profit charitable organization that began in 1964 as a grassroots effort to improve the lives of low-income children, families, and individuals in Tompkins County. The agency assists over 7000 individuals through implementation of 15 to 20 programs annually, tailored to the needs of an ever-changing community. The agency leverages federal, state, county & private funds to provide services that include: rental housing assistance, subsidized and supportive, permanent and transitional homeless housing; energy reduction measures; early childhood education; emergency food pantry and family development and advocacy services.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Professional Services | 160,233 | 156,283 | 156,283 | 156,283 | 50,337 | 25,000 | 181,283 |
| **Total Expenditures** | **160,233** | **156,283** | **156,283** | **156,283** | **50,337** | **25,000** | **181,283** |
| **Revenues** | | | | | | | |
| **Total Revenues** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Department Net Local** | **160,233** | **156,283** | **156,283** | **156,283** | **50,337** | **25,000** | **181,283** |

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# Tompkins Community Action

6307 - TOMPKINS COMMUNITY ACTION

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Professional Services | 160,233 | 156,283 | 156,283 | 156,283 | 50,337 | 25,000 | 181,283 |
| **Total Expenditures** | **160,233** | **156,283** | **156,283** | **156,283** | **50,337** | **25,000** | **181,283** |
| **Budgeting Unit Net Local** | **160,233** | **156,283** | **156,283** | **156,283** | **50,337** | **25,000** | **181,283** |

# Tompkins Community Action

## Over Target Request(s)

OTR# 49

**Priority 1** Replace or/offset losses in Federal Funding.

**Reason for request** Over 85% of Tompkins Community Action's annual grant revenue is Federal Funds. These funds require local match funds ranging from 20 to 30% of total grant funding. County funds are used to meet this mandated grant requirement; funding that supports program delivery that serves county residents whose incomes are at or below 120% of the Federal Poverty Guidelines.

Tompkins Community Action funding was directly impacted by Federal Sequester reductions; anywhere from 5 to 10 % overall grant reductions. However, grant service delivery mandates and deliverables remained unchanged. This included mandated local match dollars.

**Effect if not funded** Tompkins Community Action will be unable to meet mandated local share grant requirements. This will jeopardize existing funding as well as future funding of grants that serve over 7000 Tompkins County residents whose incomes are at or below 120% of the Federal Poverty Guidelines.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 6307 | 54442 | PROFESSIONAL SERVICES | 50,337 | Target | 25,000 | Target |
| | | | **50,337** | | **25,000** | |
| | | **Tompkins Community Action Total** | **50,337** | | **25,000** | |

# Tompkins Community Action

## Program Summary

### Assisted Home Performance with Energy Star

**Type of Program DM**

Assist low- to moderate - income homeowners with reducing energy expenses by making efficiency related improvements to their homes. Participants are awarded a matching grant of up to $5,000 to make the improvements affordable.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 57,236 | 57,236 |
| Revenues | 57,236 | 57,236 |
| Net Local | 0 | 0 |
| FTE | 2.7 current, proj. 4.2 by 4/12 | 1.75 |

### Chartwell House

**Type of Program DM**

To provide supportive services and safe, decent affordable housing for disabled homeless men.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 165,329 | 181,303 |
| Revenues | 157,326 | 159,133 |
| Net Local | 8,003 | 22,170 |
| FTE | 2.5 | 2.5 |

## Corn Street Supportive Housing for Families

**Type of Program DM**

To provide supportive services and safe, decent, affordable housing for homeless families.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 86,226 | 96,126 |
| Revenues | 86,226 | 86,226 |
| Net Local | 0 | 9,900 |
| FTE | 2 | 2 |

## Early Head Start

**Type of Program DM**

A Federally funded program that enhances young children's physical, social and emotional and cognitive development birth to three and the enhancement of families as a childs first teacher. Program includes enrolling expectant families to support access to comprehensive health care and child development education prior to birth and during early months after birth supporting both the needs of the new born and their families.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 1,207,104 | 1,149,346 |
| Revenues | 1,183,416 | 1,130,700 |
| Net Local | 18,646 | 18,646 |
| FTE | 21 | 22 |

## EmPower NY

**Type of Program DM**

Assist low-income homeowners and renters with reducing energy expenses by making homes more efficient, primarily through electric reduction and education on consumption.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 124,200 | 116,994 |
| Revenues | 124,200 | 116,994 |
| Net Local | 0 | 0 |
| FTE | 1.5 | 1.5 |

## Family Home Library

**Type of Program DD**

Encourages and enhances early literacy through the monthly distribution of books and theme activities to expand home libraries as well as nuture family involvement and learning outside the classroom.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 18,751 | 23,700 |
| Revenues | 15,000 | 16,000 |
| Net Local | 3,751 | 7,700 |
| FTE | | |

## Head Start

**Type of Program DM**

A Federal funded program that promotes school readiness by enhancing the social and cognitive development of children through the provision of educational, health, nutritional, social, and other services to enrolled children and their families

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 2,320,252 | 2,124,111 |
| Revenues | 2,280,047 | 2,083,906 |
| Net Local | 40,205 | 47,905 |
| FTE | 61 | 60 |

## Housing Choice Voucher Program (Section 8)

**Type of Program DM**

To provide low income families with decent, safe affordable housing.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 592,534 | 592,534 |
| Revenues | 592,534 | 592,534 |
| Net Local | 0 | 0 |
| FTE | 9 | 8.5 |

## Magnolia House

**Type of Program DM**

To provide safe, affordable, supportive housing to women and their children who are experiencing homelessness and in recovery.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 73,126 | 124,920 |
| Revenues | 73,126 | 108,352 |
| Net Local | 0 | 16,568 |
| FTE | 2.5 | 2.5 |

## Primary School Family Support Program

**Type of Program DM**

Provides support, resources, training opportunities and referrals to build strong school relationships for familes with children entering kindergarten through second grade.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 104,388 | 85,751 |
| Revenues | 85,751 | 85,751 |
| Net Local | 18,637 | 0 |
| FTE | 1.5 | 1.5 |

## Solutions to End Homelessness- Housing First Program

**Type of Program DM**

To provide housing stability to those who are homeless and at risk of homelessness using short term financial assistance.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 76,250 | 38,125 |
| Revenues | 76,250 | 38,125 |
| Net Local | 0 | 0 |
| FTE | .75 | .75 |

## TCAction Food Pantry

**Type of Program DM**

To provide vulnerable households with nutritious food and personal care items.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 44,082 | 52,940 |
| Revenues | 39,032 | 42,352 |
| Net Local | 5,050 | 10,588 |
| FTE | 1 | 1 |

## TCAction Initiatives and Community Outreach

**Type of Program DM**

Connecting consumers to programs, services and community opportunities.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 157,621 | 172,044 |
| Revenues | 157,621 | 137,635 |
| Net Local | 0 | 34,409 |
| FTE | 4.5 | 3.5 |

## Transitional Supportive Housing for Families Program

**Type of Program DM**

Provide supportive services and safe, affordable housing for homeless families.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 101,520 | 95,166 |
| Revenues | 84,713 | 83,306 |
| Net Local | 16,807 | 11,860 |
| FTE | 2.5 | 2.5 |

## Universal Pre-Kindergarten (UPK) - Trumansburg

**Type of Program DM**

Provides for the physical, social, emotional and cognitive development: enhancing school readiness and parent involvement supporting childrens success in primary school through a Head Start collaboration with Public School District Pre-K programs.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 69,000 | 103,000 |
| Revenues | 69,000 | 103,000 |
| Net Local | 0 | 0 |
| FTE | 2 | 4 |

## Victory Garden

**Type of Program DD**

To provide fresh, nutritious food and to introduce and support home gardening for consumers.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 32,480 | 35,000 |
| Revenues | 32,480 | 28,000 |
| Net Local | 0 | 7,000 |
| FTE | 1.5 | 1.5 |

## Weatherization Assistance Program

**Type of Program DM**

Assist low-income homeowners and renters with reducing energy expenses by making homes more efficient.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 497,035 | 303,316 |
| Revenues | 451,850 | 275,742 |
| Net Local | 45,185 | 27,574 |
| FTE | 12 | 5 |

# Tompkins Consolidated Area Transit

Tompkins Consolidated Area Transit (TCAT) is a joint venture of Cornell University, the City of Ithaca, and Tompkins County to provide public transit service to Tompkins County and a portion of Tioga County. The program also supports Gadabout transportation services to senior citizens and disabled persons and para-transit service in compliance with the Americans with Disabilities Act.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Contrib to SP Agencies | 7,520,288 | 5,947,599 | 6,304,410 | 6,873,432 | 255,090 | 110,978 | 6,984,410 |
| **Total Expenditures** | **7,520,288** | **5,947,599** | **6,304,410** | **6,873,432** | **255,090** | **110,978** | **6,984,410** |
| **Revenues** | | | | | | | |
| Federal Aid | 873,587 | 0 | 0 | 0 | 0 | 0 | 0 |
| State Aid | 5,378,044 | 4,690,306 | 5,000,000 | 5,000,000 | 0 | 0 | 5,000,000 |
| Local Revenues | 364,155 | 363,877 | 364,000 | 1,044,000 | 0 | 120,000 | 1,164,000 |
| **Total Revenues** | **6,615,786** | **-5,054,183** | **5,364,000** | **6,044,000** | **0** | **120,000** | **6,164,000** |
| **Department Net Local** | **904,502** | **893,416** | **940,410** | **829,432** | **255,090** | **-9,022** | **820,410** |

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# Tompkins Consolidated Area Transit

5630 - TRANSPORTATION SERVICES

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Contrib to SP Agencies | 7,520,288 | 5,947,599 | 6,304,410 | 6,873,432 | 255,090 | 110,978 | 6,984,410 |
| **Total Expenditures** | **7,520,288** | **5,947,599** | **6,304,410** | **6,873,432** | **255,090** | **110,978** | **6,984,410** |
| **Revenues** | | | | | | | |
| Federal Aid | 873,587 | 0 | 0 | 0 | 0 | 0 | 0 |
| State Aid | 5,378,044 | 4,690,306 | 5,000,000 | 5,000,000 | 0 | 0 | 5,000,000 |
| Local Revenues | 364,155 | 363,877 | 364,000 | 1,044,000 | 0 | 120,000 | 1,164,000 |
| **Total Revenues** | **6,615,786** | **5,054,183** | **5,364,000** | **6,044,000** | **0** | **120,000** | **6,164,000** |
| **Budgeting Unit Net Local** | **904,502** | **893,416** | **940,410** | **829,432** | **255,090** | **-9,022** | **820,410** |

# Tompkins Consolidated Area Transit

## Over Target Request(s)

OTR# 50

**Priority 1** Tompkins Consolidated Area Transit

**Reason for request** TCAT has proposed a capital budget, including a $300,000 capital reserve fund, that requires a contribution of $255,090 from each of its three funding partners. This compares to a $110,978 capital contribution by each partner in 2013, which the County funded with onetime funds (reserves).

**Effect if not funded** Absent an alternative source of revenue (i.e., the proposed Mortgage Recording Tax), TCAT's capital budget would have to be reduced.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 5630 | 41187 | MORTG REC TAX - CONTR | 0 | Target | -120,000 | Target |
| 5630 | 54400 | PROGRAM EXPENSE | 255,090 | Target | 110,978 | Target |
| | | | **255,090** | | **-9,022** | |
| | | **Tompkins Consolidated Area Transit Total** | **255,090** | | **-9,022** | |

# Tompkins Cortland Community College

Tompkins Cortland Community College is part of the State University of New York (SUNY) system, and is accredited by the New York State Education Department and the Middle States Association. The curriculum prepares students for careers that include business administration, accounting, hotel and restaurant management, sport management, computer forensics, engineering science, communications, electronics, and computer information systems. Many of the 34-degree programs prepare students for transfer to a four-year college or university. TC3 is primarily supported by tuition, New York State operating assistance, and support from its local sponsors, Tompkins and Cortland counties.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Contrib to SP Agencies | 2,680,596 | 2,680,596 | 2,707,403 | 2,707,403 | 81,222 | 81,222 | 2,788,625 |
| **Total Expenditures** | **2,680,596** | **2,680,596** | **2,707,403** | **2,707,403** | **81,222** | **81,222** | **2,788,625** |
| **Department Net Local** | **2,680,596** | **2,680,596** | **2,707,403** | **2,707,403** | **81,222** | **81,222** | **2,788,625** |

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# Tompkins Cortland Community College

2495 - TOMP. CORT. COMM. COLLEGE

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Contrib to SP Agencies | 2,680,596 | 2,680,596 | 2,707,403 | 2,707,403 | 81,222 | 81,222 | 2,788,625 |
| **Total Expenditures** | **2,680,596** | **2,680,596** | **2,707,403** | **2,707,403** | **81,222** | **81,222** | **2,788,625** |
| **Budgeting Unit Net Local** | **2,680,596** | **2,680,596** | **2,707,403** | **2,707,403** | **81,222** | **81,222** | **2,788,625** |

# Tompkins Cortland Community College

## Over Target Request(s)

OTR# 51

**Priority 1** Tompkins-Cortland Community College—3% increase in Sponsor Share

**Reason for request** TC3 is supported by student tuition, State aid, and contributions from its sponsor counties—Tompkins and Cortland. Since 2009, the sponsor county contributions have increased by only 1%. Because State aid has declined over that period, an increasing burden has fallen on students. Early this year, Tompkins and Cortland Counties approved a TC3 budget that includes a 3% increase in their sponsor contribution. For Tompkins County, that increase totals $81,222.

**Effect if not funded** The County would violate the commitment made when it approved the 2013-14 TC3 budget.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 2495 | 54400 | PROGRAM EXPENSE | 81,222 | Target | 81,222 | Target |
| | | | **81,222** | | **81,222** | |
| | | **Tompkins Cortland Community College Total** | **81,222** | | **81,222** | |

# Tompkins County Area Development

Tompkins County Aread Development (TCAD) is the county's economic development agency. TCAD's core objective is to retain, create and attract quality employment opportunities for local residents as well as to strengthen the local tax base. TCAD helps existing businesses to expand, helps entrepreneurs start new businesses, and attracts business development and enhances the general quality of life and the building of a healthy, sustainable economy. This includes airport service, workforce development, housing, sewer, and water infrastructure, and technical support to businesses and municipalities.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Contrib to SP Agencies | 8,728 | 7,750 | 177,750 | 218,111 | 0 | 0 | 218,111 |
| **Total Expenditures** | **8,728** | **7,750** | **177,750** | **218,111** | **0** | **0** | **218,111** |
| **Revenues** | | | | | | | |
| Local Revenues | 0 | 0 | 0 | 150,000 | 0 | 0 | 150,000 |
| **Total Revenues** | **0** | **0** | **0** | **150,000** | **0** | **0** | **150,000** |
| **Department Net Local** | **8,728** | **7,750** | **177,750** | **68,111** | **0** | **0** | **68,111** |

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# Tompkins County Area Development

6420 - TC AREA DEVELOPMENT

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Contrib to SP Agencies | 8,728 | 7,750 | 177,750 | 218,111 | 0 | 0 | 218,111 |
| **Total Expenditures** | **8,728** | **7,750** | **177,750** | **218,111** | **0** | **0** | **218,111** |
| **Revenues** | | | | | | | |
| Local Revenues | 0 | 0 | 0 | 150,000 | 0 | 0 | 150,000 |
| **Total Revenues** | **0** | **0** | **0** | **150,000** | **0** | **0** | **150,000** |
| **Budgeting Unit Net Local** | **8,728** | **7,750** | **177,750** | **68,111** | **0** | **0** | **68,111** |

# Tompkins County Area Development

## Program Summary

### Tompkins County Area Development (TCAD)

**Type of Program DD**

Economic Development for the County.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 635,750 | 683,000 |
| Revenues | 458,000 | 464,889 |
| Net Local | 177,750 | 218,111 |
| FTE | 5 (currently at 4) | 5 (currently at 4) |

# Tompkins County Public Library

The mission of the Tompkins County Public Library is to enhance the lives of all people in Tompkins County by connecting them to the world's wisdom, knowledge, and culture through free and open access to information and creative expression in many formats. The library provides more than 240,000 items in its new facility, including books, magazines, paperbacks, large print books, videos and DVDs, music CDs, and recorded books. An extensive interlibrary loan service obtains items not owned. Public programs include story time, author readings, book discussion groups, art exhibits, musical performances and a myriad of special one-time events. Public access to the Internet is offered on a first come first served basis, and in depth training in database and Internet searching is offered monthly. Professional adult and children's librarians offer full reference and research services, answering questions of all kinds via phone, e-mail or in person. Licensed databases extend information resources and are available via the library's website. Workstations equipped with special software and hardware for those wishing to learn English or those with low-vision are available. In addition to the main library in downtown Ithaca, the library directly supports community libraries in Danby, Caroline and Lansing.

**Consolidated Budget**

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | 2014 Req OTRs | 2014 Rec OTRs | 2014 Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Contrib to SP Agencies | 2,442,717 | 2,473,576 | 2,683,032 | 2,663,032 | 315,000 | 315,000 | 2,978,032 |
| **Total Expenditures** | **2,442,717** | **2,473,576** | **2,683,032** | **2,663,032** | **315,000** | **315,000** | **2,978,032** |
| **Revenues** | | | | | | | |
| **Total Revenues** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Department Net Local** | **2,442,717** | **2,473,576** | **2,683,032** | **2,663,032** | **315,000** | **315,000** | **2,978,032** |

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# Tompkins County Public Library

7411 - PUBLIC LIBRARY

| | 2011 Actual | 2012 Actual | 2013 Modified | 2014 Target | Req OTRs | Rec OTRs | Total Rec |
|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | |
| Contrib to SP Agencies | 2,442,717 | 2,473,576 | 2,683,032 | 2,663,032 | 315,000 | 315,000 | 2,978,032 |
| **Total Expenditures** | **2,442,717** | **2,473,576** | **2,683,032** | **2,663,032** | **315,000** | **315,000** | **2,978,032** |
| **Budgeting Unit Net Local** | **2,442,717** | **2,473,576** | **2,683,032** | **2,663,032** | **315,000** | **315,000** | **2,978,032** |

# Tompkins County Public Library

## Over Target Request(s)

OTR# 52

**Priority 1** Needed for maintaining current operations.

**Reason for request** While County departments are exempt from needing to submit an OTR to cover contractual salary and benefit increases, TCPL is an outside agency and must request these funds using the OTR process. We used $225,000 from our fund balance reserves to balance the budget in 2013. We will use $85,000 in 2014 further drawing down the unrestricted fund balance to less than 3% of the operating budget.

**Effect if not funded** Failure to fund normal cost of living increases for staff as well as respond to volatility increases in health and retirement benefit systems. Additionally, in order to balance the budget, the library has not replaced staff unless absolutely necessary. From 2009 through 2013, we have seen a 17% reduction in staff and could see another 10% reduction further affecting services if this OTR is not received. There is a current impact on services including cuts to hours at reference due to not enough certified public librarians, cuts in core literacy and education programming and inability to respond to needs identified by the community. With Finger Lakes Library System staff reductions, TCPL has had to take on additional work no longer performed by FLLS.

| | | Account | Requested | | Recommended | |
|---|---|---|---|---|---|---|
| 7411 | 54400 | PROGRAM EXPENSE | 0 | One-Time | 140,000 | One-Time |
| 7411 | 54400 | PROGRAM EXPENSE | 315,000 | Target | 175,000 | Target |
| | | | **315,000** | | **315,000** | |
| | | **Tompkins County Public Library Total** | **315,000** | | **315,000** | |

# Tompkins County Public Library

## Program Summary

### Tompkins County Public Library

**Type of Program DM**

Tompkins County Public Library is a core community service. We provide free and open access to services, resources, and programs that foster literacy, cultural appreciation and personal growth and community connections. The Library serves community residents at each stage of their lives by providing free and open access to technology, knowledge, and information.

| | 2013 | 2014 |
|---|---|---|
| Expenditures | 3,357,006 | 3,591,351 |
| Revenues | 883,430 | 908,319 |
| Net Local | 2,473,576 | 2,683,032 |
| FTE | 41 | 41.77 |

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| Category | Functional Unit | Account | Explained |
|---|---|---|---|
| Salary and Wages | | | |
| | | 510* | Regular Pay |
| | | 516* | Longevity Pay |
| Overtime | | | |
| | | 512* | Overtime Pay |
| Premium Pay | | | |
| | | 513* | Shift Pay |
| | | 514* | Disability Pay |
| | | 515* | Other Pay |
| Automotive Equipment | | | |
| | | 52231 | Vehicles |
| Highway Equipment | | | |
| | | 52233 | Highway Equipment |
| Other Capital Equip | | | |
| | | 52125 | Mechanical Equipment |
| | | 52202 | Network Components |
| | | 52206 | Computer Equipment |
| | | 52210 | Office Equipment |
| | | 52211 | Chairs |
| | | 52212 | Desks,Bookcases |
| | | 52214 | Office Furnishings |
| | | 52219 | Pers Units |
| | | 52220 | Departmental Equipment |
| | | 52221 | Safety/Rescue/Emerg Equip |
| | | 52222 | Communications Equip |
| | | 52223 | Navigation Program Equip |
| | | 52230 | Computer Software |
| | | 52234 | Bldg/Gr Main Equipment |
| | | 52235 | Lab Equipment |
| | | 52236 | Recycling Equipment |
| | | 52238 | Transit Equipment |
| | | 52239 | Machinery |
| | | 52249 | Equipment Reserve |
| | | 52299 | Equipment |
| | | 52720 | Prev Yrs Enc Equipment |
| | | 52999 | Equipment Reserve |
| Highway Materials | | | |
| | | 54312 | Highway Materials |
| Vehicle Fuel and Maint | | | |
| | | 54306 | Automotive Supplies |
| | | 54310 | Automotive Fuel |
| | | 54421 | Auto Maintenance/Repair |
| Other Supplies | | | |
| | | 54302 | Computer/Net Wk Supplies |
| | | 54303 | Office Supplies |
| | | 54304 | Cleaning Supplies |
| | | 54305 | Client Transportation |
| | | 54307 | Electrical Supplies |
| | | 54313 | Photography Supplies |
| | | 54319 | Program Supplies |
| | | 54330 | Printing |
| | | 54332 | Books |
| | | 54333 | Education And Promotion |
| | | 54336 | Smal Tool Allowance |
| | | 54340 | Clothing |
| | | 54342 | Food |
| | | 54345 | Painting |
| | | 54346 | Navigation |
| | | 54347 | Ammunition |
| | | 54352 | Dental |
| | | 54353 | Biologicals |
| | | 54354 | Medical |
| | | 54357 | Compost Materials |
| | | 54358 | Recyclables |
| | | 54399 | Supplies |
| Travel Training | | | |
| | | 54412 | Travel/Training |
| Professional Services | | | |
| | | 54442 | Professional Services |

| Category | Functional Unit | Account | Explained |
|---|---|---|---|
| Mandate - Asgn Coun | | | |
| | 1171 | All | DEFENSE OF INDIG. ATTYS. |
| Mandate - Child Care | | | |
| | 6106 | All | SPEC. NEEDS ADULT FAM. |
| | 6119 | All | CHILD CARE |
| | 6123 | All | DELINQUENT CARE |
| | 6129 | All | STATE TRAINING SCHOOLS |
| Mandate - Econ Sec | | | |
| | 6055 | All | DAYCARE |
| | 6109 | All | FAMILY ASSISTANCE |
| | 6140 | All | SAFETY NET |
| | 6141 | All | FUEL CRISIS ASSIST. STATE |
| | 6142 | All | EMERG. AID TO ADULTS |
| Mandate - Medicaid | | | |
| | 6100 | All | MEDICAID |
| | 6101 | All | MEDICAL ASSISTANCE |
| Mandate - PreK and EI | | | |
| | 4054 | All | EARLY INTERVENTION (0-3) |
| | 2960 | All | PRESCHOOL SPECIAL EDUCATION |
| Mandate - Other | | | |
| | 2490 | All | COMM.COLL.O'SIDE COUNTY |
| | 3151 | All | MEDICAL AND BOARDING |
| | 4390 | All | PSYCHIATRIC EXPENSE |
| | 4017 | All | MEDICAL EXAMINER PROGRAM |
| | 9904 | All | SELF INSURANCE RESERVE |
| All Other Contr. Svcs | | | |
| | | 54120 | Legal Defense Attorney Fees |
| | | 54121 | Other court Ordered Expenses |
| | | 54406 | Family Court Attorney Charge |
| | | 54411 | Road/Bridge Contract |
| | | 54422 | Equipment Maintenance |
| | | 54424 | Equipment Rental |
| | | 54425 | Service Contracts |
| | | 54435 | Airport Food Service/Concession |
| | | 54491 | Subcontracts |
| | | 54606 | Admin and Overhead |
| | | 54607 | Public Works Administration |
| | | 54616 | ABTD Support Services |
| | | 54617 | Collection Support Services |
| Program Expense | | | |
| | | 54400 | Program Expense |
| Maintenance | | | |
| | | 54311 | Maintenance |
| | | 54470 | Building Repairs |
| | | 54476 | Building and Ground Maintenance/Repair |
| Utilities | | | |
| | | 54471 | Electric |
| | | 54472 | Telephone |
| | | 54473 | Heat |
| | | 54474 | Water/Sewer |
| Rent | | | |
| | | 54432 | Rent |

| Category | Functional Unit | Account | Explained |
|---|---|---|---|
| Other | | | |
| | | 54125 | Indivual Development Acct |
| | | 54401 | Employee Recognition |
| | | 54402 | Legal Advertising |
| | | 54403 | Mandate Contigency |
| | | 54404 | Pass Thru Expense |
| | | 54405 | Ati Support |
| | | 54408 | Indp Living |
| | | 54409 | Kendra Law Chgs |
| | | 54410 | Assigned Council |
| | | 54414 | Local Mileage |
| | | 54416 | Membership Dues |
| | | 54439 | Prisoner Clothing |
| | | 54444 | Development Grants |
| | | 54445 | Intermunicipal Agreements |
| | | 54446 | Town Services |
| | | 54447 | Printing |
| | | 54452 | Postage |
| | | 54462 | Insurance |
| | | 54463 | Risk Management |
| | | 54467 | Outpatient Med Chgs |
| | | 54468 | Mental Health Transports |
| | | 54469 | Boarding Of Prisoners |
| | | 54475 | Fac Environmental Testing |
| | | 54479 | Extradition |
| | | 54480 | Newsletter |
| | | 54481 | Public Information |
| | | 54482 | In Service Training |
| | | 54483 | Witness Fees |
| | | 54484 | Dare Program |
| | | 54485 | Confidential Investigatio |
| | | 54486 | Shared Cost Initiative |
| | | 54487 | Tsa Contract |
| | | 54488 | Taxes |
| | | 54489 | Credit Card Fees |
| | | 54492 | Room Tax Reserve |
| | | 54497 | Tourist Attractions |
| | | 54499 | Health Facility Assessmnt |
| | | 54568 | Rabies Control |
| | | 54601 | Recission Relief |
| | | 54605 | Centrally Distrib. Items |
| | | 54618 | Interdepartmental Charge |
| | | 54619 | Arts & Cultl Orgs Stabil |
| | | 54620 | Beautification, Art&Sign |
| | | 54621 | Cap-Operating Ticket Cntr |
| | | 54622 | Cap-Operating Assistance |
| | | 54623 | Community Celebrations |
| | | 54624 | Project Grants |
| | | 54625 | Tourism Capital Grants |
| | | 54626 | Marketing And Adv Grants |
| | | 54627 | Fl Tourism Alliance |
| | | 54628 | New Tour Initiative Grant |
| | | 54629 | Discovery Trail |
| | | 54630 | Town Of Dryden |
| | | 54631 | Recognition Awards |
| | | 54632 | CVB |
| | | 54651 | Renewal/Replacement Costs |
| | | 54833 | Household Hazardous Waste |
| | | 54901 | Micro-Computer Services |
| | | 54905 | Centrally Distrib Items |
| | | 56001 | Principal Payments Debt |
| | | 56665 | Mental Health |
| | | 57001 | Interest Payments Debt |
| | | 57665 | Interest HS Bldg |
| Applied Rollover | | | |
| | | 54999 | Rollover |

| Category | Functional Unit | Account | Explained |
|---|---|---|---|
| Fringe Benefits | | | |
| | | 58800 | Fringes |
| | | 58810 | Retirement |
| | | 58830 | Fica |
| | | 58840 | Workers Comp |
| | | 58860 | Health |
| | | 58861 | Prescription Ins |
| | | 58865 | Dental |
| | | 58870 | Unemployment |
| | | 58875 | Eap |
| | | 58876 | Wellness Program |
| | | 58877 | Employee Recognition |
| | | 58878 | Flexible Benefits |
| | | 58900 | Employee Benefits |
| | | 59000 | Expenses |
| Contrib to SP Agencies | | | |
| | Various | 54400 | |
| Other Finance | | | |
| | | 52101 | Land Acquisition |
| | | 52110 | Construction |
| | | 52115 | Architect & Engineering |
| | | 52120 | Financing Expenses |
| | | 52199 | Capital Expenses |
| | | 54666 | City S/Tax Agmt |
| | | 54700 | Previous Yrs Encumbrance |
| | | 54801 | Contribution To Insurance |
| | | 54802 | Contribution To Construct |
| | | 54803 | Contribution To Highway |
| | | 54804 | Contribution To General |
| | | 54808 | Contribution To Debt Serv |
| | | 54904 | Supplemental Benefits |
| | | 54910 | Budget Reduction Allocati |
| | | 56620 | Tca Bldg |
| | | 56621 | 2004 Refunding |
| | | 56622 | New Financings |
| | | 56625 | 2006 |
| | | 56626 | 2004 Refunding B |
| | | 56631 | Landfill Closure |
| | | 56634 | Tc 3 |
| | | 56640 | Computer |
| | | 56642 | Refunding Escrow |
| | | 56645 | E 911 |
| | | 56650 | 2005 |
| | | 56660 | 2007 |
| | | 56675 | Mental Health Building |
| | | 56690 | 95 Series A Bonds |
| | | 56691 | 2003 Refunding |
| | | 56692 | 1992 Bonds |
| | | 56693 | Building Improvements |
| | | 56999 | Principal Expense |
| | | 57100 | Contractual |
| | | 57720 | Interest Tca |
| | | 57721 | Interest 2004 A |
| | | 57722 | Interest New Financings |
| | | 57725 | Interest 2006 |
| | | 57726 | Interest 2004 B |
| | | 57731 | Interest Landfill Closure |
| | | 57734 | Interest Tc 3 |
| | | 57740 | Interest Computer |
| | | 57742 | Interest Gis Planning |
| | | 57745 | Interest E 911 |
| | | 57750 | Interest 2005 |
| | | 57760 | Interest 2007 |
| | | 57775 | Interest Men Hlth Bldg |
| | | 57790 | Interest 95 Series A Bond |
| | | 57791 | Interest 2003 |
| | | 57792 | Interest 1992 Bonds |
| | | 57793 | Interest Building Improve |
| | | 57999 | Interest Expense |
| | | 59239 | Construction Expense |

| Category | Functional Unit | Account | Explained |
|---|---|---|---|
| Federal Aid | | | |
| | | 44389 | Other Public Safety Aid |
| | | 44391 | Cnr/Inmate Meals |
| | | 44392 | Airport Security/Tsa |
| | | 44401 | Fed Aid Public Health |
| | | 44402 | Wic |
| | | 44447 | Phc-Case Management |
| | | 44451 | Medicaid Admin/Fed. |
| | | 44472 | Programs For Aging |
| | | 44489 | Fed Aid Other Health |
| | | 44490 | Fed Aid Mh |
| | | 44491 | Eisep |
| | | 44492 | Homeless |
| | | 44495 | Oasas, Federal |
| | | 44589 | Federal Aid, Bridges |
| | | 44592 | Federal Aid Airport |
| | | 44594 | Fed Aid Mass Transit |
| | | 44597 | Fed Aid Transportation |
| | | 44601 | Medical Assistance |
| | | 44609 | Afdc |
| | | 44610 | Dss Adm |
| | | 44611 | Food Stamps |
| | | 44612 | Detention Prevention |
| | | 44613 | Home Relief |
| | | 44615 | Fffs |
| | | 44619 | Child Care |
| | | 44623 | Juvenile Deliquents |
| | | 44635 | Jobs |
| | | 44640 | Federal Safety Net |
| | | 44641 | Heap |
| | | 44643 | Fed: Food Asst. Program |
| | | 44661 | F&Cs Block Grant |
| | | 44670 | Services For Recipients |
| | | 44689 | Other Social Services |
| | | 44700 | Repay Econ Dev Loans |
| | | 44772 | Ofa Federal Aid |
| | | 44780 | Fed Aid Wib Admin Stimulu |
| | | 44782 | Fed Aid Wia Adult Stimulu |
| | | 44783 | Fed Aid Wia Yth Stimulus |
| | | 44784 | Fed Aid Wia Dw Stimulus |
| | | 44788 | Snap |
| | | 44789 | Summer Feeding Program |
| | | 44790 | Federal Aid Job Training |
| | | 44792 | Federal Aid, Wia Adult |
| | | 44793 | Federal Aid, Wia Youth |
| | | 44794 | Federal Aid, Wia Dw |
| | | 44795 | Federal Aid, Tanf Sum Yth |
| | | 44796 | Federal Aid, Wtw |
| | | 44797 | Federal Aid, Taa |
| | | 44820 | Programs For Youth |
| | | 44910 | Hud Homeownership |
| | | 44959 | Federal Aid |
| | | 44960 | Emergency Disaster Asst |
| | | 44999 | Federal Aid |

| Category | Functional Unit | Account | Explained |
|---|---|---|---|
| State Aid | | | |
| | | 43001 | State Revenue Sharing |
| | | 43021 | Court Facilities Aid |
| | | 43030 | Da Salary |
| | | 43089 | Other State Aid |
| | | 43277 | Preschool Special Educati |
| | | 43310 | Probation Services |
| | | 43315 | Navigation |
| | | 43330 | Court Security Reimb |
| | | 43381 | Kendra'S Law |
| | | 43389 | Other Public Safety |
| | | 43390 | Reimb State Prisoners |
| | | 43391 | Cnr/Inmate Meals |
| | | 43401 | Public Health Work |
| | | 43411 | E1 And Child Find |
| | | 43448 | Phcp Treatment |
| | | 43449 | Early Intervention |
| | | 43472 | Special Health Programs |
| | | 43481 | Kenda'S Law |
| | | 43482 | Supervised Outpatients Mh |
| | | 43483 | Drug Free Residential Mh |
| | | 43484 | Omh Commissioners Perform |
| | | 43485 | Ohm Com Reinvestmetn |
| | | 43486 | Omh Flex |
| | | 43488 | Icm Mh |
| | | 43489 | Other Health Income |
| | | 43490 | Kendra'S Law |
| | | 43491 | Mh Ot620 |
| | | 43493 | Mental Retardation Ot 620 |
| | | 43494 | Mh Omr 620 |
| | | 43495 | Mh Daaa |
| | | 43497 | Mh Css |
| | | 43499 | Omh Contract Revenue |
| | | 43501 | Chips |
| | | 43502 | Mica |
| | | 43589 | Bridges |
| | | 43592 | Dot Grants |
| | | 43594 | Mass Transit |
| | | 43601 | Medical Assistance |
| | | 43602 | Mmis |
| | | 43606 | Adult Family Homes |
| | | 43609 | Afdc |
| | | 43610 | Dss Adm |
| | | 43611 | Food Stamps |
| | | 43612 | Detention Prevention |
| | | 43613 | Home Releif |
| | | 43615 | Jobs Adm |
| | | 43616 | Local Administration Fund |
| | | 43619 | Child Care |
| | | 43623 | Juvenile Delinquents |
| | | 43635 | Jobs |
| | | 43640 | State Safety Net |
| | | 43642 | Emergency Asst |
| | | 43643 | State: Food Asst. Program |

| Category | Functional Unit | Account | Explained |
|---|---|---|---|
| State Aid (cont.) | | | |
| | | 43648 | Burials |
| | | 43650 | State 65% Net Of Fed |
| | | 43655 | Nysccbg |
| | | 43661 | F&Cs Block Grant |
| | | 43670 | Services For Recipients |
| | | 43671 | Pys Service For Receipien |
| | | 43790 | State Aid Job Training |
| | | 43803 | Programs For Aging |
| | | 43808 | Ofa State Aid |
| | | 43820 | Programs For Youth |
| | | 43889 | Other Culture & Recreatio |
| | | 43959 | State Aid Planning |
| | | 43960 | Emergency Disaster Asst |
| | | 43989 | Other Home/Community Svcs |
| | | 43997 | Home & Comm Svcs Cap Gts |
| | | 43998 | Ohm Contract Revenue |
| | | 43999 | State Aid |
| Local Revenues | | | |
| | | 41001 | Real Property Taxes |
| | | 41051 | Gain From Sale Tax Prop |
| | | 41081 | Pymts In Liey Taxes |
| | | 41082 | Use Of Fund Balance |
| | | 41090 | Int & Penalties Prop Taxe |
| | | 41091 | Tax Install Service Charg |
| | | 41100 | Real Property Tax Items |
| | | 41110 | Sales Tax 3% |
| | | 41111 | Sales Tax 1% |
| | | 41113 | Room Tax |
| | | 41114 | Int & Pentalties Room Tax |
| | | 41115 | Non Prop Tax Reduce Twn |
| | | 41140 | E911 Surchg |
| | | 41189 | Mortgage Transfer Tax |
| | | 41199 | Non Property Taxes |
| | | 41230 | Treasurer Fees |
| | | 41235 | Tax Advertising |
| | | 41250 | Assessors Fees |
| | | 41255 | Clerk Fees |
| | | 41256 | Motor Vehicle Use Fee |
| | | 41260 | Personnel Fees |
| | | 41270 | Shared Service Charges |
| | | 41271 | Shared Serv Chrgs H Ins |
| | | 41272 | Shared Serv Chrgs Retment |
| | | 41273 | Shared Serv Chrgs Supp Bf |
| | | 41289 | Other Gen Government |
| | | 41510 | Sheriff Fees |
| | | 41515 | Ati Fees |
| | | 41525 | Prisoner Charges |
| | | 41580 | Probation Restitution |
| | | 41601 | Public Health Fees |
| | | 41603 | Clinic Fees |
| | | 41605 | Chrgs Care Of Handicapped |
| | | 41607 | Medicaid Ins Pymts |
| | | 41608 | Medicaid Chha - Moms |
| | | 41609 | Medicaid D&Tc - Moms |
| | | 41610 | Home Nursing Chgs |
| | | 41611 | Home Care Charity Care |
| | | 41612 | Care At Home |
| | | 41613 | Mcu-Chha |
| | | 41614 | Tb Dot (D&Tc) |
| | | 41615 | Lab Fees |
| | | 41620 | Mental Health Fees |
| | | 41621 | Skylight Fees |
| | | 41623 | Mh Css Fees |
| | | 41626 | Casa Fees |
| | | 41632 | Mh Icm Fees |
| | | 41650 | Pers Chgs |
| | | 41655 | Cofa Cost Share |
| | | 41688 | Immunization Chgrs |
| | | 41689 | Other Health Chgs |
| | | 41690 | Dental Program |
| | | 41710 | Public Works Chgs |

| Category | Functional Unit | Account | Explained |
|---|---|---|---|
| Local Revenues (cont) | | | |
| | | 41770 | Landing Fees Chgs |
| | | 41771 | Apron Fees |
| | | 41774 | Concessions |
| | | 41789 | Pfc |
| | | 41792 | Transit Income |
| | | 41801 | Repay Medical Assistance |
| | | 41809 | Repay Afdc |
| | | 41811 | Child Support Incentive |
| | | 41819 | Repay Child Care |
| | | 41823 | Repay Juvenile Delq |
| | | 41840 | Repay Home Relief |
| | | 41841 | Repay Heap |
| | | 41842 | Repay Emergency Aid |
| | | 41848 | Repay Burials |
| | | 41855 | Day Care |
| | | 41870 | Repay Purchase Of Serv. |
| | | 41894 | Social Services Charges |
| | | 41962 | Inspection Fees |
| | | 41972 | Chgs-Programs For Aging |
| | | 41989 | Other Econ Asst |
| Other Revenues | | | |
| | | 42070 | Contrib Fr Priv Agencies |
| | | 42075 | Departmental Charges |
| | | 42089 | Recreation Charges |
| | | 42115 | Planning Fees |
| | | 42130 | Sw Annual Fee |
| | | 42131 | Disposal Fees |
| | | 42132 | Depot Fees |
| | | 42133 | Swaf Delinquent |
| | | 42134 | Punch Card Charges |
| | | 42135 | Finance Charge |
| | | 42136 | Septage Chrgs |
| | | 42137 | Sw Disposal Coupons |
| | | 42138 | Sw Bin Sales |
| | | 42139 | Recycling |
| | | 42140 | Drop Off Fees |
| | | 42170 | Cd Program Income (Ed) |
| | | 42189 | Other Home & Comm Service |
| | | 42199 | Departmental Income |
| | | 42215 | Election Expense |
| | | 42222 | Participant Assessments |
| | | 42225 | Local Revenue (Federal) |
| | | 42226 | Sale Of Supplies |
| | | 42228 | Data Processing |
| | | 42229 | Telecommunications |
| | | 42238 | Community College Chrgs |
| | | 42260 | Sheriff Othr Govts |
| | | 42268 | Dog Control |
| | | 42280 | Health Othr Govts |
| | | 42302 | Snow Removal |
| | | 42306 | Road & Bridge Chrgs |
| | | 42350 | Youth Othr Govts |
| | | 42372 | Planning Othr Govts |
| | | 42392 | Debt Serv Other Govts |
| | | 42399 | Intergovnmental Charges |
| | | 42401 | Interest & Earnings |
| | | 42410 | Rents |
| | | 42411 | Cd Program Income(Ho) |
| | | 42450 | Commissions |
| | | 42499 | Use Of Money & Property |
| | | 42545 | Licenses |
| | | 42590 | Permits |
| | | 42599 | License & Permits |
| | | 42610 | Fines, Forfeitures, Bails |
| | | 42611 | Fines & Penalties |
| | | 42615 | Stop Dwi Fines |
| | | 42625 | Forfeiture/State - Rstd |
| | | 42626 | Forfeiture/Federal - Rstd |
| | | 42639 | Fines & Forfeitures |
| | | 42650 | Sale Of Scrap |
| | | 42651 | Recycling Sales |

| Category | Functional Unit | Account | Explained |
|---|---|---|---|
| Other Revenues (cont.) | | | |
| | | 42652 | Sale Of Forest Products |
| | | 42655 | Minor Sales, Other |
| | | 42660 | Sale Of Real Property |
| | | 42665 | Sale Of Equipment |
| | | 42680 | Insurance Recoveries |
| | | 42681 | Legal Settlments |
| | | 42699 | Sale Of Property/Compen F |
| | | 42700 | Med D Reimb |
| | | 42701 | Refund Of Prior Yr Expens |
| | | 42702 | Ati Program |
| | | 42705 | Gifts & Donations |
| | | 42706 | Dare Donations |
| | | 42710 | Premium On Obligations |
| | | 42770 | Other Miscell Revenues |
| | | 42771 | Interdepartment Revenue |
| | | 42773 | Security System |
| | | 42797 | Other Local Govt Contribu |
| | | 42798 | Hospital Reimbursem Debt |
| | | 42799 | Miscell Local Sources |
| | | 49000 | Revenues & Other Sources |

| Category | Functional Unit | Account | Explained |
|---|---|---|---|
| Interfund Transf & Rev | | | |
| | | 42801 | Interfund Revenues |
| | | 42822 | Transfer From County Road |
| | | 42899 | Interfund Revenues |
| | | 42966 | Tc3 Payment |
| | | 42970 | Mental Health Building |
| | | 42976 | E 911 |
| | | 42999 | Interfund Revenues |
| | | 45031 | Interfund(A) |
| | | 45032 | Interfund(Ct) |
| | | 45033 | Interfund(Cl) |
| | | 45034 | Interfund H |
| | | 45039 | Tasc Contribution |
| | | 45100 | Interfund Transfers |
| | | 45710 | Bonds |
| | | 45730 | Bans |
| | | 45785 | Instal Purchase Debt |
| | | 45791 | 04 Refund Bonds Escrow |
| | | 45999 | Debt Proceeds |

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# Tompkins County Contract List

## Airport

| Contractor Name | Services Provided | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|
| Air Temp | CFR Heating/Air Conditioning System | 2,000 | 2,000 | 2,000 | 2,000 |
| Alpine Systems | MUFIDS Maintenance/Service | 1,400 | 3,000 | 3,000 | 3,000 |
| Auburn Armature | Misc. Electrical/Motor Work in Terminal | 4,000 | 4,000 | 4,000 | 4,000 |
| Benefactor | Glycol Sampling Tests | 0 | 0 | 0 | 1,500 |
| Ber National | Security System Software Upgrade | 0 | 0 | 16,000 | 0 |
| BerNational Controls | Security System | 6,000 | 10,000 | 15,000 | 10,000 |
| Burris Plumbing | Misc. Plumbing Work | 2,000 | 2,000 | 1,500 | 500 |
| Casella | Trash/Recycling Removal | 9,500 | 9,500 | 0 | 0 |
| Chamberlain Climate Control | Maintenance of Refrigeration Equipment | 2,000 | 2,000 | 2,000 | 1,000 |
| Cindy's Cleaning Service | Terminal Cleaning | 117,260 | 120,417 | 120,417 | 144,768 |
| Clarity Connect | Wireless Internet in the Terminal | 0 | 0 | 2,000 | 2,000 |
| Cornell Laundry | Cleaning of Shop Rags | 900 | 900 | 900 | 800 |
| Cortland Pump & Equipment | Repair of Fuel Pumps | 3,000 | 4,000 | 3,000 | 1,500 |
| Cummins Northeast | Generator Repair | 0 | 1,000 | 1,000 | 0 |
| Duval | Scott Pak Inspection Test | 0 | 0 | 1,500 | 1,500 |
| Energetix | Drug and Alcohol Testing | 300 | 350 | 350 | 350 |
| Excelsior Roofing | Repair of CFR Building Roof | 2,000 | 1,000 | 1,000 | 70,000 |
| Fairweather Enterprises | Customer Service Reps. | 149,496 | 152,517 | 152,421 | 180,000 |
| Functional Communications | Terminal Music | 2,000 | 2,000 | 2,011 | 2,100 |
| Gotta Do | Glydol Hauling | 0 | 0 | 0 | 9,500 |
| Grease Busters | Cleaning of Grill Equipment | 1,200 | 1,200 | 1,200 | 0 |
| Green Scene | Exterior Landscaping | 32,865 | 33,400 | 33,400 | 33,400 |
| Greene's Water Softener Service | Water Softener Service | 1,200 | 1,200 | 1,200 | 1,000 |
| Ikon Office Solutions | Photo Copier Maintenance | 1,000 | 1,200 | 1,132 | 0 |
| Integrated Water Management | Cooling Tower Treatment | 1,200 | 1,200 | 1,200 | 1,200 |
| Ithaca Overhead Door | Misc. Door Work | 0 | 2,000 | 2,000 | 2,000 |
| Life Safety | Terminal Fire Alarm Inspection/Service | 0 | 0 | 0 | 2,500 |
| Life Science Laboratories | Glycol Sampling Tests | 2,000 | 2,000 | 1,500 | 0 |
| Loomacres | Wildlife & Firearms Training | 0 | 0 | 1,000 | 1,000 |
| Microbac | SPEDES Sampling/Testing | 3,000 | 3,000 | 4,500 | 4,500 |
| Modular Mechanical | HVAC Controls | 0 | 0 | 0 | 20,000 |

| | | | | | |
|---|---|---|---|---|---|
| Monroe Extinguisher Service | Fire Extinguisher Service & Repair | 1,500 | 1,500 | 1,500 | 1,500 |
| Overhead Door | Door Repair/Replacement | 0 | 0 | 2,000 | 1,500 |
| Pasco | HVAC Controls | 12,000 | 12,000 | 12,000 | 3,000 |
| RICOH | Photcopier Maintenance | 0 | 0 | 0 | 1,300 |
| Ricondo & Associates | Airline Rates Agreement & Support | 5,000 | 5,000 | 10,000 | 5,000 |
| Roto Rooter | Misc. Plumbing Work | 500 | 500 | 500 | 250 |
| Safety Kleen | Terminal and CFR Oil Water Seperator Servic | 0 | 0 | 0 | 9,000 |
| SDM Landscaping | Winter Maintenance of Culligan Drive | 2,500 | 9,000 | 9,000 | 7,500 |
| Stanley Access Technologies | Door Repair & Replacement | 2,000 | 2,000 | 1,000 | 1,000 |
| SwiftTrip | Air Fare Analyzer & Web Hosting | 0 | 0 | 5,300 | 5,300 |
| The Sparks Electric | Misc. Electrical Work | 2,000 | 2,000 | 2,500 | 2,000 |
| Tyler Fire Equipment | Scott Pak Inspection/Test | 1,500 | 1,500 | 0 | 0 |
| Unknown | Advertising/Marketing Consultant | 30,000 | 30,000 | 30,000 | 30,000 |
| Unknown | Air Service Development Consultant | 2,000 | 0 | 5,000 | 10,000 |
| Unknown | Annual Report | 3,000 | 3,000 | 0 | 0 |
| Unknown | CFR Bay Heaters | 2,500 | 0 | 35,000 | 0 |
| Unknown | CFR Roof | 2,700 | 0 | 65,000 | 0 |
| Unknown | Marketing/Promoting Airport | 75,000 | 75,000 | 60,000 | 75,000 |
| Unknown | Pavement Repair - Employee Lot | 0 | 50,000 | 0 | 0 |
| Unknown | Pavement Repair - Short Term Lot | 0 | 7,200 | 0 | 0 |
| Unknown | Polish Terrazo Floors | 36,000 | 0 | 0 | 0 |
| Unknown | Website Updates Etc. | 4,000 | 4,000 | 4,000 | 4,000 |
| Wayne Dalton | Door Repair/Replacement | 2,000 | 2,000 | 0 | 0 |
| WeCare Environmental | Glycol Hauling | 9,000 | 9,500 | 9,500 | 0 |
| WeCare Waste & Recycling | Trash/Recycling Removal | 0 | 0 | 4,080 | 4,050 |
| Wenzel Landscaping | Interior Landscaping | 3,200 | 3,200 | 3,312 | 5,400 |
| West Fire Systems | CFR Building Fire Alarm Panel | 1,000 | 1,000 | 1,000 | 1,000 |
| | | **541,721** | **578,284** | **635,923** | **666,918** |

## Assessment Department

| **Contractor Name** | **Services Provided** | **2011** | **2012** | **2013** | **2014** |
|---|---|---|---|---|---|
| Challenge Industries | Tax Bill Folding | 0 | 2,200 | 2,200 | 2,200 |
| ESRI | Computer Services | 3,550 | 3,482 | 3,482 | 3,022 |
| Fountain Spatial | Tax Map Maintenance | 0 | 0 | 0 | 2,000 |
| NYS Office of Real Property Servi | Computer Services | 2,100 | 2,100 | 2,100 | 2,100 |
| Systems Development Group | Computer Services | 3,600 | 3,600 | 0 | 0 |
| VoiceShot | Automatic Phone Calls | 250 | 250 | 250 | 250 |

| | | | | | |
|---|---|---|---|---|---|
| | | **9,500** | **11,632** | **8,032** | **9,572** |

## Assigned Counsel

| Contractor Name | Services Provided | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|
| CMS Imaging(price includes tone | Maintenance of Copier | 550 | 550 | 0 | 550 |
| | | **550** | **550** | **0** | **550** |

## Board of Elections

| Contractor Name | Services Provided | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|
| National Time Sharing Inc. | Maintenance Fee (Registration) | 26,000 | 26,000 | 26,000 | 26,000 |
| | | **26,000** | **26,000** | **26,000** | **26,000** |

## County Administration

| Contractor Name | Services Provided | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|
| Cooperative Extension | Broadcasting, Taping, Web Support | 19,286 | 27,018 | 27,018 | 27,018 |
| | | **19,286** | **27,018** | **27,018** | **27,018** |

## County Clerk

| Contractor Name | Services Provided | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|
| FLTG | bunker storage lease | 0 | 0 | 8,640 | 8,640 |
| General Code | Laserfiche service contract | 0 | 0 | 30,518 | 32,000 |
| PropertyInfo | electronic document management system | 0 | 0 | 16,482 | 16,500 |
| Ricoh | copier | 0 | 0 | 2,472 | 2,500 |
| | | **0** | **0** | **58,112** | **59,640** |

## County Office for the Aging

| Contractor Name | Services Provided | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|
| Better Housing for Tompkins Cou | Home Repairs9027 | 12,427 | 12,427 | 13,196 | 13,196 |
| Caregivers, StafKings, All Metro, | Home Care | 298,367 | 308,533 | 398,362 | 398,965 |
| Caregivers, StafKings, Redmoon& | Caregiver Respite & Home Care | 14,500 | 14,500 | 14,500 | 14,500 |
| Finger Lakes Independent Center | Registry | 10,753 | 10,753 | 10,753 | 10,753 |
| Foodnet | Home Delivered Meals | 29,537 | 29,537 | 30,887 | 30,887 |
| Foodnet (Cash-In-Lieu Subcontra | Congregate & Home Delivered Meals | 122,000 | 122,000 | 122,000 | 122,000 |
| Foodnet (SNAP Subcontract) | Home Delivered Meals | 204,857 | 226,232 | 223,880 | 223,880 |
| Foodnet (Title IIIC 1&2 Contract) | Congrete & Home Delivered Meals | 362,832 | 369,614 | 362,832 | 381,873 |
| Foodnet Select | Home Delivered Meals | 6,500 | 6,500 | 6,500 | 6,500 |
| Gadabout | Transportation | 4,605 | 4,605 | 4,605 | 5,600 |
| Hospicare | Care Transition | 0 | 0 | 1,184 | 2,400 |

| | | | | | |
|---|---|---|---|---|---|
| Legal Aid of Western New York | Legal Services | 5,359 | 5,359 | 5,359 | 5,359 |
| Lifelong | Health Insurance Counseling | 17,540 | 22,540 | 17,540 | 17,540 |
| Lifelong | Northside/Southside Program | 8,874 | 8,874 | 9,423 | 9,423 |
| Lifelong | Senior Walks | 3,018 | 1,498 | 1,498 | 1,736 |
| Lifelong (Perviously Senior Citize | Senior Circle Newsletter | 10,823 | 10,823 | 10,823 | 10,823 |
| Southside Community Center | Food Shopping | 1,555 | 0 | 0 | 0 |
| TC Department of Social Services- | Long Term Care Unit Case Management | 95,863 | 95,863 | 0 | 0 |
| Visiting Nurses Service | Care Transition | 0 | 0 | 1,183 | 7,199 |
| | | **1,209,410** | **1,249,658** | **1,234,525** | **1,262,634** |

## District Attorney

| Contractor Name | Services Provided | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|
| Alcohol and Drug Council | Rehabilitation Services | 15,000 | 15,000 | 0 | 0 |
| Cornell Cooperative Extension of | Public Information/Education | 4,000 | 4,000 | 0 | 0 |
| Local police agencies - various | Public Protection | 36,000 | 51,000 | 0 | 0 |
| Ms. Jacqueline Signer | County Court stenography | 300 | 300 | 0 | 0 |
| Paralegal | Paralegal | 0 | 35,972 | 0 | 0 |
| Staples | office supplies | 4,000 | 4,000 | 0 | 0 |
| Susan Nicholas Miller | Grand Jury stenography | 15,000 | 11,324 | 0 | 0 |
| Tompkins County Restaurant & T | Public Information/Education | 1,200 | 1,200 | 0 | 0 |
| West Group | computer-aided legal research | 3,000 | 3,000 | 0 | 0 |
| | | **78,500** | **125,796** | **0** | **0** |

## Emergency Response

| Contractor Name | Services Provided | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|
| Brite | CAD Support | 0 | 6,330 | 6,000 | 7,200 |
| D.D.T.I. | Logging Recorder Support | 0 | 0 | 0 | 12,000 |
| ESRI | CAD Support | 0 | 6,178 | 6,178 | 8,400 |
| IBM/Hughes Software | AS400/CAD Server Support | 0 | 0 | 0 | 200 |
| Intrado | E911 Phone System Support | 40,150 | 43,950 | 43,950 | 18,000 |
| Meteorlogix | Weather monitoring | 1,800 | 1,900 | 1,900 | 2,000 |
| Motorola | Radio System/Microwave | 680,000 | 712,500 | 712,500 | 694,161 |
| Priority Dispatch | EMD Support | 0 | 3,003 | 3,003 | 3,000 |
| Spillman | Computer Aided Dispatch/Mobile Data | 0 | 0 | 0 | 135,500 |
| Spillman | Hiplink | 0 | 0 | 0 | 17,639 |
| Time Warner Cable | Back up connections | 2,500 | 2,500 | 2,500 | 2,500 |
| United Radio | Paging System | 30,450 | 31,920 | 31,920 | 29,000 |

| | | | | | |
|---|---|---|---|---|---|
| UPS System | 911 Center UPS System | 6,000 | 6,000 | 6,000 | 6,000 |
| VM WARE | CAD Support | 0 | 3,498 | 3,498 | 0 |
| Wilmac Corp. | Support - Logging recorder | 6,600 | 6,800 | 6,800 | 8,100 |
| | | **767,500** | **824,579** | **824,249** | **943,700** |

## Facilities Division

| Contractor Name | Services Provided | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|
| Access Lifts & Ramps, Inc. | Access Lift Maintenance Service | 0 | 0 | 940 | 940 |
| ALSCO | Fire Retardant Safety Clothing Rental | 0 | 1,180 | 1,404 | 1,430 |
| Andre Petroleum | Fuel Oil Vendor | 3,300 | 3,500 | 3,500 | 0 |
| Bolton Point, Village of Lansing, C | Water/Sewer | 50,000 | 56,700 | 58,300 | 68,000 |
| Center Ithaca - TTH Associates | Assigned Council Rent | 12,160 | 12,274 | 12,170 | 12,540 |
| Center Ithaca - TTH Associates | Day Reporting/Probation Drug Court Rent | 0 | 0 | 84,796 | 0 |
| City and Town of Ithaca | Property Taxes | 990 | 990 | 1,020 | 1,020 |
| City of Ithaca | Rent for 18 parking spaces @ W. State Street | 9,990 | 10,290 | 9,990 | 9,990 |
| Community Energy | Wind Energy Purchases | 8,190 | 0 | 0 | 0 |
| Cornell Laundry | Health Dept Mat Rental & Cleaning Service | 0 | 2,045 | 2,045 | 2,080 |
| Davis-Ulmer | Fire Sprinkler System Testing & Inspection | 8,710 | 7,710 | 7,710 | 7,840 |
| G&H Fire Extinguisher | Fire Extinguisher Service | 1,000 | 1,500 | 2,300 | 2,300 |
| Hancock Plaza Real Estate | DMV Rent | 60,125 | 60,128 | 60,720 | 61,936 |
| Haylor, Freyer, & Coon, Inc. | Property & Boiler Insurance | 124,700 | 130,710 | 148,860 | 151,850 |
| Hillyard/Sansolutions/Sanico/Ri | Cleaning Supplies, Paper Products & Ice Melt | 36,000 | 40,000 | 45,000 | 45,000 |
| Infor Global (Previously: Datastre | MP2 CMMS Technical Support | 385 | 400 | 1,500 | 1,500 |
| Integrated Water Management | Water Treatment Service (Boilers & Cooling T | 3,040 | 2,500 | 3,040 | 3,040 |
| Irish. LLC | Human Rights Rent | 24,810 | 25,554 | 26,937 | 28,014 |
| Johnson Controls | Controls Service Contract/M&V Reporting | 78,820 | 78,820 | 66,290 | 74,315 |
| Misc. Service Contracts | Service Contracts | 0 | 0 | 17,000 | 7,865 |
| NYSEG/Hess | Natural Gas Utilities Vendors | 383,600 | 273,300 | 273,300 | 180,000 |
| NYSEG/Integrys | Electric Utilities Vendors | 728,260 | 634,300 | 590,000 | 580,000 |
| Pat Cozzarin Pest Management | Pest Management | 1,045 | 1,720 | 725 | 725 |
| Penn Power Systems | Emergency Generator Maintenance | 3,075 | 3,075 | 3,745 | 3,810 |
| Schug Realty, LLC | Board of Elections Rent | 42,175 | 44,074 | 46,057 | 44,075 |
| Solar Liberty | Solar Panel Equipment Leases | 0 | 0 | 14,280 | 14,280 |
| SunPower Systems | Library Solar Panel Annual System Testing & | 0 | 2,864 | 2,860 | 2,840 |
| TBD | Annual Life/Safety Inspections | 1,200 | 1,200 | 2,500 | 2,500 |
| TDB | Electrical Arc Flash Hazard Consulting Servic | 0 | 0 | 0 | 85,000 |
| Thyssen Krupp Elevator Corp. | Elevator Maintenance Service | 17,340 | 17,340 | 17,260 | 17,690 |

| | | | | | |
|---|---|---|---|---|---|
| Timberline | Timberline Cost Accounting Service Plan | 1,185 | 1,185 | 1,185 | 1,185 |
| Various Materials & Supplies Ven | Materials & Supplies Vendors | 150,000 | 15,000 | 185,000 | 225,400 |
| WeCare Waste & Recycling | Recycling | 6,230 | 5,940 | 2,100 | 2,340 |
| WeCare Waste & Recycling | Trash/Rubbish Disposal | 17,260 | 17,680 | 10,080 | 9,840 |
| Westfire | Fire Alarm System Testing & Inspection | 8,720 | 6,800 | 6,800 | 7,240 |
| Westfire | Fire Alarm/Access Control Monitoring Servic | 490 | 0 | 516 | 520 |
| Workplace Safety & Health Comp | Lockout/Tagout Consulting Services | 0 | 0 | 0 | 10,000 |
| | | **1,782,800** | **1,458,779** | **1,709,930** | **1,667,105** |

## Finance Department

| Contractor Name | Services Provided | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|
| CIASCHI, DIETERSHAGEN, LIT | Auditing | 57,955 | 57,955 | 59,000 | 59,000 |
| JACK VENESKY | Cost Allocation | 3,400 | 3,400 | 3,400 | 3,400 |
| SUNGARD PENTAMATION, IN | Computer Services | 21,000 | 21,000 | 25,000 | 22,000 |
| SYSTEMS EAST | Tax Collection Software | 5,950 | 5,950 | 5,950 | 9,550 |
| WILLIAMSON | Town Tax Collection Software | 2,750 | 2,750 | 2,750 | 3,500 |
| | | **91,055** | **91,055** | **96,100** | **97,450** |

## Health Department

| Contractor Name | Services Provided | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|
| Accela | Software Maintenance Agreement | 0 | 0 | 0 | 16,000 |
| All Ears Hearing | Hearing Consultant/Evaluations | 400 | 200 | 200 | 200 |
| Bangs Ambulance/Tompkins Cou | Removals | 76,000 | 76,000 | 90,000 | 90,000 |
| BeyondNow Technologies, Inc./C | Software Maintenance | 43,000 | 32,826 | 17,234 | 6,250 |
| BioServ | Medical Waste Disposal | 1,200 | 1,200 | 1,200 | 900 |
| Birnie Bus | Transportation - Early Intervention | 10,000 | 10,000 | 10,000 | 10,000 |
| Birnie Bus | Transportation - Preschool Special Ed | 950,000 | 793,500 | 500,000 | 500,000 |
| Cayuga Medical Center at Ithaca | Radiology, Consulting, Rabies Rx, Lab, etc. | 33,500 | 39,000 | 45,000 | 86,000 |
| CDD Lab | STD Labs | 22,430 | 22,430 | 25,000 | 25,000 |
| CMA, J. Venesky, & others TBD | TBMD, Interpreter, Indirect Cost, Med Rec, etc | 18,206 | 14,706 | 16,658 | 19,003 |
| Cornell Cooperative Extension of | Healthy Neighborhoods Grant | 0 | 5,000 | 0 | 0 |
| Cornell Cooperative Extension of | Lead Education | 10,000 | 10,000 | 7,500 | 7,500 |
| Cornell Cooperative Extension of | Radon Grant | 0 | 5,105 | 5,261 | 5,420 |
| Cornell University | Work Study Program | 0 | 0 | 0 | 2,000 |
| Department of Social Services | Dental Grant | 42,261 | 42,261 | 0 | 0 |
| Dryden Family Practice | Medical Examiner | 31,890 | 33,168 | 34,362 | 34,947 |
| Early Intervention Service Provid | Early Intervention Services | 1,500,000 | 1,500,000 | 1,500,000 | 1,500,000 |

| | | | | | |
|---|---|---|---|---|---|
| Ecospect, Cayuga Medical Center | Lead Testing | 800 | 1,200 | 1,290 | 1,800 |
| Hearing Officer, Robert Spitzer | Hearings | 2,750 | 2,750 | 1,520 | 1,520 |
| Home Health Aide Service Provid | Home Health Aides | 215,000 | 0 | 0 | 0 |
| McCarthy & Conlon, LLC | Mcare/Mcaid Cost Rept-CHHA, Mcaid Cost I | 26,000 | 8,000 | 6,000 | 6,000 |
| Microbac NY/Others as needed | Environmental Lab Services | 5,000 | 5,000 | 4,000 | 4,560 |
| Nancy Peckenpaugh, others as ne | MOMS Provider Services | 500 | 0 | 0 | 0 |
| Onondaga County Health Depart | Epi Services | 1,500 | 0 | 0 | 0 |
| Our Lady of Lourdes/Twin Tier I | Autopsies - shared$$ | 54,000 | 57,000 | 75,000 | 75,000 |
| Planned Parenthood of Tompkins | STD Clinic | 140,000 | 140,000 | 118,981 | 120,000 |
| Pre-school Service Providers | Pre-school Services | 4,300,000 | 3,906,500 | 4,250,000 | 4,250,000 |
| Rehab Service Providers | Rehab Services (PT, OT, ST) | 143,367 | 0 | 0 | 0 |
| TBD | Consultant - Home Care | 25,000 | 0 | 0 | 0 |
| TBD | Expanded Peer Counselors | 0 | 14,100 | 14,100 | 14,100 |
| TBD | Program Consulting Services | 1,200 | 1,200 | 1,200 | 0 |
| TBD | Software Vendor/Div Comm Health/Mainter | 0 | 0 | 0 | 12,000 |
| TBD | Software Vendor/Vital Records | 0 | 0 | 0 | 17,000 |
| TBD | Subregistrar | 100 | 100 | 100 | 100 |
| TBD | Tobacco Grant | 0 | 7,000 | 7,000 | 0 |
| Tompkins County | Maintenance in Lieu of Rent | 13,124 | 13,124 | 13,124 | 13,124 |
| Tompkins County | Maintenance in Lieu of Rent | 61,875 | 61,875 | 61,875 | 61,875 |
| Tompkins County | Maintenance in Lieu of Rent | 664 | 664 | 664 | 664 |
| Tompkins County | Maintenance in Lieu of Rent | 1,844 | 1,844 | 1,844 | 1,844 |
| Tompkins County | Maintenance in Lieu of Rent | 48,318 | 31,927 | 34,786 | 34,786 |
| Tompkins County | Maintenance in Lieu of Rent | 23,766 | 23,766 | 23,766 | 23,766 |
| Tompkins County | Maintenance in Lieu of Rent | 35,710 | 35,710 | 35,710 | 34,158 |
| Tompkins County SPCA | Rabies Program | 11,398 | 11,398 | 11,398 | 11,398 |
| Various - To be determined | WIC Expanded Peer Counselors | 10,400 | 10,400 | 0 | 0 |
| Various Churches/Community C | WIC Leases | 2,600 | 2,600 | 2,400 | 2,400 |
| Various Laboratories | Forensic Labs | 11,000 | 17,000 | 20,000 | 20,000 |
| | | **7,874,803** | **6,938,554** | **6,937,173** | **7,009,315** |

## Highway Division

| **Contractor Name** | **Services Provided** | **2011** | **2012** | **2013** | **2014** |
|---|---|---|---|---|---|
| (6) Town Highway Departments | Snow & Ice Removal on Cty.Rds. | 0 | 628,400 | 275,000 | 431,000 |
| Airgas East | Cylinder Lease | 1,500 | 1,500 | 1,500 | 1,800 |
| ArcView | GIS Software (w/Planning) | 0 | 450 | 450 | 450 |
| Atlantic Testing | Pavement Soil Testing | 0 | 500 | 500 | 500 |

| | | | | | |
|---|---|---|---|---|---|
| Bentley System | Microstation Subscription | 725 | 725 | 0 | 0 |
| Bid Item - Highway Striping | Pavement Markings | 113,400 | 113,400 | 115,000 | 135,000 |
| Bid Item - Underdrain | Installing Underdrain | 15,000 | 0 | 0 | 0 |
| CarteGraph | Sign Program Maintenance | 2,000 | 2,300 | 2,600 | 5,051 |
| CME Associates, Inc. | Pavement Soil Testing | 0 | 500 | 500 | 500 |
| Cummins Northeast, Inc. | Electronic Support for Diesel Engines | 525 | 600 | 600 | 600 |
| Energetix | Drug/Alcohol Testing | 1,275 | 1,275 | 1,275 | 1,275 |
| Fleetmax | Maintenance Support for Parts Program | 700 | 700 | 1,000 | 1,000 |
| JJ Keller | Annual DOT Safety Program | 325 | 325 | 0 | 0 |
| Overhead Door Co. | Maintenance of Overhead Garage Doors | 5,000 | 0 | 0 | 0 |
| Safety Kleen Corp. | Waste Oil Pickup | 1,800 | 1,800 | 1,800 | 1,800 |
| Sage Software, Inc. | Maintenance - Timberline job cost system | 1,185 | 1,185 | 1,185 | 1,185 |
| Sanford & Burtis | Fire Extinguisher Inspection | 750 | 1,000 | 1,000 | 1,000 |
| SEFAC | Lift Inspections | 0 | 0 | 695 | 695 |
| SignCad | Maintenance of Software | 950 | 950 | 950 | 950 |
| Simplex Time Recorder | Time Clock Maintenance | 575 | 575 | 0 | 0 |
| SJB Services | Pavement Soil Testing | 0 | 500 | 500 | 500 |
| Syn-Tech Systems | Fuel System Computer Back-up | 1,000 | 1,250 | 1,250 | 1,250 |
| Syracuse Signal | Traffic Light Maintenance | 4,800 | 4,800 | 6,000 | 8,400 |
| The Computing Center | Fax & Printer Maintenance | 200 | 200 | 200 | 200 |
| Town of Ulysses | Roadside Mowing | 8,000 | 8,000 | 8,000 | 8,000 |
| Unifirst | Uniform Rental/Cleaning | 5,600 | 5,600 | 5,600 | 5,600 |
| | | **165,310** | **776,535** | **425,605** | **606,756** |

## Human Rights Commission

| Contractor Name | Services Provided | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|
| IKON Office Solution | Rental of Canon Copier | 0 | 0 | 844 | 844 |
| | | **0** | **0** | **844** | **844** |

## Information Technology Services

| Contractor Name | Services Provided | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|
| AllMode | Shoretel Maintenance | 0 | 8,875 | 8,875 | 34,000 |
| BSI | HR/Payroll S/W Maintenance | 0 | 4,650 | 4,650 | 4,650 |
| Catalog & Commerce | Maintenance | 0 | 0 | 0 | 12,000 |
| Clarity Connect | Redundant Internet Connection | 0 | 0 | 0 | 4,200 |
| Computing Center | CISCO (ASAFirewall) maintenance | 2,899 | 2,905 | 2,979 | 3,079 |
| Computing Center | Citrix Maintenance Renewal | 3,425 | 3,528 | 2,625 | 2,625 |

| | | | | | |
|---|---|---|---|---|---|
| Computing Center | CommVault Maintenance Renewal | 14,694 | 14,694 | 15,500 | 13,964 |
| CTI Group | Maintenance (Proteus) | 0 | 856 | 870 | 884 |
| Dartware (Intermapper) | License Renewal | 540 | 594 | 594 | 657 |
| Dell (Symantec) | Maintenance Renewal | 4,363 | 4,863 | 5,525 | 0 |
| Earthlink Cloud | Xdefender Maintenance | 0 | 0 | 5,000 | 0 |
| Emerson Power | Maintenance | 0 | 0 | 0 | 3,472 |
| Encover - CISCO smartnet | Maintenance Renewal | 3,094 | 0 | 0 | 0 |
| ESRI | Maintenance Renewal | 5,186 | 7,897 | 8,242 | 9,450 |
| ESRI (ArcGIS Server) | Maintenance Renewal | 4,811 | 0 | 0 | 0 |
| General Code | Affinity Maintenance (Laserfiche) | 0 | 0 | 0 | 1,320 |
| GeoTrust | Certificate Renewal | 348 | 0 | 350 | 0 |
| GWAVA | Maintenance | 0 | 0 | 0 | 4,173 |
| Infinisource | TimeForce Maintenance | 0 | 0 | 0 | 4,320 |
| Integrated Systems (Aruba Airwa | Maintenance | 0 | 0 | 0 | 900 |
| Latitude GEO | Maintenance | 0 | 4,396 | 3,700 | 3,700 |
| Lawson | HR/Payroll Maintenance | 0 | 42,222 | 42,757 | 47,449 |
| Lawson | Maintenance Learning Accelerator | 0 | 0 | 2,558 | 2,496 |
| Lawson Smart Office | Maintenance | 0 | 0 | 4,995 | 3,530 |
| Lynx (FAS2020 Maintenance) | Maintenance | 0 | 5,611 | 6,200 | 0 |
| Mercury Networks | Maintenance (Cymphonics) | 0 | 0 | 3,734 | 5,678 |
| Net App Services | Maintenance | 0 | 0 | 0 | 10,270 |
| NotifyLink | Maintenance | 0 | 60 | 0 | 0 |
| NotifyLink | Maintenance | 0 | 60 | 0 | 0 |
| NotifyLink | Maintenance | 0 | 180 | 240 | 0 |
| NOVELL | Maintenance | 1,914 | 0 | 0 | 0 |
| Novell Groupwise | Maintenance | 13,500 | 13,544 | 15,000 | 13,544 |
| Numara Software | Technical Support (TrackIt) | 2,156 | 2,156 | 2,156 | 2,188 |
| Schneider Electric | UPS Maintenance | 0 | 0 | 0 | 3,100 |
| Sungard Pentamation | Maintenance | 1,169 | 1,169 | 0 | 0 |
| Synergy (Cymphonix) | Maintenance | 8,734 | 8,734 | 0 | 0 |
| VMWare | Maintenance | 0 | 3,498 | 3,498 | 11,480 |
| | | **66,833** | **130,492** | **140,048** | **203,129** |

## Ithaca-Tompkins County Transportation Council

| **Contractor Name** | **Services Provided** | **2011** | **2012** | **2013** | **2014** |
|---|---|---|---|---|---|
| Caliper Corporation | TransCAD technical support | 0 | 0 | 1,500 | 0 |
| Caliper Corporation | TransCAD technical support | 1,500 | 1,500 | 0 | 1,500 |

| | | | | | |
|---|---|---|---|---|---|
| | | **1,500** | **1,500** | **1,500** | **1,500** |

## Mental Health Department

| Contractor Name | Services Provided | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|
| Alice Damp | Contratual Utilization Review Services | 7,280 | 8,008 | 8,008 | 0 |
| Auguste Duplan | Contractual Child Psychiatric Services | 66,560 | 91,000 | 91,000 | 0 |
| Ciaschi, Dieters-Hagen, Little and | Annual Consolidated Fiscal Report Audit | 0 | 4,000 | 4,000 | 0 |
| Gadabout and various | Transportation and Interpreting Services | 3,600 | 3,600 | 3,600 | 0 |
| Info Mgmt Associates | Contractual Billable Services Quarterly | 48,000 | 48,000 | 53,350 | 0 |
| NPP | Contractual Nurse Practitioner -- Psychiatry | 34,188 | 35,328 | 36,400 | 0 |
| Robert Mendola | Contractual Psychiatric Services | 0 | 25,168 | 25,168 | 0 |
| Shredding Services | Shredding Services | 1,500 | 1,500 | 1,500 | 0 |
| | | **161,128** | **216,604** | **223,026** | **0** |

## Personnel Department

| Contractor Name | Services Provided | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|
| Catalog & Commerce | New Online Application Software | 0 | 7,500 | 7,500 | 5,700 |
| TBD | Departmental Trainings | 5,000 | 0 | 0 | 0 |
| TC3.biz | Core Supervisory Training/ Computer/Work | 0 | 0 | 0 | 70,000 |
| TC3.biz | Smart Work Training | 12,000 | 12,000 | 40,000 | 28,000 |
| | | **17,000** | **19,500** | **47,500** | **103,700** |

## Planning Department

| Contractor Name | Services Provided | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|
| B&L Engineering | Engineering Services | 0 | 47,000 | 0 | 0 |
| Community Science Institute | Preliminary/Planning Studies | 0 | 0 | 25,250 | 25,250 |
| Consultants-various | Legal/Appraisal Fees | 5,200 | 5,200 | 0 | 0 |
| Cornell Cooperative Extension of | Preliminary/Planning Studies | 0 | 0 | 19,100 | 10,000 |
| County HIghway and Lansing Hi | Construction Services | 243,000 | 423,000 | 88,000 | 88,000 |
| EcoVillage | Preliminary/Planning Studies | 0 | 129,666 | 108,726 | 71,730 |
| ESRI | Computer Services | 5,440 | 5,450 | 5,100 | 6,300 |
| Federal Emergency Management | Grant Funds | -150,000 | -130,000 | -88,000 | -88,000 |
| Forester | Forest management | 18,300 | 10,000 | 15,000 | 15,000 |
| Local Governments | Legal/Appraisal Fees | -5,200 | -5,200 | 0 | 0 |
| Local Governments - various | Preliminary/Planning Studies | 0 | 0 | 15,000 | 0 |
| Local Governments - various | Preliminary/Planning Studies | -16,000 | 0 | 0 | 0 |
| NYS Dept of Ag and Markets | Grant Funds | 0 | 0 | -27,600 | -19,300 |
| NYS Dept of Environmental Cons | Grant Funds | -170,000 | -340,000 | 0 | 0 |

| | | | | | |
|---|---|---|---|---|---|
| NYS Emergency Management Off | Grant Funds | 0 | -37,500 | -5,000 | 0 |
| NYS OPRHP | Grant Funds | 0 | 0 | -20,000 | -40,000 |
| Park Foundation | Grant Funds | -30,000 | 0 | 0 | 0 |
| Planning consultants - various | Preliminary/Planning Studies | 0 | 0 | 0 | 47,523 |
| Planning consultants - various | Preliminary/Planning Studies | 117,000 | 37,500 | 30,000 | 0 |
| Snowmobile Clubs - various | Snowmobile Trail Maintenance | 0 | 0 | 20,000 | 40,000 |
| Soil and Water Conservation Dist | Flood Mitigation Projects | 25,000 | 25,000 | 25,000 | 25,000 |
| US Environmental Protection Age | Grant Funds | 0 | -131,072 | -110,895 | -75,819 |
| | | **42,740** | **39,044** | **99,681** | **105,684** |

## Probation and Community Justice Department

| Contractor Name | Services Provided | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|
| Alcohol & Drug Council of Tompl | Client Services | 5,333 | 2,500 | 2,600 | 2,600 |
| BI, Inc. | Client Services | 2,000 | 500 | 500 | 500 |
| BI/SA/Other vendor to be identif | Client Services | 5,400 | 0 | 0 | 0 |
| BOCES | Client Services | 17,160 | 17,160 | 17,160 | 17,160 |
| BOCES | Client Services | 17,160 | 17,160 | 17,160 | 17,160 |
| Cayuga Addiction Recovery Servi | Client Services | 5,333 | 0 | 0 | 0 |
| Cornell Cooperative Extension of | Client Services | 2,500 | 2,500 | 2,600 | 2,600 |
| Cornell Cooperative Extension of | Client Services | 2,500 | 2,500 | 2,600 | 2,600 |
| IPPC/Vendor to be determined by | Client Services | 1,000 | 800 | 1,230 | 1,830 |
| Lewis Freedman | Client Services | 6,300 | 0 | 0 | 0 |
| Secure Alert (SA) | Client Services | 10,000 | 16,500 | 33,870 | 24,000 |
| Various staff members | Administrative Services | 120 | 120 | 120 | 120 |
| | | **74,806** | **59,740** | **77,840** | **68,570** |

## Sheriff's Office

| Contractor Name | Services Provided | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|
| | GPS Unit | 0 | 0 | 600 | 600 |
| Comnetix | | 1,000 | 1,030 | 0 | 0 |
| Comnetix | | 2,000 | 2,060 | 3,400 | 3,400 |
| Direct Page | paging | 500 | 200 | 200 | 200 |
| Intellicam | | 0 | 0 | 300 | 300 |
| LexisNexis | | 0 | 0 | 600 | 600 |
| Linstar | | 2,000 | 2,060 | 2,200 | 2,200 |
| Meggitt | Pending Firearms Simulator | 0 | 0 | 0 | 2,476 |
| Softcode | | 4,500 | 6,000 | 6,000 | 6,000 |

| | | | | | |
|---|---|---|---|---|---|
| Visual Staff Scheduler | Scheduling program | 0 | 0 | 400 | 400 |
| | | **10,000** | **11,350** | **13,700** | **16,176** |

## Sheriff's Office - Jail

| Contractor Name | Services Provided | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|
| Black Creek | Software maintenance | 11,000 | 0 | 0 | 0 |
| Black Creek | Software maintenance | 0 | 11,000 | 11,500 | 11,500 |
| Comnetix | Software maintenance | 0 | 0 | 3,500 | 3,500 |
| | | **11,000** | **11,000** | **15,000** | **15,000** |

## Social Services Department

| Contractor Name | Services Provided | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|
| Albany Credit Bureau | Online Information Service Provider | 200 | 0 | 0 | 0 |
| Arch Wireless | Pager leases | 450 | 0 | 0 | 0 |
| Arpi Houviguimian | Clinical Supervision | 4,000 | 2,200 | 2,200 | 2,200 |
| Behavioral Intervention Inc. | Four Sobrietors -- lease/maintenance/service | 0 | 4,000 | 0 | 0 |
| Behavirol Intentions | Sobrietor monitoring | 3,000 | 1,000 | 0 | 0 |
| Ber-Nat'l | Preventive Maintenance (Security System) | 5,000 | 5,500 | 5,245 | 5,783 |
| Catholic Charities | CPS Mentoring | 41,000 | 41,000 | 41,000 | 41,000 |
| Catholic Charities | Samaritan Center | 34,104 | 34,104 | 34,104 | 34,104 |
| Catholic Charities | STEHP | 110,881 | 0 | 17,772 | 27,772 |
| CBC Innovis | Credit Bureau | 0 | 600 | 600 | 600 |
| Child Development Council | Child and Family Development | 114,530 | 114,530 | 114,530 | 114,540 |
| Child Development Council | In-home Daycare Quality Improvement | 28,016 | 28,016 | 28,016 | 28,016 |
| Child Development Council | Provider Recruitment, Training, and Developı | 83,432 | 83,432 | 83,432 | 83,432 |
| Child Development Council | Provider Registration/Inspections/Investigati | 107,751 | 113,139 | 113,139 | 113,139 |
| Child Development Council | Teen Pregnancy and Parenting Program (TP3) | 0 | 0 | 53,000 | 53,000 |
| COFA | HEAP Early Mail Out | 0 | 16,806 | 0 | 0 |
| Coop Ext | Facilitated Visitation | 19,500 | 19,500 | 19,500 | 19,500 |
| Coop Ext | Food Stamp Nutrition Education | 322,000 | 322,000 | 225,000 | 145,338 |
| Coop Ext | Parenting Education | 26,831 | 26,831 | 26,831 | 26,831 |
| Davelle / Wms Office Machines | Office equipment repair | 500 | 500 | 0 | 0 |
| Dr. Felch | Medical Consultation | 1,200 | 1,200 | 1,200 | 0 |
| Dr. Klepack | Local Professional Director | 1,400 | 1,400 | 1,471 | 1,515 |
| Eastern Copier | Copier Maintenance/supplies | 22,020 | 24,000 | 24,192 | 25,852 |
| Empire Interpreting | Interpreter Services | 4,000 | 1,800 | 1,800 | 1,800 |
| Family and Children's Services | Dispositional Alternatives Program (DAP) | 250,781 | 250,781 | 250,781 | 250,781 |

| | | | | | |
|---|---|---|---|---|---|
| Foodnet | Home-Delivered Meals | 82,000 | 75,000 | 67,000 | 60,000 |
| Gadabout | Medical transportation | 0 | 0 | 15,000 | 0 |
| Human Services Coalition | STEHP | 92,268 | 0 | 8,424 | 8,424 |
| IBM | Maintenance agreement for network file serve | 765 | 765 | 850 | 0 |
| LabCorp | Paternity Testing | 7,000 | 5,400 | 10,200 | 10,200 |
| Language Line | Information Service Provider | 1,500 | 700 | 700 | 700 |
| LAWS/Neighborhood Legal Serv | HPRP | 17,201 | 0 | 0 | 0 |
| Learning Web | Life Skills (Independent Living) | 64,834 | 64,834 | 64,834 | 64,834 |
| Learning Web | STEHP | 3,370 | 0 | 72,625 | 70,625 |
| Lexis/Nexis | AccurInt online credit ck/skip tracing | 1,728 | 2,600 | 1,680 | 1,800 |
| Liberty Resources | Mental Health | 44,029 | 44,029 | 44,029 | 44,029 |
| Liberty Resources | MST Contingency Mgmt (STSJP) | 0 | 0 | 16,340 | 16,340 |
| Liberty Resources | Multi-Systemic Therapy | 186,202 | 186,202 | 186,202 | 186,202 |
| PACS Security | Broken Glass Alarm monitoring | 425 | 0 | 0 | 0 |
| Racker Center | Family Resolutions Project | 51,500 | 51,500 | 51,500 | 51,500 |
| Red Cross | Outreach, Prevention, Friendship Center | 0 | 103,816 | 103,816 | 103,816 |
| Red Cross | STEHP | 0 | 0 | 72,625 | 70,625 |
| Ronald McDonald House | Medical transportation (lodging) | 0 | 0 | 590 | 590 |
| Shella Chace | Kinship Training Co-leader | 0 | 0 | 350 | 0 |
| t.b.d. | Accountant: Single Audit | 13,000 | 13,000 | 13,000 | 13,000 |
| t.b.d. | Fleet vehicle cab cleaning | 1,350 | 1,350 | 1,350 | 1,350 |
| t.b.d. | Foster Parent Recognition Dinner | 0 | 0 | 1,000 | 1,000 |
| TALX Corp | Employment Database cross-checks | 1,000 | 1,000 | 1,800 | 1,800 |
| tbd | DPCA FPL 200% program | 34,332 | 0 | 0 | 0 |
| TC COFA | HEAP Administration | 0 | 22,363 | 22,363 | 22,363 |
| TC COFA | HEAP Early Mail Out | 0 | 7,766 | 11,281 | 11,281 |
| TC Probation | DPCA FPL 200% program | 40,531 | 0 | 0 | 0 |
| TC Probation | Electronic Monitoring (STSJP) | 98,689 | 0 | 4,232 | 4,232 |
| TC Probation | Sr & 2 P.O.s for Youth Preventive Services STS | 0 | 0 | 24,516 | 0 |
| TC Probation | Sr P.O., 2 P.O.s for Youth Preventive Services | 243,788 | 252,175 | 237,538 | 269,963 |
| TC Probation | SWAP | 36,164 | 37,408 | 38,857 | 40,025 |
| TC Public Health | Early Intervention | 57,000 | 100,000 | 165,200 | 130,427 |
| TC3 | Continuing Education | 0 | 0 | 62,825 | 63,000 |
| TC3 | DSS Staff - Continuing Education | 61,499 | 60,917 | 0 | 0 |
| TCAT | Medical transportation | 0 | 0 | 70,000 | 0 |
| The Advocacy Center | After-hour shelter staffing | 17,472 | 17,472 | 17,472 | 17,472 |

| | | | | | |
|---|---|---|---|---|---|
| The Advocacy Center | Child Sexual Abuse Project | 53,925 | 53,925 | 53,925 | 53,925 |
| The Advocacy Center | Knowledge is Power | 25,000 | 25,000 | 25,000 | 25,000 |
| The Advocacy Center | Non-residential Domestic Violence Services | 64,406 | 64,406 | 64,406 | 64,406 |
| Tompkins Community Action | HEAP Administration | 42,659 | 15,853 | 0 | 0 |
| Tompkins Community Action | HPRP | 359,192 | 0 | 0 | 0 |
| Tompkins Community Action | Primary School Family Support | 85,751 | 85,751 | 85,751 | 85,751 |
| Tompkins Community Action | STEHP | 0 | 0 | 97,267 | 134,643 |
| Tompkins Community Action | WRAP (Weatherization, Referral, and Packagi | 27,982 | 27,982 | 0 | 0 |
| Tompkins County Mental Health | DPCA FPL 200% program | 19,617 | 0 | 0 | 0 |
| Various | Kinship Training Co-leader | 600 | 0 | 350 | 700 |
| various ASL interpreters | Interpreter Services | 1,000 | 2,000 | 2,000 | 2,000 |
| various attorneys | Legal Services | 1,500 | 1,500 | 0 | 0 |
| various foster parents | Foster Finder fees | 600 | 600 | 300 | 300 |
| various foster parents | MAPP/GPS Co-leaders | 2,000 | 2,000 | 2,000 | 2,000 |
| various professionals | Psychological Evaluations | 70,000 | 50,000 | 50,000 | 50,000 |
| various providers | birth certificates | 900 | 600 | 766 | 766 |
| various providers | Court Reporters | 2,000 | 1,000 | 500 | 500 |
| various providers | Homemaker Services | 5,000 | 5,000 | 5,000 | 5,000 |
| various providers | Medical transportation - fuel | 194,000 | 33,504 | 17,116 | 0 |
| various providers | Summons Service | 3,500 | 2,000 | 13,382 | 13,382 |
| various providers | Transport services - non-medical | 22,000 | 22,000 | 22,000 | 22,000 |
| Venesky & Assoc CPA | Accountant: Revenue Maximization | 10,000 | 10,000 | 10,000 | 10,000 |
| Verizon | Cellphones | 8,383 | 13,000 | 11,519 | 10,080 |
| Verizon | Wireless Internet access | 8,856 | 5,000 | 4,800 | 6,239 |
| William George Agency | Therapeutic Day Program | 360,033 | 360,033 | 366,033 | 366,033 |
| William George Agency | Youthful Sex Offender Evaluations | 6,000 | 6,000 | 6,000 | 6,000 |
| Workfoce Development Ctr | DPCA FPL 200% program | 71,644 | 0 | 0 | 0 |
| YAP | Youth Advocacy Program | 317,536 | 37,536 | 317,536 | 317,536 |
| YAP | Youth Advocacy Program (STSJP) | 0 | 0 | 19,428 | 19,428 |
| | | **4,102,327** | **2,965,326** | **3,607,091** | **3,436,490** |

## Solid Waste Management Division

| **Contractor Name** | **Services Provided** | **2011** | **2012** | **2013** | **2014** |
|---|---|---|---|---|---|
| 3D Cinema | Photography & videos for 4R Program | 3,000 | 0 | 5,000 | 0 |
| Art Departement | Graphic Design | 0 | 39,000 | 0 | 1,500 |
| Assessment | Solid waste annual fee assistance | 26,000 | 26,000 | 27,000 | 27,500 |
| Barton & Logudice | Closure monitoring | 10,000 | 10,000 | 15,000 | 16,500 |

| | | | | | |
|---|---|---|---|---|---|
| Barton & Logudice | RSWC engineering | 2,000 | 4,000 | 21,800 | 6,000 |
| Catalog Choice | Preventing unwanted mail | 0 | 5,000 | 7,500 | 0 |
| Cayuga Compost | Food Scraps Collection - for Mobile Home Par | 0 | 2,880 | 4,800 | 5,500 |
| Cayuga Compost | Food Scraps Collection - for ReBusiness | 74,160 | 90,000 | 147,500 | 121,110 |
| Cayuga Compost | Food Scraps Pilot Processing | 258 | 258 | 0 | 6,160 |
| Challenge Industries | County departments confidential paper shred | 0 | 16,680 | 15,360 | 13,778 |
| Challenge Industries | Food Hub Partnership | 0 | 500 | 0 | 2,000 |
| Chamber of Commerce | ReBusiness Partners | 4,100 | 19,000 | 2,500 | 2,500 |
| City of Ithaca | In lieu of taxes | 31,000 | 31,000 | 31,000 | 32,700 |
| City of Ithaca Wastewater Treatm | Pharmaceutical Collection outreach | 0 | 2,500 | 5,000 | 2,500 |
| City of Ithaca Youth Bureau | Computer reuse | 4,000 | 4,000 | 4,000 | 4,000 |
| Clean Harbors Inc. | HHW events | 83,050 | 81,950 | 91,300 | 79,000 |
| Constant Contact | Email consultation | 0 | 1,800 | 1,800 | 1,800 |
| Cooperative Extension | Onsite composting assistance | 44,805 | 46,150 | 52,550 | 47,295 |
| Cornell Waste Management Initia | Compost operation technical assistance | 2,500 | 0 | 3,750 | 3,500 |
| Crystal Rock Water | Monthly service | 1,200 | 1,360 | 1,460 | 1,800 |
| Data Momentum | FingerLakes Buy Green Website | 2,000 | 1,250 | 1,250 | 900 |
| Data Momentum | HHW upgrade website online registration | 0 | 2,400 | 500 | 500 |
| Data Momentum | Recycle Tompkins website-applications | 2,500 | 4,000 | 2,800 | 9,000 |
| Data Momentum | Website feature implementation | 1,440 | 0 | 2,100 | 0 |
| Davis Ulmer | Fire alarm inspection/testing | 2,600 | 2,750 | 1,465 | 372 |
| E-Lab | Training for low-income & diverse population | 12,150 | 0 | 2,250 | 0 |
| Finance | SWAF, debt service, financial | 24,606 | 24,606 | 25,098 | 25,500 |
| Fingerlakes Reuse Center | Operation of Reuse Center | 118,450 | 122,003 | 125,700 | 113,130 |
| Flourish Design | Various graphic design | 875,500 | 879,750 | 0 | 3,000 |
| G & H Extinguishers | Annual Fire Extinguisher Service | 125 | 160 | 200 | 95 |
| GreenScene | Plowing and landscaping | 19,700 | 20,300 | 21,315 | 23,446 |
| Groundswell | Compost demonstrations | 3,950 | 0 | 2,500 | 0 |
| ISI | Weigh scale software maintenance | 2,700 | 2,700 | 2,700 | 1,875 |
| Ithaca Wastewater Treatment | Leachate treatment & sampling | 13,250 | 14,935 | 14,987 | 11,405 |
| ITS | Computer cleaning & maintenance | 3,900 | 3,900 | 4,400 | 4,250 |
| J Wood | Attorney fees | 25,000 | 25,000 | 25,000 | 25,000 |
| Jeff Bercuvitz | Consultation for Food Waste Prevention Progr | 3,700 | 0 | 31,400 | 2,250 |
| Local Ithaca First | Waste prevention/Reuse Initiatives | 11,500 | 0 | 2,400 | 1,200 |
| Newspapers/radio/ads | Public information | 10,070 | 19,500 | 26,610 | 30,284 |
| ReCommunity | Commercial Recycling | 0 | 96,575 | 138,663 | 145,296 |

| | | | | | |
|---|---|---|---|---|---|
| ReCommunity | Drop Off Charge | 0 | 0 | 0 | 15,560 |
| ReCommunity | Dump and Bale | 0 | 11,590 | 17,036 | 17,953 |
| ReCommunity | HHW events- staff | 456,056 | 0 | 0 | 900 |
| ReCommunity | HHW shipments | 267,438 | 0 | 0 | 3,220 |
| ReCommunity | Other recyclables | 0 | 89,533 | 89,447 | 118,877 |
| ReCommunity | RSWC Ops - Drop Off Surcharge | 0 | 20,000 | 17,928 | 15,831 |
| ReCommunity | RSWC Ops - Transfer | 0 | 264,792 | 307,463 | 308,251 |
| ReCommunity | SS Processing | 0 | 321,900 | 356,293 | 336,804 |
| ReCommunity | Waste Diversion Processing Cost | 0 | 215,040 | 114,368 | 89,313 |
| ReCommunity | Waste Diversion Rebate | 0 | 25,200 | 37,850 | 38,000 |
| Scale Service | Scale maintentance, inspection, & certification | 0 | 5,500 | 3,350 | 3,150 |
| ScienceCenter | Sustainability Corner | 0 | 2,500 | 2,500 | 2,500 |
| Sew Green | Fabric rescue & reuse program | 0 | 6,000 | 0 | 2,250 |
| TC Facilities | HHW heating system maintenance | 140 | 140 | 140 | 140 |
| TC Facilities | Misc office repairs/painting/sidewalk repairs | 5,000 | 5,000 | 5,250 | 5,250 |
| TC Facilities | Rent, maintenance, cleaning | 35,008 | 35,008 | 35,008 | 35,008 |
| TC Highway | Cap &/or road perimeter repair/brush cleanu | 500 | 500 | 700 | 1,500 |
| To Be Determined | Credit Card Authorization Fees | 7,000 | 4,800 | 5,400 | 6,000 |
| To Be Determined | Curbside & Public Space rec coll & fuel surcha | 0 | 0 | 967,204 | 1,030,381 |
| To Be Determined | Facility maintance, both landfills | 2,750 | 2,750 | 3,500 | 2,500 |
| To Be Determined | Food Scrap Waste prevention education | 0 | 8,000 | 0 | 1,500 |
| To Be Determined | Food Scraps Collection Video | 772,500 | 0 | 0 | 2,000 |
| To Be Determined | Food Scraps Pilot Collection | 0 | 0 | 16,000 | 56,200 |
| To Be Determined | General Building Maintenance | 11,500 | 7,000 | 7,350 | 5,000 |
| To Be Determined | General road maint,paving,sealing,repairs | 6,500 | 6,500 | 13,000 | 10,000 |
| To Be Determined | Graphic Design | 0 | 6,350 | 6,950 | 5,000 |
| To Be Determined | Offsite Food Scrap drop spots | 1,238 | 0 | 0 | 10,000 |
| To Be Determined | Photography & videos for 4R Program | 500 | 1,500 | 0 | 2,000 |
| To Be Determined | ReBusiness Partners video | 0 | 0 | 4,000 | 2,500 |
| To Be Determined | Recycling Outreach Campaign Assistants | 0 | 0 | 7,200 | 4,725 |
| To Be Determined | RSWC-SPDES Lab Analysis & Regulatory Fee | 275 | 275 | 325 | 425 |
| To Be Determined | Signs for Food Scrap Recycling drop spot | 0 | 18,095 | 0 | 2,000 |
| To Be Determined | Sustainability Center - Volunteer Program | 0 | 25,000 | 0 | 1,000 |
| To Be Determined | Textile creative reuse initiative-education | 10,000 | 0 | 0 | 1,000 |
| To Be Determined | Water quality testing | 33,155 | 34,149 | 37,564 | 39,200 |
| Volney Multiplex | RSWC Alarm Monitoring & Maintenance | 260 | 264 | 528 | 528 |

| | | | | | |
|---|---|---|---|---|---|
| WeCare | Haul & Disposal | 406,960 | 860,200 | 967,480 | 950,208 |
| WeCare | Leachate hauling | 58,800 | 67,056 | 67,312 | 51,153 |
| Weights and Measures | HHW scale inspection fees | 100 | 100 | 100 | 110 |
| | | **3,948,299** | **3,651,949** | **3,965,404** | **3,950,583** |

## Weights and Measures

| Contractor Name | Services Provided | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|
| Nover Engelstein & Assoc. | Computer Services | 0 | 150 | 150 | 150 |
| | | **0** | **150** | **150** | **150** |

## Workforce Investment Board

| Contractor Name | Services Provided | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|
| Challenge Industries | Disability Program Navigator | 31,000 | 169,500 | 175,000 | 0 |
| Finger Lakes Workforce Investme | Fiscal and Program Monitoring | 0 | 4,000 | 4,000 | 4,000 |
| Tompkins Cortland Community C | LEAP Program | 32,585 | 0 | 0 | 0 |
| Tompkins County Youth Services | Career Readiness | 0 | 0 | 0 | 19,750 |
| Unknown | Summer Youth Employment Program | 0 | 87,000 | 149,902 | 151,042 |
| | | **63,585** | **260,500** | **328,902** | **174,792** |

## Workforce One-Stop Career Center

| Contractor Name | Services Provided | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|
| Unknown | WIA Youth Program | 16,500 | 0 | 0 | 0 |
| | | **16,500** | **0** | **0** | **0** |

## Youth Services Department

| Contractor Name | Services Provided | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|
| Advocacy Center | Domestic Violence & Child Sexual Abuse Srvs | 0 | 20,000 | 10,000 | 10,775 |
| Berkshire Farm Center/Services f | Bridges Program for Runaway Youth | 74,479 | 69,817 | 67,001 | 51,255 |
| City of Ithaca | Matching funds for Municipal Youth Services | 21,718 | 10,110 | 13,754 | 13,685 |
| City of Ithaca Youth Bureau | City Sales Tax Agreement | 180,139 | 193,280 | 193,629 | 193,629 |
| City of Ithaca Youth Bureau | One-to-One Program | 101,952 | 76,443 | 50,000 | 57,400 |
| City of Ithaca Youth Bureau | Recreation Support Services | 77,220 | 67,900 | 67,900 | 87,217 |
| City of Ithaca Youth Bureau | Youth Employment Services | 63,358 | 47,514 | 52,514 | 53,900 |
| Cooperative Extension | Program Managers in Danby, Enfield, Carolin | 51,380 | 23,916 | 23,914 | 24,740 |
| Cooperative Extension | Staff supervision and training | 50,255 | 46,788 | 46,788 | 46,557 |
| Cooperative Extension | Urban Outreach Program | 15,510 | 11,631 | 17,631 | 40,000 |
| Day Care Council | Teen Pregnancy and Parenting Program | 37,262 | 31,437 | 31,437 | 38,895 |
| Learning Web | Career Exploration & Apprenticeship Progran | 84,390 | 72,767 | 81,816 | 78,093 |

| | | | | | |
|---|---|---|---|---|---|
| Learning Web | Career Exploration & Apprenticeship Progran | 31,619 | 21,956 | 17,907 | 17,907 |
| Learning Web | Youth Outreach Program for Homeless Youth | 85,710 | 80,345 | 85,345 | 86,640 |
| Town of Caroline | Matching funds for Municipal Youth Services | 1,415 | 0 | 1,093 | 0 |
| Town of Danby | Matching funds for Municipal Youth Services | 1,310 | 0 | 1,011 | 0 |
| Town of Dryden | Matching funds for Municipal Youth Services | 38,604 | 15,484 | 19,610 | 16,578 |
| Town of Enfield | Matching funds for Municipal Youth Services | 1,644 | 0 | 1,270 | 0 |
| Town of Ithaca | Matching funds for Municipal Youth Services | 39,848 | 13,593 | 21,820 | 14,728 |
| Town of Lansing | Matching funds for Municipal Youth Services | 20,600 | 7,893 | 10,710 | 8,703 |
| Town of Newfield | Matching funds for Municipal Youth Services | 14,870 | 5,763 | 7,687 | 6,295 |
| Town of Ulysses | Matching funds for Municipal Youth Services | 27,101 | 11,638 | 13,260 | 12,144 |
| Town/Village Groton | Matching funds for Municipal Youth Services | 28,667 | 11,989 | 14,238 | 12,659 |
| Village of Dryden | Matching funds for Municipal Youth Services | 897 | 0 | 693 | 0 |
| Village of Freeville | Matching funds for Municipal Youth Services | 245 | 0 | 190 | 0 |
| | | **1,050,193** | **840,264** | **851,218** | **871,800** |

## Youth Services Department - Recreation Partnership

| **Contractor Name** | **Services Provided** | **2011** | **2012** | **2013** | **2014** |
|---|---|---|---|---|---|
| City of Ithaca | Recreation Partnership | 236,978 | 236,978 | 241,720 | 245,332 |
| | | **236,978** | **236,978** | **241,720** | **245,332** |

# Tompkins County List of Memberships

| Airport | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|
| AAAE (Northeast Chapter) | 50 | 50 | 50 | 50 |
| AAAE Regulatory Membership Non-Hub | 0 | 0 | 0 | 0 |
| Airport Rescue & Fire Fighting Working Group | 65 | 65 | 65 | 100 |
| American Association of Airport Executives AAAE | 550 | 550 | 550 | 550 |
| Chamber of Commerce | 450 | 450 | 450 | 465 |
| Community Air Service Coalition | 0 | 0 | 0 | 0 |
| Fire Chiefs Association | 10 | 10 | 10 | 10 |
| New York Airport Management Association | 750 | 750 | 750 | 750 |
| Sustainable Tompkins | 0 | 0 | 50 | 50 |
| Tompkins County Area Development | 1,250 | 1,250 | 1,300 | 1,250 |
| US Contract Tower Association | 0 | 0 | 0 | 2,200 |
| | **3,125** | **3,125** | **3,225** | **5,425** |

| Assessment Department | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|
| Central Region County Directors | 25 | 25 | 25 | 25 |
| IAAO | 190 | 175 | 175 | 175 |
| IAO | 195 | 195 | 195 | 210 |
| Ithaca Board of Realtors | 450 | 450 | 450 | 450 |
| New York State Assessors Association | 680 | 255 | 255 | 595 |
| NYS Appraisal Licenses | 700 | 300 | 600 | 600 |
| NYSRPTDA | 85 | 100 | 100 | 75 |
| | **2,325** | **1,500** | **1,800** | **2,130** |

| Board of Elections | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|
| NYS Election Commissioners Association | 140 | 140 | 140 | 140 |
| | **140** | **140** | **140** | **140** |

| County Administration | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|
| ICMA | 0 | 0 | 0 | 0 |
| NYS County Administrator's Association | 400 | 400 | 0 | 400 |
| | **400** | **400** | **0** | **400** |

| County Attorney | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|
| NYS Association of County Attorneys | 600 | 600 | 0 | 500 |

| | | | | |
|---|---|---|---|---|
| | **600** | **600** | **0** | **500** |

| **County Clerk** | **2011** | **2012** | **2013** | **2014** |
|---|---|---|---|---|
| NYALGRO | 30 | 30 | 30 | 30 |
| NYSACC | 200 | 200 | 300 | 300 |
| | **230** | **230** | **330** | **330** |

| **County Office for the Aging** | **2011** | **2012** | **2013** | **2014** |
|---|---|---|---|---|
| New York State Area Agencies on Aging | 860 | 885 | 950 | 1,200 |
| | **860** | **885** | **950** | **1,200** |

| **District Attorney** | **2011** | **2012** | **2013** | **2014** |
|---|---|---|---|---|
| NYS District Attorneys Association | 1,875 | 1,875 | 0 | 875 |
| STOP-DWI Coordinators Association | 650 | 650 | 0 | 0 |
| | **2,525** | **2,525** | **0** | **875** |

| **Facilities Division** | **2011** | **2012** | **2013** | **2014** |
|---|---|---|---|---|
| American Public Works Association (APWA) | 150 | 160 | 180 | 184 |
| International Codes Council (ICC) | 180 | 225 | 225 | 225 |
| International Codes Council (ICC) | 0 | 0 | 0 | 50 |
| International Executive Housekeeping Association | 145 | 145 | 165 | 160 |
| International Facilities Management Assoc. (IFMA) | 0 | 0 | 0 | 283 |
| International Facilities Management Assoc. (IFMA) | 0 | 0 | 0 | 283 |
| National Fire Protection Association (NFPA) | 150 | 150 | 160 | 165 |
| | **625** | **680** | **730** | **1,350** |

| **Finance Department** | **2011** | **2012** | **2013** | **2014** |
|---|---|---|---|---|
| ASSOC. OF GOVT ACCOUNTANTS | 0 | 0 | 0 | 140 |
| GFOA | 0 | 0 | 0 | 180 |
| NYS COUNTY TREASURERS & FINANCE OFFICERS | 75 | 65 | 65 | 65 |
| NYS GOVERNMENT FINANCE OFFICERS | 150 | 160 | 160 | 160 |
| SAMPO - PURCHASING | 50 | 50 | 50 | 50 |
| | **275** | **275** | **275** | **595** |

| Health Department | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|
| American Public Health Association | 195 | 195 | 200 | 200 |
| American Water Works | 165 | 180 | 180 | 196 |
| Beacon Institute | 0 | 0 | 0 | 0 |
| Conference of Env Hlth Directors | 0 | 0 | 15 | 15 |
| Immunization Action Coalition | 80 | 0 | 0 | 0 |
| National WIC Association | 205 | 205 | 205 | 205 |
| National WIC Association & NYS WIC Assoc. | 0 | 0 | 0 | 0 |
| NYS Assoc. for Food Protection | 0 | 0 | 0 | 40 |
| NYS Assoc. of County Coroners & ME's | 125 | 125 | 125 | 110 |
| NYS Assoc. of County Health Officers | 1,682 | 1,725 | 1,791 | 1,855 |
| Rural Health Network | 3,600 | 3,850 | 4,000 | 3,850 |
| | **6,052** | **6,280** | **6,516** | **6,471** |

| Highway Division | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|
| American Public Works Association | 160 | 160 | 164 | 164 |
| American Traffic Safety Services Assoc., Inc. | 0 | 0 | 73 | 73 |
| NYS Assoc. of Town Sup't. of Highway | 150 | 150 | 150 | 150 |
| NYS County Highway Sup'ts. Assoc. | 310 | 310 | 250 | 300 |
| TC Town Highway Sup'ts. Association | 75 | 75 | 75 | 75 |
| TC Town Highway Sup'ts. Association | 75 | 75 | 75 | 75 |
| | **770** | **770** | **787** | **837** |

| Human Rights Commission | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|
| American Bar Association | 206 | 206 | 225 | 0 |
| Diversity Consortium of Tompkins County | 25 | 25 | 25 | 25 |
| Finger Lakes Womens Bar Association | 0 | 0 | 80 | 80 |
| International Ass. Official Human Rights Agencies | 250 | 250 | 250 | 250 |
| National Association of Human Rights Workers | 75 | 75 | 75 | 75 |
| New York State Bar Association | 250 | 250 | 250 | 0 |
| NYS Affirmative Action Committee | 80 | 80 | 0 | 0 |
| Southern Poverty Law Center | 35 | 25 | 0 | 0 |
| | **921** | **911** | **905** | **430** |

| Information Technology Services | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|
| NYSLGITDA | 50 | 50 | 50 | 50 |
| SUGA | 0 | 0 | 0 | 195 |
| | **50** | **50** | **50** | **245** |

| Ithaca-Tompkins County Transportation Council | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|
| American Planning Association (APA) | 460 | 475 | 475 | 500 |
| Association of MPOs (NARC) | 350 | 350 | 350 | 400 |
| Institute of Transportation Engineers (ITE) | 265 | 275 | 275 | 300 |
| NY Parks & Trails | 0 | 0 | 0 | 75 |
| NYS Traffic Safety Board | 125 | 100 | 100 | 150 |
| Sustainable Tompkins | 0 | 0 | 0 | 75 |
| | **1,200** | **1,200** | **1,200** | **1,500** |

| Legislature | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|
| Cayuga Lake Watershed Intermunicipal | 900 | 900 | 900 | 900 |
| Conservation Leaders Network | 45 | 45 | 45 | 45 |
| New York State Association of Counties | 9,348 | 9,628 | 9,918 | 10,216 |
| NYS Assoc. of Clerks of County Legislative Boards | 100 | 100 | 100 | 100 |
| | **10,393** | **10,673** | **10,963** | **11,261** |

| Mental Health Department | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|
| DBSA Fingerlakes Association | 0 | 0 | 0 | 0 |
| EMRD International Association | 0 | 0 | 0 | 0 |
| NYS Conference of Local MH Hygiene Directors | 0 | 2,751 | 3,000 | 0 |
| The Consortium of Continuing Day Treatment Prograr | 0 | 0 | 0 | 0 |
| | **0** | **2,751** | **3,000** | **0** |

| Personnel Department | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|
| Affirmative Action Association | 150 | 150 | 150 | 150 |
| NYS Assoc. of Personnel and Civil Service Officers | 150 | 150 | 150 | 150 |
| SHRM - National Organization | 75 | 75 | 75 | 75 |
| Tompkins County SHRM | 125 | 125 | 125 | 125 |
| | **500** | **500** | **500** | **500** |

| Planning Department | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|
| American Planning Association | 480 | 530 | 530 | 550 |
| American Planning Association-Tourism Section | 0 | 85 | 85 | 85 |
| County Planning Directors | 75 | 75 | 75 | 75 |
| ICLEI | 1,750 | 1,750 | 1,750 | 1,750 |
| New York Planning Federation | 350 | 350 | 350 | 350 |
| NYS Association of EMCs | 75 | 75 | 75 | 75 |
| Planners Advisory Service | 845 | 945 | 0 | 0 |
| Stormwater Coalition of Tompkins County | 1,500 | 1,500 | 1,500 | 1,500 |
| | **5,075** | **5,310** | **4,365** | **4,385** |

| Probation and Community Justice Department | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|
| Council of Probation Administrators | 500 | 500 | 500 | 500 |
| National Assoc. of Probation Executives | 0 | 0 | 50 | 50 |
| | **500** | **500** | **550** | **550** |

| Public Works Administration | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|
| American Public Works Association | 0 | 0 | 0 | 0 |
| | **0** | **0** | **0** | **0** |

| Sheriff's Office | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|
| Icap | 100 | 100 | 100 | 0 |
| New york state sheriff's association | 250 | 250 | 250 | 250 |
| SNYPJOA | 50 | 50 | 50 | 0 |
| | **400** | **400** | **400** | **250** |

| Social Services Department | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|
| National Association for Family-Based Services | 50 | 50 | 50 | 50 |
| New York Public Welfare Association (NYPWA) | 4,112 | 4,235 | 4,362 | 4,450 |
| NYS Association of Fiscal Administrators | 15 | 15 | 15 | 15 |
| Staff Development Association of New York | 15 | 15 | 15 | 15 |
| Upstate Network | 100 | 100 | 100 | 100 |
| Western Region Commissioner's Assocation | 25 | 25 | 25 | 25 |
| | **4,317** | **4,440** | **4,567** | **4,655** |

| Solid Waste Management Division | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|
| American Public Works Association | 0 | 0 | 0 | 0 |
| Chamber of Commerce | 400 | 400 | 400 | 400 |
| Local Ithaca First | 0 | 0 | 0 | 175 |
| North American Hazardous Materials Mgmt Assoc | 0 | 0 | 175 | 175 |
| NYSAR3 | 85 | 85 | 300 | 250 |
| NYSAR3 | 170 | 170 | 0 | 210 |
| Responsible Purchasing Network | 350 | 350 | 350 | 315 |
| SEEN | 0 | 0 | 0 | 270 |
| Sustainable Tompkins | 275 | 275 | 0 | 50 |
| SWANA/NYSSWM | 141 | 141 | 150 | 300 |
| Toastmasters Club | 160 | 0 | 0 | 0 |
| | **1,581** | **1,421** | **1,375** | **2,145** |

| Weights and Measures | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|
| N.Y.S. Weights & Measures Assoc. | 25 | 25 | 25 | 25 |
| National conference of Weights & Measures | 75 | 75 | 75 | 75 |
| | **100** | **100** | **100** | **100** |

| Workforce Investment Board | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|
| Diversity Consortium of Tompkins County | 75 | 75 | 75 | 75 |
| Fingerlakes Entrepreneurs Forum | 132 | 135 | 135 | 150 |
| National Association of Workforce Boards | 0 | 0 | 0 | 0 |
| New York State Association of Trng & Empl. Prof. | 1,500 | 1,500 | 1,500 | 3,000 |
| Society for Human Resource Managers | 84 | 100 | 100 | 100 |
| Tompkins County Chamber of Commerce | 350 | 350 | 375 | 375 |
| | **2,141** | **2,160** | **2,185** | **3,700** |

| Workforce One-Stop Career Center | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|
| Diversity Consortium of Tompkins County | 75 | 100 | 100 | 100 |
| NYATEP | 0 | 0 | 0 | 0 |
| Society for Human Resource Managers | 75 | 100 | 120 | 120 |
| Tompkins County Chamber of Commerce | 0 | 0 | 0 | 0 |
| | **150** | **200** | **220** | **220** |

| Youth Services Department | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|
| Association of NYS Youth Bureaus | 320 | 320 | 320 | 320 |
| Community Anti-Drug Coalitons of America | 300 | 300 | 300 | 600 |
| Ithaca Rotary Club (Drug Free Communities Grant) | 0 | 260 | 260 | 260 |
| NY Alcohol Policy Alliance | 0 | 0 | 100 | 100 |
| | **620** | **880** | **980** | **1,280** |