



## Tompkins Shared Services Electronic Records Repository

March 10, 2015 (9:30 AM to 11:30 AM) – Ithaca Town Hall

- 1) **Introduction of Members and Guests**
- 2) **Laserfiche Conference Follow up**
  - a) Discussion of LF Connect
  - b) Attendees experiences
  - c) CPP training
- 3) **Demo of Town/City Laserfiche Projects**
  - a) Town of Enfield - cookbooks
  - b) Town of Groton - newspapers
  - c) City of Ithaca – FOIL
- 4) **Shared Services Discussion**
  - a) Annual savings realized
  - b) How to show savings of 1% of property tax levy
- 5) **Status of Current Projects**
  - a) Where we are
  - b) Schedule of Villages?
  - c) Public portal discussion
  - d) Policy and procedures
  - e) Forms
    - i) FOIL
- 6) **Status of Next Grant**
  - a) Expansion of records set