



Law Enforcement Technology Shared Services

07/09/2014 Meeting

Information Technology Services • 128 E. Buffalo Street • Ithaca, NY 14850 • (607)274-5417 • Fax (607)274-5420

DATE: July 9, 2014
TIME: 1:00-3:00 PM
LOCATION: Department of Emergency Response (large conference room)

PRESENT: Greg Potter (TC ITS), Kim Moore (TC ITS), Chief Ryan (Dryden), Lt Williams (Groton), Christina Dravis (DOER), Sgt (NYSP), Chief Steinmetz (Cayuga Heights), Chief Ferretti (Trumansburg), Barb Klinko (Cornell), Justin Vann (DOER), Chris Saxon (DOER), Melissa Harmon (IPD), Loren Cottrell (TC ITS), Cattyann Campbell (TC ITS)

EXCUSED: Beau Saul (TC3), Brian Wilbur (DOER), Julie Holcomb (City IT), Sgt Zigenfus (TCSO), Alan Karasin (City IT), Deputy Smith (TCSO), John Arsenault (IPD), Mark Conrad (Cornell)

Meeting opened, 1310 hours.

Meeting Focus:

1. Spillman

a. Implementation Tasks

i. NYSP Installations

Nothing new to report.

ii. NY Arrest

Kim reported this patch is ready to go. She reiterated her concerns that this will be a 'major' patch including a cTree upgrade, which we have never experienced before. Additional down times can be expected. Agreed she can schedule at any time in the near future.

iii. Insight

Kim reported that she has set up InSight with the capabilities for each agency to maintain their own users. Cornell's connection is showing off-line, Kim and Barb spoke before the meeting, agreed Kim will contact Josh at Spillman.

iv. CAD to CAD Transfer

Christina reported that this is moving forward. There was some questions about the LEA boundaries, however, it was reiterated that this is not an issue related to CAD to CAD. This also led to the discussion of "whom" shall have the ultimate "say so" when directing these types of changes. A scenario came up where Catt was requested to upload maps with new boundaries, leading to this discussion. Chief Steinmetz will take this to ECROC and come back to LETSS with a definitive answer.

2. Policy/Procedure

Immediate Review: 06/2014

- i. LETSS 12-01 Adoption and Modification of Law Enforcement Shared Services Policy and Procedures
- ii. LETSS 12-02 Enforcement and Sanction
- iii. LETSS 12-03 Spillman Mobile Status Changes

iv. LETSS 12-06 STATELINK within the Spillman System

DOER submitted a request to update the policies to no longer reflect Spillman in the policy verbage as that is the only system we use. Agreed that as policies are reviewed, they will be updated accordingly. No other changes requested.

Chief Ryan brought up a discussion regarding "business" vs. premise. Kim and Greg reported that this has been a question out there since go-live; they had been unable to get an definitive answer either from the group. Chief Ryan and Christina Dravis will tackle the concept as part of the revisions to Data Entry Standards.

c. System Maintenance Update

i. Geo-Base / Common Name Updates

Catt will be doing a geo-load next week.

ii. Namemerge

Nothing new to report.

iii. Address Validations

Nothing new to report.

d. IBR

Nothing new to report

e. DA Software Replacement / Spillman Integration

Nothing new to report.

f. Future Topics

i. Custom Reports

Nothing new to report.

ii. LETSS "Portal"

Nothing new to report.

iii. County Agency Spillman Access

Nothing new to report.

2. TraCS

a. TraCS 10 Server Consolidation

Nothing new to report.

3. LiveScan

Nothing new to report.

4. Citrix/SJS

a. Sealing Testing

Nothing new to report.

5. General Topics

a. CJIS 2013/14

Nothing new to report.

b. Mobile

Nothing new to report.

6. LETSS Administration

a. Vigilant LPR

Kim distributed the LPR equipment to each agency for them to proceed with installations. Once installs are complete, Kim will coordinate trainings.

Meeting adjourned 1420 hours.