



Law Enforcement Technology Shared Services

05/14/2014 Meeting

Information Technology Services • 128 E. Buffalo Street • Ithaca, NY 14850 • (607)274-5417 • Fax (607)274-5420

DATE: May 14, 2014
TIME: 1:00-3:00 PM
LOCATION: Department of Emergency Response (large conference room)

PRESENT: Greg Potter (TC ITS), Kim Moore (TC ITS), Chief Ryan (Dryden), Lt Williams (Groton), Sgt Zigenfus (TCSO), Christina Dravis (DOER), Sgt Daley (NYSP), Chief Steinmetz (Cayuga Heights), Alan Karasin (City IT), Chief Ferretti (Trumansburg), Deputy Smith (TCSO), John Arsenault (IPD), Mark Conrad (Cornell)

EXCUSED: Barb Klinko (Cornell), Beau Saul (TC3), Brian Wilbur (DOER), Julie Holcomb (City IT), Justin Vann (DOER), Chris Saxon (DOER), Sgt Young (IPD), Loren Cottrell (TC ITS),

Meeting opened, 1306 hours.

Meeting Focus:

Chief Steinmetz opened the meeting with a "welcome" message from LETSS to Greg Potter.

1. Spillman

a. Implementation Tasks

i. NYSP Installations

Testing completed with exception of AVL.

ii. NY Arrest

Scheduled as part of June patch.

iii. Insight

Spillman has completed their side of install. Now it is up to Kim to set up administration, training, etc.

iv. CAD to CAD Transfer

Christina reported that this is moving forward. There was some questions about the LEA boundaries, however, it was reiterated that this is not an issue related to CAD to CAD.

v. County Attorney Printing

Kim reported Suzi Cook had questioned her ability to print from Spillman.

2. Policy/Procedure

i. Policy Review Schedule

Kim to send e-mail for review on the following:

Next Review: 06/2014

- i. LETSS 12-01 Adoption and Modification of Law Enforcement Shared Services Policy and Procedures
- ii. LETSS 12-02 Enforcement and Sanction
- iii. LETSS 12-03 Spillman Mobile Status Changes

- iv. LETSS 12-06 STATELINK within the Spillman System (Please note, there was an incorrect review date for 06/2013 - should be 06/2014 as policy went into effect 06/2013)

c. System Maintenance Update

i. Geo-Base / Common Name Updates

Nothing new to report.

ii. Namemerge

Nothing new to report.

iii. Address Validations

Nothing new to report.

d. IBR

Nothing new to report

e. DA Software Replacement / Spillman Integration

Greg Potter reported this project continues to move forward through NYPTI.

f. Future Topics

i. Custom Reports

Chief Ryan asked about custom reports available on "MY Spillman". Kim indicated she will ask Spillman about the process for integrating those reports.

ii. LETSS "Portal"

Nothing new to report.

iii. County Agency Spillman Access

Nothing new to report.

2. TraCS

a. TraCS 10 Server Consolidation

Nothing new to report.

3. LiveScan

Nothing new to report.

4. Citrix/SJS

a. Sealing Testing

Chief Ryan reported this is still in IT hands. Loren/Greg will followup with Angie.

5. General Topics

a. CJIS 2013/14

Nothing new to report, other than that this continues to be a project item- with Kim's limited time and the need for other IT resources, a schedule has yet to be set. However, IT recognizes the time sensitive nature of the project and will work accordingly.

b. Mobile

Nothing new to report.

6. LETSS Administration

a. Vigilant LPR Grant Discussion

Greg reported that the LPR equipment order will be processed once all of the LEA Service agreement paperwork was in hand. He polled each LEA and all agreed they will have the paperwork turned in, if not already. Some, like Dryden, were just finalizing approval through their agency's lawyers, etc. Once the equipment is ordered and in hand, it will be turned over to each agency for installation.

Meeting adjourned 1415 hours.